



CITRUS COUNTY CITRUS SPRINGS ADVISORY COUNCIL
Citrus Springs Community Center
1570 W. Citrus Springs Blvd.
Citrus Springs, FL 34434

AGENDA

Chair Joan Dias
1st Vice Chair Jane Mazzacua
Member Glen Robertson

Member Thomas Mize
Member Pamela Williamson

- 1. CALL TO ORDER**
 - a. Invocation
 - b. Pledge of Allegiance
 - c. Roll Call
 - d. Introduction of Staff
- 2. OPEN TO THE PUBLIC**
- 3. APPROVAL OF THE MINUTES**
 1. Citrus Springs Advisory Council "Draft" minutes for January 6, 2021

Citrus Springs Advisory Council "Draft" Minutes for January 6, 2021
- 4. REVIEW OF FINANCIAL REPORTS**
 1. Citrus Springs Advisory Council Financials for 2-3-2021 Meeting

Citrus Springs Advisory Council-Financial Reports for February 3, 2021 Meeting.
- 5. REPORTS FROM POINT PERSONS**
 - a. Streetlights/Fire Hydrants - Tom Mize**
 - b. Road Resurfacing - Glen Robertson**
 - c. Beautification of Boulevards/Medians/Flowers-Jane Mazzacua**
 - d. Grate Installation/Fountain-Joan Dias**
 - e. Roadway Maintenance/Mowing-Pam Williamson**
- 6. OLD BUSINESS**
- 7. NEW BUSINESS**
- 8. GENERAL DISCUSSION OF MEMBERS**
- 9. PUBLIC INPUT**
- 10. NEXT MEETING**
- 11. ADJOURNMENT**

Citrus Springs Community Center
1570 W. Citrus Springs Blvd.
Citrus Springs, FL 34434

NOTE: If any person decides to appeal any decision made by the Citrus Springs Advisory Council with respect to any matter considered at this public meeting or hearing, he or she will need to ensure that a verbatim record of the proceedings is made which record shall include the testimony and evidence upon which the appeal is to be based. Any person requiring reasonable accommodation at this meeting because of a disability or physical impairment should contact the County Administrator's Office, 110 N. Apopka Ave, Inverness, FL 34450, (352) 341-6560, at least two days before the meeting. If you are hearing or speech



AGENDA MEMORANDUM

FROM:	Randall Olney, Public Works Director				
SUBJECT:	Citrus Springs Advisory Council "Draft" minutes for 1/6/2021 meeting				
AGENDA DATE:	February 03, 2021				
BRIEF OVERVIEW:					
Citrus Springs Advisory Council "Draft" Minutes for January 6, 2021					
BUDGET IMPACT/FUNDING SOURCE:					
Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance
N/A	N/A	N/A	N/A	N/A	N/A
RECOMMENDED ACTION:					
Citrus Springs Advisory Council "Draft" Minutes for January 6, 2021					

CITRUS SPRINGS ADVISORY COUNCIL

Chair: Joan Dias
Vice-Chair: Jane Mazzacua

Municipal Services Benefit Unit
 1570 W. Citrus Springs Blvd.
 Citrus Springs, FL 34434

Glen Robertson
Thomas Mize
Pam Williamson

MINUTES **Regular Meeting** **January 6, 2021**

CALL TO ORDER:

Chair Joan Dias called the meeting to order at 9:00 AM. Invocation by Glen Robertson, followed by the Pledge of Allegiance.

Present:

- Joan Dias, Chair
- Glen Robertson
- Thomas Mize
- Jane Mazzacua
- Pam Williamson

Also present:

- Larry Brock, Assistant Public Works Director / County Liaison for the MSBU
- Lisa Townsend, Public Works Executive Secretary
- Kristine Sumner, Public Works Senior Secretary, Advisory Council Recording Secretary

OPEN TO THE PUBLIC:

- Introduction of newly appointed council member Edwin Roberts.
- Larry Brock announced newly nominated council members Edwin Roberts and Louise Bono. Reappointment of chair and vice chair members and assigned duties to be discussed at next meeting.

APPROVAL OF THE MINUTES:

Minutes for the December 2, 2020 meeting were reviewed.

- **Glen Robertson made motion to accept the Minutes as written.**
- **Seconded by Jane Mazzacua.**
- **Motion approved unanimously.**

APPROVAL OF FINANCIAL REPORTS:

Period Three 3/21 finance reports were reviewed.

