

BOARD OF COUNTY COMMISSIONERS OF CITRUS COUNTY, FLORIDA
Citrus County Courthouse
Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

AGENDA

April 11, 2017 1:00 PM

Scott Carnahan, Chairman District 4	Angela Vick, Clerk of the Circuit Court
Ronald E. Kitchen Jr., 1st Vice Chairman District 2	Charles R. Oliver, County Administrator
Jeff Kinnard D.C., 2nd Vice Chairman District 1	Denise A. Dymond Lyn, County Attorney
Jimmie T. Smith, Commissioner, District 3	
Brian J. Coleman, Commissioner, District 5	

MISSION

Citrus County Government is a value-driven organization dedicated to responsive citizen service by providing quality programs, services and facilities to build a strong community and promote the best quality of life for our citizens.

All persons desiring to address the County Commission will be asked to limit their comments to the specific subject being discussed.

The Board gives citizens multiple opportunities for **PUBLIC INPUT**. All members of the public wishing to speak at the "Open To The Public" portion of a meeting will have three (3) minutes per person to make their request or presentation or five (5) minutes if they represent an organization with the appropriate documentation on file with the Clerk of Courts. If the request or presentation deals with a matter that requires investigation by County Staff, the Chairman will refer it to the County Administrator to follow-up with the person making the request.

Any person who decides to appeal any decision of the Governing Body with respect to any matter considered at this meeting will need a record of the proceedings and for such purpose may need to provide that a verbatim record of proceeding is made which record includes testimony and evidence upon which the appeal is to be based. (Section 286.0105 Florida Statutes)

Any person requiring reasonable accommodation at this meeting because of a disability or physical impairment should contact the County Administrator's Office, Lecanto Government Bldg., 3600 W. Sovereign Path, Suite 267, Lecanto, FL 34461 (352) 527-5210, TTY (352) 527-5312 at least two days before the meeting.

A. CALL TO ORDER

- A.1. **Invocation**
- A.2. **Pledge of Allegiance**
- A.3. **Roll Call**
- A.4. **Approval of Agenda**

B. CONSENT

Minutes

- B.1. **Board of County Commissioners - Special Meeting Impact Fee - Mar 14, 2017 9:00 AM**
- B.2. **Board of County Commissioners - Regular Meeting - Mar 14, 2017 1:00 PM**

Administration

Attorneys Office

Clerk

B.3. Notice of Annexation of Property into the City of Inverness

Acknowledge receipt of correspondence received from the City of Inverness regarding a Notice of Annexation of Property into the City of Inverness.

B.4. Clerk Records Disposition 1364

Approve and authorize the Chairman to execute the Clerk's Records Disposition Document #1364 for disposal of records that have met their assigned retention periods

Community Services

B.5. Veterans Services Advisory Board Bylaws

Authorize the Chairman to approve and adopt the Citrus County Veterans Services Advisory Board Bylaws as presented.

B.6. Bicentennial Park Pool Closure

Approve and authorize the closure of Bicentennial Park Pool on April 16, 2017. Bicentennial Park Pool will remain open on Friday, April 14, 2017 and Saturday, April 15, 2017.

Human Resources

Management and Budget

B.7. Corrected Budget Resolution Exhibit

Approve the corrected Budget Resolution Exhibit A approved by the Board of County Commissioners on December 6, 2016.

Planning and Development

Public Works

B.8. April Online Auction 2017

Authorize staff to sell vehicles and equipment as listed on the backup through GovDeals on-line auction service and authorize Clerk of Courts to release titles for same. In the event an item does not sell authorize staff to dispose of the surplus property according to County policy.

Systems Management

B.9. Public Records Report

Acknowledge receipt of the monthly Public Records Request report for February 2017.

B.10. Asset Disposal

Approve for disposal the equipment listed in the supporting document(s) from the inventory of the Department of Systems Management and remove same from the County's capital asset list.

B.11. Asset Auction

Approve sending to auction for disposal the equipment listed in the supporting document(s) from the inventory of the Department of Systems Management and remove same from the County's capital asset list.

