

BOARD OF COUNTY COMMISSIONERS OF CITRUS COUNTY, FLORIDA
Citrus County Courthouse
Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

AGENDA

May 11, 2021 1:00 PM

Scott Carnahan, Chair, District 4
Ronald E. Kitchen Jr., 1st Vice Chair, District 2
Ruthie Davis Schlabach, 2nd Vice Chair, District 3
Jeff Kinnard D.C., Commissioner District 1
Holly L. Davis, Commissioner, District 5

Angela Vick, Clerk of the Circuit Court
Charles R. Oliver, County Administrator
Denise A. Dymond Lyn, County Attorney

MISSION

Citrus County Government is a value-driven organization dedicated to responsive citizen service by providing quality programs, services and facilities to build a strong community and promote the best quality of life for our citizens.

All persons desiring to address the County Commission will be asked to limit their comments to the specific subject being discussed.

The Board gives citizens multiple opportunities for **PUBLIC INPUT**. All members of the public wishing to speak at the "Open To The Public" portion of a meeting will have three (3) minutes per person to make their request or presentation or five (5) minutes if they represent an organization with the appropriate documentation on file with the Clerk of Courts. If the request or presentation deals with a matter that requires investigation by County Staff, the Chairman will refer it to the County Administrator to follow-up with the person making the request.

Any person who decides to appeal any decision of the Governing Body with respect to any matter considered at this meeting will need a record of the proceedings and for such purpose may need to provide that a verbatim record of proceeding is made which record includes testimony and evidence upon which the appeal is to be based. (Section 286.0105 Florida Statutes)

Any person requiring reasonable accommodation at this meeting because of a disability or physical impairment should contact the County Administrator's Office, Lecanto Government Bldg., 3600 W. Sovereign Path, Suite 267, Lecanto, FL 34461 (352) 527-5210, TTY (352) 527-5312 at least two days before the meeting.

A. CALL TO ORDER

- A.1. Invocation**
- A.2. Pledge of Allegiance**
- A.3. Roll Call**
- A.4. Approval of Agenda**

B. CONSENT

Minutes

- B.1. Board of County Commissioners - Public Workshop - Apr 13, 2021 9:00 AM**
- B.2. Board of County Commissioners - Regular Meeting - Apr 13, 2021 1:00 PM**

Administration

Attorneys Office

Clerk

B.3. Release of Special Assessment

Approve and authorize the Chairman to execute Releases of Lien for Special Assessments by and between Citrus County and certain property owners Crystal River Wastewater- Area 112 and 113, Crystal River Wastewater- Harbor Isle, Chassahowitzka Water, Chassahowitzka Sewer, 2008 Citrus Springs Waterline Extensions, 2009 Citrus Springs Waterline Extensions special assessment district.

B.4. Servers for Recycle

Approve deletion of the following items from the inventory of the Clerk of Court and removal of the same from the Clerk's Capital Asset listing: 1048-Dell PowerEdge R710-5HFJVH1 - 1049-Dell PowerEdge R710-CHRYVK1 - 1050-Dell PowerEdge R710-6X3LVH1 - 1061-Dell PowerEdge R710-2WY8JQ1 - 1062-Dell PowerEdge R710-2WXBQ1 - 1063-Dell PowerEdge R710-2WY9JQ1 - 1096-Dell PowerEdge R710-H9RV4V1

Community Services

Fire Services

Human Resources

Management and Budget

Planning and Development

B.5. PLT-20-06 McDougal Place

- a. Review and approve PLT-20-06, substantially similar replat for McDougal Place Subdivision.
- b. If approved, direct the Chair to sign the mylar and the Clerk to record the plat in the public records of Citrus County, Florida.

Public Works

B.6. Release of Lien

- a. Approve and Authorize the Chairman to execute Release of Lien for Property Abatement Assessment by and between Citrus County, Florida and certain property owner.
- b. Authorize the Clerk to record the Release of Lien in the Public Records of Citrus County, Florida.

