

**BOARD OF COUNTY COMMISSIONERS OF CITRUS COUNTY, FLORIDA**  
**Citrus County Courthouse**  
**Room 100, 110 N. Apopka Avenue, Inverness, FL 34450**

**AGENDA**

**August 13, 2019 1:00 PM**

<b>Jeff Kinnard D.C., Chairman District 1</b>	<b>Angela Vick, Clerk of the Circuit Court</b>
<b>Brian J. Coleman, 1st Vice Chairman District 5</b>	<b>Charles R. Oliver, County Administrator</b>
<b>Scott Carnahan, 2nd Vice Chairman District 4</b>	<b>Denise A. Dymond Lyn, County Attorney</b>
<b>Jimmie T. Smith, Commissioner, District 3</b>	
<b>Ronald E. Kitchen Jr., Commissioner District 2</b>	

**MISSION**

Citrus County Government is a value-driven organization dedicated to responsive citizen service by providing quality programs, services and facilities to build a strong community and promote the best quality of life for our citizens.

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All persons desiring to address the County Commission will be asked to limit their comments to the specific subject being discussed.

The Board gives citizens multiple opportunities for **PUBLIC INPUT**. All members of the public wishing to speak at the "Open To The Public" portion of a meeting will have three (3) minutes per person to make their request or presentation or five (5) minutes if they represent an organization with the appropriate documentation on file with the Clerk of Courts. If the request or presentation deals with a matter that requires investigation by County Staff, the Chairman will refer it to the County Administrator to follow-up with the person making the request.

Any person who decides to appeal any decision of the Governing Body with respect to any matter considered at this meeting will need a record of the proceedings and for such purpose may need to provide that a verbatim record of proceeding is made which record includes testimony and evidence upon which the appeal is to be based. (Section 286.0105 Florida Statutes)

Any person requiring reasonable accommodation at this meeting because of a disability or physical impairment should contact the County Administrator's Office, Lecanto Government Bldg., 3600 W. Sovereign Path, Suite 267, Lecanto, FL 34461 (352) 527-5210, TTY (352) 527-5312 at least two days before the meeting.

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**A. CALL TO ORDER**

- A.1. **Invocation**
- A.2. **Pledge of Allegiance**
- A.3. **Roll Call**
- A.4. **Approval of Agenda**

**B. CONSENT**

**Minutes**

- B.1. **Board of County Commissioners - Public Workshop - Jun 25, 2019 9:00 AM**
- B.2. **Board of County Commissioners - Regular Meeting - Jun 25, 2019 1:00 PM**
- B.3. **Board of County Commissioners - Regular Meeting - Jul 9, 2019 1:00 PM**

**Administration**

**Attorneys Office**

**Clerk**

**B.4. Deletion of Surplus Property**

Approve donation of the following item from the Clerk of the Circuit Court and Comptroller to the Key Training Center and the removal of same item from the Clerk's capital asset listing. Asset# 90293 - 4 Modular Cubicle Workstations

**B.5. Delete Network Switch RMA from Assets**

Approve deletion of the following items from the inventory of the Clerk of Court and removal of the same from the Clerk's Capital Asset listing: RMA - 1276 - Brocade VDX 6740T Switch - CQG3842L06N

**B.6. Approve 2/12/19 Corrected BOCC Minutes**

Approve the correction to Item G4 of the minutes from the regular meeting held on February 12, 2019.

**Community Services**

**B.7. Law Library Shelving - Donation**

Approve the deletion of the following items from the inventory of the Department of Community Services/Library Services Division and the removal of the same item from the County's Capital Asset Listing: #17967 Law Library Shelving (18 single units w/canopy tops).

**B.8. Law Library Books - Disposal**

Approve the deletion of the following items from the inventory of the Department of Community Services/Library Services Division and the removal of same item from the County's Capital Asset listing: #17490 Law Library Books (1433 Volume).

**B.9. Youth Athletic Organization Agreement - Nature Coast Youth League Agreement**

Approve and authorize the Chairman to execute the Youth Athletic Organization Agreement between Citrus County and Nature Coast Soccer Club for their 2019-2020 soccer season.

**B.10. Youth Athletic Organization Agreement - West Citrus Soccer Club**

Approve and authorize the Chairman to execute the Youth Athletic Organization Agreement between Citrus County, Florida and West Citrus Soccer Club for their 2019-2020 season.

