

BOARD OF COUNTY COMMISSIONERS OF CITRUS COUNTY, FLORIDA
Citrus County Courthouse
Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

AGENDA

June 26, 2017 1:00 PM

Scott Carnahan, Chairman District 4	Angela Vick, Clerk of the Circuit Court
Ronald E. Kitchen Jr., 1st Vice Chairman District 2	Charles R. Oliver, County Administrator
Jeff Kinnard D.C., 2nd Vice Chairman District 1	Denise A. Dymond Lyn, County Attorney
Jimmie T. Smith, Commissioner, District 3	
Brian J. Coleman, Commissioner, District 5	

MISSION

Citrus County Government is a value-driven organization dedicated to responsive citizen service by providing quality programs, services and facilities to build a strong community and promote the best quality of life for our citizens.

All persons desiring to address the County Commission will be asked to limit their comments to the specific subject being discussed.

The Board gives citizens multiple opportunities for **PUBLIC INPUT**. All members of the public wishing to speak at the "Open To The Public" portion of a meeting will have three (3) minutes per person to make their request or presentation or five (5) minutes if they represent an organization with the appropriate documentation on file with the Clerk of Courts. If the request or presentation deals with a matter that requires investigation by County Staff, the Chairman will refer it to the County Administrator to follow-up with the person making the request.

Any person who decides to appeal any decision of the Governing Body with respect to any matter considered at this meeting will need a record of the proceedings and for such purpose may need to provide that a verbatim record of proceeding is made which record includes testimony and evidence upon which the appeal is to be based. (Section 286.0105 Florida Statutes)

Any person requiring reasonable accommodation at this meeting because of a disability or physical impairment should contact the County Administrator's Office, Lecanto Government Bldg., 3600 W. Sovereign Path, Suite 267, Lecanto, FL 34461 (352) 527-5210, TTY (352) 527-5312 at least two days before the meeting.

A. CALL TO ORDER

- A.1. **Invocation**
- A.2. **Pledge of Allegiance**
- A.3. **Roll Call**
- A.4. **Approval of Agenda**

B. CONSENT

Minutes

- B.1. Board of County Commissioners - Regular Meeting - May 23, 2017 1:00 PM**

Administration

B.2. Deletion of Surplus Property

Approve deletion of the following item from the inventory of the Supervisor of Elections and the removal of same item from the county's capital asset listing.

Asset# 18697 - Modular Desk Unit

B.3. Receive and File FY17/18 Budget for Withlacoochee Regional Water Supply Authority

Receive and file WRWSA Budget for FY2017/2018.

Attorneys Office

Clerk

B.4. Ratify Minutes of the May 9, 2017, Regular Meeting

Ratify the minutes of the Regular Meeting held on May 9, 2017.

B.5. Release of Lien for Special Assessment

Approve and authorize the Chairman to execute Release of Lien for Special Assessment by and between Citrus County and certain property owner 2008 Citrus Springs Waterline Extensions special assessment district.

B.6. Deletion of Surplus Property

Approve staff to sell the following item through GovDeals online auction services and authorize the Clerk of Circuit Court and

Comptroller to release title for the same. In the event the item does not sell, authorize staff to dispose of according to County policy.

B.7. Deletion of Surplus Property

Approve deletion of the items that were disposed from the inventory of the Clerk of Courts and Supervisor of Elections from February 14, 2017 through May 31, 2017 and the removal of same items from the county's capital asset listing.

B.8. County Warrants

Accept the attached check registers outlining the County warrants.

Community Services

B.9. Deletions of Assets - Motorola Portable Radio (MT 2000)

Authorize staff to sell the equipment as listed on the backup through GovDeals on-line auction service and authorize the Clerk of Court to remove from the Department of Community Services, Division of Parks and Recreation asset list. In the event an item does not sell authorize staff to dispose of the surplus properly according to County Policy. Radio Asset #; 12446

B.10. Asset Activity

Approve deletion of the following item from the inventory of Community Services/Parks and Recreation and the removal of same items from the county's Capital Asset listing.

