

BOARD OF COUNTY COMMISSIONERS OF CITRUS COUNTY, FLORIDA
Citrus County Courthouse
Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

AGENDA

August 8, 2017 1:00 PM

Scott Carnahan, Chairman District 4	Angela Vick, Clerk of the Circuit Court
Ronald E. Kitchen Jr., 1st Vice Chairman District 2	Charles R. Oliver, County Administrator
Jeff Kinnard D.C., 2nd Vice Chairman District 1	Denise A. Dymond Lyn, County Attorney
Jimmie T. Smith, Commissioner, District 3	
Brian J. Coleman, Commissioner, District 5	

MISSION

Citrus County Government is a value-driven organization dedicated to responsive citizen service by providing quality programs, services and facilities to build a strong community and promote the best quality of life for our citizens.

All persons desiring to address the County Commission will be asked to limit their comments to the specific subject being discussed.

The Board gives citizens multiple opportunities for **PUBLIC INPUT**. All members of the public wishing to speak at the "Open To The Public" portion of a meeting will have three (3) minutes per person to make their request or presentation or five (5) minutes if they represent an organization with the appropriate documentation on file with the Clerk of Courts. If the request or presentation deals with a matter that requires investigation by County Staff, the Chairman will refer it to the County Administrator to follow-up with the person making the request.

Any person who decides to appeal any decision of the Governing Body with respect to any matter considered at this meeting will need a record of the proceedings and for such purpose may need to provide that a verbatim record of proceeding is made which record includes testimony and evidence upon which the appeal is to be based. (Section 286.0105 Florida Statutes)

Any person requiring reasonable accommodation at this meeting because of a disability or physical impairment should contact the County Administrator's Office, Lecanto Government Bldg., 3600 W. Sovereign Path, Suite 267, Lecanto, FL 34461 (352) 527-5210, TTY (352) 527-5312 at least two days before the meeting.

A. CALL TO ORDER

- A.1. **Invocation**
- A.2. **Pledge of Allegiance**
- A.3. **Roll Call**
- A.4. **Approval of Agenda**

B. CONSENT

Minutes

- B.1. **Board of County Commissioners - Public Workshop - Jul 11, 2017 9:00 AM**
- B.2. **Board of County Commissioners - Regular Meeting - Jul 11, 2017 1:00 PM**
- B.3. **Board of County Commissioners - Public Workshop - Jul 25, 2017 9:00 AM**
- B.4. **Board of County Commissioners - Regular Meeting - Jul 25, 2017 1:00 PM**
- B.5. **Board of County Commissioners - Preliminary Budget Hearing - Jul 26, 2017 8:30 AM**
- B.6. **Board of County Commissioners - Preliminary Budget Hearing - Jul 26, 2017 9:00 AM**
- B.7. **Board of County Commissioners - Special Meeting - Jul 27, 2017 9:00 AM**

Administration

B.8. Citrus County Forfeiture Fund

Acknowledge the quarterly report provided by the citrus County Sheriff's Office for expenditures from the Citrus County Forfeiture Fund.

Attorneys Office

Clerk

Community Services

B.9. Deletion of Surplus Property

Approve the deletion of the following items from the inventory of the Department of Community Services / Library Services Division and the removal of same items from the county's Capital Asset listing:

DEPT# SERIAL#	ASSET#	ACQ'D	ITEM DESCRIPTION
6210 49K181432	14504	2/16/00	Proxima Desktop Projector
6213 49L272194	14505	2/16/00	Proxima Desktop Projector
6214 40A072519	14506	2/16/00	Proxima Desktop Projector
6213 PR0346	17226	7/28/04	Kurzweil Personal Reader
6210 50T9PD1	19518	9/21/07	Dell Computer System
6210 8T5TG81	18297	9/23/05	Dell PoweredQe Server
6210 77HYHM1	50939	4/20/10	Dell Optiplex Computer
6210 USQL034295	14517	2/14/00	HP Laser Printer

B.10. Youth Athletic Organization Agreement - West Citrus Soccer Club

Approve and authorize the Chairman to execute the Youth Athletic Organization Agreement between Citrus County and West Citrus Soccer Club for their 2017-2018 soccer season.