- **Thomas Mize made motion to accept the Financials as distributed.**
- **Seconded by Jane Mazzacua.**
- **Motion approved unanimously.**

SPECIAL REPORTS:**Streetlights / Fire Protection:**

- Mr. Mize reported that the new streetlights on Deltona and W. Citrus Springs Blvd. are lighting up the intersection well.
- The streetlights on N. Citrus Springs Blvd. and W. Anson are out. Last month, Joan Dias had reported the outage to Duke, and will contact them again on-line.
- Waterline extension is still in progress.

Road Resurfacing:

- Mr. Robertson offered the historical data and progress report he has on road resurfacing with proposed start and completion dates.
- Mr. Robertson has urged citizens to report potholes to be filled and repaired.
- Current resurfacing contract will be discussed at the BOCC meeting on January 19, 2021 for approval.

Boulevard Beautification:

- Next planting will be in March, pink and white begonias in a checkerboard pattern.
- Mrs. Mazzacua commented that Anna is doing a great job.
- Mr. Mize suggested planting red and yellow flowers.

Grate Installation and Fountain:

- Grate installation is scheduled to start soon.
- No issues to report with the fountain.
- Mr. Brock suggested in the next phase of maintenance, remarketing the interior of the fountain.
- Peanut plants behind the fountain are doing well, stopping erosion of the back wall.

Roadway Maintenance / Mowing:

- No new issues with roadways.
- Mowing has slowed and anticipated to start up at the end of February.

OLD BUSINESS:

- Waiting on new streetlight on the corner of Deltona and Citrus Springs.
- Mr. Brock will speak with the contractor regarding start date for monument repairs.
- Mr. Mize suggested using different materials other than slate tiles for monument repairs.
- In the future the council could consider changing the original design of the monument.

NEW BUSINESS:

- None.

GENERAL DISCUSSION OF MEMBERS:

- Mr. Brock will reach out to Glen Robertson and Jane Mazzacua to attend a future meeting to present BOCC Letters of Recognition for their service volunteering on the council.
- Mrs. Dias thanked the resigning members for their service.
- At the next meeting, Mr. Robertson will return keys for the marquee sign and Mrs. Mazzacua will bring the beautification reports.

PUBLIC INPUT:

- A citizen questioned why the insurance company of the person who hit the monument didn't pick up the repair costs.
- The monument damage was a result of a hit and run accident. An accident report is obtained when damages occur, anticipating we can make a claim.
- **The Next regular meeting will take place on February 3, 2021.**

ADJOURNMENT:

- **Jane Mazzacua made motion to adjourn.**
- **Seconded by Glen Robertson.**
- **Motion approved unanimously.**

The meeting adjourned at 9:30 am.

Respectfully Submitted by Kristine Sumner
Senior Secretary Department of Public Works
Citrus Springs Advisory Council Recording Secretary

DRAFT



AGENDA MEMORANDUM

FROM:	Randall Olney, Public Works Director
SUBJECT:	Citrus Springs Advisory Council Financials for 2-3-2021 Meeting
AGENDA DATE:	February 03, 2021

BRIEF OVERVIEW:

Citrus Springs Advisory Council-Financial Reports for February 3, 2021 Meeting.

BUDGET IMPACT/FUNDING SOURCE:

Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance
					\$0

RECOMMENDED ACTION:

Citrus Springs Advisory Council-Financial Reports for February 3, 2021 Meeting.

DATE: 01/22/2021
 TIME: 08:01:25

CITRUS COUNTY BOARD
 EXPENDITURE STATUS REPORT

PAGE NUMBER: 1
 EXPSTA11

SELECTION CRITERIA: orgn.fund='730'
 ACCOUNTING PERIOD: 4/21

SORTED BY: FUND,FUNCTION,ACTIVITY,DEPARMTENT,ACCOUNT
 TOTALED ON: FUND,DEPARMTENT
 PAGE BREAKS ON: FUND

FUND-730 CITRUS SPRINGS MSBU
 FUNCTION-540 TRANSPORTATION
 ACTIVITY-541 ROAD & STREET FACILITIES
 DEPARTMENT-8200 CITRUS SPRINGS MSBU

