

BOARD OF COUNTY COMMISSIONERS OF CITRUS COUNTY, FLORIDA
Citrus County Courthouse
Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

AGENDA

January 19, 2021 1:00 PM

Scott Carnahan, Chair, District 4	Angela Vick, Clerk of the Circuit Court
Ronald E. Kitchen Jr., 1st Vice Chair, District 2	Charles R. Oliver, County Administrator
Ruthie Davis Schlabach, 2nd Vice Chair, District 3	Denise A. Dymond Lyn, County Attorney
Jeff Kinnard D.C., Commissioner District 1	
Holly L. Davis, Commissioner, District 5	

MISSION

Citrus County Government is a value-driven organization dedicated to responsive citizen service by providing quality programs, services and facilities to build a strong community and promote the best quality of life for our citizens.

All persons desiring to address the County Commission will be asked to limit their comments to the specific subject being discussed.

The Board gives citizens multiple opportunities for **PUBLIC INPUT**. All members of the public wishing to speak at the "Open To The Public" portion of a meeting will have three (3) minutes per person to make their request or presentation or five (5) minutes if they represent an organization with the appropriate documentation on file with the Clerk of Courts. If the request or presentation deals with a matter that requires investigation by County Staff, the Chairman will refer it to the County Administrator to follow-up with the person making the request.

Any person who decides to appeal any decision of the Governing Body with respect to any matter considered at this meeting will need a record of the proceedings and for such purpose may need to provide that a verbatim record of proceeding is made which record includes testimony and evidence upon which the appeal is to be based. (Section 286.0105 Florida Statutes)

Any person requiring reasonable accommodation at this meeting because of a disability or physical impairment should contact the County Administrator's Office, Lecanto Government Bldg., 3600 W. Sovereign Path, Suite 267, Lecanto, FL 34461 (352) 527-5210, TTY (352) 527-5312 at least two days before the meeting.

A. CALL TO ORDER

- A.1. **Invocation**
- A.2. **Pledge of Allegiance**
- A.3. **Roll Call**
- A.4. **Approval of Agenda**

B. CONSENT

Minutes

Administration

Attorneys Office

Clerk

Community Services

Fire Services

Human Resources

Management and Budget

B.1. Nature Coast EMS Audit for Period Ending September 30, 2020

Acknowledge receipt of Nature Coast EMS Annual Audit for the period ending September 30, 2020 and Auditor's Required Communications.

Planning and Development

Public Works

B.2. Surplus Property

Approve and authorize staff to sell equipment as listed in the supporting backup material through an online auction service. In the event an item does not sell, authorize staff to dispose of surplus property according to County policy.

Systems Management

Visitors and Convention Bureau

Water Resources

Set Public Hearings

B.3. Set Workshop for February 9, 2021 at 9:00am

Set Workshop for February 9, 2021 at 9:00am.

C. PROCLAMATIONS

C.1. Proclamation Law Enforcement Appreciation Day

Approve and authorize the Board to proclaim January 9, 2021 as Law Enforcement Appreciation Day in Citrus County, Florida.

D. OPEN TO THE PUBLIC

E. REGULAR BUSINESS

E.1. Bids

a. RFP 19-046 Amendment No. 1; Congregate & Home Delivered Meals for Senior Care Services; Metz Culinary Management

Approve and Authorize the Chairman to execute Amendment No. 1 to the Agreement between Citrus County, Florida and Metz Culinary Management to provide Congregate and Home Delivered Meals for our Senior Programs as a secondary Vendor.

b. RFQ 20-078 Professional Engineering & Consulting Services for the Suncoast Parkway 2 Utilities Extension Project from SR44 to CR486; Pigeon-Ardurra, LLC fka Pigeon-Roberts & Associates, LLC

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Pigeon-Ardurra, LLC to provide engineering and consulting services for the Suncoast Parkway 2 Utility Extension Project from SR44 to CR486.

c. RFQ 046-15 Amendment No. 1; Suncoast 2 Parkway Water Main Extension Project; Pigeon-Ardurra, LLC

Approve and Authorize the Chairman to execute the Amendment No. 1 to the Agreement between Citrus County, Florida and Pigeon-Ardurra, LLC to only reflect the name change.

- d. **RFQ 19-096 Professional Engineering and Consulting Services for the proposed W. Grover Cleveland Blvd to the Peach Orchard Water Treatment Plant Interconnection Project; Pigeon-Ardurra, LLC**

Approve and Authorize the Chairman to execute the Amendment No. 1 to the Agreement between Citrus County, Florida and Pigeon-Ardurra, LLC to only reflect the name change.

- e. **RFQ 19-104 Amendment No. 1; Professional Engineering and Consulting Services for the proposed Cambridge Green Sewer Project; Pigeon-Ardurra, LLC**

Approve and Authorize the Chairman to execute the Amendment No. 1 to the Agreement between Citrus County, Florida and Pigeon-Ardurra, LLC to only reflect the name change.

