



CITRUS COUNTY BEVERLY HILLS ADVISORY COUNCIL
Community Building
One Civic Circle
Beverly Hills, FL 34465

AGENDA

Chair Donald Osterhoudt
Vice-Chair Constance Martin-Carter
Member Jim Barrows

Member Ronald Linton
Richard Fontaine

- 1. CALL TO ORDER**
 - a. Invocation
 - b. Pledge of Allegiance
 - c. Roll Call
- 2. OPEN TO THE PUBLIC**
- 3. APPROVAL OF MINUTES**
 1. Beverly Hills Advisory Council "Draft" Minutes from 2/8/21 Meeting

Beverly Hills Advisory Council "Draft" Minutes for February 8, 2021
- 4. APPROVAL OF FINANCIAL REPORTS**
 1. Beverly Hills Advisory Council Financials for 3-8-21 Meeting

Beverly Hills Advisory Council-Financial Reports for March 8, 2021 Meeting.
- 5. CORRESPONDENCE**
- 6. SPECIAL REPORTS**
 - a. *Trees and Mowing - Ronald Linton***
 - b. *Medians - Richard G. Fontaine***
 - c. *Public Works-Jim Barrows***
 - d. *Parks/Community Building- Constance Martin-Carter***
 - e. *Overall Maintenance-Donald Osterhoudt***
- 7. OLD BUSINESS**
- 8. NEW BUSINESS**
- 9. GENERAL DISCUSSION**
- 10. UPCOMING MEETINGS**
- 11. ADJOURNMENT**

**Community Building
One Civic Circle
Beverly Hills, FL 34465**

NOTE: If any person decides to appeal any decision made by the Beverly Hills Advisory Council with respect to any matter considered at this public meeting or hearing, he or she will need to ensure that a verbatim record of the proceedings is made which record shall include the testimony and evidence upon which the appeal is to be based. Any person requiring reasonable accommodation at this meeting because of a disability or physical impairment should contact the County Administrator's Office, 110 N. Apopka Ave, Inverness, FL 34450, (352) 341-6560, at least two days before the meeting. If you are hearing or speech



AGENDA MEMORANDUM

FROM:	Randall Olney, Public Works Director				
SUBJECT:	Beverly Hills Advisory Council "Draft" Minutes from 2/8/21 Meeting				
AGENDA DATE:	March 08, 2021				
BRIEF OVERVIEW:					
Beverly Hills Advisory Council "Draft" Minutes for February 8, 2021					
BUDGET IMPACT/FUNDING SOURCE:					
Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance
N/A	N/A	N/A	N/A	N/A	N/A
RECOMMENDED ACTION:					
Beverly Hills Advisory Council "Draft" Minutes for February 8, 2021					

BEVERLY HILLS ADVISORY COUNCIL
Municipal Services Benefit Unit

CHAIR: Ronald Linton
VICE-CHAIR: Constance Martin-Carter

Community Building
One Civic Circle
Beverly Hills, FL 34465

Jim Barrows
Donald Osterhoudt
Richard G. Fontaine

MINUTES

Regular Meeting
February 8, 2021 at 10:00 a.m.

CALL TO ORDER: Chair Donald Osterhoudt called the meeting to order at 10:00 AM. Invocation by Chairman Osterhoudt, followed by the Pledge of Allegiance.

SWEARING IN OF RE-APPOINTED MEMBERS: Donald Osterhoudt and James Barrows.

APPOINTMENTS:

Motion by James Barrows to appoint Ronald Linton as Chair member of the Advisory Council. Seconded by Constance Martin-Carter. Motion approved unanimously.

