

BOARD OF COUNTY COMMISSIONERS OF CITRUS COUNTY, FLORIDA
Citrus County Courthouse
Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

AGENDA

September 10, 2019 1:00 PM

Jeff Kinnard D.C., Chairman District 1	Angela Vick, Clerk of the Circuit Court
Brian J. Coleman, 1st Vice Chairman District 5	Charles R. Oliver, County Administrator
Scott Carnahan, 2nd Vice Chairman District 4	Denise A. Dymond Lyn, County Attorney
Jimmie T. Smith, Commissioner, District 3	
Ronald E. Kitchen Jr., Commissioner District 2	

MISSION

Citrus County Government is a value-driven organization dedicated to responsive citizen service by providing quality programs, services and facilities to build a strong community and promote the best quality of life for our citizens.

All persons desiring to address the County Commission will be asked to limit their comments to the specific subject being discussed.

The Board gives citizens multiple opportunities for **PUBLIC INPUT**. All members of the public wishing to speak at the "Open To The Public" portion of a meeting will have three (3) minutes per person to make their request or presentation or five (5) minutes if they represent an organization with the appropriate documentation on file with the Clerk of Courts. If the request or presentation deals with a matter that requires investigation by County Staff, the Chairman will refer it to the County Administrator to follow-up with the person making the request.

Any person who decides to appeal any decision of the Governing Body with respect to any matter considered at this meeting will need a record of the proceedings and for such purpose may need to provide that a verbatim record of proceeding is made which record includes testimony and evidence upon which the appeal is to be based. (Section 286.0105 Florida Statutes)

Any person requiring reasonable accommodation at this meeting because of a disability or physical impairment should contact the County Administrator's Office, Lecanto Government Bldg., 3600 W. Sovereign Path, Suite 267, Lecanto, FL 34461 (352) 527-5210, TTY (352) 527-5312 at least two days before the meeting.

A. CALL TO ORDER

- A.1. **Invocation**
- A.2. **Pledge of Allegiance**
- A.3. **Roll Call**
- A.4. **Approval of Agenda**

B. CONSENT

Minutes

- B.1. **Board of County Commissioners - Regular Meeting - Jul 23, 2019 1:00 PM**
- B.2. **Board of County Commissioners - Public Workshop - Aug 13, 2019 9:00 AM**

Administration

Attorneys Office

Clerk

B.3. Clerk Records Disposition #1579

Approve and authorize the Chairman to execute the Clerk's Records Disposition Document #1579 for disposal of records that have met their assigned retention periods.

Community Services

B.4. Friends of the Library Lease Termination Letter

Approve and authorize the Chairman to accept the Lease Termination Letter from Friends of the Citrus County Library Services, Inc., and prorate the rent for October 2019.

B.5. Deletion of Surplus Property

Approve deletion of the following items from the inventory of the Community Services and removal of same items from the county's capital asset listing. Asset #18677 - 5 Drawer Lateral File, Asset #18775 - Hoshizaki Ice Maker and Asset #18781 - Stephan Food Mixer.

Fire Services

Human Resources

Management and Budget

B.6. Budget Reduction Reserve Account

Acknowledge receipt of the monthly Budget Reduction Reserve Report as of August 2019.

Planning and Development

Public Works

Systems Management

B.7. Records Disposition

Approve and authorize the Chairman to execute the following Records Dispositions for the disposal of public records that have met legal retention: BOCC-0378

Visitors and Convention Bureau

Water Resources

Set Public Hearings

C. PROCLAMATIONS

C.1. Proclamation- 2019 National Senior Center Month

Approve and authorize the Board to execute a proclamation declaring the month of September 2019, as "National Senior Center Month" in Citrus County, Florida.

C.2. Proclamation Constitution Week

Approve and authorize the Board to execute the Proclamation on Constitution Week in Citrus County, Florida.

C.3. Proclamation- Save Our Water Week

Approve and authorize the Board to proclaim September 21 through 28, 2019 as "Save Our Waters Week" in Citrus County, Florida.

C.4. Proclamation - POW/MIA

Approve and authorize the Board to proclaim September 20, 2019 as POW/MIA recognition day in Citrus County, Florida.

C.5. Proclamation Recovery Month

Approve and authorize the Board to Proclaim September 2019 as Recovery Month in Citrus County Florida.