Visitors and Convention Bureau

Water Resources

B.12. April is Water Conservation Month

Approve and authorize the Board to execute a Proclamation declaring April 2017 as Water Conservation Month in Citrus County.

Set Public Hearings

B.13. Unincorporated Area North of Crystal River

Set a public hearing date for April 25, 2017 at 1:30pm to consider Resolution No. 2017-

B.14. OA-17-02 Department of Growth Management - Impact Fee Suspension Extension- Set Public Hearing

Set a public hearing for April 25, 2017 at 1:45 p.m. to review and discuss OA-17-02, Department of Growth Management, an Ordinance amending Ordinance 2015-A02, Ordinance 2015-A07, Ordinance 2016-A43, and Section 54.01 of the Citrus County Code, extending the suspension of impact fees for the Park, EMS, Law and Public Building components as directed by the Board at their March 14, 2017, public hearing.

C. PROCLAMATIONS

C.1. Proclamation- Law Day 2017

Approve and authorize the Board to execute a Proclamation declaring April 24 through 28, 2017 as Law Week in Citrus County, Florida.

C.2. Proclamation-Child Abuse Prevention Month

Approve and authorize the Board to execute a proclamation declaring the month of April as “Child Abuse Prevention Month” in Citrus County, Florida.

C.3. Certificate of Appreciation - Outgoing TDC member

Approve and authorize the Chairman to present a Certificate of Appreciation to Linda Bega in recognition of her dedicated service to the citizens of Citrus County for her participation on the Tourist Development Council

D. OPEN TO THE PUBLIC

E. REGULAR BUSINESS

E.1. Bids

- a. **ITB 007-17 SCOP Project - Resurfacing of Citrus County Road - W. Ft. Island Trail from 5,870' from the west end to W. Dixie Shores Dr. - D.A.B. Constructors, Inc.**

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and D.A.B. Constructors, Inc., to provide the construction of the SCOP Project - Resurfacing of Citrus County Road - West Ft. Island Trail from 5,870' from the West end to W. Dixie Shores Dr.

- b. **ITB 022-12 Amendment No. 3 - Permanent Preformed Thermoplastic - Flint Trading Inc.**

Approve and Authorize the Chairman to execute Amendment No. 3 to the Agreement between Citrus County, Florida and Flint Trading, Inc., to renew the Agreement for the third one year renewal extending the Agreement to July 9, 2018.

- c. **ITB 032-13 Amendment No. 3 - Contract Mowing Zones 2 & 3 - Sean Judge Lawn Care, Inc.**

Approve and Authorize the Chairman to execute Amendment No. 3 to the Agreement between Citrus County, Florida and Sean Judge Lawn Care, Inc., to renew the Agreement for the third and final one year renewal extending the Agreement to May 28, 2018.

- d. **RFQ 001-15 Work Authorization: Continuing Services Contract for Professional Services; DRMP, Inc**

Approve and Authorize the Chairman to execute the Work Authorization for DRMP, Inc., to provide CAD Services to support County's in-house design efforts on an as-needed basis.

- e. **RFQ 013-14 Work Authorization: Continuing Contract Professional Services: Jones Edmunds & Associates, Inc.**

Approve and Authorize the Chairman to execute the Work Authorization for Jones Edmunds & Associates, Inc., to provide Construction-Phase Engineering Services and Funding Coordination during the construction of this newly designed facility known as Southwest Regional Water Reclamation Facility.

f. **Quote No. 021217 Mowing at the Central Ridge Community Center and Pool/Park; MWM Lawn & Landscape, LLC**

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and MWM Lawn and Landscape, LLC to provide the landscape services at the Central Ridge Community Center, Pool and Park locations.

E.2. Budget Transfers

Approve budget transfers for Housing Services (Section 8), Stormwater, Engineering and the Visitor & Convention Bureau for fiscal year 2016/2017.