ROLL CALL:

Present:

- Chair Ronald Linton
- Vice-Chair Constance Martin-Carter
- Member James Barrows
- Member Donald Osterhoudt
- Member Richard Fontaine

Absent: None

Also present:

- Larry Brock, Assistant Public Works Director/County Liaison to the Advisory Board
- Kristine Sumner, Department of Public Works Administration, Senior Secretary
- Lisa Townsend, Department of Public Works Administration, Executive Secretary

OPEN TO THE PUBLIC:

- No discussion

Attachment: 02 08 2021 Minutes - Draft (12535 : Beverly Hills Advisory Council "Draft" Minutes from 2/8/21 Meeting)

APPROVAL OF THE MINUTES:

- Meeting Minutes for January 11, 2020 were reviewed.
 - **James Barrows made motion to approve the Minutes.**
 - **Seconded by Constance Martin-Carter.**
 - **Motion approved unanimously.**

APPROVAL OF FINANCIAL REPORTS:

- Period 4 Financial reports were reviewed
 - **Constance Martin-Carter made motion to accept Financials as distributed.**
 - **Seconded by James Barrows.**
 - **Motion approved unanimously.**

CORRESPONDENCE: no discussion.

SPECIAL REPORTS:

1. Trees and Mowing –
 - Mr. Linton read the Public Works Mowing and Tree Maintenance report.
2. Medians -
 - The grass in the medians is ready for mowing.
3. Public Works -
 - Mr. Barrows read the Public Works Maintenance report.
4. Parks/Community Building -
 - . No new updates.
5. Overall Maintenance –
 - At the next BOCC meeting, the Board will be approving the new contract for resurfacing.
 - At the next meeting, Mr. Brock will bring in a list of roads for resurfacing in Beverly Hills.

OLD BUSINESS:

- The dead coyote has been removed from the roadway on County Road 491.

NEW BUSINESS:

- The road resurfacing of Forest Ridge Blvd. has begun.

GENERAL DISCUSSION:

- There have been citizen complaints of motorists speeding down South Adams Street. The discussion ensued. Law enforcement has responded.
- Mr. Osterhoudt will give the building key and marquee sign materials to Mr. Linton. Mr. Brock will notify the Parks and Recreation personnel with the new contact information.

The next regular meeting is scheduled for March 8, 2021 at 10:00 a.m.

ADJOURNMENT:

- **Motion to adjourn made by Constance Martin-Carter.**
- **Seconded by Donald Osterhoudt.**
- **Motion approved unanimously.**

Meeting adjourned at 10:17 a.m.

Kristine Sumner
Senior Secretary, Department of Public Works Admin.
Beverly Hills Advisory Council Recording Secretary

DRAFT



AGENDA MEMORANDUM

FROM:	Randall Olney, Public Works Director
SUBJECT:	Beverly Hills Advisory Council Financials for 3-8-21 Meeting
AGENDA DATE:	March 08, 2021

BRIEF OVERVIEW:

Beverly Hills Advisory Council-Financial Reports for March 8, 2021 Meeting.

BUDGET IMPACT/FUNDING SOURCE:

Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance
N/A	N/A	N/A	N/A	N/A	N/A

RECOMMENDED ACTION:

Beverly Hills Advisory Council-Financial Reports for March 8, 2021 Meeting.

DATE: 02/22/2021
TIME: 15:35:06

CITRUS COUNTY BOARD
EXPENDITURE STATUS REPORT

PAGE NUMBER: 1
EXPSTA11

SELECTION CRITERIA: orgn.fund='770'
ACCOUNTING PERIOD: 5/21

SORTED BY: FUND,FUNCTION,ACTIVITY,DEPARMTENT,ACCOUNT
TOTALLED ON: FUND,DEPARMTENT
PAGE BREAKS ON: FUND

FUND-770 BEVERLY HILLS MSBU
FUNCTION-540 TRANSPORTATION
ACTIVITY-541 ROAD & STREET FACILITIES
DEPARTMENT-8300 BEVERLY HILLS MSBU