Human Resources

Management and Budget

B.11. Budget Reduction Reserve Account

Acknowledge receipt of the monthly Budget Reduction Reserve Report as of July 2017.

Planning and Development

Public Works

Systems Management

Visitors and Convention Bureau

Water Resources

B.12. Lien Agreement

Approve and authorize the Chairman to execute Connection Charge Installment Lien Agreement by and between the Citrus County Municipal Service Benefit Unit for Water and Wastewater Utility Services and Judy Ann Kelly Agreement.

Set Public Hearings

B.13. Amend the Fee Schedule Resolution for the Building Division

Set a public hearing at 1:30 p.m. on August 22, 2017, to consider and adopt the Resolution for the Building Fee Schedule revisions, pursuant to Ordinance No. 2001-A44, as amended and to authorize a \$10 discount to all permits that are applied for and issued electronically via the “instant” permitting system

C. PROCLAMATIONS

D. OPEN TO THE PUBLIC

E. REGULAR BUSINESS

E.1. Bids

a. PB 039-17 Staples Business Advantage NJPA Contract #010615-SCC

Approve and Authorize the Chairman to execute Agreement between Citrus County, Florida and Staples Business Advantage, to purchase Office Supplies and utilize the duration of the Agreement to August 1, 2020.

b. ITB 006-17 SCOP Resurfacing W. Roosevelt Blvd from CR 491 to Forest Ridge Blvd--Pave-Rite, Inc.

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Pave-Rite, Inc., to provide the Milling and Resurfacing of Citrus County Road - W. Roosevelt Blvd. From CR 491 to Forest Ridge Blvd. Project.

c. Citrus County Jail Chiller Coils

Approve and Authorize the Chairman to execute Agreement between Citrus County, Florida and Carrier Corporation for the Citrus County Jail Chiller Coil Project for \$76,274.00.

d. ITB 017-14 Amendment No. 3 -Horizontal Directional Drilling; Atlantic Directional Drilling, Inc.

Approve and Authorize the Chairman to execute Amendment No. 3 to the Agreement between Citrus County, Florida and Atlantic Directional Drilling, Inc., to renew the Agreement for the third one-year renewal extending the duration of the Agreement to August 11, 2018, on an as needed basis.

e. RFP 024-12 Amendment No. 1; Emergency Debris Management Services; TAG Grinding Services Inc.

Approve and Authorize the Chairman to execute Amendment No. 1 to the Agreement between Citrus County, Florida and TAG Grinding Services Inc., to extend the duration of the Agreement to August 13, 2022.

E.2. Budget Resolutions

Adopt and authorize the Chairman to execute resolutions adopting the Retired Senior Volunteer Program (RSVP), Home Care for the Elderly (HCE), Alzheimer's Disease Initiative (ADI), Community Care for the Elderly (CCE) and Local Service Program (LSP) grant

budgets and amending the Drug Court Services and Land Development budgets for fiscal year 2016/2017.

E.3. Budget Transfers

Approve budget transfers for the County Administrator, Management & Budget, Utilities, Teen Court, Parks & Recreation, Land Development and the Landfill for fiscal year 2016/2017.

E.4. Budget Distribution Agreement - Public Defender Staff Position

Approve and authorize the Chairman to execute the attached Budget Distribution Agreement for a period of one year beginning July 1, 2017 and ending June 30, 2018.

E.5. Renewal of Critical Power Protection System Maintenance and Service Agreement at the Emergency Operations Center

a. Approve and authorize a Quote Waiver to renew a Critical Power System Protection maintenance and service agreement with Florida Critical Power, LLC in the amount of \$19,597.00.

b. Approve and authorize the Chairman to sign the Renewal Agreement for Critical Power System Protection with Florida Critical Power, LLC.