**Fire Services**

**B.11. Acknowledge Receipt Nature Coast EMS May 2019 Report and Hospital Drop Times**

Acknowledge receipt of the May 2019 Nature Coast EMS response time summaries per Nature Coast EMS time keeping process and Nature Coast EMS Monthly Hospital Drop Time Report through May 2019.

**Human Resources**

**Management and Budget**

**B.12. Budget Reduction Reserve Account**

Acknowledge receipt of the monthly Budget Reduction Reserve Report as of July 2019.

**B.13. Citrus County Mosquito Control District Budget for FY 2019-2020**

Acknowledge receipt of correspondence received from Citrus County Mosquito Control District Budget for fiscal year 2019-2020.

**Planning and Development**

**B.14. Deletion of surplus property**

Approve deletion of the following item from the inventory of Growth Management, Code Compliance and the removal of same item from the county's capital asset listing. Asset # 17825 - Modular desk.

**B.15. Final Plat: PLT-19-04 The Ponds of Dunnellon**

a. Review and approval of application PLT-19-04, The Ponds of Dunnellon, creating eight residential parcels on a portion of Tract P in Citrus Springs Unit 20.

b. Direct the Chair to sign the Plat, and direct the Clerk to record the Plat in the public records of Citrus County, Florida.

**B.16. PLT-19-05 Final Plat for Phillips Subdivision**

a. Review and approve PLT-19-05, Final Plat for Phillips Subdivision.

b. If approved, direct the Chairman to sign the Plat and the Clerk to record the Plat in the public records of Citrus County, Florida.

**Public Works**

**B.17. Surplus Property**

Approve and authorize staff to sell equipment as listed in the supporting backup material through an online auction service. In the event an item does not sell, authorize staff to dispose of surplus property according to County policy.

**Systems Management**

**B.18. 3Com Switch**

Approve the Removal of Asset 15768 from Systems Managements Asset Inventory

**Visitors and Convention Bureau**

**Water Resources**

**B.19. Connection Lien Agreement**

Approve and authorize the Chairman to execute Connection Charge Installment Lien Agreement by and between the Citrus County Municipal Service Benefit Unit for Water and Wastewater Utility Services for Scott A. Dennison.

**B.20. Connection Lien Agreement**

Approve and authorize the Chairman to execute Connection Charge Installment Lien Agreement by and between the Citrus County Municipal Service Benefit Unit for Water and Wastewater Utility Services for Herman H. Kaylor and Mary L. Kaylor .

**B.21. Connection Lien Agreement**

Approve and authorize the Chairman to execute Connection Charge Installment Lien Agreement by and between the Citrus County Municipal Service Benefit Unit for Water and Wastewater Utility Services for Mike Bright.

**B.22. Connection Lien Agreement**

Approve and authorize the Chairman to execute Connection Charge Installment Lien Agreement by and between the Citrus County Municipal Service Benefit Unit for Water and Wastewater Utility Services for Jose Ledda and Margarita A. Ledda.

**B.23. Connection Fee Lien Agreement - Yarber 10099**

Approve and authorize the Chairman to execute Connection Charge Installment Lien Agreement by and between the Citrus County Municipal Service Benefit Unit for Water and Wastewater Utility Services for Lester Dean Yarber.

**B.24. Release of Lien- Connection Lien Agreement**

Approve and authorize the Chairman to execute Satisfaction of Lien filed by and on behalf of the Citrus County Municipal Service Benefit Unit for Water and Wastewater Utility Services against property owned by Albert & Darlene Anders, Nancy Chaffee, and John Toto.

**B.25. Release of Lien - Utility Services**

Approve and authorize the Chairman to execute Satisfaction of Lien filed by and on behalf of the Citrus County Municipal Service

Benefit Unit for Water and Wastewater Utility Services against property owned by Bonita Pelley.

**B.26. Release of Lien for Utility Services**

Approve and authorize the Chairman to execute the Release of Liens for the following Connection Charge Installment Lien Agreements: Scott & Cathy Lawson, Charles & Cheryl Andrews and Danielle King.

**Set Public Hearings**

**C. PROCLAMATIONS**

**C.1. Proclamation Smokey Bear's 75th Birthday**

Approve and authorize the Board to execute a Proclamation extending best wishes in recognition of Smokey Bears' 75<sup>th</sup> Birthday on August 9, 2019 in Citrus County, Florida.

**D. OPEN TO THE PUBLIC**

**E. REGULAR BUSINESS**

**E.1. Bids**

**a. ITB 18-086 Amendment No. 1; Chassahowitzka to SWRWRF Force Main Project; Art Walker Construction,**

Approve and Authorize the Chairman to execute the Amendment No. 1 to the Agreement between Citrus County, Florida and Art Walker Construction, Inc. to extend the duration of the Agreement due to delays by the pump Vendor.

