

BOARD OF COUNTY COMMISSIONERS OF CITRUS COUNTY, FLORIDA
Citrus County Courthouse
Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

AGENDA

March 14, 2017 1:00 PM

Scott Carnahan, Chairman District 4	Angela Vick, Clerk of the Circuit Court
Ronald E. Kitchen Jr., 1st Vice Chairman District 2	Charles R. Oliver, County Administrator
Jeff Kinnard D.C., 2nd Vice Chairman District 1	Denise A. Dymond Lyn, County Attorney
Jimmie T. Smith, Commissioner, District 3	
Brian J. Coleman, Commissioner, District 5	

MISSION

Citrus County Government is a value-driven organization dedicated to responsive citizen service by providing quality programs, services and facilities to build a strong community and promote the best quality of life for our citizens.

All persons desiring to address the County Commission will be asked to limit their comments to the specific subject being discussed.

The Board gives citizens multiple opportunities for **PUBLIC INPUT**. All members of the public wishing to speak at the "Open To The Public" portion of a meeting will have three (3) minutes per person to make their request or presentation or five (5) minutes if they represent an organization with the appropriate documentation on file with the Clerk of Courts. If the request or presentation deals with a matter that requires investigation by County Staff, the Chairman will refer it to the County Administrator to follow-up with the person making the request.

Any person who decides to appeal any decision of the Governing Body with respect to any matter considered at this meeting will need a record of the proceedings and for such purpose may need to provide that a verbatim record of proceeding is made which record includes testimony and evidence upon which the appeal is to be based. (Section 286.0105 Florida Statutes)

Any person requiring reasonable accommodation at this meeting because of a disability or physical impairment should contact the County Administrator's Office, Lecanto Government Bldg., 3600 W. Sovereign Path, Suite 267, Lecanto, FL 34461 (352) 527-5210, TTY (352) 527-5312 at least two days before the meeting.

A. CALL TO ORDER

- A.1. **Invocation**
- A.2. **Pledge of Allegiance**
- A.3. **Roll Call**
- A.4. **Approval of Agenda**

B. CONSENT

Minutes

- B.1. **Board of County Commissioners - Special Meeting - Feb 14, 2017 10:00 AM**
- B.2. **Board of County Commissioners - Regular Meeting - Feb 14, 2017 1:00 PM**

Administration

Attorneys Office

Clerk

B.3. Release of Special Assessments

Approve and authorize the Chairman to execute Releases of Lien for the completed special assessments by and between Citrus County and property owners in the 2007 Lake Spivey Point Water MSBU; 2009 Limerock Road Paving MSBU; and 2010 Limerock Road Paving MSBU.

Community Services

Human Resources

Management and Budget

B.4. Deletion of Surplus Property Asset #11997

Approve deletion of the following items from the inventory of Citrus County Corrections Facility and the removal of same items from the county's capital asset listing.

Asset ID #11997, Electric Sewer Snake

Planning and Development

B.5. Betz Farm DRI Annual Report Transmittal to State

Authorize staff to transmit the 2017 Annual Report for the Betz Farm DRI to the Tampa Bay Regional Planning Council and the Florida Department of Economic Opportunity (DEO) pursuant to F.S. 380.06.

Public Works

B.6. Deletion of Surplus Property

Approve deletion of the following item from the inventory of Engineering and the removal of same item from the county's capital asset listing.

Asset #50514 - OCE TCS500 COLOR PLOTTER

B.7. Roll-off container surplus/deletion clarification

On August 9, 2016, Solid Waste had four (4) roll-off containers that were deleted from the department assets. A fifth container was recycled with the original 4 containers however, was not included on the Asset Deletion list. Approve deletion from the following item #18844 from the inventory and the removal of same item from the County's capital asset listing.

B.8. Auction of Surplus Property

Approve staff to sell the following items through GovDeals online auction services. In the event an item does not sell, authorize staff to return to originating department or dispose of the surplus property according to County policy.

