

BOARD OF COUNTY COMMISSIONERS OF CITRUS COUNTY, FLORIDA
Citrus County Courthouse
Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

AGENDA

December 19, 2017 1:00 PM

Ronald E. Kitchen Jr., Chairman District 2	Angela Vick, Clerk of the Circuit Court
Jeff Kinnard D.C., 1st Vice Chairman District 1	Charles R. Oliver, County Administrator
Brian J. Coleman, 2nd Vice Chairman District 5	Denise A. Dymond Lyn, County Attorney
Jimmie T. Smith, Commissioner, District 3	
Scott Carnahan, Commissioner District 4	

MISSION

Citrus County Government is a value-driven organization dedicated to responsive citizen service by providing quality programs, services and facilities to build a strong community and promote the best quality of life for our citizens.

All persons desiring to address the County Commission will be asked to limit their comments to the specific subject being discussed.

The Board gives citizens multiple opportunities for **PUBLIC INPUT**. All members of the public wishing to speak at the "Open To The Public" portion of a meeting will have three (3) minutes per person to make their request or presentation or five (5) minutes if they represent an organization with the appropriate documentation on file with the Clerk of Courts. If the request or presentation deals with a matter that requires investigation by County Staff, the Chairman will refer it to the County Administrator to follow-up with the person making the request.

Any person who decides to appeal any decision of the Governing Body with respect to any matter considered at this meeting will need a record of the proceedings and for such purpose may need to provide that a verbatim record of proceeding is made which record includes testimony and evidence upon which the appeal is to be based. (Section 286.0105 Florida Statutes)

Any person requiring reasonable accommodation at this meeting because of a disability or physical impairment should contact the County Administrator's Office, Lecanto Government Bldg., 3600 W. Sovereign Path, Suite 267, Lecanto, FL 34461 (352) 527-5210, TTY (352) 527-5312 at least two days before the meeting.

A. CALL TO ORDER

- A.1. **Invocation**
- A.2. **Pledge of Allegiance**
- A.3. **Roll Call**
- A.4. **Approval of Agenda**

B. CONSENT

Minutes

- B.1. **Board of County Commissioners - Regular Meeting - Nov 28, 2017 1:00 PM**
- B.2. **Board of County Commissioners - Public Workshop - Nov 30, 2017 9:00 AM**

Administration

Attorneys Office

Clerk

B.3. Release of Special Assessment Liens

Approve and authorize the Chairman to execute Releases of Lien for Special Assessments by and between Citrus County and certain property owners 17A West Britain St Waterlines and 8E 2008 Citrus Springs Waterline Extension special assessment district.

B.4. County Warrants

Accept the attached check registers outlining the County warrants.

B.5. Post Disposal of Obsolete Equipment

Approve deletion of the following items from the inventory of the Clerk of Court and removal of the same from the Clerk's Capital Asset listing. 14859 - Osicom Routermate - N/A 1011 - Dell OptiPlex Computer - 8X2S1B1

Community Services

Human Resources

Management and Budget

Planning and Development

Public Works

B.6. Termination of T-Hangar Unit 1-B Lease Agreement at Inverness Airport

Approve and authorize the Chairman to terminate the lease agreement between the County and Lawrence Grondziak for T-Hangar Unit 1-B at the Inverness Airport, effective December 1, 2017.

Systems Management

Visitors and Convention Bureau

Water Resources

Set Public Hearings

C. PROCLAMATIONS

D. OPEN TO THE PUBLIC

E. REGULAR BUSINESS

E.1. Bids

a. ITB 045-14 Amendment No. 2; Generator Maintenance & Repair Services for Water Resources; CJ's Sales & Service of Ocala, Inc.

Approve and Authorize the Chairman to execute Amendment No. 2 to the Agreement between Citrus County, Florida and CJ's Sales and Service of Ocala, Inc., to provide generator maintenance and repair services for the County Water Resources Department on an as needed basis, extending the Agreement to January 12, 2019.

b. ITB 005-15 Amendment No. 1- Sludge Hauling - American Pipe & Tank, Inc.