D. OPEN TO THE PUBLIC

E. REGULAR BUSINESS

E.1. Bids

a. ITB 019-16 Amendment No. 1; Tree, Brush, Construction & Demolition Debris Disposal Facility

Approve and Authorize the Chairman to execute Amendment No. 1 to the Agreements between Citrus County, Florida and Nova Resources, LLC dba Citrus Sand & Debris; and between Citrus County, Florida and Sandland of Florida Enterprises, Inc.; and between Citrus County, Florida and Sean M. Gerrits, Inc. dba SMG, Inc. to extend the duration of the Agreements to October 31, 2021.

b. ITB 18-098 Amendment No. 1; Phase Two Water Sense Labeled Irrigation Controller; Massey Services, Inc.

Approve and Authorize the Chairman to execute Amendment No. 1 to the Agreement between Citrus County, Florida and Massey Services, Inc. to extend the duration of the Agreement to November 12, 2020.

c. RFQ 18-030 Work Authorization; Construction Continuing Services; Cardiff Construction LLC

Approve and Authorize the Chairman to execute the Work Authorization with Cardiff Construction LLC for construction services to remodel the new Courthouse main entrance.

d. PB 19-088 Pinellas County 178-0358-B(RO) Batteries, UPS-Traffic & Solar; Batteries by Fisher, LLC

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Batteries by Fisher, Inc. to purchase the batteries used in the uninterrupted power sources (UPS) for the traffic signals throughout the County.

e. BW 016-17 Amendment No. 1; On-site Medical Services Clinic; Crowne Consulting Group, Inc.

Approve and Authorize the Chairman to execute the Amendment No. 1 to the Agreement between Citrus County, Florida and Crowne Consulting Group, Inc. for the provision of an on-site

Medical Services Clinic for County employees wellness program.

E.2. Lease for Office Space for the CC Visitors and Convention Bureau

Approve and authorize the Chairman to execute a new Lease Agreement between Man Cave, LLC and Citrus County for property located at 915 N. Suncoast Blvd., Crystal River. The Citrus County Visitors and Convention Bureau utilizes a portion of this property for general office space and display use.

E.3. Solid Waste Disposal Agreement with Advanced Disposal for the Disposal of Imported Solid Waste

a. Approve Advanced Disposal's request to continue the Agreement for the disposal of Imported Solid Waste generated from Levy County.

b. Authorize the Chairman to execute the Solid Waste Disposal Agreement for the Importation of Out of County Solid Waste between Citrus County and Advanced Disposal through August 11, 2020; at the rate of \$40.00/ton.

E.4. Budget Resolution

Adopt and authorize the Chairman to execute a resolution adopting the Transportation Operations Section 5311 grant budget and amending the Transportation Operations Section 5311 and Transportation Operations Section 5307 grant budgets and Animal Services budget for fiscal year 2018-19.

E.5. Budget Transfers

Approve budget transfers for Code Compliance, Transit Services (2), Capital Improvement Program, Land Development, Utilities, Library Services, Animal Services, Extension Services, Circuit Court and County Attorney for fiscal year 2018-19.

E.6. Settlement of Workers Compensation Claim # 2019-08

a. Authorize the Chairman to sign the settlement release between James Baldwin and Citrus County, Florida, a political subdivision of the State of Florida

b. Authorize and approve the payment in the amount of \$185,000 for final resolution of claim # 2019-08

E.7. WRWSA FY19/20 Grant Funding Agreement

Approve and authorize the Chairman to execute the grant agreement between Citrus County, a political subdivision of the

State of Florida, and the Withlacoochee Regional Water Supply Authority for the Local Government Water Supply Funding Assistance Program in the amount \$45,998.50, with a Citrus County Utilities enterprise fund match of \$45,998.50.

E.8. Non-Federal Reimbursable Agreement between the FAA and Citrus County for the Crystal River Airport Precision Approach Path Indicators (PAPIs)

Approve and authorize the Chairman to execute the non-federal reimbursable agreement between the Department of Transportation Federal Aviation Administration and Citrus County.

E.9. Interlocal Renewal Agreement with the City of Crystal River for Disposal of Solid Waste for Fiscal Y

Approve and authorize Chairman to execute an Inter-local Renewal Agreement for the disposal of Solid Waste between Citrus County and the City of Crystal River through September 30, 2020.