E.6. Suncoast Parkway II Board of Trustees of the Internal Improvement Trust Fund of the State of Florida

a. Approve and authorize the Chairman to execute the Easement Agreement between Board of Trustees of the Internal Improvement Trust Fund of the State of Florida and Citrus County, Florida, a political subdivision of the State of Florida, which authorizes the proposed water main to be constructed across the property and to perform activities listed within the agreement.

b. Authorize the Clerk to place acceptance stamp on the Easement Agreement upon receipt of the fully executed documents from the Board of Trustees of the Internal Improvement Trust Fund of the State of Florida and record in the Public Records of Citrus County, Florida.

E.7. Resolution to support Homosassa and Chassahowitzka SWIM plan

Approve and authorize the Board to execute the Resolution in support of the Surface Water Improvement and Management (SWIM) Plan developed for Homosassa and Chassahowitzka Rivers by the Southwest Florida Water Management District.

E.8. Accept Offer to Purchase Surplus Properties in Citrus Springs

a. Approve the Vacant Land Contract with AAN Realty, LLC and authorize the Chairman to initial each page and execute same.

b. Approve and authorize the Chairman or his designee to execute all related closing documents and payment of any related closing costs associated with these property dispositions.

c. Authorize staff to execute all other documents related to the closing of the properties with the exception of recordable documents.

d. Approve and Authorize Chairman to execute a subsequent County Deed to AAN Realty, LLC for Lot 11, Block 1559, Citrus Springs Unit 22, Lot 8, Block 1561, Citrus Springs Unit 22, Lot 38, Block 1561, Citrus Springs Unit 22, Lot 7, Block 1562, Citrus Springs Unit 22, Lot 4, Block 1564, Citrus Springs Unit 22, Lot 18, Block 1575, Citrus Springs Unit 22, Lot 1, Block 1611, Citrus Springs Unit 22, Lot 4, Block 1611, Citrus Springs Unit 22, Lot 5, Block 1611, Citrus Springs Unit 22, Lot 15, Block 1601, Citrus Springs Unit 22, Lot 7, Block 1606, Citrus Springs Unit 22, Lot 16, Block 1606, Citrus Springs Unit 22, Lot 19, Block 1673, Citrus Springs Unit 23, Lot 9, Block 1676, Citrus Springs Unit 23, Lot 10, Block 1676, Citrus Springs Unit 23, Lot 15, Block 1676, Citrus Springs Unit 23, Lot 8, Block 1381, Citrus Springs Unit 27, and authorize the Clerk to record said County Deed in the Public Records of Citrus County, Florida.

E.9. Direct Purchase #2 for Southwest Regional Water Reclamation Facility

a. Approve and authorize the Chairman to execute the deductive Change Order Request totaling \$76,292 and allow staff to issue a deductive change order to Wharton-Smith, Inc., removing the cost of materials and equipment that will be directly purchased by the County.

b. Approve and authorize County Staff to issue a Purchase Order to Warminster Fiberglass Company totaling \$72,200, for the direct purchase of materials and equipment.

E.10. United Way Real Lasting Change Grant- Food for the Vulnerable 2017

Approve and authorize the Chairman to execute the Memorandum

of Understanding between Citrus County and United Way of Citrus County Real Lasting Change Grant program in the amount of \$8,000. No cash match required.

E.11. List of Discounts, Errors, Double Assessments, and Insolvencies from the 2016 Tax Roll

Acknowledge the List of Discounts, Errors, Double Assessments and Insolvencies against the 2016 Tax Roll.

