

BOARD OF COUNTY COMMISSIONERS OF CITRUS COUNTY, FLORIDA
Citrus County Courthouse
Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

AGENDA

November 14, 2017 1:00 PM

Scott Carnahan, Chairman District 4	Angela Vick, Clerk of the Circuit Court
Ronald E. Kitchen Jr., 1st Vice Chairman District 2	Charles R. Oliver, County Administrator
Jeff Kinnard D.C., 2nd Vice Chairman District 1	Denise A. Dymond Lyn, County Attorney
Jimmie T. Smith, Commissioner, District 3	
Brian J. Coleman, Commissioner, District 5	

MISSION

Citrus County Government is a value-driven organization dedicated to responsive citizen service by providing quality programs, services and facilities to build a strong community and promote the best quality of life for our citizens.

All persons desiring to address the County Commission will be asked to limit their comments to the specific subject being discussed.

The Board gives citizens multiple opportunities for **PUBLIC INPUT**. All members of the public wishing to speak at the "Open To The Public" portion of a meeting will have three (3) minutes per person to make their request or presentation or five (5) minutes if they represent an organization with the appropriate documentation on file with the Clerk of Courts. If the request or presentation deals with a matter that requires investigation by County Staff, the Chairman will refer it to the County Administrator to follow-up with the person making the request.

Any person who decides to appeal any decision of the Governing Body with respect to any matter considered at this meeting will need a record of the proceedings and for such purpose may need to provide that a verbatim record of proceeding is made which record includes testimony and evidence upon which the appeal is to be based. (Section 286.0105 Florida Statutes)

Any person requiring reasonable accommodation at this meeting because of a disability or physical impairment should contact the County Administrator's Office, Lecanto Government Bldg., 3600 W. Sovereign Path, Suite 267, Lecanto, FL 34461 (352) 527-5210, TTY (352) 527-5312 at least two days before the meeting.

A. CALL TO ORDER

- A.1. **Invocation**
- A.2. **Pledge of Allegiance**
- A.3. **Roll Call**
- A.4. **Approval of Agenda**

B. CONSENT

Minutes

- B.1. **Board of County Commissioners - Public Workshop - Oct 10, 2017 9:00 AM**
- B.2. **Board of County Commissioners - Regular Meeting - Oct 10, 2017 1:00 PM**

Administration

B.3. Citrus County Forfeiture Fund

Acknowledge the quarterly report provided by the citrus County Sheriff's Office for expenditures from the Citrus County Forfeiture Fund.

B.4. Deletion of Surplus Property

Approve deletion of the following items from the inventory of the Supervisor of Elections and the removal of same items from the county's capital asset listing. See Attached.

Attorneys Office

Clerk

B.5. Clerk Records Disposition 1385

Approve and authorize the Chairman to execute the Clerk's Records Disposition Document #1385 for disposal of records that have met their assigned retention periods.

B.6. Southwest Florida Water Management District Proposed 2018 Five-Year Water Resource Development Work Program

Acknowledge receipt of correspondence received from Southwest Florida Water Management District (SWFWMD) regarding their

proposed 2018 five-year Water Resource Development Work Program.

Community Services

B.7. Community Services Closures for December 23 and 24, 2017

Approve and authorize the closure of Library Services on December 23, 2017 and Parks and Recreation Bicentennial Park Pool on December 23 and 24, 2017.

B.8. Surplus Property

a. Determine and declare Assets 17218 Toshiba Copier Serial Number SCPD418100 acquired in 2004 obsolete and non-cost effective to repair.

b. Authorize staff to proceed with the destruction of the surplus property.

B.9. Youth Athletic Agreement - Central Citrus Little League

Approve and authorize the Chairman to execute the Youth Athletic Organization Agreement between Citrus County, Florida and Central Citrus Little League for their 2018 season.

B.10. Youth Athletic Organization Agreement - Crystal River Little League

Approve and authorize the Chairman to execute the Youth Athletic Organization Agreement between Citrus County, Florida and Crystal River Little League for their 2018 season.