Assets #50508, 50509, 50187, 50182, 50183, 19918, 19919A, and 50858; Motorola Portable and Mobile Radios. Radios cannot be upgraded to the new system and are obsolete

B.9. Termination of T-Hangar Lease Agreement at Inverness Airport

Approve and authorize the Chairman to terminate the lease agreement between the County and Arlen Hauge for T-Hangar Unit 1-E at the Inverness Airport, effective March 23, 2017.

Systems Management

Visitors and Convention Bureau

Water Resources

B.10. Proclamation – Fix a Leak Week

Approve and authorize the Board to execute a proclamation declaring the week of March 20-26, 2017 as “Fix a Leak Week” in Citrus County, Florida.

B.11. Connection Fee Lien Agreement

Approve and authorize the Chairman to execute Connection Charge Installment Lien Agreement by and between the Citrus County Municipal Service Benefit Unit for Water and Wastewater Utility Services and Verva & Timothy W Davis, Armando & Star Rojas, and Sandra Mull.

B.12. Release of Lien for Utility Services

Approve and authorize the Chairman to execute Satisfaction of Lien filed by and on behalf of the Citrus County Municipal Service Benefit Unit for Water and Wastewater Utility Services against property owned by Matthew Buckley, Joseph & Kathy Casci, Joan Haake, Paul Erickson, Nadine Frakes.

B.13. Release of Lien for CFIL

Approve and authorize the Chairman to execute the Release of Lien for the following Connection Charge Installment Lien Agreements: Rodney A & Belinda L Hitch and Michael Knox.

Set Public Hearings

C. PROCLAMATIONS

D. OPEN TO THE PUBLIC

E. REGULAR BUSINESS

E.1. Bids

a. ITB 023-15 Southwest Regional Water Reclamation Facility Expansion and Reuse Upgrade - Wharton-Smith, Inc

a. Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Wharton-Smith, Inc., to provide the construction for the Southwest Regional Water Reclamation Facility Expansion and Reuse Upgrade.

b. Approve related budget transfer.

b. ITB 011-17 Croft Avenue Force Main Construction Project - Pave-Rite, Inc.

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Pave-Rite, Inc., to provide the construction of the Croft Road Force Main Project.

c. RFQ 001-15 Work Authorization: Continuing Contract Professional Services; Donnelly Artchitecture

Approve and Authorize the Chairman to execute the Work Authorization for Donnelly Architecture, Inc. to provide design engineering services, construction documents and construction administration services for the Supervisor of Elections Renovation Project at a cost of \$48,000.

E.2. Budget Transfers

Approve budget transfers for the Visitor and Convention Bureau (2), Long Term Care, Gas Tax, Engineering and Aquatic Services for fiscal year 2016/2017.

E.3. Budget Resolutions

Adopt and authorize the Chairman to execute resolutions adopting various grant budgets and amending Aquatics, Low Income Home Energy Assistance(LIHEAP), Older American's Act Title IIIB, Title IIIE, Home Care for the Elderly (HCE) and Community Care for the Elderly (CCE) grant budgets for fiscal year 2016/2017.

E.4. CC 118-07 Electronic Monitoring of Inmates - Assumption Agreement - Adapts Electronic Monitoring

Approve and Authorize the Chairman to Execute the Assumption Agreement between Citrus County, Florida and Adapts Electronic Monitoring to provide Lease and Monitoring Services for Citrus

County Inmates.

E.5. Resurfacing East Courthouse Parking Lot

Authorize Staff to resurface the east Courthouse parking lot with the FY 16/17 Road Maintenance CIP funding for the Phase 1 parking lot resurfacing at the Lecanto Government Building. Funding for the Lecanto Government Building parking lot (all phases) will be included in future fiscal year budget requests.

E.6. Waiver of Accounting

Review and authorize the Chairman to sign the Waiver of Accounting & Consent to Discharge form.

