

**BOARD OF COUNTY COMMISSIONERS OF CITRUS COUNTY, FLORIDA**  
**Citrus County Courthouse**  
**Room 100, 110 N. Apopka Avenue, Inverness, FL 34450**

**AGENDA**

**August 22, 2017 1:00 PM**

<b>Scott Carnahan, Chairman District 4</b>	<b>Angela Vick, Clerk of the Circuit Court</b>
<b>Ronald E. Kitchen Jr., 1st Vice Chairman District 2</b>	<b>Charles R. Oliver, County Administrator</b>
<b>Jeff Kinnard D.C., 2nd Vice Chairman District 1</b>	<b>Denise A. Dymond Lyn, County Attorney</b>
<b>Jimmie T. Smith, Commissioner, District 3</b>	
<b>Brian J. Coleman, Commissioner, District 5</b>	

**MISSION**

Citrus County Government is a value-driven organization dedicated to responsive citizen service by providing quality programs, services and facilities to build a strong community and promote the best quality of life for our citizens.

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All persons desiring to address the County Commission will be asked to limit their comments to the specific subject being discussed.

The Board gives citizens multiple opportunities for **PUBLIC INPUT**. All members of the public wishing to speak at the "Open To The Public" portion of a meeting will have three (3) minutes per person to make their request or presentation or five (5) minutes if they represent an organization with the appropriate documentation on file with the Clerk of Courts. If the request or presentation deals with a matter that requires investigation by County Staff, the Chairman will refer it to the County Administrator to follow-up with the person making the request.

Any person who decides to appeal any decision of the Governing Body with respect to any matter considered at this meeting will need a record of the proceedings and for such purpose may need to provide that a verbatim record of proceeding is made which record includes testimony and evidence upon which the appeal is to be based. (Section 286.0105 Florida Statutes)

Any person requiring reasonable accommodation at this meeting because of a disability or physical impairment should contact the County Administrator's Office, Lecanto Government Bldg., 3600 W. Sovereign Path, Suite 267, Lecanto, FL 34461 (352) 527-5210, TTY (352) 527-5312 at least two days before the meeting.

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**A. CALL TO ORDER**

- A.1. **Invocation**
- A.2. **Pledge of Allegiance**
- A.3. **Roll Call**
- A.4. **Approval of Agenda**

**B. CONSENT**

**Minutes**

- B.1. Board of County Commissioners - Regular Meeting - Aug 8, 2017 1:00 PM**

**Administration**

**B.2. Deletion of Surplus Property**

Approve deletion of the following item from the inventory of the Health Department and the removal of same item from the county's capital asset listing.

Asset# 50960 - Dell Optiplex Computer

**B.3. Proclamation- Welcome Home US Army Captain Peter Reins**

Approve and authorize the Board to execute a Proclamation declaring August 26, 2017 as US Army Captain Peter Reins Day in Citrus County, FL.

**B.4. Proclamation Welcome Home US Army Eric Jacobs**

Approve and authorize the Board to execute a Proclamation declaring August 26, 2017 as "US Army Eric Jacobs day" in Citrus County, FL.

**B.5. Proclamation Welcome Home US Army Sgt Jacob Skiff**

Approve and authorize the Board to execute a Proclamation declaring August 26, 2017 as "US Army Sgt. Jacob Skiff" in Citrus County, Florida.

**Attorneys Office**

**Clerk**

**B.6. County Warrants**

Accept the attached check registers outlining the County warrants.

**B.7. Citrus County Mosquito Control District Correspondence**

Acknowledge receipt of correspondence received from the Citrus County Mosquito Control District regarding their registered office, anticipation of capital improvements, and the proposed budget for fiscal year 2017-2018.

**B.8. Network Switch RMAs**

Approve deletion of the following items from the inventory of the Clerk of Court and removal of the same from the Clerk's Capital Asset listing.

90347 - Foundry Fastiron Switch - CH26060517

90348 - Foundry Fastiron Switch - CH26060491

90349 - Foundry Fastiron Switch - CH26060521

**B.9. Proof of Publication of Unclaimed Monies**

Acknowledge the proof of publication for the Notice of Unclaimed Monies held in the office of the Clerk of the Circuit Court and Comptroller for years 2010 until 2017.