**b. BW 18-089 Amendment No. 1; Social Media Archive; ArchiveSocial, Inc.**

Approve and Authorize the Chairman to execute Amendment No. 1 to the Agreement between Citrus County, Florida and ArchiveSocial, Inc. to provide Social Media Archive Services.

**c. PB 19-082 Herbicides & Related Adjuvants, SFWMD RFB No. 6000000959**

Approve and Authorize the Chairman to execute the Agreements between Citrus County, Florida and Nutrien AG Solutions, Inc., between Citrus County, Florida and Winfield Solutions LLC, and between Citrus County, Florida and Helena Agri Enterprises, LLC all set to expire on June 30, 2020.

- d. **RFQ 19-065 Continuing Contract for Professional Consulting Services Solid Waste Management-Jones Edmunds & Associates, Inc.**

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Jones Edmunds & Associates, Inc. to provide Engineering Consulting Services associated with Solid Waste Management.

- e. **RFQ 18-055 Work Authorization; Continuing-Professional Engineering Services; DRMP, Inc.**

Approve and Authorize the Chairman to execute the Work Authorization for DRMP, Inc to provide a Stormwater Fee Rate and Methodology Study at a cost of \$99,299.

**E.2. Budget Transfers**

Approve budget transfers for Solid Waste, Public Safety, State Housing Initiative Partnership (SHIP), Animal Services, Grounds Maintenance (3), Utilities and Library Services (2) for fiscal year 2018-19.

**E.3. Budget Resolution**

Adopt and authorize the Chairman to execute a resolution adopting the Florida Department of Transportation SCOP grants for N Citrus Springs Blvd from US 401 to Withlacoochee Trail and Forest Ridge Blvd from CR 486 to CR 491 grant budgets, Community Care for the Elderly, Alzheimer's Disease Initiative, Home Care for the Elderly, Local Service Program, Senior Companion Program and Retired Senior Volunteer Program grant budgets and amending the Senior Companion Program, Older American's Act -Title III B, Older American's Act - Title III C-1, Older American's Act - Title III C-2 and Older American's Act - Title III E grant budgets for fiscal year 2018-19.

**E.4. Memorandum Of Understanding for E911 Services**

Approve and authorize the Chairman to execute a Memorandum of Understanding with Citrus County Sheriff's Office (CCSO) establishing roles and responsibilities for providing emergency dispatch services at the Communications Center to perform the general functions for Citrus County Fire Rescue beginning on October 1, 2019 and ending on September 30, 2020.

While the contract does not include response time standards, it does provide for the Sheriff's Office to provide Call Processing Reports that include the dispatch time. This will provide a basis for

determining effectiveness and areas for potential improvement.

**E.5. Agreement for Continuing Disclosure Services with HTS Continuing Disclosure Services**

Approve and authorize the Chairman to sign the Agreement between Citrus County, Florida and HTS Continuing Disclosure Services, A Division of Hilltop Securities Inc. for continuing disclosure services.

**E.6. Approve Bond Inducement Resolution for the future phase of CR491**

Approve Bond Inducement Resolution for the future phase of CR491.

**E.7. South Garcia Point Sewer Project 2019 Assessment Area - DVR 2019-003 Messina**

a. Approve and authorize the Chairman to execute the Permanent Reassignment of Development Rights Agreement for residential properties within the South Garcia Point Sewer Project 2019 Assessment Area for Salvatore L & Sunday Messina, property owner of Lots 15.4 & 15.5, DVR 2019-003.

b. Authorize the Clerk to attest and record in Public Records of Citrus County, Florida.

**E.8. Business Associate Agreement - Spang, Inc. dba Visiting Angels**

Authorize the Chairman to execute the Business Associate Agreement between Citrus County, Florida and Spang, Inc. dba Visiting Angels.

**E.9. BCC authorization to pursue amendment to existing Development Agreement for Gulf to Lake Associates (formerly DA-11-01)**

BCC authorize the County Administrator to pursue negotiations with Gulf to Lake Associates relative to the entry into a revised Development Agreement for the area outlined previously in application DA-11-01 in the Lecanto area, as set forth in Chapter 12 of the Land Development Code and Florida Statutes.

**E.10. 2019-2021 LIHEAP/EHEAP Vendor Agreements Amend #1**

Approve and authorize the Chairman to execute Amendment # 1 to the Low Income Home Energy Assistance Program (LIHEAP) and Emergency Home Energy Assistance for the Elderly Program



(EHEAP) 2019-2021 Vendor Payment Agreements.