Asset# 16180 - North American Carpet Cleaner - Too costly to repair. No parts available.

Human Resources

B.11. PCORI Fee

Approve and authorize the Chairman to execute Form 720 IRS Quarterly Federal Excise Tax Return for the PCORI Fee payment of \$1,937.81

Management and Budget

B.12. Homosassa Special Water District - Financial Statement and Independent Auditor's Report

Acknowledge receipt of correspondence from the Homosassa Special Water District regarding their Financial Report for the year ended September 30, 2016.

Planning and Development

Public Works

B.13. Authorize Sale by Online Auction of Surplus Property

Approve and authorize staff to sell equipment as listed on the backup through GovDeals on-line auction service. In the event an item does not sell through GovDeals, authorize staff to dispose of the surplus property according to County policy.

B.14. Lease Renewal Agreement for T-Hangar Unit 1-A at the Inverness Airport

Approve and authorize the Chairman to execute the Inverness Airport T-Hangar Lease Agreement with Jerry Slaven for T-Hangar Unit 1-A.

B.15. Termination of T-Hangar Unit 1-J Lease Agreement at Inverness Airport

Approve and authorize the Chairman to terminate the lease agreement between the County and Tim Brown for T-Hangar Unit 1-J at the Inverness Airport, effective June 30, 2017.

Systems Management

Visitors and Convention Bureau

Water Resources

Set Public Hearings

C. PROCLAMATIONS

C.1. Proclamation Key Center Foundation - Run for the Money

Approve and authorize the Board to proclaim July 10 through 15, 2017 as “Key Training Center’s Run for the Money” in Citrus County, Florida.

C.2. Proclamation - Citrus Memorial Hospital 60th Anniversary Day

Approve and authorize the Board to execute a Proclamation recognizing July 11, 2017 as “60th Anniversary of Citrus Memorial Hospital”.

D. OPEN TO THE PUBLIC

E. REGULAR BUSINESS

E.1. Bids

a. RFQ 001-15 Ft. Island Trail Multi-Use Path Feasibility Study-Kimley-Horn

Authorize the Chairman to execute a Work Authorization for Kimley-Horn and Associates, Inc., to provide a feasibility study for the Ft. Island Trail Multi Use Path.

E.2. Budget Resolutions

Adopt and authorize the Chairman to execute resolutions adopting/amending the Section 8 Rental Assistance Program grant, Fort Island Trail Safety Improvement Project, and Transportation Capital Section 5310 grant budgets for fiscal year 2016/2017.

E.3. Budget Transfers

Approve budget transfers for Utilities, Land Development, Aquatic Services, Landfill, Building, Low Income Home Energy Assistance Program (LIHEAP), State Housing Initiative Partnership (SHIP), Shelter Care Plus and Supervisor of Elections for fiscal year 2016/2017.

E.4. Withlacoochee Regional Water Supply Authority FY17-18 Grant Funding Application

Approve and authorize the Chairman to execute a Resolution to apply for a water conservation grant with the Withlacoochee Regional Water Supply Authority. The grant matches county funding for the water conservation program necessary to meet the Southwest Florida Water Management District’s consumptive use permit requirements. WRWSA will reimburse expenses on a 50% basis, up to a maximum amount of \$50,000. Citrus County is requesting a cash match of \$42,627.50. The County match portion is funded by Citrus County Utilities’ Enterprise fund.

E.5. Ratify Execution of Modification of Intergovernmental Agreement with U.S. Marshals Service

Authorize ratification of this modification is to remove the Immigration and Customs Enforcement (ICE) as rider to this Intergovernmental Agreement. And void modification 3 for the Transportation Routes to various locations ICE requested.