**B.10. Releases of Special Assessments**

Approve and authorize the Chairman to execute Releases of Lien for Special Assessments by and between Citrus County and certain property owners 12D Crystal River Wastewater Area 112 113, 8A Hall's River Road Wastewater, 8E Citrus Springs Waterline Extensions special assessment district.

**Community Services**

**B.11. Asset Activity Deletion**

Approve deletion of the following items from the inventory of the Community Services and the removal of same items from the county's Capital Asset listing.

Asset# 16258 - Thorguard Lightning Alert System - unable to repair.

Human Resources

Management and Budget

Planning and Development

Public Works

Systems Management

Visitors and Convention Bureau

Water Resources

Set Public Hearings

**C. PROCLAMATIONS**

**D. OPEN TO THE PUBLIC**

**E. REGULAR BUSINESS**

**E.1. Bids**

**a. RFQ 001-15 Work Authorization; Continuing Contract for Professional Services; Stroud Engineering Consultants, Inc.**

Approve and Authorize the Chairman to execute Work Authorization between Citrus County, Florida and Stroud Engineering Consultants, Inc., to provide engineering, final design and permit assistance for the construction of a wastewater force main on the west side of US 19.

**b. RFQ 001-15 Work Authorization; Continuing Contract for Professional Services; Stroud Engineering Consultants, Inc.; Plant Interconnection Project**

Approve and Authorize the Chairman to execute Work Authorization between Citrus County, Florida and Stroud Engineering Consultants, Inc., to provide engineering, final design, permit assistance, Construction Phase Services, and Project Closeout for Plant Interconnection Project for Forest View and Stonebrook Mobile Home Parks.

**c. RFP 037-14 Work Authorization; General Contractor/Construction Continuing Services; Daly & Zilch**

Approve and Authorize the Chairman to execute a Work Authorization with Daly and Zilch (Florida), Inc., for the Citrus Springs Community Center gutters/down spouts and stucco repair.

**d. ITB 026-14 Amendment No. 1 Janitorial Supplies; Bestway Industrial Supply, Inc.**

Approve and Authorize the Chairman to execute Amendment No. 1 to the Agreement between Citrus County, Florida and Bestway Industrial Supply, Inc., to renew the Agreement for the first one-year renewal extending the duration of the Agreement to September 8, 2018.

**e. ITB 044-15 Amendment No. 2; Mowing of County Buildings; MWM Lawn and Landscape, LLC**

Approve and Authorize the Chairman to execute Amendment No. 2 to the Agreement between Citrus County, Florida and MWM Lawn and Landscape, LLC, to renew the Agreement for the first one-year renewal extending the duration of the Agreement to October 12, 2018.

**f. Amendment No. 2; Mowing of Cemeteries and Inverness Health Dept ; MWM Lawn & Landscape LLC**

Approve and Authorize the Chairman to execute Amendment No. 2 to the Agreement between Citrus County, Florida and MWM Lawn and Landscape, LLC to renew the Agreement for the first one-year renewal extending the duration of the Agreement to October 12, 2018.

**E.2. Shelter Plus Care Renewal Application 2018/2019**

- a) Adopt and authorize the Chairman to execute a Resolution authorizing the electronic application to the U.S. Department of Housing and Urban Development for funding of the Shelter Plus Care Program Grant for the period effective September 1, 2018 through August 31, 2019 and electronic execution of the Grant Agreement, contract documents, amendments or modifications thereto and any related documents, and authorizing the Chairman to execute a Designation of Electronic Signature Authority, a Drug Free Workplace Certification, Disclosure of Lobbying Activities and Disclosure/Update Report forms.

**E.3. Budget Resolutions**

Adopt and authorize the Chairman to execute resolutions adopting the Senior Companion Secondary Program and amending the General fund, Court Alternatives and Various Transit Grant budgets, Animal Services and the Neighborhood Stabilization Program budgets for fiscal year 2016/2017.

**E.4. Budget Transfers**

Approve budget transfers for Circuit Court, Supervisor of Elections, Park Impact Fees, Building, Citrus Springs MSBU and Aviation for fiscal year 2016/2017.