**E.11. Amendment to Southwest Florida Water Management District Cooperative Funding Agreement for Conservation - Citrus County Water Sense Labeled Irrigation Controller Project (N958) - Phase 2**

Approve and authorize the Chairman to accept and execute the Amendment to the Cooperative Funding Initiative Agreement for the Water Sense Labeled Irrigation Controller - Phase 2 project.

**E.12. Florida DHSMV**

Authorize the Chairman to sign the Release Form for Property Damage/Injury.

**E.13. Basic Ordering Agreement with U.S. Immigration and Customs Enforcement**

Approve Basic Ordering Agreement with the U.S. Immigration and Customs Enforcement.

**E.14. NCBA - SCSEP Host Agency Agreement**

a. Approve and Authorize the Chairman to execute The National Caucus And Center on Black Aging, Inc., Senior Community Service Employment Program, Host Agency Application and Worker Request form, Letter of Commitments, and Memo.

b. Approve the Designation of Signature authority form for the required reporting forms.

**E.15. FY 2019 Edward Byrne Memorial Justice Assistance Grant JAG D Grant**

Approve and authorize the Chairman to execute the grant Certifications and Assurances for funding assistance through the U.S. Department Office of Justice Programs, Bureau of Justice Assistance, FY 2019 Edward Byrne Memorial Justice Assistance Grant (JAG D) Local Solicitation in the amount of \$27,792.

**E.16. Florida Animal Friend Grant**

Authorize Chairman to sign grant in the amount of \$15,000 from Florida Animal Friend to provide spay/neuter services only.

**F. OUTSTANDING COMMISSION ITEMS**

	<b>BOARD DATE</b>	<b>ISSUE</b>	<b>RESPONSIBLE PARTY</b>	<b>ANTICIPATED COMPLETION DATE</b>	<b>DATE COMPLETED</b>	<b>COMMENTS</b>
1.	12/12/2017 RETREAT	Resolve Landfill Issues	Larry Brock	Ongoing		
2.	12/12/2017 RETREAT	Explore Architectural/Historic District Overlay for Hernando	Tobey Phillips	3/31/2019		To be considered at 7/23/19 Meeting
3.	4/24/2018	Ordinance for Housing Restrictions in Certain Zoning Classifications	Randy Oliver	3/31/2019		Met with CCBA
4.	8/21/2018	Work with City of Inverness on Air Space Protection Agreement Required by FAA	Denise Lyn	TBD		Working with the City on the Issue
5.	2/12/2019	Evaluate Lighting on Basketball Court Lighting at Wesley Jones Park	Tobey Phillips	TBD		After Lighting is Installed
6.	2/26/2019	Lease of Ozello Fire Station to the Ozello Civic Association	Susan Boelk	10/9/2019		Food Pantry said they could not relinquish for six months
7.	6/25/2019	Obtain Information or Presentation of the Effectiveness of Career Source regarding Workforce Training Program	Cyndi Oswald	8/27/2109		Rusty Skinner Scheduled to make a Presentation on August 29, 2019
8.	7/9/2019	Proposed Changes to Fireworks/Ordinance Permitting	Denise Lyn	10/8/2019		
9..	7/23/2019	Consideration of Lien Reduction in Code Compliance Case for Warren Gill	Randy Oliver	8/27/2019		

**G. COUNTY ADMINISTRATOR - CHARLES R. OLIVER**

**G.1. Update on the Status of the Nature Coast EMS Audit**

Receive an update on the status of Nature Coast EMS Audit.

**G.2. List of Items for Discussion regarding Franchising of Solid Waste Collection Services**

Board discussion of the List of Items regarding Franchising of Solid Waste Collection Services for future discussion at the next workshop to be scheduled.

**G.3. FY 2020 Residential Resurfacing Program - Recommended List of Residential Roads**

a. Board approval of the FY 2020 MSBU roadway list.

b. Board approval of the “2020 Residential Resurfacing 6+” roadway list, or

- c. Board approval of the “2020 Residential Resurfacing 7+” roadway list.

