



**CITRUS COUNTY BEVERLY HILLS ADVISORY COUNCIL**  
Community Building  
One Civic Circle  
Beverly Hills, FL 34465

**AGENDA**

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Chair Donald Osterhoudt  
Vice-Chair Constance Martin-Carter  
Member Jim Barrows

Member Ronald Linton  
Richard Fontaine

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- 1. CALL TO ORDER**
  - a. Invocation
  - b. Pledge of Allegiance
  - c. Roll Call
- 2. OPEN TO THE PUBLIC**
- 3. APPROVAL OF MINUTES**
  1. Beverly Hills Advisory Council "Draft" Minutes from 3/8/2021 Meeting  
  
Beverly Hills Advisory Council "Draft" Minutes for March 8, 2021
- 4. APPROVAL OF FINANCIAL REPORTS**
  1. Beverly Hills Advisory Council Financials for 4-12-2021 Meeting  
  
Beverly Hills Advisory Council-Financial Reports for April 12, 2021 Meeting
- 5. CORRESPONDENCE**
- 6. SPECIAL REPORTS**
  - a. *Trees and Mowing - Ronald Linton***
  - b. *Medians - Richard G. Fontaine***
  - c. *Public Works-Jim Barrows***
  - d. *Parks/Community Building- Constance Martin-Carter***
  - e. *Overall Maintenance-Donald Osterhoudt***
- 7. OLD BUSINESS**
- 8. NEW BUSINESS**
  - a. *FY 2021-2022 Budget Discussion and Approval***
- 9. GENERAL DISCUSSION**
- 10. UPCOMING MEETINGS**
- 11. ADJOURNMENT**

**Community Building  
One Civic Circle  
Beverly Hills, FL 34465**

NOTE: If any person decides to appeal any decision made by the Beverly Hills Advisory Council with respect to any matter considered at this public meeting or hearing, he or she will need to ensure that a verbatim record of the proceedings is made which record shall include the testimony and evidence upon which the appeal is to be based. Any person requiring reasonable accommodation at this meeting because of a disability or physical impairment should contact the County Administrator's Office, 110 N. Apopka Ave, Inverness, FL 34450, (352) 341-6560, at least two days before the meeting. If you are hearing or speech



## AGENDA MEMORANDUM

<b>FROM:</b>	Randall Olney, Public Works Director				
<b>SUBJECT:</b>	Beverly Hills Advisory Council "Draft" Minutes from 3/8/2021 Meeting				
<b>AGENDA DATE:</b>	<b>April 12, 2021</b>				
<b>BRIEF OVERVIEW:</b>					
Beverly Hills Advisory Council "Draft" Minutes for March 8, 2021					
<b>BUDGET IMPACT/FUNDING SOURCE:</b>					
Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance
N/A	N/A	N/A	N/A	N/A	N/A
<b>RECOMMENDED ACTION:</b>					
Beverly Hills Advisory Council "Draft" Minutes for March 8, 2021					

**BEVERLY HILLS ADVISORY COUNCIL**  
Municipal Services Benefit Unit

**CHAIR:** Ronald Linton  
**VICE-CHAIR:** Constance Martin-Carter

Community Building  
One Civic Circle  
Beverly Hills, FL 34465

**Jim Barrows**  
**Donald Osterhoudt**  
**Richard G. Fontaine**

**MINUTES**

**Regular Meeting**  
**March 8, 2021 at 10:00 a.m.**

**CALL TO ORDER:** Chair Ronald Linton called the meeting to order at 10:00 AM. Invocation by Chairman Ronald Linton, followed by the Pledge of Allegiance.

**ROLL CALL:**

**Present:**

- Chair Ronald Linton
- Vice-Chair Constance Martin-Carter
- Member James Barrows
- Member Donald Osterhoudt
- Member Richard Fontaine

**Absent:** None

**Also present:**

- Randall Olney, Public Works Director
- Larry Brock, Assistant Public Works Director/County Liaison to the Advisory Board
- Kristine Sumner, Department of Public Works Administration, Senior Secretary

**OPEN TO THE PUBLIC:**

- No discussion

**APPROVAL OF THE MINUTES:**

- Meeting Minutes for February 3, 2021 were reviewed.
  - **Constance Martin-Carter made motion to approve the Minutes.**
  - **Seconded by Jim Barrows.**
  - **Motion approved unanimously.**