**E.5. NCBA - SCSEP Host Agency Agreement**

a. Approve and Authorize the Chairman to execute The National Caucus And Center on Black Aging, Inc., Senior Community Service Employment Program, Host Agency Application and Worker Request form, Letter of Commitments, and Memo.

b. Approve the Designation of Signature authority form for the required reporting forms.

**E.6. Fire Rescue Administration**

a. Approve budget transfer for \$16,046 to cover uniform related expenses for the Fire Rescue transition.

b. Approve use of County seal for Citrus County Fire Rescue department.

**E.7. Interlocal Agreement Signature Authority**

Approve and authorize the Chairman to execute the Designation of Signature Authority to the Department of Community Services Director and/or designee to sign and execute the Facility Use Agreements with the Citrus County School Board for the use of its various facilities.

**E.8. Citrus County Harvest, Inc., Resolution and Lease Agreement - 2804 W. Marc Knighton Ct., Lecanto, FL**

a. Discussion and consideration of a request from Citrus County Harvest, Inc., a Florida Not for Profit Corporation, to lease Rooms 111 and 116, located at 2804 W. Marc Knighton Ct., Lecanto, Florida, 34461 for the purpose of providing meals to children through the Citrus County Blessings Program.

b. Adopt and authorize the Chairman to execute a Resolution of the Board acknowledging the request from Citrus County Harvest, Inc. to lease property owned by the County.

c. Approve and authorize the Chairman to execute the Lease Agreement at the rate of \$196.50 per month for a period of one (1) calendar year, beginning on September 1, 2017 through August 31, 2018.

**E.9. Release of Retainage to D.A.B. Constructors, Inc., for ITB # 007-17, Ft. Island Trail Resurfacing (SCOP) Project**

a. Accept the completed Project ITB# 007-17, Ft. Island Trail Resurfacing, Small County Outreach Program (SCOP), Project.

b. Approve and authorize the Clerk’s Office to release the retainage in the amount of \$45,608.00 to the contractor, D.A.B. Constructors, Inc., and return the encumbered balance of the purchase order back to the appropriate accounts.

**F. OUTSTANDING COMMISSION ITEMS**

	<b>BOARD DATE</b>	<b>ISSUE</b>	<b>RESPONSIBLE PARTY</b>	<b>ANTICIPATED COMPLETION DATE</b>	<b>DATE COMPLETED</b>	<b>COMMENTS</b>
1.	3/28/2017	Workshop on Solid Waste/Landfill	Jeff Rogers	7/25/2017	COMPLETED	Scheduled on 7/25/2017 9:00 am
2.	4/11/2017	Code Enforcement Workshop	Randy Oliver	8/22/2017		Scheduled on 8/22/2017 at 9:00 am
3.	5/8/2017	Plan to Dispose of Excess Property	Susan Boelk	7/25/2017		RFP/RFQ for Relator issued
4.	7/11/2017	Schedule for updating LDC	Mark Green	8/8/2017	COMPLETED	Schedule to be established at this meeting
5.	7/14/2017	State Legislative Agenda	Randy Oliver Jeff Rogers	10/24/2017		
6.	7/25/2017	Authorize Notification to Haulers of Intent to Franchise and Get Hearing Date	Randy Oliver Jeff Rogers			
7.	8/8/17	Drug Forfeiture Fund	Randy Oliver	9/12/2017		

**G. COUNTY ADMINISTRATOR - CHARLES R. OLIVER**

**G.1. Implementation of Solid Waste Franchising**

a. Motion and vote to set a Public Hearing for October 24, 2017 at 1:30 pm pursuant to §403.70605(3)(b) allowing 45 days for written notification for purpose of seeking comments on the advisability of implementing Franchise Solid Waste Collection Services in all unincorporated areas of the County.

b. Motion and vote to direct staff to prepare an MSBU that will capture both transportation and disposal costs placing full cost of the Solid Waste assessment on the TRIM Notice for adoption by the Board.