Approve and authorize the Chairman to execute Amendment No. 1 to the Agreement between Citrus County, Florida and American Pipe & Tank, Inc., to provide sewer sludge hauling services, extending the Agreement to February 23, 2019.

c. ITQ 057-15 Amendment 1-Cattle Grazing Lease Inverness Airport - John Thomas

Approve and Authorize the Chairman to execute the Amendment No.1 to the Lease Agreement between Citrus County, Florida and John L. Thomas, to amend the lease of the property at the Inverness Airport to decrease the land under lease from 148 acres to 78 acres, for rent in the amount of \$1,638.00 per year.

d. RFQ 001-15 Work Authorization: Continuing Contract Professional Services; Hanson Professional Services, Inc.

Approve and Authorize the Chairman to execute the Work Authorization for Hanson Professional Services, Inc. to provide engineering services for the Crystal River Airport 10-Unit T-Hangar Building with taxilanes.

e. RFQ 001-15 Work Authorization: Continuing Contract Professional Services; Pegasus Engineering, LLC

a. Approve and Authorize the Chairman to execute the DEP Agreement No. T1702, State of Florida Department of Environmental Protection Recreational Trails Program Agreement for Fiscal Year 2016-2017 NonMotorized Diverse Use Trail.

b. Approve and Authorize the Chairman to execute the Work Authorization for Pegasus Engineering, LLC to provide professional services for the CR486 - PineRidge/ Meadowcrest Trailhead in the amount of \$24,990.09.

f. RFQ 002-11 In Home Health Services; Sunset Family, Inc. dba FirstLight Home Care of Hernando and Citrus County

Approve and Authorize the Chairman to Execute the Agreement between Citrus County, Florida and Sunset Family, Inc. dba FirstLight Home Care of Hernando and Citrus County., to provide In-Home Health Services for the elderly throughout Citrus County.

g. RFP 072-15 Amendment No. 7 Marketing & Advertising/Public Relations & Communications Agency; Evok

Approve and Authorize the Chairman to execute Amendment No. 7 to the Agreement between Citrus County, Florida and Evok Advertising and Design, Inc. dba EVOK for the promotion of Discover Crystal River Florida destination by Lieb Management at World Travel Market in Germany.

E.2. Budget Resolution

Adopt and authorize the Chairman to execute a resolution amending Community Care for the Elderly grant budget and adopting the Crystal River Airport 10-Unit T-Hangar Building and Taxilanes grant budget for fiscal year 2017/2018.

E.3. Budget Transfers

Approve budget transfers for the County Administrator, Library Services, Beverly Hills MSBU, Land Development and Growth Management for fiscal year 2017/2018.

E.4. Accept Offer to Purchase Surplus Property in Crystal River - Langenmayr

a. Approve the Vacant Land Contract and Addendum with James A. Langenmayr and Kristi R. Langenmayr, husband and wife, and authorize the Chairman to initial each page and execute same.

b. Approve and Authorize Chairman to execute a County Deed to James A. Langenmayr and Kristi R. Langenmayr, husband and wife, for AK 1087856, 7075 W. Crestview Ln., Crystal River, Florida.

c. Authorize staff to deliver deed upon receipt of payment.

E.5. Metropolitan Planning Organization (MPO) Traffic Count Agreement

Approve and authorize the Chairman to execute the Hernando/Citrus Metropolitan Planning Organization Annual Traffic Count Program Interlocal Agreement.

E.6. Local Agency Program (LAP) Agreement for construction of Yulee Drive Sidewalk

a. Adopt and authorize the Chairman to execute a Resolution authorizing the Chairman to enter into an agreement with the State of Florida Department of Transportation for the Yulee Drive Sidewalk Local Agency Program (LAP) Grant.

b. Approve and authorize the Chairman to execute the FDOT Local

Agency Program (LAP) Agreement for grant funding assistance with the construction (\$624,871) and construction engineering inspection (CEI) (\$46,865) services associated with the Yulee Drive sidewalk from West Central Street to US 19. Staff may request supplementary funding and will request a contingency allowance to be included with future approval of the construction and CEI contracts.

E.7. Garcia Point Sewer Project

Approve and authorize the Chairman to execute the Garcia Point Septic Project Agreement Amendment #8 (LP6041) between Florida Department of Environmental Protection and Citrus County, FL.

E.8. FY17/18 Vehicle and Equipment Replacement

Approve and authorize staff to purchase vehicles and equipment, as budgeted and recommended in the attached schedule.

