



CITRUS COUNTY BEVERLY HILLS ADVISORY COUNCIL
Community Building
One Civic Circle
Beverly Hills, FL 34465

AGENDA

Chair Donald Osterhoudt Member Ronald Linton
Vice-Chair Constance Martin-
Carter
Member Jim Barrows

- 1. CALL TO ORDER**
 - a. Invocation
 - b. Pledge of Allegiance
 - c. Roll Call
- 2. OPEN TO THE PUBLIC**
- 3. APPROVAL OF MINUTES**
 1. Beverly Hills Advisory Council "Draft" Minutes December 14, 2020

Beverly Hills Advisory Council "Draft" Minutes December 14, 2020
- 4. APPROVAL OF FINANCIAL REPORTS**
 1. Beverly Hills Advisory Council Financials for 1-11-2021 Meeting

Beverly Hills Advisory Council-Financial Reports for January 11, 2021 Meeting.
- 5. CORRESPONDENCE**
- 6. SPECIAL REPORTS**
 - a. *Trees and Mowing - Ronald Linton***
 - b. *Medians - Vacant***
 - c. *Public Works-Jim Barrows***
 - d. *Parks/Community Building- Constance Martin-Carter***
 - e. *Overall Maintenance-Donald Osterhoudt***
- 7. OLD BUSINESS**
- 8. NEW BUSINESS**
- 9. GENERAL DISCUSSION**
- 10. UPCOMING MEETINGS**
- 11. ADJOURNMENT**

**Community Building
One Civic Circle
Beverly Hills, FL 34465**

NOTE: If any person decides to appeal any decision made by the Beverly Hills Advisory Council with respect to any matter considered at this public meeting or hearing, he or she will need to ensure that a verbatim record of the proceedings is made which record shall include the testimony and evidence upon which the appeal is to be based. Any person requiring reasonable accommodation at this meeting because of a disability or physical impairment should contact the County Administrator's Office, 110 N. Apopka Ave, Inverness, FL 34450, (352) 341-6560, at least two days before the meeting. If you are hearing or speech



AGENDA MEMORANDUM

FROM:	Randall Olney, Public Works Director				
SUBJECT:	Beverly Hills Advisory Council "Draft" Minutes December 14, 2020				
AGENDA DATE:	January 11, 2021				
BRIEF OVERVIEW:					
Beverly Hills Advisory Council "Draft" Minutes December 14, 2020					
BUDGET IMPACT/FUNDING SOURCE:					
Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance
N/A	N/A	N/A	N/A	N/A	N/A
RECOMMENDED ACTION:					
Beverly Hills Advisory Council "Draft" Minutes December 14, 2020					

BEVERLY HILLS ADVISORY COUNCIL

Municipal Services Benefit Unit

CHAIR: Donald Osterhoudt
VICE-CHAIR: Constance Martin-Carter

Community Building
One Civic Circle
Beverly Hills, FL 34465

Jim Barrows
Ronald Linton
Richard G. Fontaine

MINUTES

Regular Meeting
December 14, 2020 at 10:00 a.m.

CALL TO ORDER: Chair Donald Osterhoudt called the meeting to order at 10:00 AM. Invocation by Chairman Osterhoudt, followed by the Pledge of Allegiance.

SWEARING IN OF NEW MEMBER: Lisa Townsend swore in new member Richard G. Fontaine.

ROLL CALL:

Present:

- Chair Donald Osterhoudt
- Vice-Chair Constance Martin-Carter
- Member James Barrows
- Member Ronald Linton
- Member Richard Fontaine

Absent: None

Also present:

- Larry Brock, Assistant Public Works Director/County Liaison to the Advisory Board
- Lisa Townsend, Department of Public Works Administration, Executive Secretary
- Kristine Sumner, Department of Public Works Administration, Senior Secretary

OPEN TO THE PUBLIC:

- A citizen inquired about who handles litter clean up in the median between 491 and Sugarberry on Forest Ridge Blvd.
- Mr. Brock responded that a County litter crew will respond on an “on-call basis”.
- The debris had been cleaned up by someone recently.
- Two weeks ago, a large animal was hit on County Road 491 in front of Remax. Two calls were made to the Sheriff’s office, but the animal is still lying there.
- Mr. Brock provided the telephone number for Road Maintenance Division to contact for resolution.