Human Resources

B.11. Premium Conversion Plan

Approve and authorize the Chairman to execute the attached Premium Conversion Plan effective November 14, 2017.

Management and Budget

Planning and Development

Public Works

B.12. Application for Tax Deed on Property with Tax Certificate Held by County

Approve payment of \$200 to Janice A. Warren, C.F.C., Citrus County Tax Collector for a Property Information Report on AK 1588065, 0 N. Tram Road, Hernando, FL.

B.13. Archangel Michael Greek Orthodox Church Fee Waiver Request

Approve waiver of tipping fees for debris generated at their 2018 benefit events to be held February 16-18, 2018 and October 19-21, 2018.

The estimated maximum revenue waived per event would be \$300.00.

B.14. Deletion of Surplus Property

Authorize staff to sell the equipment as listed on the backup through GovDeals on-line auction service and authorize the Clerk of Court to remove from the Facilities Management asset list.

Asset ID: 14351, 17772, 17774, 50250, 50257, 50258, 50259, 50260, 50261, 50262, 50263, 50264, 50265, 50266, 50267, 50268, 50270, 50451, 50471, 50494. Motorola Mobile Radios

B.15. Lease Agreement for T-Hangar Unit 1-E at the Inverness Airport

Approve and authorize the Chairman to execute the Inverness Airport T-Hangar Lease Agreement with Dale Nielson, for T-Hangar Unit 1-E.

B.16. Authorize Sale by Online Auction of Surplus Equipment

Authorize staff to sell equipment as listed on the backup through GovDeals online auction service and authorize Clerk of Courts to remove from Engineering Asset list. In the event an item does not sell, authorize staff to dispose of the surplus property according to County policy.

Systems Management

Visitors and Convention Bureau

Water Resources

Set Public Hearings

C. PROCLAMATIONS

C.1. Red Ribbon Essay Winners

The Anti-Drug Coalition presentation of the 3 Winners of the Essay Contest for Red Ribbon Week from the local Elementary Schools in Citrus County.

C.2. 2017 WaterSense Partner of the Year

Acknowledge receipt of the 2017 Promotional Partner of the Year award presented to the Citrus County Utilities water conservation program by the U.S. Environmental Protection Agency.

C.3. Proclamation- National Hunger and Homelessness Awareness Week

Approve and authorize the Board to execute a Proclamation declaring National Hunger and Homelessness Awareness Week in Citrus County, Florida.

C.4. Proclamation-Farm City Week

Approve and authorize the Board to execute a Proclamation declaring the week of November 15 through 22, 2017 as Farm-City Week in Citrus County, Florida.

C.5. Proclamation- Children's Grief Awareness Day

Approve and authorize the Board to execute a Proclamation declaring November 16, 2017 as “Children’s Grief Awareness Day” in Citrus County, Florida.

C.6. Proclamation-National Hospice & Palliative & Care Month

Approve and authorize the Board to execute a Proclamation declaring November 2017 as “National Hospice & Palliative Care Month” in Citrus County, Florida.

D. OPEN TO THE PUBLIC

E. REGULAR BUSINESS

E.1. Bids

- a. PB 050-17 Piggyback Purchases of Aquatic Herbicides & Related Adjuvants-Helena Chemical Co.**

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Helena Chemical Co., expiring on June 30, 2018.

- b. BW 18-008 RDS Research Study; Research Data Services Inc.**

a. Approve and Authorize bid waiver for professional services for the VCB for Research Data Services, Inc.

b. Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Research Data Services, Inc., for the mapping and analysis of Citrus County's visitor profile database.

- c. RFQ 001-15 Work Authorization: Continuing Contract Professional Services; Jones Edmunds & Associate**

Approve and Authorize the Chairman to execute the Work Authorization for Jones Edmunds & Associates, Inc., to provide professional services for Solid Waste Management at a not-to-exceed amount of \$110,165.