Systems Management

Visitors and Convention Bureau

Water Resources

Set Public Hearings

C. PROCLAMATIONS

C.1. Proclamation - National Public Works Week "Stronger Together"

Approve and authorize the Board to execute a proclamation declaring May 16 through 22, 2021 as "Public Works Week" in Citrus County.

D. OPEN TO THE PUBLIC

E. REGULAR BUSINESS

E.1. Bids

a. ITB 21-052 Essex Ave, Steven St, and Scenic Way Water Main Extension Project; Pave Rite, Inc.

a. Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Pave-Rite, Inc. to provide complete construction of the Essex Avenue, Steven Street, and Scenic Way Water Main Extension Project.

b. Approve related Budget Transfer

b. ITB 21-044 Mowing Water Wastewater Facilities & Lift Stations; AB5 Enterprises

Approve and authorize the Chairman to execute the Agreement between Citrus County, Florida and AB5 Enterprises to provide routine mowing, edging, trimming and clean-up service at the County's water, wastewater and lift station sites.

c. RFQ 18-060 Work Authorization; Continuing Contract for Professional Engineering-Water Resources; Stroud Engineering Consultants, Inc.

a. Approve and Authorize the Chairman to execute the Work Authorization for Stroud Engineering Consultants, Inc. to provide engineering services for the Brentwood Wastewater Rehabilitation and SCADA System

b. Approve related Budget Transfer.

d. SGS 21-057 Website Annual Service Package Visitors & Convention Bureau; Tempest Interactive Media, LLC

a. Approve and authorize the request to waive the County Bid requirements and continue the services with Tempest Interactive Media, LLC., according to AR 9.14-4 "Single Source Purchase" procurement procedures.

b. Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Tempest Interactive Media, LLC to provide website support and hosting services.

e. PB 21-060 Tohopekaliga Water Authority (TWA) RFP 18-100 Generator Maintenance Repair; CJ Sales and Services of Ocala, Inc.

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and CJ's Sales and Services of

Ocala, Inc. to provide Generator Maintenance and Repair for County departments.

- f. **PB 21-059 City of Gainesville dba Gainesville Regional Utilities (GRU) Contract No. 2020-036; Horizontal Directional Drilling, D&D, Inc.**

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and D & D, Inc. to provide Horizontal Directional Drilling on an as needed basis.

E.2. Budget Transfers

Approve budget transfers for Housing Services (2), Utilities, Older American's Act Title III C-1 (2), Health Insurance Trust, Solid Waste (2), Transit, and General Fund CIP for fiscal year 2020-21.

E.3. Budget Resolution

Adopt and authorize the Chairman to execute a resolution adopting/amending Animal Services budget for fiscal year 2020-21.

E.4. Notice of Demolition to Heirs

Request the Board of County Commissioners determine whether Code Compliance should move forward with the demolition process regarding the property located at 6997 W. Cyrus St., Crystal River, FL.

E.5. Notice of Demolition to Heirs

Request the Board of County Commissioners determine whether Code Compliance should move forward with the demolition process regarding the property located at 6429 W. Folger Ct., Homosassa, FL.

E.6. Waste Disposal Account Agreement for Waste Pro of Florida, Inc.

a. Approve and authorize the chairman to execute a Waste Disposal Account Agreement between Citrus County and Waste Pro of Florida, Inc, for disposal fees up to \$110,000.

b. Approve termination of the existing Waste Disposal Account Agreement with Waste Pro of Florida, Inc, dated April 9, 2019 and transfer of the remaining funds to the new agreement.

E.7. MacRae's Boat Ramp Consent Order

If approved, authorize the Chairman to execute the consent order regarding MacRae's Boat Ramp.

E.8. Ozello Water Association Commercial Service Contract – Forestview MHP

Approve and authorize the Chairman to execute Agreement by and between the Citrus County, Florida and Ozello Water Association, Inc. for commercial water service to include the water connection, the meter and backflow device installation, and monthly services for new lift station connection at the Forestview Mobile Home Park for Department of Water Resources.