- f. **ITB 20-036 Amendment No. 1; Forest View & Stonebrook Mobile Home Park Waste Water System Modifications; Constantine Constructors, LLC**

Approve and Authorize the Chairman to execute the Amendment No. 1 to the Agreement between Citrus County, Florida and Constantine Constructors, LLC to reflect name change of company from Inc. to LLC.

- g. **QTE 19-035 Amendment No. 2; Citrus County Parks Pool Chemicals & Services; Triangle Pool Services**

Approve and Authorize the Chairman to execute the Amendment No. 2 to the Agreement between Citrus County, Florida and Triangle Pool Services to provide pool chemicals and services and extend the Agreement for an additional one-year period to expire on February 11, 2022.

E.2. Budget Transfers

Approve budget transfers for Visitors & Convention Bureau, Land Development, School Impact Fees, Elections CARES grant, Home Care for the Elderly grant, Utilities and Water Connection Fee budgets for fiscal year 2020-21.

E.3. Budget Resolution

Adopt and authorize the Chairman to execute a resolution adopting/amending the State Housing Initiative Partnership (SHIP) grant, Fire Vehicle Trust, Community Development Block Grant (CDBG) grant, various roll forward grants, Parks Special Programs, Florida Emergency Medical Services (EMS) County grant, 2010A Transportation Bonds, National Pollutant Discharge Elimination

System (NPDES) agreement, CARES Act grant and Cares Coronavirus Relief Fund (CRF) grant budgets for fiscal year 2020-21.

E.4. Spectrum Customer Service Order

Approve and authorize the Chairman to execute customer service orders with Spectrum for

new or modified internet and telephony service from Spectrum with a month to month term.

Same agreement terms as approved April 13, 2020 Item E19.

* 1570 W Citrus Springs Blvd, Citrus Springs - new 200M internet connection

* 9850 N Citrus Springs Blvd, Citrus Springs - new 200M internet connection

* 77 Civic Circle, Beverly Hills - upgrade existing internet speed, terminate second

telephone line

* 8408 W Homosassa Trail, Homosassa - port phone line from CenturyLink to Spectrum

E.5. Accept Offer to Purchase Surplus Property

a. Approve the Purchase and Sale Agreement with Thomas Luke and Steve Carney for AK 1130077, 3047 S. Kings Ave., Homosassa, Florida and authorize the Chairman to execute.

b. Approve and Authorize Chairman to execute a County Deed to Thomas Luke and Steve Carney for AK 1130077, Lots 4, 5 & 6 Block 292, of Villa Terrace Unit 8 of Homosassa, Homosassa, Florida.

c. Authorize staff to deliver deed upon receipt of payment.

E.6. MOU with City of Inverness - For advertising events to out of town visitors

Approve TDC recommendation to enter into a Memorandum of Understanding with City of Inverness for promotion of signature events to out of county visitors.

F. OUTSTANDING COMMISSION ITEMS

	BOARD DATE	ISSUE	RESPONSIBLE PARTY	ANTICIPATED COMPLETION DATE	DATE COMPLETED	COMMENTS
1.	12/12/2017 RETREAT	Resolve Landfill Issues	Larry Brock/GMA	Ongoing		
2.	7/9/2019	Proposed Changes to Fireworks/Ordinance Permitting	Denise Lyn	5/1/2020		
3.	11/17/2020	Develop Lease for 10 Acres of Property for Lifestream	Denise Lyn/Susan Boelk	12/15/2020		Draft Option Agreement Sent to Life Stream 12/15/2020 No response to date
4.	12/1/2020	Resolution in Support of Too Far Clean Up	Randy Oliver	12/15/2020	12/15/2020	COMPLETED
5.	12/1/2020	Agreement with United Way	Randy Oliver/Tammy Harris	12/15/2020	12/15/2020	COMPLETED
6.	12/1/2020	Schedule Presentation of Mitch Coulton	Randy Oliver	12/15/2020	1/5/2021	COMPLETED
7.	12/8/2020 RETREAT	Agenda for Boat Ramp Fee's	Randy Oliver/Mariselle Rodriguez	Agenda Item 1/19/2021 to Set Public Hearing		Public Hearing 2/9/2021
8.	12/8/2020 RETREAT	Agenda Strategic Plan Regarding Hiring a Consultant to Assist the County in Developing	Randy Oliver/ Commissioner Davis			Workshop scheduled for 2/9/2021
9.	12/8/2020 RETREAT	Commissioner Schlabach Town Hall Schedule	Randy Oliver			To be scheduled for March 2020
10.	12/8/2020 RETREAT	Workshop for RFP on Solid Waste Garbage Collection	Randall Olney	March/April 2021		
11.	12/8/2020 RETREAT	Agenda Item for an RFP Marketing Firm to Assist County	Randy Oliver/ Commissioner Davis			
12.	12/8/2020 RETREAT	Develop Cost for Construction of "cheapest" Segment of Ft Island Trail Project.	Randy Oliver/Randall Olney	1/31/2021		
13.	12/8/2020 RETREAT	Consider Half Cent Local Option Sales Tax	Randy Oliver/Commission			
14.	12/8/2020 RETREAT	Add Funds to Code Enforcement Budget for Demolitions	Colleen Scott/Scott McKinney	2/9/2021		Scheduled for 2/9/2021 Agenda
16.	12/8/2020 RETREAT	Discuss Schedule of Future Planning Retreats	Randy Oliver	2/9/2021		2/9/2021
18.	1/5/2021	Distribute copy of notification regarding POA/HOA to Board	Randy Oliver	1/19/2021	1/6/2021	COMPLETED
19.	1/5/2021	Agenda Item Distributing money to the cities.	Randy Oliver	1/18/2021		On this Agenda
20.	1/5/2021	Agenda Item for Chambers Contract for \$800,000	Randy Oliver	1/19/2021		On this Agenda
21.	1/5/2021	Agenda Item for \$500,000 in TPC for Ft Island Trail	Randy Oliver	2/9/2021		
22.	1/5/2021	Sale of Turkey Oak property back to Board	Randy Oliver	7/13/2021		
23.	1/5/2021	Agenda Item for \$550,000 in CARES money	Randy Oliver	1/19/2021		On this Agenda