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
53400	OTHER CONTRACTUAL SERV	30,000.00	1,127.50	15,490.00	4,510.00	10,000.00	66.67
53409	CONTRACTUAL SERV MOWING	.00	.00	.00	.00	.00	.00
53442	CONTRACT SERVICES	.00	.00	.00	.00	.00	.00
54160	POSTAGE	.00	.00	.00	.00	.00	.00
54201	POSTAGE	25.00	.00	.00	.00	25.00	.00
54300	UTILITY SERVICES	4,000.00	136.61	.00	876.60	3,123.40	21.92
54306	STREET LIGHTS	25,000.00	1,837.37	.00	7,505.86	17,494.14	30.02
54600	REPAIR & MAINTENANCE	.00	.00	.00	.00	.00	.00
54907	COMMISSIONS-PROPERTY APP	1,250.00	.00	.00	.00	1,250.00	.00
54908	COMMISSIONS - TAX COLL	1,250.00	.00	.00	.00	1,250.00	.00
54921	ADVERTISING	250.00	17.50	.00	70.00	180.00	28.00
55100	OFFICE SUPPLIES	50.00	.00	.00	.00	50.00	.00
56300	IMPROVE OTHER THAN BLDG	.00	.00	.00	.00	.00	.00
59123	TRANSFER - INDIRECT COST	10,400.00	.00	.00	10,400.00	.00	100.00
59162	TRANS-ADMIN SERVICES	3,200.00	.00	.00	3,200.00	.00	100.00
60050	RESERVE FOR CONTINGENCIE	.00	.00	.00	.00	.00	.00
61000	RESERVE CASH FORWARD	133,868.00	.00	.00	.00	133,868.00	.00
TOTAL BEVERLY HILLS MSBU		209,293.00	3,118.98	15,490.00	26,562.46	167,240.54	20.09
TOTAL BEVERLY HILLS MSBU		209,293.00	3,118.98	15,490.00	26,562.46	167,240.54	20.09
TOTAL REPORT		209,293.00	3,118.98	15,490.00	26,562.46	167,240.54	20.09

Attachment: Period 5 - bh exp rpt (12565 : Beverly Hills Advisory Council Financials for 3-8-21 Meeting)

DATE: 02/22/2021
TIME: 15:41:47

CITRUS COUNTY BOARD
REVENUE STATUS REPORT

PAGE NUMBER: 1
REVSTA11

SELECTION CRITERIA: orgn.fund='770'
ACCOUNTING PERIOD: 5/21

SORTED BY: FUND,FUNCTION,ACTIVITY,DEPARMTENT,ACCOUNT
TOTALLED ON: FUND,DEPARMTENT
PAGE BREAKS ON: FUND

FUND-770 BEVERLY HILLS MSBU
FUNCTION-130 MSTU
ACTIVITY- TITLE NOT FOUND
DEPARMTENT- TITLE NOT FOUND

ACCOUNT - - - -	TITLE - - - - -	BUDGET	PERIOD RECEIPTS	RECEIVABLES	YEAR TO DATE RECEIPTS	AVAILABLE BALANCE	YTD/ BUD
325100	SPECIAL ASSESSMENT-CAPIT	59,000.00	.00	.00	47,577.44	11,422.56	80.64
361100	INTEREST	.00	.00	.00	.00	.00	.00
361200	MONEY MKT & LGIP INTERES	1,750.00	26.50	.00	111.62	1,638.38	6.38
361300	INVEST INTEREST (INC/DEC	.00	.00	.00	.00	.00	.00
363000	SPECIAL ASSESSMENTS	.00	.00	.00	.00	.00	.00
363110	SPECIAL ASSESS - CAP IMP	.00	.00	.00	.00	.00	.00
369900	OTHER MISC REVENUES	.00	.00	.00	.00	.00	.00
400100	5% RESERVE	-3,038.00	.00	.00	.00	-3,038.00	.00
400200	CASH CARRY FORWARD	151,581.00	.00	.00	.00	151,581.00	.00
TOTAL TITLE NOT FOUND		209,293.00	26.50	.00	47,689.06	161,603.94	22.79
TOTAL BEVERLY HILLS MSBU		209,293.00	26.50	.00	47,689.06	161,603.94	22.79
TOTAL REPORT		209,293.00	26.50	.00	47,689.06	161,603.94	22.79

Attachment: Period 5 - bh rev rpt (12565 : Beverly Hills Advisory Council Financials for 3-8-21 Meeting)