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/BUD
51200	REGULAR SALARIES & WAGES	54,841.00	2,097.60	.00	15,102.72	39,738.28	27.54
51306	CASUAL LABOR	.00	.00	.00	.00	.00	.00
52100	FICA TAXES	4,195.00	161.49	.00	1,162.73	3,032.27	27.72
52200	RETIREMENT CONTRIBUTIONS	5,449.00	209.76	.00	1,510.27	3,938.73	27.72
52300	LIFE & HEALTH INSURANCE	14,305.00	7.34	.00	4,770.51	9,534.49	33.35
52400	WORKERS' COMPENSATION	2,676.00	102.78	.00	739.98	1,936.02	27.65
53100	PROFESSIONAL SERVICES	.00	.00	.00	.00	.00	.00
53109	FEES & COSTS	.00	.00	.00	.00	.00	.00
53400	OTHER CONTRACTUAL SERV	22,000.00	.00	21,351.00	649.00	.00	100.00
53409	CONTRACTUAL SERV MOWING	20,000.00	.00	15,000.00	.00	5,000.00	75.00
53442	CONTRACT SERVICES	.00	.00	.00	.00	.00	.00
54000	TRAVEL & PER DIEM	.00	.00	.00	.00	.00	.00
54100	COMMUNICATIONS SERVICES	50.00	.00	.00	2.87	47.13	5.74
54160	POSTAGE	.00	.00	.00	.00	.00	.00
54201	POSTAGE	85.00	.00	.00	.00	85.00	.00
54300	UTILITY SERVICES	8,000.00	.00	.00	1,301.20	6,698.80	16.27
54306	STREET LIGHTS	50,000.00	.00	.00	10,999.57	39,000.43	22.00
54400	RENTALS & LEASES	.00	.00	.00	.00	.00	.00
54500	INSURANCE	.00	.00	.00	.00	.00	.00
54520	INSURANCE CLAIMS	.00	.00	.00	.00	.00	.00
54550	GENERAL LIABILITY CLAIMS	675.00	.00	.00	.00	675.00	.00
54600	REPAIR & MAINTENANCE	10,000.00	.00	.00	.00	10,000.00	.00
54603	VEHICLE MAINTENANCE	4,584.00	100.33	.00	2,507.91	2,076.09	54.71
54625	LANDSCAPING	10,000.00	.00	1,857.50	1,404.18	6,738.32	32.62
54626	FACILITIES MAINTENANCE	2,500.00	.00	.00	.00	2,500.00	.00
54907	COMMISSIONS-PROPERTY APP	19,500.00	.00	.00	.00	19,500.00	.00
54908	COMMISSIONS - TAX COLL	19,500.00	.00	.00	.00	19,500.00	.00
54921	ADVERTISING	300.00	17.50	.00	52.50	247.50	17.50
55100	OFFICE SUPPLIES	.00	.00	.00	.00	.00	.00
55120	OFFICE/NON-CAP EQUIPMENT	.00	.00	.00	.00	.00	.00
55201	TOOLS IMP. & SPEC. CLOT	3,000.00	.00	.00	.00	3,000.00	.00
55203	SUPPLIES	1,000.00	.00	.00	185.76	814.24	18.58
55205	UNIFORMS	1,000.00	.00	.00	85.00	915.00	8.50
55208	FUEL & LUBES	7,000.00	145.53	.00	592.53	6,407.47	8.46
55216	SAFETY & ROAD SIGN	.00	.00	.00	.00	.00	.00
56200	BUILDINGS	.00	.00	.00	.00	.00	.00
56300	IMPROVE OTHER THAN BLDG	20,000.00	.00	.00	.00	20,000.00	.00
56305	IMPROVE - FIRE HYDRANTS	35,000.00	.00	.00	.00	35,000.00	.00
56332	WESLEY JONES PARK	.00	.00	.00	.00	.00	.00
56333	NEW ENTRANCE CONSTRUCTIO	.00	.00	.00	.00	.00	.00
56400	MACHINERY & EQUIPMENT	5,000.00	.00	.00	.00	5,000.00	.00
56549	ROAD RESURFACING	833,240.58	.00	19,091.81	14,058.77	800,090.00	3.98
57100	PRINCIPAL	.00	.00	.00	.00	.00	.00
57200	INTEREST	.00	.00	.00	.00	.00	.00
59100	TRANSFERS	623.00	.00	.00	623.00	.00	100.00
59123	TRANSFER - INDIRECT COST	15,111.00	.00	.00	15,111.00	.00	100.00

Attachment: Period 4 - cs exp rpt (12448 : Citrus Springs Advisory Council Financials for 2-3-2021