24.	1/5/2021	Email video link on Ft Island Trail	Randy Oliver	1/19/2021	1/6/2021	COMPLETED
25.	1/5/2021	Reconciliation of Duke Funds	Colleen Scott	2/9/2021		

G. COUNTY ADMINISTRATOR - CHARLES R. OLIVER

G.1. Approve Draft Agreement with Citrus County Chamber

Approve Agreement with Citrus County Chamber in the amount of \$800,000 to distribute funds to qualified businesses as allowed by State Statute.

G.2. Authorize Expenditure \$550,000 in General Fund money for COVID Related Expenses

Approve the following actions:

- a. Allocation of \$50,000 each to Veterans Coalition, Community Food Bank, Blessings and Back Packs, We Care Food Pantry and Church Without Walls.
- b. Approved Grant Application process and timeline set forth.
- c. Schedule Special Board Meeting for March 16, 2021 at 9:00 AM to hear presentations from non-profits and award funds.

G.3. Approve Budget and Issuance of Payments

Approve Budget Amendment and authorize payment to the cities of Inverness and Crystal River in the amount of \$566,666 each.

G.4. Funding for MPO

Provide direction on the request for funding the MPO for FY 2020/2021 and related contracts or Interlocal Agreement

G.5. Set A Public Hearing - Boat Ramp Fees

Set a Public Hearing on February 9, 2021 at 2:00 p.m. on an Ordinance and Resolution of Citrus County, Florida providing for launch fees; providing that amount of the launch fees be set by Board Resolution; providing for penalties and enforcement; providing for the use of revenue generated from the fees; providing for severability; providing for inclusion into the code; providing for modifications that may arise from consideration at public hearing; providing for repeal of inconsistent provisions, and; providing for an effective date.

H. PRESENTATIONS/PUBLIC HEARINGS

H.1. 1:30 PM Citrus County Sheriff's Office Emergency Management Audit/Assessment

Citrus County Sheriff's Office Emergency Management Audit/Assessment

I. ADVISORY BOARD ANNOUNCEMENTS, NOMINATIONS & APPOINTMENTS

I.1. Appoint two Owner/Operator of a Tourism Accommodation to the Tourist Development Council and one Citizen with an Interest in Tourism

Appoint two citizens in the owner/operator of a tourist accommodation category and one citizen with an interest in tourism category to the Tourist Development Council with a term expiring January 31, 2025.

I.2. Nominate & Appoint Members to Code Review and Appeals Board

Nominate and appoint two (2) member positions. The new term will begin on February 1, 2021 and expire on January 31, 2025.

I.3. Nominate & Appoint Members to Planning & Development Commission

Nominate and appoint two (2) member positions and two (2) alternate member positions on the Planning and Development Commission. The new term will begin on February 1, 2021 and expire on January 31, 2025.

