

BOARD OF COUNTY COMMISSIONERS OF CITRUS COUNTY, FLORIDA
Citrus County Courthouse
Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

AGENDA

September 26, 2017 1:00 PM

Scott Carnahan, Chairman District 4	Angela Vick, Clerk of the Circuit Court
Ronald E. Kitchen Jr., 1st Vice Chairman District 2	Charles R. Oliver, County Administrator
Jeff Kinnard D.C., 2nd Vice Chairman District 1	Denise A. Dymond Lyn, County Attorney
Jimmie T. Smith, Commissioner, District 3	
Brian J. Coleman, Commissioner, District 5	

MISSION

Citrus County Government is a value-driven organization dedicated to responsive citizen service by providing quality programs, services and facilities to build a strong community and promote the best quality of life for our citizens.

All persons desiring to address the County Commission will be asked to limit their comments to the specific subject being discussed.

The Board gives citizens multiple opportunities for **PUBLIC INPUT**. All members of the public wishing to speak at the "Open To The Public" portion of a meeting will have three (3) minutes per person to make their request or presentation or five (5) minutes if they represent an organization with the appropriate documentation on file with the Clerk of Courts. If the request or presentation deals with a matter that requires investigation by County Staff, the Chairman will refer it to the County Administrator to follow-up with the person making the request.

Any person who decides to appeal any decision of the Governing Body with respect to any matter considered at this meeting will need a record of the proceedings and for such purpose may need to provide that a verbatim record of proceeding is made which record includes testimony and evidence upon which the appeal is to be based. (Section 286.0105 Florida Statutes)

Any person requiring reasonable accommodation at this meeting because of a disability or physical impairment should contact the County Administrator's Office, Lecanto Government Bldg., 3600 W. Sovereign Path, Suite 267, Lecanto, FL 34461 (352) 527-5210, TTY (352) 527-5312 at least two days before the meeting.

A. CALL TO ORDER

- A.1. **Invocation**
- A.2. **Pledge of Allegiance**
- A.3. **Roll Call**
- A.4. **Approval of Agenda**

B. CONSENT

Minutes

Administration

Attorneys Office

Clerk

B.1. County Warrants

Accept the attached check registers outlining the County warrants.

**B.2. Southwest Florida Water Management District FY 2018
Schedule of Meetings**

Acknowledge receipt of correspondence received from Southwest Florida Water Management District regarding the meeting schedule for fiscal year 2018 and a map directing the District's boundaries.

Community Services

Human Resources

Management and Budget

Planning and Development

Public Works

**B.3. Lease Agreement for T-Hangar Unit 1-A at the Crystal River
Airport**

Approve and authorize the Chairman to execute the Lease Agreement with Scott Redrick for T-Hangar Unit 1-A, at the Crystal River Airport.

B.4. Deletion of Surplus Property

Approve the deletion of the non-repairable KM 3035 Kyocera copier/scanner item from the inventory of the Building Division and

the removal of same item from the county's Capital Asset listing.

B.5. Airport Ground Lease-Royal Oaks of Citrus Homeowners Association Inc.

Approve and authorize the Chairman to execute the Airport Ground Lease Agreement between Citrus County, Florida, a political subdivision of the State of Florida and Royal Oaks of Citrus Homeowners Association Inc., a Florida Non Profit Corporation for the use of a portion of the Inverness Airport for the subdivision entrance sign at the rate of \$120.60 plus tax, per year, subject to an annual ten percent (10%) escalator.

Systems Management

B.6. Public Records Report

Acknowledge receipt of the monthly Public Records Request report for August 2017.

Visitors and Convention Bureau

Water Resources

Set Public Hearings

C. PROCLAMATIONS

C.1. Proclamation "National 4-H Week"

Approve and authorize the Citrus County Board of County Commissioners to execute a Proclamation to proclaim the week of October 1, 2017 through October 7, 2017 as "National 4-H Week".

C.2. Proclamation: Business Appreciation Month

Approve and authorize the Board to execute a Proclamation declaring the month of October 2017 as "Business Appreciation Month" in Citrus County, Florida.

C.3. Proclamation- Florida Native Plant Month

Approve and authorize the Board to execute a proclamation declaring the month of October, 2017 as "Florida Native Plant Month" in Citrus County, Florida.

D. OPEN TO THE PUBLIC

E. REGULAR BUSINESS

E.1. Bids

a. ITB 017-15 Amendment #3 Valve Assessment Program - R&M Service Solutions, LLC

Approve and Authorize the Chairman to execute Amendment No. 3 to the Agreement between Citrus County, Florida and R & M Service Solutions, LLC to renew the Agreement for the one-year renewal extending the duration of the Agreement to September 30, 2018.

b. ITB 033-17 SCOP CR 495 from W. Dunklin St. to W. River Bend Rd. - DAB Constructors, Inc. Joint Project with Florida Department of Transportation

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and D.A.B. Constructors, Inc., to provide the construction of the SCOP Project - Resurfacing of Citrus County Road - CR 495 from W. Dunklin St. to W. River Bend Rd.

c. BW 055-15 Amendment No. 2; Visitors Guide; Akers Media Group, Inc.