- d. RFQ 001-15 Work Authorization: Continuing Contract Professional Services; Jones Edmunds & Associate**

a. Approve and Authorize the Chairman to execute the Work Authorization for Jones Edmunds & Associates, Inc., to provide professional services for Solid Waste Management at a not-to-exceed amount of \$187,655.

b. Approve related budget transfer

- e. ITB 044-14: Amendment No. 3 - Congregate and Home Delivered Meal Program -GA Foods Service, Inc.**

Approve and Authorize the Chairman to execute Amendment No. 3 to the Agreement between Citrus County, Florida and G. A. Food Service, Inc., to provide hot, frozen and shelf stable meals for its Congregate & Home Delivered Meals Program, extending the Agreement through December 31, 2018 for the Older Americans Act (OAA) and Title III Programs and through June 30, 2019 for the

Community Care for the Elderly Program (CCE).

f. RFQ 002-11 In Home Health Services; Community Angels, LLC

Approve and Authorize the Chairman to Execute the Agreement between Citrus County, Florida and Community Angels, LLC., to provide In-Home Health Services for the elderly throughout Citrus County.

g. RFQ 001-15 Work Authorization: Continuing Contract Professional Services; Jones Edmunds & Associates, Inc.

Approve and Authorize the Chairman to execute the Work Authorization for Jones Edmunds & Associates, Inc., to provide professional services including the design, assisting with the bidding and construction of the Chassahowitzka to Southwest Regional Water Reclamation Facility (SWRWRF) Force Main. The cost of these services provided by Jones Edmunds & Associates, Inc., is \$141,800.

E.2. Budget Transfers

a. Approve budget transfers for Citrus Springs MSBU, Grounds Maintenance, Building, Code Compliance, Supervisor of Elections, Low Income Home Energy Assistance (LIHEAP), Neighborhood Stabilization Program 3 (NSP3), Section 8, Shelter Plus Care(2), Visitor & Convention Bureau, Human Resources, Insurance Trust, Facilities Management, Library Services, Solid Waste, Extension Services, Utilities, Engineering, Stormwater, Aviation and Animal Services for fiscal year 2016/2017.

b. Approve budget transfers for Utility Regulation, Supervisor of Elections (2), State Housing Initiative Program (SHIP) (2), Community Development Block Grant (CDBG), Visitor and Convention Bureau, Parks and Recreation and Facilities Management for fiscal year 2017/2018.

E.3. Budget Resolutions

a. Adopt and authorize the Chairman to execute a resolution adopting Transportation Operations Section 5307 and Transportation Operations Section 5311 grant budgets for fiscal year 2016/2017.

b. Adopt and authorize the Chairman to execute a resolution adopting Various Engineering roll forward grant budgets and amending Alzheimer's Disease Initiative (ADI), Older American's Act - Title III C-1, Older American's Act - Title III C-2, Older

American's Act- Title III B and Older American's Act- Title III E grant budget for fiscal year 2017/2018.

E.4. Roll Forward Purchase Order Budget Resolution

Adopt and authorize the Chairman to execute a resolution amending the County Budget for outstanding purchase orders from fiscal year 2016/2017 that will be brought forward into fiscal year 2017/2018.

E.5. SWFWMD Coop Funding Agreement for the North Citrus Withlacoochee Watershed Management Plan (N891)

Approve and authorize the Chairman to execute the Cooperative Agreement between the Southwest Florida Water Management District (SWFWMD) and Citrus County, Florida, a political subdivision of the State of Florida, for North Citrus Withlacoochee Watershed Management Plan (N891) For a project total for FY2018 \$410,000.00

E.6. SWFWMD Coop Funding Agreement for the Chassahowitzka River Watershed Management Plan (N873)

Approve and authorize the Chairman to execute the Cooperative Agreement between the Southwest Florida Water Management District (SWFWMD) and Citrus County, Florida, a political subdivision of the State of Florida, Chassahowitzka River Watershed Management Plan (N873) For a project total for FY2018 \$200,000.00

E.7. SWFWMD Coop Funding Agreement for the Homosassa Water Management Plan

Approve and authorize the Chairman to execute the Cooperative Agreement between the Southwest Florida Water Management District (SWFWMD) and Citrus County, Florida, a political subdivision of the State of Florida, for the Homosassa River Watershed Management Plan Alternative Analysis Project (N907), for a total project cost of \$175,000.