Attachment: 03 08 2021 Minutes - Draft (12645 : Beverly Hills Advisory Council "Draft" Minutes from 3/8/2021 Meeting)

**APPROVAL OF FINANCIAL REPORTS:**

- Period 5 Financial reports were reviewed
  - **Constance Martin-Carter made motion to accept Financials as distributed.**
  - **Seconded by Donald Osterhoudt.**
  - **Motion approved unanimously.**

**CORRESPONDENCE:** no discussion.

**SPECIAL REPORTS:**

1. Trees and Mowing –
  - The weeds are growing, but the grass has not yet.
2. Medians -
  - The litter in the median area is minor.
3. Public Works -
  - Mr. Barrows read the Public Works Maintenance report.
  - Mr. Barrows meets with the Road Maintenance Division once a month and collects the statistics from the work orders that are received for Beverly Hills.
4. Parks/Community Building -
  - Roosevelt Park and the community park are looking well.
5. Overall Maintenance –
  - A good job has been done with trimming the crepe myrtles.
  - The road resurfacing on Forest Ridge Blvd. up to Lake Beverly has been completed. In the next phase, sidewalks are going in along the next section of roadway. Then, road resurfacing will continue.
  - Maintenance work has been done on drainpipes within Forest Ridge Blvd. area.

**OLD BUSINESS:**

- No discussion.

**NEW BUSINESS:**

- There are concerns about businesses operations at home residences in the area.
- The Civic Association can help explain what the rules and regulations are for code enforcement.
- Abandoned houses are an issue in the South side area. Mr. Brock advised to contact Code Compliance at 352-527-5350 with those addresses.

**GENERAL DISCUSSION:**

- Mr. Linton presented to the Council a modification of the special reports for review.
- Discussion ensued. Mr. Linton accepted responsibility for handling the marquee sign announcements.
- It was brought to Mr. Brock's attention that the light by the fountain is not working.
- Mr. Linton announced he will not be present at the next meeting on April 12, 2021.
- More litter signs will be added along the Forest Ridge Blvd. area that was newly paved.

The next regular meeting is scheduled for April 12, 2021 at 10:00 a.m.

**ADJOURNMENT:**

- **Motion to adjourn made by Constance Martin-Carter.**
- **Seconded by Jim Barrows.**
- **Motion approved unanimously.**

Meeting adjourned at 10:17 a.m.

Kristine Sumner  
Senior Secretary, Department of Public Works Admin.  
Beverly Hills Advisory Council Recording Secretary



## AGENDA MEMORANDUM

<b>FROM:</b>	Randall Olney, Public Works Director				
<b>SUBJECT:</b>	Beverly Hills Advisory Council Financials for 4-12-2021 Meeting				
<b>AGENDA DATE:</b>	<b>April 12, 2021</b>				
<b><u>BRIEF OVERVIEW:</u></b>					
Beverly Hills Advisory Council-Financial Reports for April 12, 2021 Meeting.					
<b><u>BUDGET IMPACT/FUNDING SOURCE:</u></b>					
Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance
N/A	N/A	N/A	N/A	N/A	N/A
<b><u>RECOMMENDED ACTION:</u></b>					
Beverly Hills Advisory Council-Financial Reports for April 12, 2021 Meeting					

DATE: 03/22/2021  
 TIME: 14:37:39

CITRUS COUNTY BOARD  
 EXPENDITURE STATUS REPORT

PAGE NUMBER: 1  
 EXPSTA11

SELECTION CRITERIA: orgn.fund='770'  
 ACCOUNTING PERIOD: 6/21

SORTED BY: FUND,FUNCTION,ACTIVITY,DEPARMTENT,ACCOUNT  
 TOTALED ON: FUND,DEPARMTENT  
 PAGE BREAKS ON: FUND

FUND-770 BEVERLY HILLS MSBU  
 FUNCTION-540 TRANSPORTATION  
 ACTIVITY-541 ROAD & STREET FACILITIES  
 DEPARMTENT-8300 BEVERLY HILLS MSBU

