



CITRUS COUNTY BEVERLY HILLS ADVISORY COUNCIL
Community Building
One Civic Circle
Beverly Hills, FL 34465

AGENDA

Chair Donald Osterhoudt
Vice-Chair Constance Martin-Carter
Member Jim Barrows

Member Ronald Linton

- 1. CALL TO ORDER**
 - a. Invocation
 - b. Pledge of Allegiance
 - c. Roll Call
- 2. OPEN TO THE PUBLIC**
- 3. APPROVAL OF MINUTES**
 1. Beverly Hills Advisory Council Minutes January 11, 2021

Beverly Hills Advisory Council "Draft" Minutes December 14, 2020
- 4. APPROVAL OF FINANCIAL REPORTS**
 1. Beverly Hills Advisory Council Financials for 2-8-2021 Meeting

Beverly Hills Advisory Council-Financial Reports for February 8, 2021 Meeting.
- 5. CORRESPONDENCE**
- 6. SPECIAL REPORTS**
 - a. *Trees and Mowing - Ronald Linton***
 - b. *Medians - Richard G. Fontaine***
 - c. *Public Works-Jim Barrows***
 - d. *Parks/Community Building- Constance Martin-Carter***
 - e. *Overall Maintenance-Donald Osterhoudt***
- 7. OLD BUSINESS**
- 8. NEW BUSINESS**
- 9. GENERAL DISCUSSION**
- 10. UPCOMING MEETINGS**
- 11. ADJOURNMENT**

**Community Building
One Civic Circle
Beverly Hills, FL 34465**

NOTE: If any person decides to appeal any decision made by the Beverly Hills Advisory Council with respect to any matter considered at this public meeting or hearing, he or she will need to ensure that a verbatim record of the proceedings is made which record shall include the testimony and evidence upon which the appeal is to be based. Any person requiring reasonable accommodation at this meeting because of a disability or physical impairment should contact the County Administrator's Office, 110 N. Apopka Ave, Inverness, FL 34450, (352) 341-6560, at least two days before the meeting. If you are hearing or speech



AGENDA MEMORANDUM

FROM:	Randall Olney, Public Works Director				
SUBJECT:	Beverly Hills Advisory Council "Draft" Minutes January 11, 2021				
AGENDA DATE:	February 08, 2021				
<u>BRIEF OVERVIEW:</u>					
Beverly Hills Advisory Council "Draft" Minutes December 14, 2020					
<u>BUDGET IMPACT/FUNDING SOURCE:</u>					
Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance
N/A	N/A	N/A	N/A	N/A	N/A
<u>RECOMMENDED ACTION:</u>					
Beverly Hills Advisory Council "Draft" Minutes December 14, 2020					

BEVERLY HILLS ADVISORY COUNCIL
Municipal Services Benefit Unit

CHAIR: Donald Osterhoudt
VICE-CHAIR: Constance Martin-Carter

Community Building
One Civic Circle
Beverly Hills, FL 34465

Jim Barrows
Ronald Linton
Richard G. Fontaine

MINUTES

Regular Meeting
January 11, 2021 at 10:00 a.m.

CALL TO ORDER: Chair Donald Osterhoudt called the meeting to order at 10:00 AM. Invocation by Chairman Osterhoudt, followed by the Pledge of Allegiance.

ROLL CALL:

Present:

- Chair Donald Osterhoudt
- Vice-Chair Constance Martin-Carter
- Member James Barrows
- Member Ronald Linton
- Member Richard Fontaine

Absent: None

Also present:

- Larry Brock, Assistant Public Works Director/County Liaison to the Advisory Board
- Kristine Sumner, Department of Public Works Administration, Senior Secretary

OPEN TO THE PUBLIC:

- No discussion

APPROVAL OF THE MINUTES:

- Meeting Minutes for December 14, 2020 were reviewed.
- **Ronald Linton made motion to approve the Minutes.**
- **Seconded by Constance Martin-Carter.**
- **Motion approved unanimously.**

Attachment: 01 11 2021 Minutes - Draft (12404 : Beverly Hills Advisory Council "Draft" Minutes January 11, 2021)

APPROVAL OF FINANCIAL REPORTS:

- Period 3 Financial reports were reviewed
 - **Ronald Linton made motion to accept Financials as distributed.**
 - **Seconded by Constance Martin-Carter.**
 - **Motion approved unanimously.**

CORRESPONDENCE: No discussion at this time.