E.8. Land Acquisition Donation of North Tumblewood Drive, Crystal River, Florida

a. Acknowledge and approve the request to accept ownership and perpetual maintenance responsibility of the existing road, North Tumblewood Drive, Crystal River, along with any improvements in the right of way owned by the AD Williams Estate to allow for future waterline installation.

b. Approve and authorize the Chairman to accept a Trustee's Affidavit and Warranty Deed from the AD Williams Estate for the donation of North Tumblewood Drive, Crystal River along with any improvements in the right of way.

c. Authorize the Clerk to place the acceptance stamp on the trust affidavit and deed and record in the Public Records of Citrus County.

d. Authorize staff to notify the Citrus County Road Maintenance Department in writing to add North Tumblewood Drive, Crystal River and any improvements in the right of way to their maintenance list upon Citrus County's acceptance of the deed.

E.9. Interlocal Agreement between Citrus County and Sumter County for the operation and maintenance of the CR 48 Bridge over the Withlacoochee River

Approve and authorize the Chairman to execute an Interlocal Agreement between Citrus County and Sumter County for the operation and maintenance of the CR 48 Bridge over the Withlacoochee River.

E.10. Fire Rescue Budget Cleanup

a. Approve budget transfer.

b. Approve 12 Part-time Fire Instructors for Fire Rescue, (Class 0630, pay grade 111).

E.11. Sumter/Citrus Mutual-Aid Response Plan

Approve and authorize the Chairman to execute the Interlocal Agreement between Citrus County and Sumter County titled "Sumter/Citrus Mutual-Aid Response Plan" approved by the Board of Sumter County Commissioners on October 24, 2017.

E.12. Medical Director Agreement for Citrus County Fire Rescue

Approve and authorize the Chairman to execute the Agreement between Citrus County, Florida and Mary Ann Kolar, D.O.

E.13. Save Crystal River

Review and approve payment of \$50,000 to Save Crystal River from the Citrus County Visitors and Convention Bureau's tax collections and approve related Budget Transfer for a Bathymetric Survey and engineering Study to support the application for a permit from the Department of Environmental Protection and Army Corp of Engineers for Phase 2 through 4. (This is a reimbursement

grant based on 50% of progress billings).

E.14. Dunkenfield Water Main Looping Project

Approve and authorize the Chairman to release retainage in the amount of \$76,303.50 to Hartman Civil Construction Co. Inc. for the successful completion of ITB 009-17 Dunkenfield Water Main Looping Project.

E.15. 2017 Annual Byrne/Justice Assistance Grant (JAG) Local Solicitation

On the September 19, 2017 Board of County Commissioners meeting the Board approved and executed a letter from the Citrus County Sheriff's office giving approval to apply for funding assistance through the U.S. Department, Office of Justice Programs, Bureau of Justice Assistance "FY 2017 Edward Byrne Memorial Justice Assistance Grant (JAG) local solicitation in the amount of \$34,736 with no County Match. The sheriff's office JAG Grant Advisor, Tarasa Yates, has requested two additional forms signed for this year's grant.

Approve and authorize the Chairman to execute the 2 additional forms required/requested from the JAG Grant Advisor.

E.16. 2017 Elder Options Annual Monitoring Report

Approve and authorize the Chairman to sign the Mid-Florida Area Agency on Aging dba Elder Options 2017 Annual Monitoring Response letter.

