



## MINUTES

### 1. CALL TO ORDER

April 07, 2021 Citrus Springs Community Center

The meeting was called to order at 9:00 AM

- a. Invocation
- b. Pledge of Allegiance

Attendee Name	Title	Status	Arrived
Joan Dias	Chair	Present	
Thomas Mize	Member	Present	
Pamela Williamson	Member	Present	
Louise Bono	Member	Present	
Edwin Roberts	Member	Present	

Larry Brock, Assistant Public Works Director / County Liaison for the MSBU

Kristine Sumner, Public Works Senior Secretary, Advisory Council Recording Secretary

- d. Introduction of Staff

### 2. OPEN TO THE PUBLIC

Janet Berek, President of the Citrus Springs Civic Association, asked for a representative of Advisory Council attend the BOCC meetings on behalf of the Citrus Springs community.

- Edwin Roberts volunteered to go to the next BOCC meeting. Mrs. Dias recommended e-mailing Citrus County Commissioners as well, to voice citizen concerns.
- Discussion ensued regarding community deed restrictions and allocation of stimulus funds.
- Citrus County stimulus funds are earmarked only for utilities and internet.

### 3. APPROVAL OF THE MINUTES

1. Citrus Springs Advisory Council "Draft" minutes for March 3, 2021

Citrus Springs Advisory Council "Draft" Minutes for March 3, 2021

Minutes for the March 3, 2021 meeting were reviewed.

- **Louise Bono made motion to accept the Minutes as written.**
- **Seconded by Pam Williamson.**
- **Motion approved unanimously.**

### 4. REVIEW OF FINANCIAL REPORTS

1. Citrus Springs Advisory Council Financials for 4-7-2021 Meeting

Citrus Springs Advisory Council-Financial Reports for April 7, 2021 Meeting.

**Edwin Roberts made motion to accept the Financials as distributed.**

- **Seconded by Thomas Mize.**
- **Motion approved unanimously.**

### 5. REPORTS FROM POINT PERSONS

#### a. *Streetlights/Fire Hydrants - Tom Mize*

A number of streetlights on N. Citrus Springs Blvd. are not working.

- Mr. Brock gave Mr. Mize a repair acknowledgement report from Withlacoochee River Electric for the streetlight repaired on the corner of W. Wayside Ave. and W. Dunklin Street.
- The streetlights that were reported to Duke have been repaired.

- Mr. Brock will discuss with the County Administrator about adding stimulus funds to the MSBU program for waterline and fire hydrant installations.

**b. Road Resurfacing - Edwin Roberts**

Many potholes on E. Citrus Springs Blvd. were repaired. E. Citrus Springs Blvd. is on the FDOT funded SCOP resurfacing list.

- It was brought to Mr. Brock's attention that at W. Commodore Street and W. County Club Blvd. the road is uneven and not in good condition.
- The contractor has started road resurfacing. Status report to follow soon

**c. Beautification of Boulevards/Medians/Flowers-Pam Williamson**

Discussion ensued about the medians on W. Citrus Springs and Deltona Blvd. needing additional planting. Options are limited on Deltona Blvd. as there is no irrigation in the location.

- Additional crate myrtles trees will be planted in phases. Currently, there is only one Citrus Springs employee.
- Mrs. Williamson has been in contact with the Director of Parks Division, Francine Nobles about maintenance needed at the community center and parks. Grounds Maintenance is responsible for repair to the landscaping water lines, tennis courts, and community center sign.
- The hedge row on W. Citrus Springs and Deltona Blvd. did not survive the winter. Mr. Brock suggested replacing the hedges with a cold tolerant plant such as Silverthorn.
- Discussion ensued about grass plantings in the monument boxes.
- The monuments are under contract now for cleaning and repairing the slate rock.
- The variegated green-red coleus plants were not available at the nursery for the summer planting. By the end of June, cream color coleus plants should arrive for planting.

**d. Grate Installation/Fountain-Joan Dias**

**Grate Installation and Fountain:**

- Contractor has begun pressure washing the fountain, adding chemicals to removing the stains from the natural rock, and reattaching some of the slate rock.
- Next budget year, the fountain will require remarketing repairs.

**e. Roadway Maintenance/Mowing-Louise Bono**

Mrs. Bono commented that there are no problems to report with roadway maintenance.

**6. OLD BUSINESS**

**a. Appointment of member to update announcements on the marquee sign**

Mrs. Dias will handle announcement updates on the marquee signs.

- Discussion ensued about tree types for planting by the fountain. ○ **Pam Williamson made motion to proceed with the purchase of two Japanese Plum trees not to exceed \$1,000.**
- **Seconded by Thomas Mize.**
- **Motion approved unanimously.**

**7. NEW BUSINESS**

**a. FY 2021-2022 Budget discussion and approval**

FY 2021-2022 budget was discussed. Mr. Brock went through each account and explained the decision for each amount - most accounts stayed the same. Any funds not spent by the end of fiscal year will go into reserves. Changes were as follows:

- Communication Services- increased from \$50.00 to \$75.00. Increased expenses with employee cell phone services.

- Vehicle Maintenance- decreased from \$4,584.00 to \$4,000. Currently have all new equipment, maintenance costs projected to go down.
- Commissions-Property Appraisal/Commissions-Tax Collector-increased from \$19,500 to \$20,000. Statutorily set.
- Fuel & Lubes- decreased from \$7,000 to \$6,000. Based on past history and what Fleet Maintenance recommends, we can bring down budgeted amount. Projection of fuel prices is expected to be at \$4.00 per gallon, by end of calendar year.
- Road Resurfacing- decreased from \$800,000 to \$750,000. Mr. Brock recommended the decrease in budgeted amount.
- The new budget for FY 2021-2022. ○ **Thomas Mize made motion to approve the budget revisions.**
  - **Seconded by Edwin Roberts.**
  - **Motion approved unanimously**

**8. GENERAL DISCUSSION OF MEMBERS**

Discussion ensued about a community dog park. Citizens can present community project ideas to their district Commissioner at BOCC Meeting.

- Mr. Roberts inquired about collection of special assessment fees and facts of Citrus Springs MSBU Ordinance. The Board can adopt a new Ordinance with a rate increase/decrease specific to that ordinance

**9. PUBLIC INPUT**

Janet Barek spoke on behalf of the Civic Association. Discussion ensued about new housing development in the area.

**10. NEXT MEETING**

**11. ADJOURNMENT**