SPECIAL REPORTS:

1. Trees and Mowing -
 - Large dead tree within the triangle section on Forest Ridge Blvd. has not been removed.
 - Mr. Brock responded that the dead tree is located out of jurisdiction, on private property.
 - Litter is still an issue on Forest Ridge Blvd.
 - The blacktopping project is in progress. Workers that have begun bulldozing.
 - Roosevelt Blvd. looks good, except the chain-link fence to the east of the park entrance is in need of repair.
 - Beverly Hills Blvd. is in good shape, except for a dead tree in the park.
 - Mr. Linton asked for low hanging moss to be removed from trees.
 - Tree moss removal is not a service provided by Public Works.
2. Medians -
 - Mr. Fontaine commented on the roadside litter from Dunkin Donuts along County Road 491.
 - Mr. Fontaine has picked up debris as well as other residents in the area.
 - Three weeks ago, a county crew did a cleanup around the retention pond on S. Adams Street and left brush behind.
 - Mr. Brock will put in a request for a litter crew to assist with cleanup.
3. Public Works -
 - Mr. Barrows read the Public Works Maintenance report.
4. Parks/Community Building -
 - Mrs. Martin-Carter commented that the parks look great and thanked the staff.
5. Overall Maintenance –
 - No new updates regarding the Forest Ridge Boulevard resurfacing project.

OLD BUSINESS:

- Mr. Brock spoke with Chief Stevens with Fire Services regarding citizen reports of delayed ambulance response times in Beverly Hills. EMS responders are monitoring their response time on vehicles dispatched.
- More fire personnel are being certified to be first responders in emergency situations.
- Mr. Brock will follow up with the fire chief regarding Mr. Linton's concerns about dispatcher communication with citizens.
- The animal carcass on County Road 491 has not been removed.

- Mr. Brock will put in another request to Road Maintenance for animal removal.

NEW BUSINESS:

- No discussions at this time.

GENERAL DISCUSSION:

- Mr. Barrows commented on the long lines for COVID 19 shot vaccinations this past week. Due to limited supply and high demand, many citizens from other counties are coming here for vaccinations.

The next regular meeting is scheduled for February 8, 2021 at 10:00 a.m.

- **Motion to adjourn made by Constance Martin-Carter.**
- **Seconded by Ronald Linton.**
- **Motion approved unanimously.**

Meeting adjourned at 10:18 a.m.

Kristine Sumner
Senior Secretary, Department of Public Works Admin.
Beverly Hills Advisory Council Recording Secretary



AGENDA MEMORANDUM

FROM:	Randall Olney, Public Works Director				
SUBJECT:	Beverly Hills Advisory Council Financials for 2-8-2021 Meeting				
AGENDA DATE:	February 08, 2021				
<u>BRIEF OVERVIEW:</u>					
Beverly Hills Advisory Council-Financial Reports for February 8, 2021 Meeting.					
<u>BUDGET IMPACT/FUNDING SOURCE:</u>					
Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance
N/A	N/A	N/A	N/A	N/A	N/A
<u>RECOMMENDED ACTION:</u>					
Beverly Hills Advisory Council-Financial Reports for February 8, 2021 Meeting.					

DATE: 01/22/2021
 TIME: 08:03:08

CITRUS COUNTY BOARD
 EXPENDITURE STATUS REPORT

PAGE NUMBER: 1
 EXPSTAL1

SELECTION CRITERIA: orgn.fund='770'
 ACCOUNTING PERIOD: 4/21

SORTED BY: FUND,FUNCTION,ACTIVITY,DEPARMTENT,ACCOUNT
 TOTALED ON: FUND,DEPARMTENT
 PAGE BREAKS ON: FUND

FUND-770 BEVERLY HILLS MSBU
 FUNCTION-540 TRANSPORTATION
 ACTIVITY-541 ROAD & STREET FACILITIES
 DEPARMTENT-8300 BEVERLY HILLS MSBU