E.7. Accept Offer to Purchase Surplus Properties in Citrus Springs

a. Approve the Vacant Land Contract with Robert Dobbs, Trustee of the Land Rescue League Trust dated 8/25/01 and authorize the Chairman to initial each page and execute same.

b. Approve and authorize the Chairman or his designee to execute all related closing documents and payment of any related closing costs associated with these property dispositions.

c. Authorize staff to execute all other documents related to the closing of the properties with the exception of recordable documents.

d. Approve and Authorize Chairman to execute a subsequent County Deed to Robert Dobbs, Trustee of the Land Rescue League Trust dated 8/25/01 for Lot 11, Block 1559, Citrus Springs Unit, Lot 38, Block 1561, Citrus Springs Unit 22, Lot 7, Block 1562, Citrus Springs Unit 22, Lot 4, Block 1564, Citrus Springs Unit 22, Lot 1, Block 1611, Citrus Springs Unit 22, Lot 4, Block 1611, Citrus Springs Unit 22, Lot 5, Block 1611, Citrus Springs Unit 22, Lot 15, Block 1601, Citrus Springs Unit 22, Lot 18, Block 1601, Citrus Springs Unit 22, Lot 7, Block 1606, Citrus Springs Unit 22, Lot 16, Block 1606, Citrus Springs Unit 22, Lot 19, Block 1673, Citrus Springs Unit 23, Lot 9, Block 1676, Citrus Springs Unit 23, Lot 10, Block 1676, Citrus Springs Unit 23, Lot 8, Block 1381, Citrus Springs Unit 27, Lot 15, Block 1676, Citrus Springs Unit 23 and authorize the Clerk to record said County Deed in the Public Records of Citrus County, Florida.

F. OUTSTANDING COMMISSION ITEMS

	BOARD DATE	ISSUE	RESPONSIBLE PARTY	ANTICIPATED COMPLETION DATE	DATE COMPLETED	COMMENTS
1.	9/27/2016	Analysis of the Establishment of county Lab for testing	Jeff Rogers Ken Cheek	Prior to Next Budget Cycle		
2.	9/27/2016	Trade off on Fire MSTU/MSBU	Randy Oliver Kristin Demers	5/9/2017		To be discussed at Fire Workshop May 9 @ 9:00 AM
3.	10/25/2016	Revise Fertilizer Ordinance to Allow for Homeowner Training/ Exceptions	Denise Lyn	3/14/2017-Advertise Public Hearing 3/28/2017 Public Hearing		Advertise Public Hearing on this Agenda
4.	11/1/2016	List of final Purchase Price of Vehicles	Jeff Rogers Dan Johnson	2/28/2017	COMPLETED	
5.	1/10/2017	Community Garden Pilot Program	Tobey Phillips	3/28/2017		On this Agenda
6.	1/10/2017	Prepare AR for Drone Racing in County Park	Tobey Phillips	3/28/2017		Approved approach on 2/14/2017
7.	1/10/2017	Research Enforceability of Various Covenant for Cross Access Covenant	Denise Lyn	3/28/2017		
8.	1/10/2017	Explore feasibility/interest of Coffee Shop at Central Ridge Library	Eric Head Tobey Phillips	3/28/2017		
9.	2/14/2017	Flow Chart for Excess Property	Randy Oliver Jeff Rogers	3/28/2017		
10.	2/28/2017	Increase Illegal Dumping fines	Denise Lyn	3/28/2017 Advertise Public Hearing	4/11/2017 Public Hearing	
11.	2/28/2017	Resolution on Social Security Presence in Citrus County	Cyndi Oswald	3/14/2017		
12.	2/28/2017	Declare Betz Farm Surplus	Susan Boelk	3/28/2017		

G. COUNTY ADMINISTRATOR - CHARLES R. OLIVER

G.1. FY 2016/2017 Residential Road Resurfacing

Provide direction on what methodology to use to generate a Residential Road Resurfacing list for FY 2016/2017.

