

BOARD OF COUNTY COMMISSIONERS OF CITRUS COUNTY, FLORIDA
Citrus County Courthouse
Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

AGENDA

August 29, 2019 1:00 PM

Jeff Kinnard D.C., Chairman District 1	Angela Vick, Clerk of the Circuit Court
Brian J. Coleman, 1st Vice Chairman District 5	Charles R. Oliver, County Administrator
Scott Carnahan, 2nd Vice Chairman District 4	Denise A. Dymond Lyn, County Attorney
Jimmie T. Smith, Commissioner, District 3	
Ronald E. Kitchen Jr., Commissioner District 2	

MISSION

Citrus County Government is a value-driven organization dedicated to responsive citizen service by providing quality programs, services and facilities to build a strong community and promote the best quality of life for our citizens.

All persons desiring to address the County Commission will be asked to limit their comments to the specific subject being discussed.

The Board gives citizens multiple opportunities for **PUBLIC INPUT**. All members of the public wishing to speak at the "Open To The Public" portion of a meeting will have three (3) minutes per person to make their request or presentation or five (5) minutes if they represent an organization with the appropriate documentation on file with the Clerk of Courts. If the request or presentation deals with a matter that requires investigation by County Staff, the Chairman will refer it to the County Administrator to follow-up with the person making the request.

Any person who decides to appeal any decision of the Governing Body with respect to any matter considered at this meeting will need a record of the proceedings and for such purpose may need to provide that a verbatim record of proceeding is made which record includes testimony and evidence upon which the appeal is to be based. (Section 286.0105 Florida Statutes)

Any person requiring reasonable accommodation at this meeting because of a disability or physical impairment should contact the County Administrator's Office, Lecanto Government Bldg., 3600 W. Sovereign Path, Suite 267, Lecanto, FL 34461 (352) 527-5210, TTY (352) 527-5312 at least two days before the meeting.

A. CALL TO ORDER

- A.1. **Invocation**
- A.2. **Pledge of Allegiance**
- A.3. **Roll Call**
- A.4. **Approval of Agenda**

B. CONSENT

Minutes

- B.1. **Board of County Commissioners - Special Meeting - Jul 9, 2019 9:00 AM**
- B.2. **Board of County Commissioners - Preliminary Budget Hearing - Jul 24, 2019 8:30 AM**
- B.3. **Board of County Commissioners - Preliminary Budget Hearing - Jul 24, 2019 8:45 AM**
- B.4. **Board of County Commissioners - Preliminary Budget Hearing - Jul 24, 2019 9:00 AM**
- B.5. **Board of County Commissioners - Joint meeting BOCC - Inverness - Jul 25, 2019 5:30 PM**

Administration

B.6. Deletion of Surplus Property

Approve deletion of the following item from the inventory of the Supervisor of Elections and the removal of same item from the county's capital asset listing. Asset # 30133 - Modular Desk Unit

Attorneys Office

Clerk

B.7. County Warrants

Accept the attached check registers outlining the County warrants.

B.8. Clerk Records Disposition #1574

Approve and authorize the Chairman to execute the Clerk's Records Disposition Document #1574 for disposal of records that have met their assigned retention periods.

B.9. Releases of Special Assessments

Approve and authorize the Chairman to execute Releases of Lien for Special Assessments by and between Citrus County and certain property owners 14C Flying Dutchman, 19A S Garcia PT Wastewater, 19B Citrus Springs Assessment Area, 19C Limerock N Linda Point Road Paving, 8E 2008 Citrus Springs Waterline Extensions, and 9C 2009 Citrus Springs Waterline Extensions special assessment district.

B.10. Interlocal Governmental Agreement between Citrus County Clerk of the Circuit Court and Comptroller and Citrus County Florida

Approve and authorize the Chairman to execute the Interlocal Governmental Agreement between Citrus County Clerk of the Circuit Court and Comptroller and Citrus County Florida.

B.11. Proof of Publication of Unclaimed Monies

Acknowledge the proof of publication for the Notice of Unclaimed Monies held in the office of the Clerk of the Circuit Court and Comptroller for years 2010 until 2019.

Community Services

B.12. Deletion of Surplus Property

Approve deletion of the following items from the inventory of Citrus County Animal Services and the removal of same items from the county's capital asset listing. Asset #16827, Asset #16828, Asset #16829, Asset #16830, Asset #16831, Asset #16832, Asset #16833, Asset #16834, Asset #16835, Asset #16836, Asset #16837, Asset #16838, Asset #16839, Asset #16840, Asset #16841, Asset #16842, Asset #16843, Asset #16844, Asset #16845, Asset #16846, Asset #16847, Asset #16848, Asset #16849, Asset #16850

B.13. Disposal of 911 Emergency Telephone

Approve deletion of the following item from the inventory of Parks and Recreation and the removal of same item from the county's capital asset listing. Asset #18249-002

B.14. Deletion of Assets - Berkley Pool Pump #51805

Approve deletion of the following items from the inventory of Parks and Recreation and the removal of same items from the county's Capital Asset listing. Asset# 51805 - 7.5 HP Berkley Pool Pump

B.15. Hernando/Citrus MPO Citrus County Transit Development Plan (TDP) -- 2019 Annual Progress Report

Approve and adopt the 2019 Annual Transit Development Plan Progress Report.