E.3. Budget Resolutions

Adopt and authorize the Chairman to execute resolutions adopting the Fort Island Trail Septic Interconnect project, the Garcia Point Septic project and the Private Package Plant Interconnect project grant budgets and amending the State Housing Initiative Partnership (SHIP) grant budget for fiscal year 2016/2017.

E.4. Release of Retainage to D.A.B. Constructors, Inc., for ITB# 054-15, Residential Resurfacing 2015-2

a. Accept the completed Project ITB# 054-15, Residential Road Resurfacing 2015-2 Project.

b. Approve and authorize the Clerk's Office to release the retainage in the amount of \$265,088.09 to the Contractor D.A.B. Constructors, Inc., and return the encumbered balance of the purchase order back to the appropriate account.

E.5. Memorandum of Agreement with the Florida Commission for Transportation Disadvantaged

a. Approve and authorize the Chairman to sign the Memorandum of Agreement between the Commission for Transportation Disadvantaged and Citrus County for the designation of Citrus County Transit as the Community Transportation Coordinator to plan, coordinate and implement the most cost effective Transportation Disadvantaged transit system as possible with all resources available through the commission for Transportation Disadvantaged beginning 07/01/2017 and ending 06/30/2022.

b. Adopt and authorize the Chairman to execute a Resolution for the Transportation Disadvantaged Trip Community Transportation Coordinator, authorizing the Chairman to sign the Memorandum of Agreement, applicable amendments and modifications to the approved memorandum of agreement.

E.6. Suncoast Parkway II Duke Energy Florida, LLC, (DUKE ENERGY) Encroachment Agreement

a. Approve and authorize the Chairman to execute the Encroachment Agreement Application between DUKE ENERGY and Citrus County, Florida, a political subdivision of the State of Florida, which authorizes the proposed water main to be constructed through the power line Easement and to perform activities listed within the agreement.

b. Authorize the Clerk to place acceptance stamp on the Encroachment Agreement upon receipt of the fully executed documents from DUKE ENERGY and record in the Public Records of Citrus County, Florida.

E.7. Suncoast Parkway II Florida Gas Transmission Company, LLC Encroachment Agreement

a. Approve and authorize the Chairman to execute the Encroachment Agreement between Florida Gas Transmission Company, LLC and Citrus County, Florida, a political subdivision of the State of Florida, to be constructed through the Easement and to perform activities listed within the agreement.

b. Authorize the Clerk to place the acceptance stamp on the Encroachment Agreement and record in the Public Records of Citrus County, Florida.

E.8. 2017-2019 MOU / VENDOR AGREEMENT - LIHEAP/EHEAP

a. Approve and authorize the Chairman to execute “Memorandum of Understanding for Weatherization Program” between Citrus County and Mid Florida Community Services, Incorporated for the provision of LIHEAP and EHEAP Weatherization Assistance services effective upon execution by both parties through March 31, 2019.

b. Approve and authorize the Chairman to execute the 2017-2019 Vendor Payment Agreements for the Low Income Home Energy Assistance Program (LIHEAP) and the Emergency Home Energy Assistance for the Elderly Program (EHEAP).

E.9. FDOT Supplemental Joint Participation Agreement #1 to Grant GO871 for the Crystal River Airport

Approve and authorize the Chairman to execute the FDOT Joint Participation Agreement Supplement #1 to grant contract GO871 for the Lift Station at the Crystal River Airport.

E.10. Bill of Sale - Deer Park

Approve and authorize the Clerk to place acceptance stamp on the Release of Lien and Bill of Sale for transfer of ownership of the water and wastewater systems from Deer Park, LLC to Citrus County and record in the Public Records of Citrus County, Florida.