E.9. Suncoast Parkway II Change Order Request for P.O. 77365-3

Approve and authorize the Chairman to execute Change Order Request No. 4 against P.O. 77365-3 with Pigeon-Arduzza, LLC. in the amount of \$42,437.50 to amend the Scope of Services to include additional supplemental work activities and man-hour allocation for on-going assistance to Citrus County and Engineer of Record project oversight. This Change order also addresses supplemental engineering to Citrus County. The purchase order's adjusted total is \$627,472.50.

E.10. Citrus County Septic Upgrade Incentive Project

Adopt and authorize the Chairman to execute the Standard Grant Agreement and Resolution authorizing signature for the Septic Upgrade Incentive Project application, certifications, renewal agreement and amendments to the agreement, as required to receive funding from the State of Florida Department of Environmental Protection.

E.11. FTA Electronic Clearing House Operation (ECHO) System

Approve and authorize the Chairman to sign the Federal Transportation Administration Electronic Clearing House Operation (ECHO) Web Authorization & Certification form, User Access Forms, and the Web User Change/Modify Form.

E.12. Property Renewal - June 1, 2021 to May 31, 2022

a. Approve and authorize the annual renewal and payment of the County's Commercial Property and Equipment Breakdown insurance through Public Risk Insurance Advisors, with a renewal date to begin June 1, 2021.

b. Approve and authorize the Chairman to execute all documents relating to the County's insurance renewal to include the Premium Recapitulation proposal between Citrus County, Florida, a political subdivision of the State of Florida and Public Risk Insurance Advisors, in the total premium amount of \$1,043,398.

F. OUTSTANDING COMMISSION ITEMS

	BOARD DATE	ISSUE	RESPONSIBLE PARTY	ANTICIPATED COMPLETION DATE	DATE COMPLETED	COMMENTS
1.	12/12/2017 RETREAT	Resolve Landfill Issues	Larry Brock/GMA	Ongoing		
2.	11/17/2020	Develop Lease for 10 Acres of Property for Lifestream	Denise Lyn	3/31/2021		Second draft provided to LifeStream
3.	12/8/2020 RETREAT	Workshop for RFP on Solid Waste Garbage Collection	Randall Olney	4/27/2021	COMPLETED	
4.	12/8/2020 RETREAT	Agenda Item for an RFP Marketing Firm to Assist County	Randy Oliver/ Commissioner Davis			
5.	12/8/2020 RETREAT	Provide Implementation Plan for Ft Island Trail Multi-Purpose Path	Randall Olney	5/25/2021		Workshop Scheduled
6.	12/8/2020 RETREAT	Consider Half Cent Local Option Sales Tax	Randy Oliver Commissioners			
7.	2/23/2021	The Board established annual boat launch fee at \$75.00 for non-residents and \$25.00 for residents who have a valid Florida Driver's License, Passport or ID with a Citrus County Address and/or a utility bill or with a property tax receipt for property owned in Citrus County.	Mariselle Rodriguez/ Denise Lyn	4/27/2021	COMPLETED	
8.	3/9/2021	Answer Disposition of Roll off Containers at Landfill	Larry Brock	3/23/2021	COMPLETED	
9.	3/9/2021	Obtain design cost to design Cardinal Sewer funded by ARP	Randy Oliver	4/27/2021	COMPLETED	Engineering Contract Awarded
10.	3/23/2021	Obtain Engineer to design cost sewer to Holder Site funded for ARP	Randy Oliver	4/27/2021		
11.	3/23/2021	Mother-in-law Suites in Impact Fees	Mike Sherman	5/11/2021		
12.	4/13/2021	Hall's River Road Multi-Purpose Path	Randy Oliver	5/25/2021		Workshop Scheduled

G. COUNTY ADMINISTRATOR - CHARLES R. OLIVER

G.1. Citrus County Sewer Connection Incentive Program

Approve and authorize the Chairman to execute the funding agreement between Citrus County and the Florida Department of Environmental Protection for the Citrus County Sewer Connection Incentive Program (Agreement LPF0902).