DATE: 01/22/2021
TIME: 08:01:25

CITRUS COUNTY BOARD
EXPENDITURE STATUS REPORT

PAGE NUMBER: 2
EXPSTA11

SELECTION CRITERIA: orgn.fund='730'
ACCOUNTING PERIOD: 4/21

SORTED BY: FUND,FUNCTION,ACTIVITY,DEPARMTENT,ACCOUNT
TOTALLED ON: FUND,DEPARMTENT
PAGE BREAKS ON: FUND

FUND-730 CITRUS SPRINGS MSBU
FUNCTION-540 TRANSPORTATION
ACTIVITY-541 ROAD & STREET FACILITIES
DEPARTMENT-8200 CITRUS SPRINGS MSBU

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/BUD
59159	TRANS FLEET VEH TRUST	.00	.00	.00	.00	.00	.00
59162	TRANS-ADMIN SERVICES	14,000.00	.00	.00	14,000.00	.00	100.00
59960	CITRUS SPRINGS LIABILITY	.00	.00	.00	.00	.00	.00
60020	RES FOR OUTSTANDING PO'S	.00	.00	.00	.00	.00	.00
61000	RESERVE CASH FORWARD	517,322.00	.00	.00	.00	517,322.00	.00
TOTAL CITRUS SPRINGS MSBU		1,700,956.58	2,842.33	57,300.31	84,859.50	1,558,796.77	8.36

FUNCTION-570 CULTURE/RECREATION
ACTIVITY-572 PARKS AND RECREATION
DEPARTMENT-8225 CITRUS SPGS COMM CENTER

51200	REGULAR SALARIES & WAGES	.00	.00	.00	.00	.00	.00
51306	CASUAL LABOR	.00	.00	.00	.00	.00	.00
52100	FICA TAXES	.00	.00	.00	.00	.00	.00
52200	RETIREMENT CONTRIBUTIONS	.00	.00	.00	.00	.00	.00
52300	LIFE & HEALTH INSURANCE	.00	.00	.00	.00	.00	.00
52400	WORKERS' COMPENSATION	.00	.00	.00	.00	.00	.00
53400	OTHER CONTRACTUAL SERV	.00	.00	.00	.00	.00	.00
53410	TESTING	.00	.00	.00	.00	.00	.00
53452	JANITORIAL SERVICE	.00	.00	.00	.00	.00	.00
53479	SPECIAL EVENTS	.00	.00	.00	.00	.00	.00
54000	TRAVEL & PER DIEM	.00	.00	.00	.00	.00	.00
54100	COMMUNICATIONS SERVICES	.00	.00	.00	.00	.00	.00
54160	POSTAGE	.00	.00	.00	.00	.00	.00
54300	UTILITY SERVICES	.00	.00	.00	.00	.00	.00
54400	RENTALS & LEASES	.00	.00	.00	.00	.00	.00
54500	INSURANCE	.00	.00	.00	.00	.00	.00
54604	MAINTENANCE - BUILDINGS	.00	.00	.00	.00	.00	.00
54605	EQUIPMENT MAINTENANCE	.00	.00	.00	.00	.00	.00
54700	PRINTING & BINDING	.00	.00	.00	.00	.00	.00
54800	PROMOTIONAL ACTIVITIES	.00	.00	.00	.00	.00	.00
54921	ADVERTISING	.00	.00	.00	.00	.00	.00
55100	OFFICE SUPPLIES	.00	.00	.00	.00	.00	.00
55120	OFFICE/NON-CAP EQUIPMENT	.00	.00	.00	.00	.00	.00
55201	TOOLS IMP. & SPEC. CLOT	.00	.00	.00	.00	.00	.00
55205	UNIFORMS	.00	.00	.00	.00	.00	.00
55210	MISC SUPPLIES	.00	.00	.00	.00	.00	.00
55211	JANITORIAL SUPPLIES	.00	.00	.00	.00	.00	.00
55221	MEALS	.00	.00	.00	.00	.00	.00
55270	COMPUTER ACCESSORIES	.00	.00	.00	.00	.00	.00
55275	COMPUTER SOFTWARE	.00	.00	.00	.00	.00	.00
55400	DUES BKS SUBSCR MEM PUBL	.00	.00	.00	.00	.00	.00
55417	TRAINING	.00	.00	.00	.00	.00	.00
56200	BUILDINGS	.00	.00	.00	.00	.00	.00
56300	IMPROVE OTHER THAN BLDG	.00	.00	.00	.00	.00	.00
56400	MACHINERY & EQUIPMENT	.00	.00	.00	.00	.00	.00
TOTAL CITRUS SPGS COMM CENTER		.00	.00	.00	.00	.00	.00