E.10. Joint Project Agreement with FDOT for Public Education for the NPDES permit

a. Adopt and authorize the Chairman to execute a Resolution authorizing the Chairman to enter into a Joint Project Agreement between Citrus County, Florida a political subdivision of the state of Florida and the Florida Department of Transportation for Public Education for the NPDES Permit.

b. Approve and authorize the Chairman to execute the JPA, to allow FDOT's participation in the public education for the NPDES permit. FDOT has agreed to provide a 50/50 match with the County, for the estimated project cost of \$40,000, in which FDOT and the County will each provide \$20,000. The County will encumber \$8,000 each fiscal year for the total match of \$20,000 over the next five years.

E.11. October 1, 2019 Commercial Property and Casualty Insurance Renewal

Authorize the Chairman to execute the Premium Recapitulation and supporting signature pages; and approve the purchase of all insurance policies as follows: Aviation Liability, Crime and Employee Dishonesty, Cyber Liability, Excess General Liability, Excess Auto Liability, Excess Workers Compensation, Firefighters' Statutory AD&D. Firefighters; Cancer Benefit Insurance, Public Officials and Employment Practices Liability, Pollution Liability with optional Terrorism coverage, National Flood Insurance Policies,

the Florida Sheriff's Fund Additional Insured Endorsement, and the Public Risk Insurance Advisors' Brokerage Fee. The combined total premium of all policies is \$549,698.

E.12. Project Funding and Listing for Application for SWFWMD Cooperative Funding Initiative

a. Staff recommends that the Board approve funding for the listed projects and authorize application for SWFWMD CFI funds for the FY 2021 funding cycle.

b. Staff requests that the Board rank the projects in the order presented.

c. Staff requests that the County Administrator execute the ranking letter and the funding letter required for application.

E.13. HUD-VASH Voucher Program - Authorization to Apply

a. Adopt and authorize the Chairman or 1st Vice Chairman, respectively, to execute a Resolution authorizing an electronic application for funding and electronic execution of resulting contract and other documents related to the Department of Housing and Urban Development (HUD) and Veterans Affairs Supportive Housing (VASH) Housing Choice Voucher Program and any documents related to the HUD-VASH Voucher Program.

b. Authorize the Chairman or the 1st Vice Chairman, respectively, of the Citrus County Board of County Commissioners, to execute the documents required to be submitted with the application and/or contract, and any related documents required to obtain HUD-VASH vouchers.

c. Authorize the Housing Services Director to electronically sign and submit the electronic application and related contract and other related documents required to apply for and obtain funding under the HUD-VASH Voucher Program after review by the County Attorney.

E.14. Auctioneer Process for County Surplus Real Property

a. Approve and authorize Staff to auction surplus real property utilizing GovDeals online Auction Services.

b. Approve and authorize Staff to sell real properties with an appraised value, as reflected in the current Property Appraiser's database, from \$0.00 - \$25,000 Residential, on GovDeals online

Auction Services.

c. Approve and authorize Staff to sell real properties with a minimum reserve of 75% of the Property Appraiser’s appraised value or higher as per Administrative Regulation 8.03-2.

E.15. SWRWF Project Acknowledgement of CAA's, Approval of Project Completion and Release of Retainage

a. Acknowledge the Contingency Allowance Adjustments.

b. Acknowledge the Un-Used Contingency Account balance of \$432,343.17, encumbrance on PO #78200, will be released and the PO Closed.

c. Accept the completed Southwest Regional Water Reclamation Facility project and approve the release of retainage in the amount of \$984,107.82 to Wharton-Smith Inc.

E.16. Teamsters Collective Bargaining Agreement and Employee Pay Increases

Authorize the Chairman to: (1) Approve the Agreement between Citrus County, Florida and the Teamsters Local 79 as proposed with an effective date of October 1, 2019, (2) Provide the wage increase as indicated above to all regular employees (bargaining and non-bargaining including Fire Rescue) and (3) Adjust the current pay grades to match the increase stated above.