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
53400	OTHER CONTRACTUAL SERV	30,000.00	.00	17,745.00	2,255.00	10,000.00	66.67
53409	CONTRACTUAL SERV MOWING	.00	.00	.00	.00	.00	.00
53442	CONTRACT SERVICES	.00	.00	.00	.00	.00	.00
54160	POSTAGE	.00	.00	.00	.00	.00	.00
54201	POSTAGE	25.00	.00	.00	.00	25.00	.00
54300	UTILITY SERVICES	4,000.00	127.14	.00	660.03	3,339.97	16.50
54306	STREET LIGHTS	25,000.00	1,837.37	.00	5,668.49	19,331.51	22.67
54600	REPAIR & MAINTENANCE	.00	.00	.00	.00	.00	.00
54907	COMMISSIONS-PROPERTY APP	1,250.00	.00	.00	.00	1,250.00	.00
54908	COMMISSIONS - TAX COLL	1,250.00	.00	.00	.00	1,250.00	.00
54921	ADVERTISING	250.00	17.50	.00	52.50	197.50	21.00
55100	OFFICE SUPPLIES	50.00	.00	.00	.00	50.00	.00
56300	IMPROVE OTHER THAN BLDG	.00	.00	.00	.00	.00	.00
59123	TRANSFER - INDIRECT COST	10,400.00	.00	.00	10,400.00	.00	100.00
59162	TRANS-ADMIN SERVICES	3,200.00	.00	.00	3,200.00	.00	100.00
60050	RESERVE FOR CONTINGENCIE	.00	.00	.00	.00	.00	.00
61000	RESERVE CASH FORWARD	133,868.00	.00	.00	.00	133,868.00	.00
	TOTAL BEVERLY HILLS MSBU	209,293.00	1,982.01	17,745.00	22,236.02	169,311.98	19.10
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	TOTAL REPORT	209,293.00	1,982.01	17,745.00	22,236.02	169,311.98	19.10

DATE: 01/22/2021
TIME: 08:02:39

CITRUS COUNTY BOARD
REVENUE STATUS REPORT

PAGE NUMBER: 1
REVSTA11

SELECTION CRITERIA: orgn.fund='770'
ACCOUNTING PERIOD: 4/21

SORTED BY: FUND,FUNCTION,ACTIVITY,DEPARMTENT,ACCOUNT
TOTALLED ON: FUND,DEPARMTENT
PAGE BREAKS ON: FUND

FUND-770 BEVERLY HILLS MSBU
FUNCTION-130 MSTU
ACTIVITY- TITLE NOT FOUND
DEPARTMENT- TITLE NOT FOUND

ACCOUNT - - - -	TITLE - - - -	BUDGET	PERIOD RECEIPTS	RECEIVABLES	YEAR TO DATE RECEIPTS	AVAILABLE BALANCE	YTD/ BUD
325100	SPECIAL ASSESSMENT-CAPIT	59,000.00	.00	.00	41,276.56	17,723.44	69.96
361100	INTEREST	.00	.00	.00	.00	.00	.00
361200	MONEY MKT & LGIP INTERES	1,750.00	23.80	.00	85.12	1,664.88	4.86
361300	INVEST INTEREST (INC/DEC	.00	.00	.00	.00	.00	.00
363000	SPECIAL ASSESSMENTS	.00	.00	.00	.00	.00	.00
363110	SPECIAL ASSESS - CAP IMP	.00	.00	.00	.00	.00	.00
369900	OTHER MISC REVENUES	.00	.00	.00	.00	.00	.00
400100	5% RESERVE	-3,038.00	.00	.00	.00	-3,038.00	.00
400200	CASH CARRY FORWARD	151,581.00	.00	.00	.00	151,581.00	.00
TOTAL TITLE NOT FOUND		209,293.00	23.80	.00	41,361.68	167,931.32	19.76
TOTAL BEVERLY HILLS MSBU		209,293.00	23.80	.00	41,361.68	167,931.32	19.76
TOTAL REPORT		209,293.00	23.80	.00	41,361.68	167,931.32	19.76

Attachment: Period 4 - bh rev rpt (12447 : Beverly Hills Advisory Council Financials for 2-8-2021 Meeting)