E.9. Declaration of County Owned Properties as Surplus

Approve the declaration of 0 N. Tanglewood Ave., Hernando; Lot 1, Block 14, Parsons Pt Addition to Hernando; Lots 15 & 16, Block 25, Apache Shores, Unit 5; Leisure Acres Unit 1 Lot 16 of Whipporwill Hill Unrec Sub of Lots 45,46 & 47; Oakwood Island Unrec Sub, Parcel 7; Green Acres Addition 6, Parcel 1 & 2, Tract 28; Foley Unrec Sub in GL 3 Lot 6 & part of Lot 5 as surplus and authorize Land Section to proceed with the sale of said properties pursuant to Florida Statute 125.35, Chapter 2, Article IV.I of the Citrus County Code and Administrative Regulation 8.03-2.

E.10. Unincorporated Area North of Crystal River Water Quality Project Easements for Utility System W. Tall Pines Ct., Crystal River

a. Accept Perpetual Utility and Access Easements from Donna Lynn Hoover f/k/a Donna L. Gooley; Diana L. Boush a/k/a Diane L. Boush a/k/a Diane L. Custer, Kay Peek Burke, Individually and as Trustee of the Kay Peek Burke Revocable Trust Agreement dated March 11, 2016, Bjorn Hoffman, and Jean Townshend for West Tall Pines Court, a privately owned and maintained roadway within the Unincorporated Area North of Crystal River Water Quality Project.

b. Authorize the Clerk to place acceptance stamp upon the same and to record easements and associated documents in the Public Records of Citrus County, Florida.

E.11. Waste Disposal Account Agreement for Cross Construction

- a. Approve termination of monthly charge agreement for disposal fees at the Citrus County Landfill between Citrus County and Cross Construction dated 02/06/2009.
- b. Return security deposit plus interest in the sum of \$2,007.84 to Cross Construction.

E.12. Waste Disposal Account Agreement

- a. Approve termination of monthly charge agreement for disposal fees at the Citrus County Landfill between Citrus County and Sumter Electric dated 10/14/2008.
- b. Return security deposit plus interest in the sum of \$502.26 to Sumter Electric.

E.13. Constitutional Officer Renovations CIP # GF2018-04

- a. Adopt and authorize the Chairman to execute a resolution recognizing and appropriating funds received from the sale of surplus voting equipment for fiscal year 2017/2018.
- b. Approve budget transfer for the Capital Improvement Program for fiscal year 2017/2018.

F. OUTSTANDING COMMISSION ITEMS

	BOARD DATE	ISSUE	RESPONSIBLE PARTY	ANTICIPATED COMPLETION DATE	DATE COMPLETED	COMMENTS
1.	5/8/2017	Plan to Dispose of Excess Property	Susan Boelk	12/5/2017	COMPLETE	Contract Awarded
2.	8/22/2017	Recommendation on Code Enforcement	Mark Green Scott McKinney	12/19/2017		Note Date Change
4.	10/10/2017	Discussion of PACE program	Randy Oliver	1/9/2018		Note Date Change
5.	10/10/2017	Discussion/Decision on Homosassa Heritage River Park	Randy Oliver	1/23/2018		Moved to 1/23/2018 Waiting for FDEP Agreement
6.	11/14/2017	Extend Moratorium regarding Medical Marijuana Treatment Center	Joanna Coutu	12/19/2017		On this Agenda
7.	11/28/2017	Excess CIP Funds from Sale of Supervisor of Elections Equipment	Kristin Demers	12/19/2017	COMPLETED	On this Agenda
8.	12/5/2017	Purchasing AR	Kristin Demers	1/9/2018		

G. COUNTY ADMINISTRATOR - CHARLES R. OLIVER

G.1. Recommendations for Code Compliance

Review and discuss recommendations.

G.2. CR 491 Widening Project, next Phase Design Option Analysis Authorization

Authorize Staff to proceed with development of design options for the next Phase of the CR 491 Widening Project with the assistance of the County's consultants, and to present those options to the BOCC for further discussion in early 2018.

G.3. Leasing of Space at Meadowcrest

Decide whether the leasing of warehouse space is an appropriate function of government, and if so, determine the appropriate rate per square foot. If the action is in the affirmative, then approve Lease Agreement.