E.6. Transportation Disadvantaged Planning Grant Application 2017/2018

a. Approve and authorize the Chairman to sign the Transportation Disadvantaged Planning Grant Application 2017/2018, for \$22,474. There is no cash match.

b. Adopt and authorize the Chairman to execute a Resolution for the Transportation Disadvantaged Planning Grant Application, authorizing the Chairman to sign the grant application and agreement, amendments and modifications thereto and all other related items.

E.7. Transportation Disadvantaged Trip & Equipment Grant Application

a. Approve and authorize the Chairman to sign the Transportation Disadvantaged Trip and Equipment Grant Application 2017/2018, for \$593,151. There is a Cash Match of \$59,312 (\$55,600 County Cash Match, \$3,712 in Transit Fees and \$3 In Kind) that will be included in the 2018 Budget process.

b. Approve and authorize the Chairman to sign the Transportation Disadvantaged Trip and Equipment Grant for 2017-2018, for \$593,151.

c. Adopt and authorize the Chairman to execute a Resolution for the Transportation Disadvantaged Trip and Equipment Grant Application, authorizing the Chairman to sign the grant application and agreement, amendments and modifications and all other related items.

E.8. Meadowcrest Tax Collectors Office Renovation Project Release of Retainage

Accept the completed Meadowcrest Tax Collectors Office Renovation Project and approve the release of retainage in the amount of \$7,618.13 to Cardiff Construction, LLC.

E.9. Labor Counsel

Authorize Denise A. Dymond Lyn, County Attorney to execute attached Labor and Employment Representation letter with Allen Norton & Blue.

E.10. RESTORE Act: Operational Self-Assessment

Approve and authorize the Chairman to sign the “RESTORE Act Direct Component and Centers of Excellence Research Grants Program Operational Self-Assessment (OSA) Department of the Treasury” and submit the completed OSA to the Treasury.

E.11. Assignment of Utility Credits to Deer Park LLC from Lecanto Investments Inc.

Approve and authorize the Chairman to execute the Agreement for assignment of water and wastewater connection fee credits from Lecanto Investments, Inc to Deer Park, LLC d/b/a Royal Dalton House and to be recorded in the Official Record Book.

E.12. Episcopal Children’s Services, Inc., Renewal of Lease Agreement-Historic Hernando School, Rooms 309A and 309B

Approve and authorize the Chairman to execute the Lease Agreement between Citrus County, Florida, a political subdivision of the State of Florida and Episcopal Children’s Services, Inc., a Florida Non Profit Corporation for the renewed use of Rooms 309A and 309B in the Historic Hernando School at the rate of \$437.89 per month. This renewal begins on July 1, 2017 and expires on June 30, 2018.

E.13. Proposed 2017 West Britain Street Watermain Extension Assessment Area

a. Adopt and authorize the Chairman to execute a Resolution of Citrus County, Florida, relating to the provision of Water Distribution Facilities in the unincorporated area of the County; proposing to create the Proposed 2017 West Britain Street Watermain Extension Assessment Area for Water Distribution Facilities; determining the estimated capital cost of the Water Distribution Facilities; establishing the method of assessing the project cost against the properties that will be benefited thereby, establishing other terms and conditions of the assessments; directing the County Administrator to prepare a preliminary assessment roll; establishing a public hearing to consider imposition of the proposed assessments and the method of their collection; directing the provision of notice; and providing for an effective date.

b. Set a public hearing for August 8, 2017 at 1:30 pm regarding the

Proposed 2017 West Britain Street Watermain Extension Assessment Area.