F. OUTSTANDING COMMISSION ITEMS

	BOARD DATE	ISSUE	RESPONSIBLE PARTY	ANTICIPATED COMPLETION DATE	DATE COMPLETED	COMMENTS
1.	3/28/2017	Workshop on Solid Waste/Landfill	Jeff Rogers	7/25/2017		Scheduled on 7/25/2017 9:00 am
2.	4/11/2017	Code Enforcement Workshop	Randy Oliver	8/22/2017		Scheduled on 8/22/2017 at 9:00 am
3.	5/8/2017	Plan to Dispose of Excess Property	Susan Boelk	7/25/2017		RFP/RFQ for Relator issued
4.	6/26/2017	Special Meeting on “Space Needs”	Charlie Gatto Randy Oliver	7/27/17	COMPLETED	Scheduled for 7/27/2017 9:00 am
5.	7/11/2017	Schedule for updating LDC	Mark Green	8/8/2017		Schedule to be established at this meeting
6.	7/14/2017	State Legislative Agenda	Randy Oliver Jeff Rogers	10/24/2017		
7.	7/25/2017	Authorize Notification to Haulers of Intent to Franchise and Get Hearing Date	Randy Oliver Jeff Rogers			

G. COUNTY ADMINISTRATOR - CHARLES R. OLIVER

G.1. Amend Administrative Regulation 7.10-4 For Consistent with Employee Handbook

Approve and amend Administrative Regulation 7.10-4 to be consistent with Employee Handbook and Union Contract.

G.2. Review LDC Workshop Tentative Schedule

Discussion and approval of tentative LDC workshop schedule dates as proposed.

G.3. Jail Contract Monitor

Recommendation that Erin Dohren be appointed Jail Contract Monitor effective September 9, 2017. The finance duties would continue to be handled by the Department of Management and Budget, the facilities duties would continue to be handled by the Division of Facilities Management, and significant facility/inmate issues/reporting will continue to be handled by the County Administrator/designee.

G.4. Use of Future Road Resurfacing Funds

Board to provide direction on road resurfacing methodology.

G.5. Discussion of Purchase Price and Funding for Old Homosassa Heritage Waterfront Park

Discussion of the Purchase Price and Funding for the Old Homosassa Heritage Waterfront Park

H. PRESENTATIONS/PUBLIC HEARINGS

H.1. 1:30 p.m. Public Hearing - Proposed 2017 West Britain Street Watermain Extension Assessment Area

a. Conduct a public hearing to consider creating the 2017 West Britain Street Watermain Extension Assessment Area and to consider the imposition of special assessments for the provision of water distribution facilities within the Proposed 2017 West Britain Street Watermain Extension Assessment Area, for the upcoming fiscal year.

b. Adopt and authorize the Chairman to execute a resolution of the Board of County Commissioners of Citrus County, Florida, creating the 2017 West Britain Street Watermain Extension Assessment Area and imposing special assessments against assessed property relating to the provision of water distribution facilities located within the proposed 2017 West Britain Street Watermain Extension Assessment Area for the upcoming fiscal year; amending the initial assessment resolution; approving the assessment roll; confirming the initial assessment resolution; and providing an effective date.

c. Authorize the Clerk to record the Resolution in the Public Records of Citrus County, Florida.

H.2. 1:40 p.m. Public Hearing - Proposed Limerock Road Paving Program 2017 Assessment Area

a. Conduct a public hearing to consider the creation of the Limerock

Road Paving Program 2017 Assessment Area for the provision of roadway paving improvements and consider the imposition of special assessments against the properties within the Limerock Road Paving Program 2017 Assessment Area, for the upcoming fiscal year.

b. Adopt and authorize the Chairman to execute a resolution of the Board of County Commissioners of Citrus County, Florida, creating the Limerock Road Paving Program 2017 Assessment Area, imposing special assessments against property located within the Limerock Road Paving Program 2017 Assessment Area for the upcoming fiscal year; approving the preliminary assessment roll; confirming the initial assessment resolution; providing for the collection of the assessments; imposing an assessment lien; and providing an effective date.

c. Authorize the Clerk to record the Resolution in the Public Records of Citrus County, Florida.