**G.2. Consider request to transfer impact fee credits out-of-district - Beverly Hills Development to Lecanto Real Estate, LLC**

Determine whether it is appropriate to Assign Transportation Impact Fee Credits in the sum of \$10,721.04 from Beverly Hills Development Corp. to Lecanto Real Estate, LLC for two building permits, which transfers impact fee credits from Road Impact Fee District B to Road Impact Fee District D.

**G.3. Federal Transportation Triennial Review**

Informational Only.

**G.4. Acknowledgement of Transfer and Confirmation of Lease for Crystal River Airport and approval of Estoppel Letter**

a. Approve and authorize the Chairman to execute the Estoppel Letter for the Crystal River Airport, as requested by Glen C. Abbott, Attorney at Law on behalf of the purchaser.

b. Approve and Authorize Chairman to execute the Acknowledgment and Acceptance of Stock Transfer and Confirmation of Amended Lease Agreement for the FBO Services at the Crystal River airport when received and executed by Lessee.

**H. PRESENTATIONS/PUBLIC HEARINGS**

**H.1. Amend the Fee Schedule Resolution for the Building Division**

Conduct a Public Hearing at 1:30 p.m. on August 22, 2017, to consider and adopt the Resolution for the Building Fee Schedule revisions.

**I. ADVISORY BOARD ANNOUNCEMENTS, NOMINATIONS & APPOINTMENTS**

**I.1. Water and Wastewater Authority Board**

a. Accept resignation of Alan W. Peckham, Lay Member, from the Water and Wastewater Authority Board.

b. Announce vacancy for a Lay Member position for an unexpired term that will expire on January 31, 2018.

**I.2. Special Library District Advisory Board Nomination & Appointment**

Nominate & Appoint one (1) individual to the Special Library District Advisory Board as a Regular Member to fill one unexpired term vacated by Gary Rasmussen. This two year term expires January 31, 2018.

**J. COMMITTEE REPORTS FROM COMMISSIONERS**

**K. COMMISSIONER BRIAN J. COLEMAN - DISTRICT 5**

**L. COMMISSIONER JIMMIE T. SMITH - DISTRICT 3**

**M. 2ND VICE CHAIRMAN JEFF KINNARD D.C. - DISTRICT 1**

**N. 1ST VICE CHAIRMAN RONALD E. KITCHEN JR. - DISTRICT 2**

**N.1. Discussion and vote for the Board of County Commissioners to host the 3rd Annual Community Elected Leadership Summit on Friday, January 19, 2018**

Discussion and vote for the Board of County Commissioners to host the 3rd Annual Community Elected Leadership Summit on Friday, January 19, 2018.

**O. CHAIRMAN SCOTT CARNAHAN - DISTRICT 4**

**P. COUNTY ATTORNEY DENISE A. DYMOND LYN**

**Q. OPEN TO THE PUBLIC**

**R. UPCOMING MEETINGS**

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| <ol style="list-style-type: none"><li>1. Regular Meeting: <b>September 12, 2017, at 1:00 PM</b>, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450</li><li>2. Regular Meeting: <b>September 26, 2017, at 1:00 PM</b>, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450</li><li>3. Regular Meeting: <b>October 10, 2017, at 1:00 PM</b>, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450</li></ol> |
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**S. UPCOMING WORKSHOPS AND SPECIAL MEETINGS**

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| <ol style="list-style-type: none"><li>1. Tentative Budget Hearing: <b>Thursday, September 14, 2017, at 5:01 PM</b>, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450</li></ol> |
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**T. 5:01 P.M. PUBLIC HEARINGS**

**T.1. OA-17-04 - Section 7500, Airports - Adjacent Land Use Controls; Section 1500, Definitions 5:01 PM**

a. Conduct a public hearing at 5:01 p.m. to review and discuss OA-17-04 - Section 7500, Airports-Adjacent Land Use Controls, and Section 1500, Definitions, an Ordinance amending Ordinance 2012-A06, the Land Development Code.

b. If approved, authorize the Chairman to execute Ordinance OA-17-04 - Section 7500, Airports-Adjacent Land Use Controls, and Section 1500, Definitions, and direct the Clerk to record the Ordinance in the public records.

**U. ADJOURN**