E.14. Proposed Limerock Road Paving Program 2017 Assessment Area

a. Adopt and authorize the Chairman to execute a resolution of the Board of County Commissioners of Citrus County, Florida, relating to the roadway paving improvements; describing the property to be included within the Proposed Limerock Road Paving Program 2017 Assessment Area and the local improvements to be provided therein; determining the estimated project cost of the roadway paving improvements; determining the estimated assessment for the roadway paving improvements; establishing the method of assessing the estimated assessment against the properties that will be benefited thereby; establishing other terms and conditions of the assessments; directing the County Administrator to prepare a preliminary assessment roll; establishing a public hearing to consider imposition of the proposed assessments and the method of their collection; directing the provision of notice; and providing for an effective date.

b. Set a public hearing for August 08, 2017 at 1:40 pm regarding the Limerock Road Paving Program 2017 Assessment Area.

E.15. Veteran's Village of Citrus County – Third Modification to Memorandum of Understanding

a. Approve and authorize the Chairman to execute the Third Modification to Memorandum of Understanding with the Veteran's Village of Citrus County Inc., a Florida not-for-profit corporation (Village) to allow the Village additional time to obtain financing for the project because of changes requested by the Federal Government.

b. Authorize the Clerk of Courts to record the same in the Public Records of Citrus County, Florida.

E.16. Health Department Amended Contract

Acknowledge receipt of the FY 2016-2017 Citrus County Health Department's amendments to the Contract to reflect revenue and expenditure adjustments for period October 1, 2016 through September 30, 2017.

E.17. Solid Waste Management Fees and Assessment Rates for Fiscal Year 2017-2018

a. Board acknowledgement of the proposed Solid Waste

Management Fees and Assessment Rates for Fiscal Year 2017-2018.

b. Set a public hearing on July 25, 2017 at 1:30 P.M. to consider adopting fees and assessment rates for Solid Waste Management for Fiscal Year 2017-2018.

E.18. Set a Public Hearing to Adopt the Solid Waste Residential Assessment Roll for FY 2017-18

Set a public hearing on July 25, 2017, at 1:35 P.M. to consider adopting the residential solid waste assessment roll prepared by the Property Appraiser’s Office.

F. OUTSTANDING COMMISSION ITEMS

	BOARD DATE	ISSUE	RESPONSIBLE PARTY	ANTICIPATED COMPLETION DATE	DATE COMPLETED	COMMENTS
1.	2/14/2017	Flow Chart for Excess Property	Randy Oliver Jeff Rogers	7/25/2017		Working on Change based on Board direction at 5-9-2017 meeting
2.	2/28/2017	Declare Betz Farm Surplus	Susan Boelk	6/26/2017		Board directed this item back at the next meeting
3.	3/28/2017	Workshop on Solid Waste/Landfill	Jeff Rogers	7/25/2017		Workshop set for 7/25/2017
4.	4/11/2017	Update AR 13.04-6 Impact Fees (Reimbursement of unused Impact Fees)	Randy Oliver	6/26/2017	COMPLETED	
5.	4/11/2017	Setup Workshop on LDC	Randy Oliver	7/11/2017		Scheduled for 7/11/2017
6.	4/11/2017	Code Enforcement Workshop	Randy Oliver	8/22/2017		Scheduled for 8/22/2017
7.	5/8/2017	Plan to Dispose of Excess Property	Susan Boelk	7/25/2017		Note Date Change
8.	5/8/2017	Mandatory Spay/Neuter Ordinance for Cats	Randy Oliver Denise Lyn	6/26/2017 Advertisement 7/11/2017 Public Hearing		On this Agenda
9.	6/13/2017	Agenda item for Appraisal for the Homosassa Heritage Park	Jeff Rogers	7/11/2017		Note Date Change

10.	6/13/2017	Name Bridge Homosassa after Jim Bitter	Randy Oliver	6/26/2017		On this Agenda
11.	6/13/2017	Cost for Rumble Strips for Fort Island Trail	Jeff Rogers	6/26/2017		On this Agenda

G. COUNTY ADMINISTRATOR - CHARLES R. OLIVER

G.1. Discussion and Direction on Space Needs for Constitutional Officers

Approve the plan and schedule as set forth and authorize a Task Order to Donnelly & Associates for \$38,000 for design services for the Clerk Space at the Health Department Building plus a \$7,600 contingency.