E.11. Suncoast Parkway 2 – Memorandum of Agreement

a. Approve and authorize the Chairman to sign the Memorandum of Agreement establishing the relationship between the State of Florida, Florida Department of Transportation and Citrus County, Florida, with respect to the general responsibilities of the parties regarding conveyances of the properties needed and associated with the Suncoast Parkway 2 (Project) and to establish ownership, easements and maintenance responsibilities of specific roadway and other improvements after completion of the Project.

b. Approve and authorize property and easement conveyances for the purpose of constructing the Project, and approve and authorize the Chairman to execute a County Deed, Grant of Easement and Quit Claim Deed between the State of Florida, Department of Transportation and Citrus County, Florida, a political subdivision of the State of Florida.

c. Approve and authorize the Chairman to execute any subsequent modifications to the Memorandum of Agreement as needed with regard to the Project without further review or approval of the Board.

d. Approve and authorize the Chairman or designee to execute all related closing documents regarding the Project.

e. Authorize staff to execute all other documents related to the closing of the property with the exception of recordable documents.

f. Authorize the Clerk to record the Memorandum of Agreement, County Deed, Grant of Easement and Quit Claim Deed in the Public Records of Citrus County, Florida, upon receipt of the fully executed documents from the State of Florida, Florida Department of Transportation, and to place acceptance stamp on any subsequent documents upon receipt and record said documents in the Public Records of Citrus County, Florida.

E.12. Fund Balance

Approve and authorize the Chairman to execute a budget resolution to recognize the actual fund balance brought forward from September 30, 2016.

F. OUTSTANDING COMMISSION ITEMS

	BOARD DATE	ISSUE	RESPONSIBLE PARTY	ANTICIPATED COMPLETION DATE	DATE COMPLETED	COMMENTS
1.	9/27/2016	Analysis of the Establishment of county Lab for testing	Jeff Rogers Ken Cheek	Prior to Next Budget Cycle		
2.	9/27/2016	Trade off on Fire MSTU/MSBU	Randy Oliver Kristin Demers	5/9/2017		To be discussed at Fire Workshop May 9 @ 9:00 AM
3.	10/25/2016	Revise Fertilizer Ordinance to Allow for Homeowner Training/ Exceptions	Denise Lyn	3/14/2017-Advertise Public Hearing 3/28/2017 Public Hearing	COMPLETED	Advertise Public Hearing on this Agenda
5.	1/10/2017	Prepare AR for Drone Racing in County Park	Tobey Phillips	4/25/2017		Approved approach on 2/14/2017; Note Date Change
6.	1/10/2017	Research Enforceability of Various Covenant for Cross Access Covenant	Denise Lyn	3/28/2017	COMPLETED	
7.	1/10/2017	Explore feasibility/interest of Coffee Shop at Central Ridge Library	Eric Head Tobey Phillips	4/25/2017		Note Date Change
8.	2/14/2017	Flow Chart for Excess Property	Randy Oliver Jeff Rogers	4/25/2017		Note Date Change
9.	2/28/2017	Increase Illegal Dumping fines	Denise Lyn	4/11/2017 Public Hearing		On this Agenda
10.	2/28/2017	Resolution on Social Security Presence in Citrus County	Cyndi Oswald	3/28/2017	COMPLETED	On this Agenda
11.	2/28/2017	Declare Betz Farm Surplus	Susan Boelk	4/25/2017		Note Date Change
12.	3/28/2017	Landfill Workshop	Jeff Rogers	Not Later Than 7/25/2017		
13.	3/28/2017	Fr. Island Trail Schedule	Tobey Phillips	4/11/2017	COMPLETED	
14.	3/28/2017	Ordinance to Create Economic Development Board	Denise Lyn	4/25/2017 Advertise 5/9/2017 Public Hearing		

G. COUNTY ADMINISTRATOR - CHARLES R. OLIVER

G.1. Hazard Mitigation Grant Program Application

Does the Board wish to fund the match requirements for these projects? Funding can be taken from Board's Savings Account; however, this will reduce the funding available for millage reduction in the FY 17/18 Budget.

a. Adopt and authorize the Chairman to execute a Resolution authorizing application to the State of Florida Department of Emergency Management for funding of the Hazard Mitigation Grant Program.

b. Authorize the Chair to sign the application, related prime contract, amendments and annual renewal documents as required to obtain funding from State of Florida Hazard Mitigation Grant Program.