**G.4. Reschedule August 27, 2019 Board Meeting to August 29, 2019**

Reschedule August 27, 2019 Board Meeting to August 29, 2019

**G.5. Proposed 2019 Property Abatement Assessments**

a. Cancel the public hearing scheduled for August 27, 2019 at 2:00 p.m. regarding the 2019 Property Abatement Assessments.

b. Adopt and authorize the Chairman to execute a Resolution for the 2019 Property Abatement Assessments relating to the provision of property abatement services; describing the method of assessing property abatement service costs against assessed property located within Citrus County, Florida; determining the property abatement service costs and the initial property abatement special assessments; directing the preparation of an assessment roll, authorizing a public hearing and directing the provision of notice thereof and providing for an effective date.

c. Set a public hearing on September 10, 2019 at 1:45 P.M. regarding the 2019 Property Abatement Assessments.

**G.6. PV-19-02 Law Office of Clark A. Stillwell for Joseph and Crystal Gibson**

a. Cancel the public hearing previously set for 5:00 P.M. on August 27, 2019.

b. Set a public hearing for 5:00 P.M. on September 10, 2019, to consider PV-19-02, Law Office of Clark A. Stillwell for Joseph and Crystal Gibson.

**H. PRESENTATIONS/PUBLIC HEARINGS**

**H.1. 1:30 PM T2C - Energy Presentation**

Approve and Authorize the Chairman for consent in allowing T2C-Energy to demonstrate a Waste to Energy technology that utilizes methane gas at the Citrus County Landfill to produce drop in diesel fuel

**H.2. 2:30 p.m. Public Hearing Ordinance Amendment Relating to Water and Wastewater Rates & Charge**

a. Conduct a Public Hearing and authorize the Chairman to execute an ordinance relating to water and wastewater rates and charges.

b. Adopt and authorize the Chairman to execute a Resolution

relating to the provision of Utility Availability Services.

c. Set a public hearing on September 10, 2019 at 1:30 P.M. regarding the 2019 Utility Availability Assessments.

**I. ADVISORY BOARD ANNOUNCEMENTS, NOMINATIONS & APPOINTMENTS**

**J. COMMITTEE REPORTS FROM COMMISSIONERS**

**K. COMMISSIONER RONALD E. KITCHEN JR. - DISTRICT 2**

**L. COMMISSIONER JIMMIE T. SMITH - DISTRICT 3**

**M. 2ND VICE CHAIRMAN SCOTT CARNAHAN - DISTRICT 4**

**M.1. Discussion on the Airspace Interlocal Agreement with the City of Inverness**

Discussion on the Airspace Interlocal Agreement with the City of Inverness

**N. 1ST VICE CHAIRMAN BRIAN J. COLEMAN - DISTRICT 5**

**O. CHAIRMAN JEFF KINNARD D.C. - DISTRICT 1**

**O.1. Insurance Waiver Request for Keep Citrus County Beautiful**

Approve waiving the insurance requirements for Keep Citrus County Beautiful for their full 2019 event.

**O.2. Authorize County Participation of \$1,000,000 in purchase or lease of Brannen Bank building in Hernando for Baker Act Assessment Facility subject to final document approval by Board**

Direct staff to pursue acquisition/lease or Sale to Life Stream with reverter clause for the Brannen Bank building in Hernando with the County providing \$1 million in funding over the next two fiscal years as outlined, subject to appropriation.

**P. COUNTY ATTORNEY DENISE A. DYMOND LYN**

**P.1. Attorney/Client Session - Williams LTC v. Citrus County**

Approval to set an Attorney/Client Session on August 29, 2019 at 10:30 AM in the matter Williams LTC v. Citrus County (Case No. 2017 CA 000693).

**Q. OPEN TO THE PUBLIC**

**R. UPCOMING MEETINGS**

1. Regular Meeting: **August 27, 2019 at 1:00 PM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
2. Regular Meeting: **September 10, 2019 at 1:00 PM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
3. Regular Meeting: **September 24, 2019 at 1:00 PM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

**S. UPCOMING WORKSHOPS AND SPECIAL MEETINGS**

1. Tentative Budget Hearing: **Thursday, September 12, 2019 at 5:01 PM** Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness FL 34450
2. Final Budget Hearing **September 24, 2019 at 5:01 PM** Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness FL 34450

**T. 5:01 P.M. PUBLIC HEARINGS**

**T.1. 5:01 PUD-19-03 Rodney Worthington for Citrus Container Park, LLC**

- a. Conduct a public hearing on August 13, 2019, at 5:01 p.m. to review and discuss PUD-19-03 Rodney Worthington for Citrus Container Park, LLC.
- b. If approved, adopt and authorize the Chairman to execute the ordinance for PUD-19-03 Rodney Worthington for Citrus Container Park, LLC, and direct the Clerk to Record the Ordinance in the Public Records.

**U. ADJOURN**