Fire Services

B.16. Acknowledge Receipt Nature Coast EMS June 2019 Report and Hospital Drop Times

Acknowledge receipt of the June 2019 Nature Coast EMS response time summaries per Nature Coast EMS time keeping process and Nature Coast EMS Monthly Hospital Drop Time Report through July 2019.

Human Resources

Management and Budget

Planning and Development

Public Works

Systems Management

B.17. Public Records Report

Acknowledge receipt of the monthly Public Records Request report for July 2019.

B.18. Asset Disposal

Approve sending to TCG for disposal the equipment listed in the supporting document(s) from the inventory of the Department of Systems Management and remove same from the County's capital asset list.

B.19. Laptop Donation

Approve donation of the equipment listed in the supporting document(s) from the inventory of the Department of Systems Management to Saved to Serve the Lord Ministries, Inc. and remove same from the Department of Systems Management's inventory.

Visitors and Convention Bureau

Water Resources

B.20. Connection Fee Installment Lien Agreement - Walker

Approve and authorize the Chairman to execute Connection Charge Installment Lien Agreement by and between the Citrus County Municipal Service Benefit Unit for Water and/or Wastewater Utility Services for Robert J. and Linda E. Walker.

B.21. Connection Fee Installment Lien Agreement - McCalla

Approve and authorize the Chairman to execute Connection Charge Installment Lien Agreement by and between the Citrus County Municipal Service Benefit Unit for Water and/or Wastewater Utility Services for Wesley L. and Edna F. McCalla.

B.22. Deletion of Surplus Property

Approve deletion of the following items from the inventory of Water Resources and the removal of same items from the county's capital asset listing.#30383 - Springs Garden WWTP #B207 - Citrus Springs WWTP

Set Public Hearings

B.23. PV-19-02 Law Office of Clark A. Stillwell for Joseph and Crystal Gibson

Set a public hearing on September 24, 2019 at 5:10 p.m., to consider PV-19-02, Law Office of Clark A. Stillwell for Joseph and Crystal Gibson.

B.24. Set a Public Hearing on Chapter 20 Nuisances Ordinance

Set a Public Hearing on September 10, 2019 at 2:20 p.m. on an Ordinance of Citrus County, Florida, a political subdivision of the State of Florida, pertaining to Citrus County Code Enforcement, amending Chapter 20 entitled "nuisances"; amending Article V, Section 20-54(b)(1); amending Article V, Section 20-54(b)(5); providing for severability; providing for modifications that may arise from consideration at public hearing; providing for inclusion into the code; and providing for an effective date.

C. PROCLAMATIONS

D. OPEN TO THE PUBLIC

E. REGULAR BUSINESS

E.1. Bids

a. ITB 19-076 (RE-BID) Fort Island Trail Park Boat Ramp Replacement-American Marine Contractors LLC

a. Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and American Marine Contractors LLC to provide the construction services on Fort Island Trail Park Boat Ramp.

b. Approve related Budget Transfer

b. ITB 19-077 (RE-BID) MacRae's Boat Ramp Replacement-American Marine Contractors LLC

a. Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and American Marine Contractors LLC to provide the construction services on Boat Ramp adjacent to MacRae's.

b. Approve related Budget Transfer

c. ITB 015-15 Amendment No. 5; Contract Mowing Districts 1-4; Nancy Weeks, Inc.

Approve and Authorize the Chairman to execute Amendment No. 5 to the Agreement between Citrus County, Florida and Nancy Weeks Inc. to add .23 miles on W Foss Groves Path from N. Suncoast Blvd. to 1204 feet east for mowing only.

d. ITB 033-15 Amendment No. 2; Sod & Sodding; Circle T Sod Farms, Inc.

Approve and Authorize the Chairman to execute Amendment No. 2 to the Agreement between Citrus County, Florida and Circle T Sod Farms, Inc., to provide sod and sodding placement throughout the County extending the Agreement to September 7, 2020.

E.2. Budget Transfers

Approve budget transfers for Supervisor of Elections (3), County Administration, Animal Services, Land Development, Extension Services, Housing Services and Aquatics for fiscal year 2018-19.

E.3. Budget Resolution

Adopt and authorize the Chairman to execute a resolution adopting the Transportation Disadvantaged Trip and Equipment grant budget

and amending the State Housing Initiative Partnership (SHIP) grant budgets for fiscal year 2018-19.