APPROVAL OF THE MINUTES:

- Meeting Minutes for November 9, 2020 were reviewed.
 - **Constance Martin-Carter requested a correction to the minutes, item (4) Parks/Community Building: An area near the road by the tennis courts needed attention, not on the street.**
 - **Constance Martin-Carter made motion to approve the Minutes, with the correction.**
 - **Seconded by Ronald Linton.**
 - **Motion approved unanimously.**
- NOTE: Scrivener's error was corrected after the meeting on 12/14/2020.

APPROVAL OF FINANCIAL REPORTS:

- Period 2 Financial reports were reviewed
 - **James Barrows made motion to accept Financials as distributed.**
 - **Seconded by Ronald Linton.**
 - **Motion approved unanimously.**

CORRESPONDENCE: No discussion at this time.

SPECIAL REPORTS:

1. Trees and Mowing -
 - Large dead tree on Forest Ridge Blvd. needs to be removed. It is located within the triangle section that Beverly Hills is responsible for.
 - Litter is still an issue, Mr. Linton requested "No Litter" signs be installed within the Beverly Hills community. Signs will go up following repaving.
 - Roosevelt Blvd. looks good, except the chain-link fence on the right-hand side of the park entrance is in need of repair.
 - Dead tree on Beverly Hills Blvd. needs to be addressed.
2. Medians -
 - Richard Fontaine has been appointed to oversee the overall conditions of the medians within Beverly Hills and report to the Council monthly. Road Maintenance should be contacted regarding immediate issues.
3. Public Works -
 - Mr. Barrows read the Public Works Maintenance report.
4. Parks/Community Building -
 - Garbage on Forest Ridge Blvd. has been taken care of.
 - Mrs. Martin-Carter thanked the Staff for doing a good job.
5. Overall Maintenance –
 - The contract is complete, and the County is just waiting to hear back from the contractor, CW Roberts, regarding the anticipated start date for the resurfacing of Forest Ridge Boulevard project.

OLD BUSINESS:

- A contractor from Duke Energy drove around Beverly Hills community at night and replaced the lights that were out. Citizens were satisfied with the response time.

NEW BUSINESS:

- No discussions at this time.

GENERAL DISCUSSION:

- There were concerns about the delayed response time of the Citrus County Ambulance Service. Mr. Brock will share this information with the County Administrator.
- A citizen inquired about the overhead lighting on Forest Ridge Blvd. A broken streetlight head was found on the ground near Sugarberry and will be addressed.

The next regular meeting is scheduled for **January 11, 2020 at 10:00 a.m.**

- **Motion to adjourn made by Donald Osterhoudt.**
- **Seconded by James Barrows.**
- **Motion approved unanimously.**

Meeting adjourned at 10:21 a.m.

Kristine Sumner
Senior Secretary, Department of Public Works Admin.
Beverly Hills Advisory Council Recording Secretary



AGENDA MEMORANDUM

FROM:	Randall Olney, Public Works Director				
SUBJECT:	Beverly Hills Advisory Council Financials for 1-11-2021 Meeting				
AGENDA DATE:	January 11, 2021				
<u>BRIEF OVERVIEW:</u>					
Beverly Hills Advisory Council-Financial Reports for January 11, 2021 Meeting.					
<u>BUDGET IMPACT/FUNDING SOURCE:</u>					
Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance
N/A	N/A	N/A	N/A	N/A	N/A
<u>RECOMMENDED ACTION:</u>					
Beverly Hills Advisory Council-Financial Reports for January 11, 2021 Meeting.					