G.2. Special Library District Preliminary Budget Hearing

Set the date and time for the FY 2017/2018 Citrus County Special Library District Preliminary Budget Hearing on Wednesday, July 26, 2017 at 8:30 a.m at the Citrus County Courthouse, 110 North Apopka Avenue, Room 100, Inverness.

G.3. Set Public Hearing Mandatory Spay and Neuter for Cats Ordinance

Set a Public Hearing on July 11, 2017 at 1:30 p.m. on an Ordinance of Citrus County, Florida, a political subdivision of the state of Florida, pertaining to animal control, amending section 14-35(c) to modify hold time for cats; amending section 14-35(d) to modify hold time for dogs and delete language regarding quarantine of animals; amending section 14-37(1)d to delete the term "Chronically at Large"; adding section 14-65 entitled "Mandatory Spay and Neuter for Cats"; providing for severability; providing for codification and inclusion into the code; providing for modifications that may arise from consideration at public hearing; and providing for an effective date.

G.4. Ft. Island Trail Safety Improvements

Board discussion. Staff recommends the following actions be considered:

- a. Decide what, if any, upgrades need to be made to the current bicycle lanes on Fort Island Trail.
- b. If Board approves to select a safety item, authorize the Chairman

to direct staff to pursue a \$10,000 People for Bikes grant to possibly help defer some of the safety item costs.

c. Approve and authorize staff to proceed and a budget amendment via resolution or transfer will be brought forward in a future meeting as necessary, if direction is to proceed with action “a.” or “b.” referenced above.

H. PRESENTATIONS/PUBLIC HEARINGS

I. ADVISORY BOARD ANNOUNCEMENTS, NOMINATIONS & APPOINTMENTS

J. COMMITTEE REPORTS FROM COMMISSIONERS

K. COMMISSIONER BRIAN J. COLEMAN - DISTRICT 5

L. COMMISSIONER JIMMIE T. SMITH - DISTRICT 3

M. 2ND VICE CHAIRMAN JEFF KINNARD D.C. - DISTRICT 1

M.1. Discussion on the plan and strategy for the Land Development Code workshop

Discussion on the plan and strategy for the Land Development Code workshop

N. 1ST VICE CHAIRMAN RONALD E. KITCHEN JR. - DISTRICT 2

O. CHAIRMAN SCOTT CARNAHAN - DISTRICT 4

P. COUNTY ATTORNEY DENISE A. DYMOND LYN

Q. OPEN TO THE PUBLIC

R. UPCOMING MEETINGS

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| <ol style="list-style-type: none">1. Regular Meeting: July 11, 2017 at 1:00 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 344502. Regular Meeting: July 25, 2017 at 1:00 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 344503. Regular Meeting: August 8, 2017 at 1:00 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450 |
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S. UPCOMING WORKSHOPS AND SPECIAL MEETINGS

1. Workshop – Land Development Code: **July 11, 2017 at 9:00 AM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
2. Preliminary Budget Hearing: **Wednesday, July 26, 2017 at 9:00 AM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
3. Workshop: Solid Waste-Landfill: **July 25, 2017 at 9:00 AM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
4. Workshop: Code Compliance: **August 22, 2017 at 9:00 AM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

T. 5:01 P.M. PUBLIC HEARINGS

T.1. 5:01- PUD-17-03 Eric Abel for Brentwood Farms, LLC

- a. Conduct a public hearing on June 26, 2017 at 5:01 p.m. to consider PUD-17-03, Eric Abel for Brentwood Farms, LLC.
- b. If approved, adopt and authorize the Chairman to execute the ordinance for Eric Abel for Brentwood Farms, LLC, amending the LDC Atlas and the Master Plan of Development, and direct the Clerk to record the Ordinance in the public records.

U. ADJOURN