E.17. Croft Ave Force Main Project Release Of Retainage

Approve and authorize the Chairman to release retainage in the amount of \$21,022.83 to Pave-Rite Inc. for the successful completion of ITB 011-17; Croft Avenue Force Main Construction Project.

E.18. Deletion of Asset(s) from the Department of Public Works, Land Section Asset(s) Inventory List

Approve deletion of the following item(s) from the inventory of the Department of Public Works, Land Section and removal of same from the County's capital asset listing: Asset #52039, Single Family Dwelling Unit, 7050 S. Green Acres., Homosassa, FL. Asset #52407, Mobile Home, 7338 W. Cheryl Ct., Dunnellon, FL.

E.19. Declaration of County Owned Properties as Surplus

Approve the declaration of Lot 4, Block 15, With-La-Popka Islands Unit No. 2, Lot 9 of an Unrecorded Sub in Section 22, Township 20S, Range 20E and Government Lot 16 in Section 33, Township 18 South, Range 20 East, as surplus and authorize Land Section to proceed with the sale of said properties pursuant to Florida Statute 125.35, Chapter 2, Article IV.I of the Citrus County Code and Administrative Regulation 8.03-2.

E.20. Settlement of Workers Compensation Claim# 794317 and Claim# 797089

a. Approve and authorize the Chairman to sign the Resignation Agreement, Waiver and Release between Tracy Lord and Citrus County, Florida, a political subdivision of the State of Florida.

b. Approve and authorize the payment for final resolution of claim # 794317 and claim # 797089 in the amount of \$6,000.

E.21. Fire Rescue Hazmat Truck

a. Approve and Authorize purchase of an M2 Freightliner quoted from the Sheriff's Cooperative Purchase Program for \$109,986 for Fire Services.

b. Approve related budget transfer.

F. OUTSTANDING COMMISSION ITEMS

	BOARD DATE	ISSUE	RESPONSIBLE PARTY	ANTICIPATED COMPLETION DATE	DATE COMPLETED	COMMENTS
1.	5/8/2017	Plan to Dispose of Excess Property	Susan Boelk	11/28/2017		Note Date Change
2.	8/22/2017	Recommendation on Code Enforcement	Mark Green Scott McKinney	11/28/2017		Note Date Change
3.	10/10/2017	Solar Presentation by League of Women Voters	Denise Gallagher	10/24/2017	COMPLETE	
4.	10/10/2017	Discussion of PACE program	Randy Oliver	12/5/2017		
5.	10/10/2017	Discussion/Decision on Homosassa Heritage River Park	Randy Oliver	11/28/2017		Per Board Direction
6.	10/24/17	Resolution in support of Solar Energy	Denise Gallagher	11/14/2017		On this Agenda
7.	10/24/2017	Resolution in support of the Suncoast Parkway North of Citrus County	Denise Gallagher	11/14/2017		On this Agenda

G. COUNTY ADMINISTRATOR - CHARLES R. OLIVER

G.1. BOCC Goal Setting Retreat

a. Discuss and schedule BOCC Goal Setting Retreat to be held on December 12, 2017 at the Homosassa State Wildlife State Park Florida Room beginning at 9:00 a.m. - 3:00 p.m.

b. Discuss use of Purchasing Card for food for December 12, 2017 BOCC Goal Setting Retreat not to exceed \$350.

G.2. Resolution in support of Solar Energy Co-op

Adopt and authorize the Chairman to execute the Resolution in support of Solar Energy coop in Citrus County, Florida.

G.3. Resolution in support of the Suncoast Parkway Coastal Connector

Approve and authorize the Chairman to execute the Resolution to the Governor, the Turnpike Authority, Transportation Secretary, President of the Senate and the Speaker of the House in support of the Suncoast Parkway Coastal Connector to continue north through Citrus County.

G.4. Recap of October 10, 2017 Land Development Code Workshop

Board review and approval of recap from Land Development Code workshop held October 10, 2017 @ 9:00am.