DATE: 12/29/2020
 TIME: 14:52:55

CITRUS COUNTY BOARD
 EXPENDITURE STATUS REPORT

PAGE NUMBER: 1
 EXPSTALL

SELECTION CRITERIA: ORGN.FUND='770'
 ACCOUNTING PERIOD: 3/21

SORTED BY: FUND,FUNCTION,ACTIVITY,DEPARTMENT,ACCOUNT
 TOTALLED ON: FUND,DEPARTMENT
 PAGE BREAKS ON: FUND

FUND-770 BEVERLY HILLS MSBU
 FUNCTION-540 TRANSPORTATION
 ACTIVITY-541 ROAD & STREET FACILITIES
 DEPARTMENT-8300 BEVERLY HILLS MSBU

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
53400	OTHER CONTRACTUAL SERV	30,000.00	1,127.50	17,745.00	2,255.00	10,000.00	66.67
53409	CONTRACTUAL SERV MOWING	.00	.00	.00	.00	.00	.00
53442	CONTRACT SERVICES	.00	.00	.00	.00	.00	.00
54160	POSTAGE	.00	.00	.00	.00	.00	.00
54201	POSTAGE	.00	.00	.00	.00	.00	.00
54300	UTILITY SERVICES	25.00	.00	.00	.00	25.00	.00
54306	STREET LIGHTS	4,000.00	327.92	.00	532.89	3,467.11	13.32
54600	REPAIR & MAINTENANCE	25,000.00	3,831.12	.00	3,831.12	21,168.88	15.32
54907	COMMISSIONS-PROPERTY APP	.00	.00	.00	.00	.00	.00
54908	COMMISSIONS - TAX COLL	1,250.00	.00	.00	.00	1,250.00	.00
54921	ADVERTISING	250.00	.00	.00	.00	1,250.00	.00
55100	OFFICE SUPPLIES	50.00	17.50	.00	35.00	215.00	14.00
56300	IMPROVE OTHER THAN BLDG	.00	.00	.00	.00	50.00	.00
59123	TRANSFERR - INDIRECT COST	10,400.00	.00	.00	10,400.00	.00	100.00
59162	TRANS-ADMIN SERVICES	3,200.00	.00	.00	3,200.00	.00	100.00
60050	RESERVE FOR CONTINGENCIE	.00	.00	.00	.00	.00	.00
61000	RESERVE CASH FORWARD	133,868.00	.00	.00	.00	133,868.00	.00
	TOTAL BEVERLY HILLS MSBU	209,293.00	5,304.04	17,745.00	20,254.01	171,293.99	18.16
	TOTAL BEVERLY HILLS MSBU	209,293.00	5,304.04	17,745.00	20,254.01	171,293.99	18.16

TOTAL REPORT 209,293.00 5,304.04 17,745.00 20,254.01 171,293.99 18.16

PAGE NUMBER: 1
REVSTAIL

CITRUS COUNTY BOARD
REVENUE STATUS REPORT

DATE: 12/29/2020
TIME: 14:53:29

SELECTION CRITERIA: orgn.fund='770'
ACCOUNTING PERIOD: 3/21

SORTED BY: FUND,FUNCTION,ACTIVITY,DEPARTMENT,ACCOUNT
TOTALLED ON: FUND,DEPARTMENT
PAGE BREAKS ON: FUND

FUND-770 BEVERLY HILLS MSBU
FUNCTION-130 MSTU
ACTIVITY- TITLE NOT FOUND
DEPARTMENT- TITLE NOT FOUND

ACCOUNT	PERIOD RECEIPTS	RECEIVABLES	YEAR TO DATE RECEIPTS	AVAILABLE BALANCE	YTD/ BUD
325100	27,398.42	.00	37,962.64	21,037.36	64.34
361100	.00	.00	.00	.00	.00
361200	23.79	.00	61.32	1,688.68	3.50
361300	.00	.00	.00	.00	.00
363000	.00	.00	.00	.00	.00
363110	.00	.00	.00	.00	.00
369900	.00	.00	.00	.00	.00
400100	.00	.00	.00	.00	.00
400200	.00	.00	.00	.00	.00
TOTAL TITLE NOT FOUND	27,422.21	.00	38,023.96	171,269.04	18.17
TOTAL BEVERLY HILLS MSBU	27,422.21	.00	38,023.96	171,269.04	18.17
TOTAL REPORT	27,422.21	.00	38,023.96	171,269.04	18.17