F. OUTSTANDING COMMISSION ITEMS

	BOARD DATE	ISSUE	RESPONSIBLE PARTY	ANTICIPATED COMPLETION DATE	DATE COMPLETED	COMMENTS
1.	12/12/2017 RETREAT	Resolve Landfill Issues	Larry Brock	Ongoing		
2.	12/12/2017 RETREAT	Explore Architectural/Historic District Overlay for Hernando	Tobey Phillips	12/31/2019		
3.	4/24/2018	Ordinance for Housing Restrictions in Certain Zoning Classifications	Randy Oliver	12/31/2019		Met with CCBA
4.	8/21/2018	Work with City of Inverness on Air Space Protection Agreement Required by FAA	Denise Lyn	TBD		Working with the City on the Issue
5.	2/12/2019	Evaluate Lighting on Basketball Court Lighting at Wesley Jones Park	Tobey Phillips	11/19/2019		Waiting for change to Eastern Standard Time
6.	2/26/2019	Lease of Ozello Fire Station to the Ozello Civic Association	Susan Boelk	10/9/2019		Food Pantry said they could not relinquish for six months

7.	6/25/2019	Obtain Information or Presentation of the Effectiveness of Career Source regarding Workforce Training Program	Cyndi Oswald	8/29/2109	COMPLETED	
8.	7/9/2019	Proposed Changes to Fireworks/Ordinance Permitting	Denise Lyn	10/8/2019		
9..	7/23/2019	Consideration of Lien Reduction in Code Compliance Case for Warren Gill	Randy Oliver	8/29/2019	COMPLETED	
11.	8/14/2019	Modify Ordinance on recycling to require haulers to advise county where recycling is being taken	Larry Brock Henry Norris	10/15/2019		
12.	8/29/2019	Broad Economic Development Ordinance and Resolutions for Programs	Bruce Register Denise Lyn	10/15/2019		

G. COUNTY ADMINISTRATOR - CHARLES R. OLIVER

G.1. Reschedule October 22, 2019 Board Meeting to October 24, 2019

Reschedule October 22, 2019 Board Meeting to October 24, 2019

G.2. Reclassification of position - Library Services

Approve reclassification of one current part-time Library Aide position to full time (64 hours bi-weekly to 80 hours bi-weekly).

G.3. Florida Association of County Request for Support

Approve and Authorize the Chairman to execute the letter for each U.S. Representative.

H. PRESENTATIONS/PUBLIC HEARINGS

H.1. 1:30 p.m. Public Hearing Proposed 2019 Utility Availability Assessments

a. Conduct a public hearing to consider the creation of the 2019 Utility Availability Assessments for provision of Water and Wastewater Availability services and consider the imposition of special assessments against the properties within the Utility Availability Assessments, for the upcoming year.

b. Adopt and authorize the Chairman to execute a Resolution of the Board of County Commissioners of Citrus County, Florida, relating to the provision of Water and Wastewater Availability services; imposing special assessment against assessed property within the

2019 Utility Availability Assessments for the upcoming fiscal year; approving the assessment roll; confirming the initial assessment resolution; providing for the collection of the assessments; imposing an assessment lien; and providing an effective date.

c. Authorize the Clerk to record the Resolution in the Public Records of Citrus County, Florida.

H.2. 1:45 P.M. Public Hearing 2019 Property Abatement Assessment

a. Conduct a public hearing to consider the creation of the 2019 Property Abatement Assessments for provision of property abatement services and consider the imposition of special assessments against the properties within the 2019 Property Abatement Assessments, for the upcoming year.

b. Adopt and authorize the Chairman to execute a Resolution of the Board of County Commissioners of Citrus County, Florida, relating to the provision of property abatement services; imposing special assessment against assessed property within the 2019 Property Abatement Assessments for the upcoming fiscal year; approving the assessment roll; confirming the initial assessment resolution; providing for the collection of the assessments; imposing an assessment lien; and providing an effective date.

c. Authorize the Clerk to record the Resolution in the Public Records of Citrus County, Florida.

H.3. 2:00 Public Hearing to adopt the Annual Rate Resolution for Fire Protection Services for FY 2019-20

a. Conduct a public hearing to consider adopting fees and assessment rates for Fire Protection Services for FY 2019-20 and adopting the Fire Protection Services assessment roll prepared by the Property Appraiser's Office.

b. Adopt and authorize the Chairman to execute a resolution of the Board of County Commissioners of Citrus County, Florida, relating to the provision of Fire Protection Services; adopting fees and assessment rates for the upcoming fiscal year; adopting the Fire Protection Services assessment roll prepared by the Property Appraiser's Office; and providing an effective date.