Attachment: Period 4 - cs exp rpt (12448 : Citrus Springs Advisory Council Financials for 2-3-2021

DATE: 01/22/2021
TIME: 08:01:25

CITRUS COUNTY BOARD
EXPENDITURE STATUS REPORT

PAGE NUMBER: 3
EXPSTAL1

SELECTION CRITERIA: orgn.fund='730'
ACCOUNTING PERIOD: 4/21

SORTED BY: FUND,FUNCTION,ACTIVITY,DEPARMTENT,ACCOUNT
TOTALLED ON: FUND,DEPARMTENT
PAGE BREAKS ON: FUND

FUND-730 CITRUS SPRINGS MSBU
FUNCTION-570 CULTURE/RECREATION
ACTIVITY-572 PARKS AND RECREATION
DEPARMTENT-8225 CITRUS SPGS COMM CENTER

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/BUD
TOTAL CITRUS SPRINGS MSBU		1,700,956.58	2,842.33	57,300.31	84,859.50	1,558,796.77	8.36
TOTAL REPORT		1,700,956.58	2,842.33	57,300.31	84,859.50	1,558,796.77	8.36

DATE: 01/22/2021
 TIME: 08:02:16

CITRUS COUNTY BOARD
 REVENUE STATUS REPORT

PAGE NUMBER: 1
 REVSTA11

SELECTION CRITERIA: orgn.fund='730'
 ACCOUNTING PERIOD: 4/21

SORTED BY: FUND,FUNCTION,ACTIVITY,DEPARMTENT,ACCOUNT
 TOTALED ON: FUND,DEPARMTENT
 PAGE BREAKS ON: FUND

FUND-730 CITRUS SPRINGS MSBU
 FUNCTION-130 MSTU
 ACTIVITY- TITLE NOT FOUND
 DEPARMTENT- TITLE NOT FOUND

ACCOUNT - - - -	TITLE - - - -	BUDGET	PERIOD RECEIPTS	RECEIVABLES	YEAR TO DATE RECEIPTS	AVAILABLE BALANCE	YTD/ BUD
325100	SPECIAL ASSESSMENT-CAPIT	974,100.00	.00	.00	478,659.47	495,440.53	49.14
347210	RECREATION FEES - EXEMPT	.00	.00	.00	.00	.00	.00
347211	RECREATION FEES - TAXABL	.00	.00	.00	.00	.00	.00
347265	CIT SPGS COMM BLD-TAXABL	.00	.00	.00	.00	.00	.00
347266	CIT SPGS COMM BLD-EXEMPT	.00	.00	.00	.00	.00	.00
347296	REC FEES EXEMPT - SR CTR	.00	.00	.00	.00	.00	.00
347522	RENTAL - OTHER	.00	.00	.00	.00	.00	.00
347900	OTHER CULTURE/RECREATION	.00	.00	.00	.00	.00	.00
347910	OTHER CULT/REC EXEMPT	.00	.00	.00	.00	.00	.00
361100	INTEREST	.00	.00	.00	.00	.00	.00
361200	MONEY MKT & LGIP INTERES	10,000.00	150.55	.00	475.10	9,524.90	4.75
361300	INVEST INTEREST (INC/DEC	.00	.00	.00	.00	.00	.00
363000	SPECIAL ASSESSMENTS	.00	.00	.00	.00	.00	.00
363110	SPECIAL ASSESS - CAP IMP	.00	.00	.00	.00	.00	.00
369900	OTHER MISC REVENUES	.00	.00	.00	.00	.00	.00
369945	CNTRL CITRUS CC MISC REV	.00	.00	.00	.00	.00	.00
381000	INTERFUND TRANSFERS	.00	.00	.00	.00	.00	.00
384000	DEBT PROCEEDS	.00	.00	.00	.00	.00	.00
400100	5% RESERVE	-49,205.00	.00	.00	.00	-49,205.00	.00
400200	CASH CARRY FORWARD	766,061.58	.00	.00	.00	766,061.58	.00
TOTAL TITLE NOT FOUND		1,700,956.58	150.55	.00	479,134.57	1,221,822.01	28.17
TOTAL CITRUS SPRINGS MSBU		1,700,956.58	150.55	.00	479,134.57	1,221,822.01	28.17
TOTAL REPORT		1,700,956.58	150.55	.00	479,134.57	1,221,822.01	28.17

Attachment: Period 4 - cs rev rpt (12448 : Citrus Springs Advisory Council Financials for 2-3-2021