Approve and Authorize the Chairman to execute the Amendment No.2 between Citrus County, Florida and Akers Media Group, Inc., to provide services for the publication of the Citrus County Visitors Guide extending the Agreement to November 1, 2018.

d. BW 060-17 Safety Shoe Program; Military Outlet, Inc.

a. Approve and Authorize bid waiver for Safety Shoe Program.

b. Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Military Outlet, Inc., for the purchases of safety boots for County employees and firefighters.

e. ITB 051-17 Koha Open Source Integrated Library System-ByWater Solutions LLC

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and ByWater Solutions LLC to provide the Services for the Koha Open Source Integrated Library System.

E.2. Budget Resolution

Adopt and authorize the Chairman to execute a resolution adopting Transportation Disadvantaged Trip and Equipment and Transportation Operations Section 5311 grant budgets for fiscal year 2016/2017.

E.3. Budget Transfers

Approve budget transfers for the Senior Companion Program, Retired Senior Volunteer Program (RSVP), Visitor & Convention Bureau, Facilities Management, Fleet Management, Parks and Recreation, Grounds Maintenance, Fire Rescue, Stormwater, Utilities, Aquatic Services, Solid Waste and Management and Budget for fiscal year 2016/2017.

E.4. Assignment of Utility Credits

Approve and authorize the Chairman to execute the Agreement for assignment of water and wastewater connection fee credits from Lecanto Investments, Inc to Lecanto Real Estate, LLC and to be recorded in the Official Record Book

E.5. Citrus County Health Department Contract

Approve and authorize the Chairman to execute a contract with the State of Florida Department of Health for operation of the Citrus County Health Department contract year October 1, 2017, through September 30, 2018.

E.6. Recycling Plan Amendment 2017

Approve and authorize the Chairman to accept 2017 amended Recycling Plan and direct staff to submit to FDEP.

E.7. Interlocal Agreement for Whispering Pines Park

Approve and authorize Chairman to sign Interlocal Agreement with the City of Inverness for funding of Whispering Pines Park in the amount of \$301,694 for fiscal year 2017/18 subject to the conditions contained herein.

E.8. Mermaid & Margarita Festival

Approve and authorize the Chairman to execute the Fort Island Gulf Beach Use Agreement between Citrus County, Florida, a political subdivision of the State of Florida and the Citrus County Chamber of Commerce for the utilization of Fort Island Gulf Beach

and Fishing Pier for the Mermaid and Margarita Festival to be held on April 14, 2018.

E.9. Memorandum of Understanding between CCSO and Citrus County

Approve and authorize the Chairman to execute the Memorandum of Understanding between the Citrus County Sheriff's Office and Citrus County, Florida for fire dispatch services.

E.10. Insurance Renewal

Approve and authorize the Chairman to execute the Stop Loss Agreement with Blue Cross Blue Shield for a period of one year with an effective date of October 1, 2017.

E.11. Declaration of County Owned Property as Surplus and Proposed Sale and Proposed Sale of the Citrus County Auditorium

a. Approve the declaration of the Citrus County Auditorium (land and assets) as surplus and convey said real property to the Citrus County Fair Association, Inc. a Florida Not for Profit Corporation for the purpose of promoting community interest and welfare.

b. Approve and authorize the Chairman to execute a Resolution of the Board authorizing the conveyance of the Citrus County Auditorium to the Citrus County Fair Association, Inc. for the purpose of promoting community interest and welfare pursuant to Florida Statute 125.38, Chapter 2, Article IV.I of the Citrus County Code and AR 8.03-2.

c. Approve and authorize the Chairman to sign the contract for the conveyance of the surplus Citrus County Auditorium (land and assets).

d. Authorize the Chairman to execute a statutory County Deed from Citrus County, Florida, a political subdivision of the State of Florida to the Citrus County Fair Association, Inc., a Florida Not for Profit Corporation.

e. Authorize the Clerk to record the Resolution and County Deed in the Public Records of Citrus County, Florida.

E.12. EVOK Post Irma Recovery Tourism-Marketing Action Plan

a. Approve and authorize the Chairman to execute Amendment #4 to the Evok Agreement in the amount of \$59,975 for the Post Irma Tourism Marketing Action Plan.

b. Approve related budget transfer.