H.4. 2:15 p.m. Public Hearing- Certification of the Fiscal Year 2019-2020 Non-Ad Valorem Assessment Rolls

a. Conduct a public hearing for the purpose of hearing public comment on the adoption of a resolution adopting and certifying the countywide non-ad valorem assessment rolls which includes

assessments for street lighting, neighborhood beautification, roadway maintenance and improvements, and water and wastewater assessments within the various assessment areas in compliance with Florida Statutes Chapter 197.3632.

b. Adopt and authorize the Chairman to execute a Final Rate Resolution of Citrus County, Florida to certify the countywide non-ad valorem assessment rolls for FY 2019-2020 which includes assessments for street lighting, neighborhood beautification, roadway maintenance and improvements, and water and wastewater assessments within the various assessment areas in compliance with Florida Statutes Chapter 197.3632.

H.5. 2:20 PM Public Hearing on Chapter 20 Nuisances Ordinance

a. Conduct a Public Hearing on an Ordinance of Citrus County, Florida, a political subdivision of the State of Florida, pertaining to Citrus County Code Enforcement, amending Chapter 20 entitled "nuisances"; amending Article V, Section 20-54(b)(1); amending Article V, Section 20-54(b)(5); providing for severability; providing for modifications that may arise from consideration at public hearing; providing for inclusion into the code; and providing for an effective date.

b. If approved, adopt the ordinance and authorize the Chairman to execute the ordinance.

I. ADVISORY BOARD ANNOUNCEMENTS, NOMINATIONS & APPOINTMENTS

J. COMMITTEE REPORTS FROM COMMISSIONERS

K. COMMISSIONER RONALD E. KITCHEN JR. - DISTRICT 2

L. COMMISSIONER JIMMIE T. SMITH - DISTRICT 3

L.1. Proposal to change Section 3735 of the LDR to permit Education Project(s) for domestic animals in CL

Discussion to direct staff to change section 3735 of the LDC to allow for educational project(d) for domestic animals in selected residential areas. To include CLR, low Intensity Coastal and Lakes, port district, and central ridge residential.

M. 2ND VICE CHAIRMAN SCOTT CARNAHAN - DISTRICT 4

- M.1. Discussion and vote on providing funding to the City of Inverness for the Dr. Martin Luther King Jr. Ave. road improvement project.**

Discussion and vote on providing funding to the City of Inverness \$84,950 for the Dr. Martin Luther King Jr. Ave. Road improvement project.

N. 1ST VICE CHAIRMAN BRIAN J. COLEMAN - DISTRICT 5

O. CHAIRMAN JEFF KINNARD D.C. - DISTRICT 1

P. COUNTY ATTORNEY DENISE A. DYMOND LYN

- P.1. Bell & Roper Retention Letter - New Horizon Annexation**

Approve and authorize the Chairman to execute the retention letter from Bell & Roper in the event an appeal is necessary regarding the City's New Horizon property annexation.

Q. OPEN TO THE PUBLIC

R. UPCOMING MEETINGS

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| 1. Regular Meeting: September 24, 2019 at 1:00 PM , Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450 |
| 2. Regular Meeting: October 8, 2019 at 1:00 PM , Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450 |
| 3. Regular Meeting: October 24, 2019 at 1:00 PM , Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450 |

S. UPCOMING WORKSHOPS AND SPECIAL MEETINGS

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| 1. Tentative Budget Hearing: Thursday September 12, 2019, 5:01 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL. 34450 |
| 2. Final Budget Hearing: September 24, 2019, 5:01 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL. 34450 |

T. 5:01 P.M. PUBLIC HEARINGS

T.1. 5:05 Public Hearing -CPA-19-01 Clark A. Stillwell, Esq. for the Deltona Corporation

a. Conduct a public hearing on September 10, 2019 at 5:05 p.m. to consider application CPA-19-01 Clark A. Stillwell, Esq. for the Deltona Corporation, for review and discussion.

b. If approved, adopt and authorize the Chairman to execute the ordinance for CPA-19-01 Clark A. Stillwell, Esq. for the Deltona Corporation, amending the Citrus County Comprehensive Plan (Ordinance No. 89-04).

T.2. 5:10 Public Hearing -CPA/AA-19-02 Clark A. Stillwell, Esq. for the Deltona Corporation

a. Conduct a public hearing on September 10, 2019, at 5:10 p.m. to consider application CPA/AA-19-02 Clark A. Stillwell, Esq. for the Deltona Corporation, for review and discussion.

b. If approved, adopt and authorize the chairman to execute the ordinances for CPA/AA-19-02 Clark A. Stillwell, Esq. for the Deltona Corporation, and direct the Clerk to Record the ordinances in the Public Records.

U. ADJOURN