H.3. 1:45 pm Public Hearing for Proposed Water Restriction Ordinance

a. Conduct a Public Hearing on August 8, 2017 at 1:45 p.m. on an Ordinance of Citrus County, Florida, a political subdivision of the State of Florida, pertaining to natural resources, adding section 66-35 entitled "Legislative Intent"; amending section 66-36 entitled "Water Restrictions"; amending section 66-37 entitled "Year-Round Water Conservation Measures"; adding section 66-41 entitled "Variances from Water Use Conservation Measures and Restrictions"; providing for modifications that may arise from consideration at public hearing; providing for severability; providing for inclusion in the code; and providing for an effective date.

b. If approved, adopt Ordinance and authorize the Chairman to execute on behalf of the Board.

H.4. 1:50 pm Public Hearing: Buildings and Building Regulations Ordinance

a. Conduct a Public Hearing on August 8, 2017 at 1:50 PM on an Ordinance of Citrus County, Florida, a political subdivision of the State of Florida, pertaining to Buildings and Building Regulations, amending Chapter 18, Article I, entitled "Unincorporated Citrus County Construction Industry, Regulations and Technical Codes"; amending Chapter 18, Article II, entitled "Contractor Licensing"; providing for severability; providing for inclusion into the code; providing for modifications that may arise from consideration at public hearing; providing for repeal of inconsistent provisions; and providing for an effective date.

b. If approved, adopt Ordinance and authorize the Chairman to execute on behalf of the Board.

I. ADVISORY BOARD ANNOUNCEMENTS, NOMINATIONS & APPOINTMENTS

I.1. Special Library District Advisory Board Member Resignation and Announcement of Vacancy

Accept with regret the resignation of Gary Rasmussen from the Special Library District Advisory Board. Announce a vacancy of an unexpired term for one Special Library District Advisory Board seat that expires January 31, 2018.

J. COMMITTEE REPORTS FROM COMMISSIONERS

K. COMMISSIONER BRIAN J. COLEMAN - DISTRICT 5

L. COMMISSIONER JIMMIE T. SMITH - DISTRICT 3

M. 2ND VICE CHAIRMAN JEFF KINNARD D.C. - DISTRICT 1

M.1. Discussion and update on the status of Phase II of CR 491 road widening project

Discussion and update on the status of Phase II of CR 491 road widening project.

M.2. Discussion on a solution for Eel Grass protection

Discussion on a solution for Eel Grass protection

N. 1ST VICE CHAIRMAN RONALD E. KITCHEN JR. - DISTRICT 2

N.1. Resolution supporting Legislation making "Texting While Driving a Primary Offense."

Approve and authorize the Board to execute the Resolution in support urging the Florida Legislature to enact legislation that would make texting while driving a primary offense.

O. CHAIRMAN SCOTT CARNAHAN - DISTRICT 4

O.1. Discussion and vote on drafting a Resolution regarding the Etna Turpentine Camp Archeological Landmark Site in Citrus County.

Discussion and vote on drafting a Resolution regarding the Etna Turpentine Camp Archeological Landmark Site in Citrus County.

P. COUNTY ATTORNEY DENISE A. DYMOND LYN

Q. OPEN TO THE PUBLIC

R. UPCOMING MEETINGS

1. Regular Meeting: **August 22, 2017 at 1:00 PM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
2. Regular Meeting: **September 12, 2017 at 1:00 PM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
3. Regular Meeting: **September 26, 2017 at 1:00 PM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

S. UPCOMING WORKSHOPS AND SPECIAL MEETINGS

1. Code Enforcement Workshop: **August 22, 2017 at 9:00 AM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
2. Tentative Budget Hearing: **Thursday September 14, 2017 at 5:01 PM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

T. 5:01 P.M. PUBLIC HEARINGS

U. ADJOURN