G.2. Administrative Regulation - VCB Fund Balance

Approve and adopt the following Administrative Regulation:
AR 6.06-1 VCB Fund Balance Policy

G.3. Resolution to Oppose House Bill 17 and Senate Bill 1158

Adopt and execute the Resolution opposing House Bill 17 and Senate Bill 1158 which preempt Home Rule Power to take certain actions in the best interest of the residents of the county unless expressly authorized by the Legislature.

G.4. Proposed County Surplus Property Inventory List Appropriate for use as Affordable Housing – Set A Public Hearing.

Set a Public Hearing on April 11, 2017, at 1:30 p.m. pursuant to Section 125.379, Florida Statutes, for the purpose of considering an inventory list of County owned, surplus real property determined to be appropriate for use as affordable housing.

G.5. Community Garden Pilot Program

Upon successful completion of an easement agreement with Duke Energy, direct staff to coordinate public notices on proposed Community Garden Pilot Program to gauge public interest and negotiate agreements for designated area in Citrus Springs.

H. PRESENTATIONS/PUBLIC HEARINGS

I. ADVISORY BOARD ANNOUNCEMENTS, NOMINATIONS & APPOINTMENTS

J. COMMITTEE REPORTS FROM COMMISSIONERS

K. COMMISSIONER BRIAN J. COLEMAN - DISTRICT 5

L. COMMISSIONER JIMMIE T. SMITH - DISTRICT 3

- L.1. Discussion and vote to change the ordinance on maintaining grass, weeds, brush and undergrowth in excess of 18 inches in height to 12 inches in height.**

Request staff draft a change to the ordinance to read: Maintain grass, weeds, brush and undergrowth in excess of 12 inches in height instead of 18 inches in height.

M. 2ND VICE CHAIRMAN JEFF KINNARD D.C. - DISTRICT 1

- M.1. Discussion on addressing the issue of scallop shells in the water ways of Citrus County**

Discussion on addressing the issue of scallop shells in the water ways of Citrus County.

N. 1ST VICE CHAIRMAN RONALD E. KITCHEN JR. - DISTRICT 2

O. CHAIRMAN SCOTT CARNAHAN - DISTRICT 4

P. COUNTY ATTORNEY DENISE A. DYMOND LYN

P.1. Fire Services Assessment Program Update Legal Services

a. Authorize the Chairman to sign the Fire Services Assessment Program Proposal letter to retain the law firm of Nabors, Giblin & Nickerson, P.A. to represent the County in updating and re-imposing the annual fire services assessment program.

b. Approve related budget transfer.

P.2. Public Participation Ordinance 2017

Set a Public Hearing on March 28, 2017 at 1:45 p.m. on an Ordinance of Citrus County, Florida amending Section 2-49 Citrus County Code, entitled Public Participation at Board Meetings; providing for severability; providing for inclusion in the Citrus County Code; providing for modifications that may arise from consideration at public hearing; and providing for an effective date.

P.3. Fertilizer Application Ordinance

Set a Public Hearing on March 28, 2017 at 1:40 p.m. on an Ordinance of Citrus County, Florida, a political subdivision of the State of Florida, pertaining to natural resources, fertilizer use and landscape maintenance practices, amending Section 66-103 entitled "Exemptions"; providing for severability; providing for codification and inclusion into the code; providing for modifications

that may arise from consideration at public hearing; providing for repeal of inconsistent provisions; and providing for an effective date.

Q. OPEN TO THE PUBLIC

R. UPCOMING MEETINGS

1. Regular Meeting: **March 28, 2017 at 1:00 PM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
2. Regular Meeting: **April 11, 2017 at 1:00 PM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
3. Regular Meeting: **April 25, 2017 at 1:00 PM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

S. UPCOMING WORKSHOPS AND SPECIAL MEETINGS

1. Special Meeting: Economic Development **March 28, 2017 at 9:00 AM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
2. Workshop: Fire Services **May 9, 2017 at 9:00 AM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
3. Preliminary Budget Hearing: **July 26, 2017 at 9:00 AM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
4. Tentative Budget Hearing: **September 14, 2017 at 5:01 PM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

T. 5:01 P.M. PUBLIC HEARINGS

U. ADJOURN