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/BUD
53400	OTHER CONTRACTUAL SERV	30,000.00	1,127.50	14,362.50	5,637.50	10,000.00	66.67
53409	CONTRACTUAL SERV MOWING	.00	.00	.00	.00	.00	.00
53442	CONTRACT SERVICES	.00	.00	.00	.00	.00	.00
54160	POSTAGE	.00	.00	.00	.00	.00	.00
54201	POSTAGE	25.00	.00	.00	.00	25.00	.00
54300	UTILITY SERVICES	4,000.00	197.48	.00	1,153.92	2,846.08	28.85
54306	STREET LIGHTS	25,000.00	1,836.90	.00	9,342.76	15,657.24	37.37
54600	REPAIR & MAINTENANCE	.00	.00	.00	.00	.00	.00
54907	COMMISSIONS-PROPERTY APP	1,250.00	.00	.00	.00	1,250.00	.00
54908	COMMISSIONS - TAX COLL	1,250.00	.00	.00	.00	1,250.00	.00
54921	ADVERTISING	250.00	17.50	.00	87.50	162.50	35.00
55100	OFFICE SUPPLIES	50.00	.00	.00	.00	50.00	.00
56300	IMPROVE OTHER THAN BLDG	.00	.00	.00	.00	.00	.00
59123	TRANSFER - INDIRECT COST	10,400.00	.00	.00	10,400.00	.00	100.00
59162	TRANS-ADMIN SERVICES	3,200.00	.00	.00	3,200.00	.00	100.00
60050	RESERVE FOR CONTINGENCIE	.00	.00	.00	.00	.00	.00
61000	RESERVE CASH FORWARD	133,868.00	.00	.00	.00	133,868.00	.00
	TOTAL BEVERLY HILLS MSBU	209,293.00	3,179.38	14,362.50	29,821.68	165,108.82	21.11
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	TOTAL REPORT	209,293.00	3,179.38	14,362.50	29,821.68	165,108.82	21.11

Attachment: Period 6 - bh exp rpt (12686 : Beverly Hills Advisory Council Financials for 4-12-2021

DATE: 03/22/2021  
 TIME: 14:44:09

CITRUS COUNTY BOARD  
 REVENUE STATUS REPORT

PAGE NUMBER: 1  
 REVSTA11

SELECTION CRITERIA: orgn.fund='770'  
 ACCOUNTING PERIOD: 6/21

SORTED BY: FUND,FUNCTION,ACTIVITY,DEPARMTENT,ACCOUNT  
 TOTALED ON: FUND,DEPARMTENT  
 PAGE BREAKS ON: FUND

FUND-770 BEVERLY HILLS MSBU  
 FUNCTION-130 MSTU  
 ACTIVITY- TITLE NOT FOUND  
 DEPARMTENT- TITLE NOT FOUND

ACCOUNT - - - - -	TITLE - - - - -	BUDGET	PERIOD RECEIPTS	RECEIVABLES	YEAR TO DATE RECEIPTS	AVAILABLE BALANCE	YTD/ BUD
325100	SPECIAL ASSESSMENT-CAPIT	59,000.00	.00	.00	50,339.89	8,660.11	85.32
361100	INTEREST	.00	.00	.00	.00	.00	.00
361200	MONEY MKT & LGIP INTERES	1,750.00	27.78	.00	139.40	1,610.60	7.97
361300	INVEST INTEREST (INC/DEC	.00	.00	.00	.00	.00	.00
363000	SPECIAL ASSESSMENTS	.00	.00	.00	.00	.00	.00
363110	SPECIAL ASSESS - CAP IMP	.00	.00	.00	.00	.00	.00
369900	OTHER MISC REVENUES	.00	.00	.00	.00	.00	.00
400100	5% RESERVE	-3,038.00	.00	.00	.00	-3,038.00	.00
400200	CASH CARRY FORWARD	151,581.00	.00	.00	.00	151,581.00	.00
TOTAL TITLE NOT FOUND		209,293.00	27.78	.00	50,479.29	158,813.71	24.12
TOTAL BEVERLY HILLS MSBU		209,293.00	27.78	.00	50,479.29	158,813.71	24.12
TOTAL REPORT		209,293.00	27.78	.00	50,479.29	158,813.71	24.12

Attachment: Period 6 - bh rev rpt (12686 : Beverly Hills Advisory Council Financials for 4-12-2021