G.4. 2018 Budget Calendar

a. Discussion on the proposed budget calendar for fiscal year 2018/2019.

b. Set a Special Meeting on February 13, 2018 at 10:00AM for the purpose of receiving Board direction regarding budget development and approach.

H. PRESENTATIONS/PUBLIC HEARINGS

H.1. 1:30 PM OA-17-12-Medical Marijuana Treatment Center Moratorium Extension

a. Conduct a public hearing at 1:30 p.m. to review and discuss OA-17-12 - Medical Marijuana Moratorium Extension.

b. If approved, authorize the Chairman to execute Ordinance OA-17-12-Medical Marijuana Moratorium Extension, and direct the Clerk to record the Ordinance in the public records.

H.2. Affordable Housing Trust Fund Video Featuring Forest Ridge Senior Residences

View Affordable Housing Trust Fund Video that will be presented to Florida's legislators during the 2018 session.

I. ADVISORY BOARD ANNOUNCEMENTS, NOMINATIONS & APPOINTMENTS

I.1. Announce Vacancies

Announce terms of membership available, and the taking of applications, for the following positions on the Citrus County Special Library District Advisory Board: five Regular Member positions. The terms for the five Regular Member positions will be for two years, beginning on February 1, 2018 and will be ending on January 31, 2020.

I.2. Announcement of Expiration of Terms for the Aviation Advisory Board

Announce terms of membership available, and the taking of applications, for the following positions on the Citrus County Aviation Advisory Board: three Regular Member positions; one Alternate Member position. The terms for the three Regular Member positions will be for two years, beginning on February 1, 2018 and ending on January 31, 2020. The term for the Alternate Member position will be for two years, beginning on February 1, 2018 and ending on January 31, 2020.

J. COMMITTEE REPORTS FROM COMMISSIONERS

K. 2ND VICE CHAIRMAN BRIAN J. COLEMAN - DISTRICT 5

L. COMMISSIONER JIMMIE T. SMITH - DISTRICT 3

M. 1ST VICE CHAIRMAN JEFF KINNARD D.C. - DISTRICT 1

N. CHAIRMAN RONALD E. KITCHEN JR. - DISTRICT 2

O. COMMISSIONER SCOTT CARNAHAN - DISTRICT 4

P. COUNTY ATTORNEY DENISE A. DYMOND LYN

Q. OPEN TO THE PUBLIC

R. UPCOMING MEETINGS

1. Regular Meeting: **January 19, 2018 at 1:00 PM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
2. Regular Meeting: **January 23, 2018 at 1:00 PM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
3. Regular Meeting: **February 13, 2018 at 1:00 PM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

S. UPCOMING WORKSHOPS AND SPECIAL MEETINGS

1. Workshop LDC- Mixed Use & Commercial Redevelopment: **January 23, 2018 at 9:00 AM** Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
2. Workshop LDC-Additional Topics: **February 27, 2018 at 9:00 AM** Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
3. Workshop LDC-Wrap Up: **April 10, 2018 at 9:00 AM** Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

T. 5:01 P.M. PUBLIC HEARINGS

T.1. 5:01 PM CPA/AA/PUD-17-07 – Clark Stillwell for Wayne and Margaret Carter

a. Conduct a public hearing on December 19, 2017 at 5:01 to consider application CPA/AA/PUD-17-07 - Clark Stillwell for Wayne and Margaret Carter.

b. If approved, adopt and authorize the Chairman to execute the Ordinances for CPA/AA/PUD-17-07 - Clark Stillwell for Wayne and Margaret Carter, amending the Future Land Use Map (Ordinance No. 89-04) and the Land Development Code Atlas (Ordinance No 2012-06); and direct the Clerk to record the Ordinances in the public records of Citrus County Florida.

T.2. 5:05 PM CPA/AA-17-08 – Clark A. Stillwell for Diana T. Shepard

a. Conduct a public hearing on December 19, 2017 at 5:05 p.m. to consider application CPA/AA-17-08 - Clark A. Stillwell for Diana T. Shepard.

b. If approved, adopt and authorize the Chairman to execute the Ordinances for CPA/AA-17-08 - Clark A. Stillwell for Diana T. Shepard, amending the Future Land Use Map (Ordinance No. 89-04) and the Land Development Code Atlas (Ordinance No 2012-06); and direct the Clerk to record the Ordinances in the public records of Citrus County Florida.

U. ADJOURN