F. OUTSTANDING COMMISSION ITEMS

	BOARD DATE	ISSUE	RESPONSIBLE PARTY	ANTICIPATED COMPLETION DATE	DATE COMPLETED	COMMENTS
1.	5/8/2017	Plan to Dispose of Excess Property	Susan Boelk	7/25/2017		RFP Award Pending
2.	7/14/2017	State Legislative Agenda	Randy Oliver Tobey Phillips	10/24/2017		
3.	8/8/2017	Drug Forfeiture Fund	Randy Oliver	9/12/2017		
4.	8/22/2017	Recommendation on Code Enforcement	Mark Green Scott McKinney	10/24/2017		

G. COUNTY ADMINISTRATOR - CHARLES R. OLIVER

G.1. Project Funding and Listing for Application for SWFWMD Cooperative Funding Initiative

a. Staff recommends that the Board approve funding for the listed projects and authorize application for SWFWMD CFI funds for the FY 2019 funding cycle.

b. Direct staff on funding for Save Crystal River project, if desired by the Board and if funded whether funding should be used only on King's Bay or also for the canals. .

c. Staff requests that the Board rank the projects in the order presented.

d. Staff requests County Administrator to execute the ranking letter and the funding letter required for application.

H. PRESENTATIONS/PUBLIC HEARINGS

H.1. 1:30 PM Florida Turnpike Enterprise Update

No action required

H.2. 1:45 PM Florida Department of Transportation (FDOT) will provide an update on the Hall's River Bridge Project.

Florida Department of Transportation (FDOT) will provide an update on the Hall's River Bridge Project.

I. ADVISORY BOARD ANNOUNCEMENTS, NOMINATIONS & APPOINTMENTS

J. COMMITTEE REPORTS FROM COMMISSIONERS

K. COMMISSIONER BRIAN J. COLEMAN - DISTRICT 5

L. COMMISSIONER JIMMIE T. SMITH - DISTRICT 3

M. 2ND VICE CHAIRMAN JEFF KINNARD D.C. - DISTRICT 1

N. 1ST VICE CHAIRMAN RONALD E. KITCHEN JR. - DISTRICT 2

O. CHAIRMAN SCOTT CARNAHAN - DISTRICT 4

P. COUNTY ATTORNEY DENISE A. DYMOND LYN

Q. OPEN TO THE PUBLIC

R. UPCOMING MEETINGS

1. Regular Meeting: **October 10, 2017, 2017 at 1:00 PM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
2. Regular Meeting: **October 24, 2017 at 1:00 PM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
3. Regular Meeting: **November 14, 2017 at 1:00 PM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

S. UPCOMING WORKSHOPS AND SPECIAL MEETINGS

1. Final Budget Hearing: **September 26, 2017 at 5:01 PM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
2. Workshop-LDC- Temporary Uses/Tents/Aesthetics: **October 10, 2017 at 9:00 AM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
3. Workshop- LDC - Coastal Waterfront Development: **November 30, 2017 at 9:00 AM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
4. Workshop LDC- Mixed Use & Commercial Redevelopment: **January 23, 2018 at 9:00 AM** Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
5. Workshop LDC-Additional Topics: **February 27, 2018 at 9:00 AM** Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
6. Workshop LDC-Wrap Up: **April 10, 2018 at 9:00 AM** Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

T. 5:01 P.M. PUBLIC HEARINGS

T.1. 5:01 PM Public Hearing - Final Budget Hearing

- a. Discuss the percentage change in the millage rate over the rolled-back rate.
- b. Take public comment concerning the tentative budget and proposed millage.
- c. Motion to approve and authorize the Chairman to execute a resolution amending the 2017/2018 budget for adjustments previously presented at the September 19, 2017 Tentative Budget Hearing (Exhibit A), other budget modifications (Exhibit B), and cash carry forward adjustments (Exhibit C).
- d. Motion to adopt and authorize the Chairman to execute the final millage rate resolution. (Prior to voting on motion, the name of the taxing authority, rolled-back rate, percentage change and the millage rate to be levied must be publicly announced.)
- e. Motion to adopt and authorize the Chairman to execute the final budget resolution.
- f. Motion to approve and authorize staff to execute the Vote Record Final Adoption of Millage Levy (DR-487V), Maximum Millage Levy Calculation Final Disclosure (DR-420MM), and Certification of Compliance (DR-487) via electronic format (e-TRIM).
- g. Motion to authorize staff to execute the Certification of Final Taxable Value (DR-422), upon receipt, via electronic format.
- h. Motion to adopt and authorize the Chairman to execute the roll forward grant resolution.
- i. Approve and authorize Chairman to sign a letter to the Sheriff regarding the Sheriff's Budget Allocation for FY18 as approved by County Administrator and County Attorney.

T.2. 5:05 P.M. OA-17-03 Update of the 5-year Capital Improvements Schedule

- a. Conduct a public hearing on September 26, 2017 at 5:05 p.m. to review and discuss OA-17-03, Annual Update of the 5-year Capital Improvements Schedule, Chapter 12 of the Citrus County Comprehensive Plan.
- b. If approved, adopt and authorize the Chairman to execute the Ordinance for OA-17-03, Annual Update of the 5-year Capital Improvements Schedule.

U. ADJOURN