E.4. Release of Retainage for ITB 19-004 2019 Residential Resurfacing Project

a. Approve and Authorize the Chairman to accept the completed Project ITB# 19-004, 2019 Residential Road Resurfacing Project.

b. Approve and authorize the Clerk's Office to release the retainage in the amount of \$167,068.08 to the contractor, D.A.B. Constructors, Inc., and return the encumbered balance of the purchase order back to the appropriate accounts.

E.5. SWRWF Project Acknowledgement of CAA's, Approval of Project Completion and Release of Retainage

a. Acknowledge the Contingency Allowance Adjustments.

b. Acknowledge the Un-Used Contingency Account balance of \$432,343.17, encumbrance on PO #78200, will be released and the PO Closed.

c. Accept the completed Southwest Regional Water Reclamation Facility project and approve the release of retainage in the amount of \$984,107.82 to Wharton-Smith Inc.

E.6. SRO Contract

Approve and authorize the Chairman to execute the School Safety Funding Agreement between The School Board of Citrus County, Florida and Citrus County, Florida.

E.7. Property Tax Bill Educational Insert

Approval of the 2019 Property Tax Bill Insert

a. Approve the placement of an insert in the tax bill at a cost not to exceed \$5,500.

E.8. Settlement of Claim# 2019-016

Approve the final settlement of County Claim# 2019-016 in the amount of \$23,000.

E.9. 2019 Dragon Boat Festival

Approve and authorize the Chairman to execute the Hernando Beach Use Agreement between Citrus County, Florida and the Citrus County Education Foundation to close the public boat ramp and to utilize Hernando Beach for the Annual Dragon Boat Festival November 7th through November 9, 2019.

E.10. Agreement for Recovering off-site Utility Improvement Costs

Approve and authorize the Chairman to execute Agreement between Citrus County and Craig Shatto (Developer of Greenhouse Bistro Wastewater System project) for Recovering off-site Utility Improvement costs

E.11. Garcia Point Sewer Project

Board approval of the request to waive the contract requirement identified in ITB 18-083, List of Sub-Contractors and Major Suppliers, page 9 of 45 stating that “No more than 50% of the services provided by the successful bidder can be performed by sub-contractors”.

E.12. Suncoast Parkway II Water and Sewer Utility Improvements

Board approval of the request to waive the contract requirement identified in ITB 018-17, List of Sub-Contractors and Major Supplies, page 11 of 59 stating that “No more than 50% of the services provided by the successful bidder can be performed by sub-contractors”.

E.13. Right Rudder Aviation, LLC, Second Amendment to the Inverness Airport Fixed Base Operator Lease Agreement

Approve and authorize the Chairman to execute the Second Amendment to the Inverness Airport Fixed Base Operator Lease Agreement between Citrus County, Florida, a political subdivision of the State of Florida, and Right Rudder Aviation, LLC, amending the lease premises.

E.14. Habitat for Humanity Authorization to Proceed

a. Authorize the Chairman to execute the Resolution authorizing Habitat for Humanity to place eligible successor family in the home located at 147 S. Rooks Ave., Inverness, FL.

b. Authorize the Chairman to execute the Authorization to Proceed in Placing Successor Family in SHIP Eligible Home.

E.15. Insurance Renewals

Approve and authorize the Chairman to execute Heritage Consulting contract, Cigna Insurance and the Stop Loss proposal between the County and Florida Blue effective October 1, 2019.

F. OUTSTANDING COMMISSION ITEMS

	BOARD DATE	ISSUE	RESPONSIBLE PARTY	ANTICIPATED COMPLETION DATE	DATE COMPLETED	COMMENTS
1.	12/12/2017 RETREAT	Resolve Landfill Issues	Larry Brock	Ongoing		
2.	12/12/2017 RETREAT	Explore Architectural/Historic District Overlay for Hernando	Tobey Phillips	3/31/2019		To be considered at 7/23/19 Meeting
3.	4/24/2018	Ordinance for Housing Restrictions in Certain Zoning Classifications	Randy Oliver	3/31/2019		Met with CCBA
4.	8/21/2018	Work with City of Inverness on Air Space Protection Agreement Required by FAA	Denise Lyn	9/24/2019		Working with the City on the Issue
5.	2/12/2019	Evaluate Lighting on Basketball Court Lighting at Wesley Jones Park	Tobey Phillips	TBD		After Lighting is Installed
6.	2/26/2019	Lease of Ozello Fire Station to the Ozello Civic Association	Susan Boelk	10/9/2019		Food Pantry said they could not relinquish for six months
7.	6/25/2019	Obtain Information or Presentation of the Effectiveness of Career Source regarding Workforce Training Program	Cyndi Oswald	8/29/2109		On this Agenda
8.	7/9/2019	Proposed Changes to Fireworks/Ordinance Permitting	Denise Lyn	10/8/2019		
9..	7/23/2019	Consideration of Lien Reduction in Code Compliance Case for Warren Gill	Randy Oliver	8/29/2019		On this Agenda
10.	8/14/2019	Email to Greg Jones FAA regarding number of jurisdictions without Air Space Agreements	Randy Oliver	Email sent 8/20/19	COMPLETE	
11.	8/14/2019	Modify Ordinance on recycling to require haulers to advise county where recycling is being taken	Larry Brock Henry Norris	10/15/2019		