I.4. Nominate and Appoint members of the Aviation Advisory Board

a. Nominate and reappoint Mr. Luis Michaels as Regular member for District 3 of the Citrus County Aviation Advisory Board for a two-year term, which begins February 1, 2021, and ends January 31, 2023.

b. Nominate and reappoint Mr. Friedrich Casutt von Batemberg as Alternate Member District 4 of the Citrus County Aviation Advisory Board for a two-year term, which begins February 1, 2021, and ends January 31, 2023.

c. Nominate and appoint Mr. Marc C. Gorshe as District 2 member of the Citrus County Aviation Advisory Board for a two-year term, which begins February 1, 2021, and ends January 31, 2023.

d. Nominate and appoint one (1) Mr. Heiko Kallenbach OR Mr.

Lewis as Alternate member of the Citrus County Aviation Advisory Board for a two-year term, which begins February 1, 2021, and ends January 31, 2023.

I.5. Nominate & Appoint Members to Historical Resources Advisory Board

Nominate and appoint three (3) regular member positions. The new term will begin on February 1, 2021 and expire on January 31, 2023.

I.6. Nominate and Appoint for Water & Wastewater Authority Board

Nominate and appoint one (1) individual for the Alternate Member to the Water & Waste Water Authority Board for a term that begins on February 1, 2021 and ends January 31, 2021.

J. COMMITTEE REPORTS FROM COMMISSIONERS

K. COMMISSIONER HOLLY L. DAVIS - DISTRICT 5

L. COMMISSIONER JEFF KINNARD D.C. - DISTRICT 1

M. 2ND VICE CHAIR RUTHIE DAVIS SCHLABACH - DISTRICT 3

N. 1ST VICE CHAIR RONALD E. KITCHEN JR. - DISTRICT 2

O. CHAIRMAN SCOTT CARNAHAN - DISTRICT 4

P. COUNTY ATTORNEY DENISE A. DYMOND LYN

Q. OPEN TO THE PUBLIC

R. UPCOMING MEETINGS

1. Regular Meeting: **February 9, 2021 at 1:00 PM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
2. Regular Meeting: **February 23, 2021 at 1:00 PM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
3. Regular Meeting: **March 9, 2021 at 1:00 PM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

S. UPCOMING WORKSHOPS AND SPECIAL MEETINGS

BOCC Community Leadership Summit: **Friday January 29, 2021, 9:00 AM**, Lecanto Government Building, 3600 W. Sovereign Path, Room #166, Lecanto, Florida 34461

T. 5:01 P.M. PUBLIC HEARINGS

T.1. 5:01 AA-20-03 Paul Furman for Narendrakumar, Walsh, and Riggs

a. Conduct a Public Hearing on January 19, 2021 at 5:01 p.m. to review and discuss AA-20-03 - Paul Furman for Narendrakumar, Walsh, and Riggs.

b. If approved, adopt and authorize the Chairman and Clerk to execute the ordinance for AA-20-03 - Paul Furman for Narendrakumar, Walsh, and Riggs.

T.2. 5:05 DA-20-02 Clark Stillwell, Esq. for Crystal Point Investments, LLC

a. Conduct a Public Hearing on January 19, 2021 at 5:05 p.m. to review and discuss DA-20-02 - Clark Stillwell, Esq. for Crystal Point Investments, LLC.

b. If approved, adopt and authorize the Chairman to execute the Second Amendment to Development Agreement as described in DA-20-02 - Clark Stillwell, Esq. for Crystal Point Investments, LLC, after the Amendment has been executed by the Applicant, and direct the Clerk to record the Agreement in the public records of Citrus County, Florida

T.3. 5:10 PM PUD-20-13 – Matthew Herrmann for William Lane

a. Conduct a Public Hearing on January 19, 2021 at 5:10 p.m. to review and discuss PUD-20-13 - Matthew Herrmann for William Lane.

b. If approved, adopt and authorize the Chairman and Clerk to execute the ordinance for PUD-20-13 - Matthew Herrmann for William Lane.

T.4. 5:15 PM CPA/AA-20-18 – Joe Cubas for Citrus Sunrise Properties

a. Conduct a Public Hearing on January 19, 2021 at 5:15 p.m. to review and discuss CPA/AA-20-18 - Joe Cubas for Citrus Sunrise Properties.

b. If approved, adopt and authorize the Chairman and Clerk to execute the ordinances for CPA/AA-20-18 - Joe Cubas for Citrus Sunrise Properties.

T.5. 5:20 p.m. CPA-20-11 Cardinal Street Interchange Management Area

a. Conduct a public hearing on January 19, 2021 at 5:20 p.m. to consider application CPA-20-1, Cardinal Street Interchange Management area that creates a new Future land Use Map Category and one (1) objective and supporting policies and adoption of the Cardinal Street Interchange Management Area within the Future Land Use Map Series for review and discussion.

b. Authorize staff to transmit application CPA-20-11 Cardinal Street Interchange Management Area, to the State Department of Economic Opportunity (DEO) and other State agencies for review pursuant to Florida Statutes.

U. ADJOURN