G.2. Collective Bargaining Agreement

Approve chairman to execute Tentative Agreement between Citrus County and the Teamsters, Local Union 79 as proposed with an effective date of October 1, 2016

G.3. Annual Debt Report

Acknowledge receipt of the fiscal year 2016/2017 Citrus County General Government Debt Service report. Report provided by Department of Management and Budget.

H. PRESENTATIONS/PUBLIC HEARINGS

H.1. 1:30 p.m. Public Hearing-Proposed County surplus property inventory list appropriate for use as Affordable Housing

a. Adopt and Authorize the Chairman to execute a resolution of Citrus County, Florida, a political subdivision of the State of Florida, declaring certain county owned, surplus properties appropriate for use as affordable housing pursuant to Florida Statute 125.379; and

b. Approve and authorize the disposition of such property, pursuant to Florida Statute Section 125.379.

c. Authorize Clerk to record the Resolution in the Public Records of Citrus County, Florida.

H.2. 1:45 PM Ordinance Increasing Penalties for Littering

Conduct a Public Hearing on April 11, 2017 at 1:45 PM on an Ordinance of Citrus County, Florida, a political subdivision of the State of Florida, amending Section 20-21 entitled "Enforcement; Citations; Procedure"; providing for severability; providing for inclusion in the Citrus County Code; providing for modifications that may arise from

consideration at Public Hearing and providing for an effective date.

H.3. 2:00 P.M. Public Hearing Suncoast Parkway II Water Main Extension Presentation

a. Conduct a public hearing on Tuesday, April 11, 2017 at 2:00 P.M. for the purpose of hearing public comment on the Suncoast Parkway II Water Main Extension Water Facilities Plan prepared for FDEP.

b. Adopt and authorize the Chairman to execute the Resolution adopting the Water Facilities Plan.

I. ADVISORY BOARD ANNOUNCEMENTS, NOMINATIONS & APPOINTMENTS

J. COMMITTEE REPORTS FROM COMMISSIONERS

K. COMMISSIONER BRIAN J. COLEMAN - DISTRICT 5

L. COMMISSIONER JIMMIE T. SMITH - DISTRICT 3

L.1. Discussion on providing the Solid Waste Study Report to the Commercial Haulers and request feedback from the Haulers on the report.

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L.2. Discussion on Reclassifying Executive Admin Assistant Position in Veteran Services Office to a part-time Assistant Veterans Services Officer position.

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M. 2ND VICE CHAIRMAN JEFF KINNARD D.C. - DISTRICT 1

N. 1ST VICE CHAIRMAN RONALD E. KITCHEN JR. - DISTRICT 2

N.1. Discussion on Code Enforcement

Discussion on Code Enforcement

O. CHAIRMAN SCOTT CARNAHAN - DISTRICT 4

P. COUNTY ATTORNEY DENISE A. DYMOND LYN

Q. OPEN TO THE PUBLIC

R. UPCOMING MEETINGS

1. Regular Meeting: **April 25, 2017 at 1:00 PM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
2. Regular Meeting: **May 9, 2017 at 1:00 PM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
3. Regular Meeting: **May 23, 2017 at 1:00 PM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

S. UPCOMING WORKSHOPS AND SPECIAL MEETINGS

1. Joint Meeting of the Board of County Commissioners & Inverness City Council: **April 11, 2017 at 5:30 PM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
2. Workshop Fire Services: **May 9, 2017 at 9:00 AM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

T. 5:01 P.M. PUBLIC HEARINGS

T.1. 5:01 PM Public Hearing-DA-17-01 – RaceTrac Petroleum, Inc. and Gischorn, LLC

- a. Conduct a public hearing on April 11, 2017 at 5:01 P.M. to consider DA-17-01, RaceTrac Petroleum, Inc. and Gishorn, LLC.
- b. If approved, adopt and authorize the Chairman to execute the Development Agreement for DA-17-01 - RaceTrac Petroleum, Inc. and Gischorn, LLC; and direct the Clerk to record the Agreement in the public records of Citrus County, Florida.

U. ADJOURN