G.2. Professional Services Agreement - AssetWorks

- a. Approve and authorize the Chairman to execute the Professional Services Agreement between AssetWorks Risk Management, Inc., and Citrus County, Florida, for appraisal services for our Utility properties, in the total amount of \$15,020.
- b. Approve the related budget transfer.

G.3. Gulf Coast Ecosystem Restoration Council Assurance Letter

Approve and authorize the Chairman to sign the assurance letter to the Gulf Coast Ecosystem Restoration Council and allow staff to submit the letter to Balmoral.

H. PRESENTATIONS/PUBLIC HEARINGS

H.1. 1:30 PM Discussion of the Renovation in the Citrus County Courthouse for the Judges

Discussion of the Renovation for the Judges in the Citrus County Courthouse

H.2. 1:45 PM Discussion and vote on the Chamber proposal to redistribute funds received from the Care's Reimbursement Fund

Discussion and vote on the Chamber of Commerce proposal to redistribute funds received from the Care's Reimbursement Fund.

I. ADVISORY BOARD ANNOUNCEMENTS, NOMINATIONS & APPOINTMENTS

J. COMMITTEE REPORTS FROM COMMISSIONERS

K. COMMISSIONER HOLLY L. DAVIS - DISTRICT 5

L. COMMISSIONER JEFF KINNARD D.C. - DISTRICT 1

L.1. Discuss and vote on Animal Shelter Options

Direct Staff to bring back options for a new shelter at between \$8 and \$9 million with the add alternates indicated and a plan of finance.

M. 2ND VICE CHAIR RUTHIE DAVIS SCHLABACH - DISTRICT 3

N. 1ST VICE CHAIR RONALD E. KITCHEN JR. - DISTRICT 2

O. CHAIRMAN SCOTT CARNAHAN - DISTRICT 4

P. COUNTY ATTORNEY DENISE A. DYMOND LYN

Q. OPEN TO THE PUBLIC

R. UPCOMING MEETINGS

1. Regular Meeting: **May 11, 2021 at 1:00 PM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
2. Regular Meeting: **May 25, 2021 at 1:00 PM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
3. Regular Meeting: **June 8, 2021 at 1:00 PM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

S. UPCOMING WORKSHOPS AND SPECIAL MEETINGS

1. Workshop May 25, 2021, 9:00 AM Animal Shelter, Ft. Island Trail & Halls River Road Multi-Purpose Paths & Ozello Property, Citrus County Courthouse, 110 N. Apopka Ave, Room 100, Inverness, FL 34450
2. Preliminary Budget Meeting: Wednesday, July 28, 2021, 8:30 AM, Library Special District, 8:45 AM, Fire Protection Special District, 9:00 AM, BOCC, Citrus County Courthouse, 110 N. Apopka Ave, Room 100, Inverness, FL 34450
3. Tentative Budget Hearing: Thursday, September 9, 2021, 5:01 PM, Citrus County Courthouse, 110 N. Apopka Ave, Room 100, Inverness, FL 34450
4. Special Meeting: Thursday, September 9, 2021, Proposed Stormwater Utility Assessment, Citrus County Courthouse, 110 N. Apopka Ave, Room 100, Inverness, FL 34450

T. 5:01 P.M. PUBLIC HEARINGS

T.1. 5:01 PM PUD-21-01 – Eileen Prive

- a. Conduct a Public Hearing on May 11, 2021 at 5:01 p.m. to review and discuss PUD-21-01 - Eileen Prive.
- b. If approved, adopt and authorize the Chairman and Clerk to execute the ordinance for PUD-21-01 - Eileen Prive.

U. ADJOURN