G. COUNTY ADMINISTRATOR - CHARLES R. OLIVER

G.1. 2019-2020 Legislative Delegation

Board discussion, modification and adoption of the 2019 - 2020 Legislative Policy Statement.

G.2. Water Resource Department Organization Chart Revisions

Approve and authorize the divisional name change and modifications to the organizational chart for the Department of Water Resources with an effective date of October 1, 2019.

G.3. Administrative Regulation (AR) - Fire Rescue Special Events Requesting a Fire Rescue Dedicated Unit

Approve and adopt the following new Administrative Regulation:

AR 18.03 Special Events Requesting a Fire Rescue Dedicated Unit

G.4. Citrus County P-Card Manual

Approve the P-Card Manual dated July 26, 2019, with an effective date of October 1st, 2019.

G.5. Citrus County's Economic Development Incentive Review

Accept and approve the attached Citrus County Economic Development Programs Report and direct the County Administrator and County Attorney to:

a. Initiate the process to rescind Citrus County Ordinance No. 2011-01 Chapter 16 Economic Development Incentive Program.

b. Replace and consolidate all existing economic development incentive programs into four simplified incentive programs (Attachments A, B, C and D), as Citrus County Policy based on adoption by formal motion or resolution rather than ordinance.

c. Initiate appropriate updates to the Economic Development Element of the Citrus County Comprehensive Plan.

G.6. Consideration of lien reduction in Code Compliance case for Warren Gill

Take action as appropriate in Citrus County Code Compliance case number 247287 regarding Warren Gill.

H. PRESENTATIONS/PUBLIC HEARINGS

H.1. 1:30 PM CareerSource Presentation

Presentation from Rusty Skinner, CareerSource

I. ADVISORY BOARD ANNOUNCEMENTS, NOMINATIONS & APPOINTMENTS

I.1. Special Library District Advisory Board Resignation and Announce Vacancy

a. Accept with regret the resignation of Larry Woodward.

b. Announce term of membership available and the taking of applications for a regular member position on the Special Library District Advisory Board. Term will begin on appointment and expire on January 31, 2021.

I.2. Special Library District Advisory Board Nomination and Appointment

Nominate and appoint one (1) individual to the Special Library District Advisory Board as a Regular Member to fill one (1) unexpired term effective August 29, 2019 through January 31, 2021.

J. COMMITTEE REPORTS FROM COMMISSIONERS

K. COMMISSIONER RONALD E. KITCHEN JR. - DISTRICT 2

K.1. Return funds to the Tourist Development Council (TDC) capital account

Re-allocate \$400,000 previously approved for the PD&E for the Three Sisters Trail to SR486 multi-purpose path back to the TDC's account for capital projects.

L. COMMISSIONER JIMMIE T. SMITH - DISTRICT 3

L.1. Discussion and vote to terminate the objections from the Board of County Commissioners on the voluntary annexation of New Horizon property involving John Eden.

Discussion and vote to terminate the objections from the Board of County Commissioners on the voluntary annexation of New Horizon property involving John Eden.

M. 2ND VICE CHAIRMAN SCOTT CARNAHAN - DISTRICT 4

N. 1ST VICE CHAIRMAN BRIAN J. COLEMAN - DISTRICT 5

O. CHAIRMAN JEFF KINNARD D.C. - DISTRICT 1

P. COUNTY ATTORNEY DENISE A. DYMOND LYN

Q. OPEN TO THE PUBLIC

R. UPCOMING MEETINGS

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| <ol style="list-style-type: none">1. Regular Meeting: September 10, 2019 at 1:00 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 344502. Regular Meeting: September 24, 2019 at 1:00 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 344503. Regular Meeting: October 8, 2019 at 1:00 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450 |
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S. UPCOMING WORKSHOPS AND SPECIAL MEETINGS

1. Tentative Budget Hearing: Thursday September 12, 2019 at 5:01 PM, Citrus County Courthouse, 110 North Apopka Avenue, Room 100, Inverness

2. Final Budget Hearing: Tuesday, September 24, 2019 at 5:01 PM, Citrus County Courthouse, 110 North Apopka Avenue, Room 100, Inverness

T. 5:01 P.M. PUBLIC HEARINGS

U. ADJOURN