G.5. Grant Funding Options-Central Ridge Community Pool

Board discussion and staff direction regarding applying for a grant for a splash pad at the Central Ridge Community Park to enhance the recreational opportunities for the youth. Any grant applications will come before the Board for final approval before acceptance of funding.

H. PRESENTATIONS/PUBLIC HEARINGS

I. ADVISORY BOARD ANNOUNCEMENTS, NOMINATIONS & APPOINTMENTS

I.1. Announce Vacancies

Announce terms of membership available, and the taking of applications, for the following positions on the Affordable Housing Advisory Committee (AHAC): one Citizen of Local Jurisdiction position; one For-Profit Provider of Affordable Housing position; one

Local Planning Agency Representative position; one Low Income Advocate position; one Not-for-Profit Provider of Affordable Housing position; and one Real Estate Professional position. The new terms will be for two years, beginning on February 1, 2018 and ending on January 31, 2020. Applications and resumes requested by December 1, 2017.

I.2. Transportation Disadvantaged Coordinating Board

Announce terms of membership available, and the taking of applications for the following positions: Citizen Advocate, Disabled Citizen, local Medical Community Representative, Regional Workforce for Development, local representative of The Florida Department of Elder Affairs, Agency for Health Care Administration, the Florida Department of Transportation, and the Florida Department of Children and Family Services, and Vocational Rehabilitation Services All positions hold one Alternate Membership position. The membership terms are for three (3) years and will expire on January 31, 2021

I.3. Nominate and Appoint Lay Member

Nominate and Appoint a candidate to the Citrus County Water & Wastewater Authority to serve as a Lay Member until January 31, 2018, to fill the remainder of the term that became vacant upon the BOCC's acceptance of the resignation of Alan W. Peckham.

I.4. WellFlorida Council

Nominate and Appoint Dr. Bradley Rubin to the WellFlorida Council as a Provider position for an expired term. The new term is September 30, 2017 to expire September 30, 2019.

J. COMMITTEE REPORTS FROM COMMISSIONERS

K. COMMISSIONER BRIAN J. COLEMAN - DISTRICT 5

L. COMMISSIONER JIMMIE T. SMITH - DISTRICT 3

M. 2ND VICE CHAIRMAN JEFF KINNARD D.C. - DISTRICT 1

N. 1ST VICE CHAIRMAN RONALD E. KITCHEN JR. - DISTRICT 2

O. CHAIRMAN SCOTT CARNAHAN - DISTRICT 4

P. COUNTY ATTORNEY DENISE A. DYMOND LYN

Q. OPEN TO THE PUBLIC

R. UPCOMING MEETINGS

1. Regular Meeting: *Re-Organization* **November 28, 2017 at 1:00 PM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
2. Regular Meeting: **December 5, 2017 at 1:00 PM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
3. Regular Meeting: **December 19, 2017 at 1:00 PM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

S. UPCOMING WORKSHOPS AND SPECIAL MEETINGS

1. Workshop- LDC - Coastal Waterfront Development: **November 30, 2017 at 9:00 AM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
2. Workshop LDC- Mixed Use & Commercial Redevelopment: **January 23, 2018 at 9:00 AM** Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
3. Workshop LDC-Additional Topics: **February 27, 2018 at 9:00 AM** Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
4. Workshop LDC-Wrap Up: **April 10, 2018 at 9:00 AM** Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

T. 5:01 P.M. PUBLIC HEARINGS

T.1. OA-17-10 -Land Development Division – Multiple Sections – Medical Marijuana Treatment Centers 5:01 PM

- a. Conduct a public hearing at 5:01 p.m. to review and discuss OA-17-10 - Land Development Division - Multiple Sections - Medical Marijuana Treatment Centers, amending Ordinance 2012-A06, the Land Development Code.
- b. If approved, authorize the Chairman to execute Ordinance OA-17-10 - Land Development Division - Multiple Sections - Medical Marijuana Treatment Centers, and direct the Clerk to record the Ordinance in the public records.

U. ADJOURN