



**CITRUS COUNTY**  
**BOARD OF COUNTY COMMISSIONERS**  
**MINUTES • JUNE 13, 2017**

**Regular Meeting**

**Citrus County Courthouse**

**1:00 PM**

Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

**A. CALL TO ORDER**

June 13, 2017 Citrus County Courthouse  
The meeting was called to order at 1:00 PM

**1. Invocation**

*Pastor Thomas Beaverson First Lutheran Church of Inverness performed the invocation.*

**2. Pledge of Allegiance**

**3. Roll Call**

<b>Attendee Name</b>	<b>Title</b>	<b>Status</b>	<b>Arrived</b>
Scott Carnahan	Chairman District 4	Present	
Ronald E. Kitchen Jr.	1st Vice Chairman District 2	Present	
Jeff Kinnard D.C.	2nd Vice Chairman District 1	Present	
Jimmie T. Smith	Commissioner, District 3	Present	
Brian J. Coleman	Commissioner, District 5	Present	
Charles R. Oliver	County Administrator	Present	
Denise A. Dymond Lyn	County Attorney	Present	
Tifani White	Deputy Clerk	Present	

**4. Approval of Agenda**

*Chairman Scott Carnahan requested that items G1 and Additional Item O2 be discussed prior to Regular Business.*

**Motion to approve the agenda as amended by the Chairman.**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Jimmie T. Smith, Commissioner, District 3
<b>SECONDER:</b>	Brian J. Coleman, Commissioner, District 5
<b>AYES:</b>	Carnahan, Kitchen Jr., Kinnard D.C., Smith, Coleman

**B. CONSENT**

**Motion to approve the Consent agenda.**

*Commissioner Brian Coleman requested the date for the Code Compliance Workshop (item B17) be changed to August 22, 2017, due to the Value Adjustment Board meeting being scheduled for August 8, 2017, at 9:00 a.m. The motion was amended to reflect the change.*

*Citizen John Wade and President and CEO of the Chamber of Commerce Josh Wooten commented on item B9. Board discussion followed.*

<b>RESULT:</b>	<b>ADOPTED [4 TO 1]</b>
<b>MOVER:</b>	Jimmie T. Smith, Commissioner, District 3
<b>SECONDER:</b>	Jeff Kinnard D.C., 2nd Vice Chairman District 1
<b>AYES:</b>	Carnahan, Kitchen Jr., Kinnard D.C., Smith
<b>NAYS:</b>	Coleman

**Minutes**

**B.1. Board of County Commissioners - Regular Meeting - Apr 25, 2017 1:00 PM**

**B.2. Board of County Commissioners - Special Meeting Attorney/Client Session - May 9, 2017 8:30 AM**

**B.3. Board of County Commissioners - Special Meeting Fire Services - May 9, 2017 9:00 AM**

**B.4. Board of County Commissioners - Regular Meeting - May 9, 2017 1:00 PM**

**Clerk's Note:** These minutes were scheduled to be ratified on June 26, 2017, to include a missing resolution number for item E7.

**Administration**

**B.5. Deletion of Surplus Property**

Approve deletion of the following item from the inventory of the Public Defender's office

and the removal of same item from the county's capital asset listing. Asset# 52191 - Microsoft Surface Pro 3 Tablet

**Attorneys Office**

*No items.*

**Clerk**

**B.6. Release of Special Assessments**

Approve and authorize the Chairman to execute Release of Lien for Special Assessment by and between Citrus County and certain property owner 2008 8A Halls River Road special assessment district.

**Community Services**

*No items.*

**Human Resources**

*No items.*

**Management and Budget**

**B.7. Budget Reduction Reserve Account**

Acknowledge receipt of the monthly Budget Reduction Reserve Report as of May 2017.

**Planning and Development**

**B.8. Replat/Substantially Similar Plat PLT-16-03 Taco Gordy**

- a. Review and approve the Replat/Substantially Similar Plat application PLT-16-03, Taco Gordy.
- b. Authorize the Chairman to sign the Replat/Substantially Similar Plat for Taco Gordy and direct the Clerk to record the Replat/Substantially Similar Plat in the public records.

**Public Works**

**B.9. Declaration of County Owned Property as Surplus (Betz Farm)**

Approve the declaration of Unrecorded Tracts in 15-18S-17E, under AK#3125825 with an address of 3406 N. Turkey Oak Dr., Crystal River (a/k/a Betz Farm), as surplus and authorize Land Section to proceed with the sale of said properties pursuant to Florida Statute 125.35, Chapter 2, Article IV.I of the Citrus County Code and Administrative Regulation 8.03-2.

**B.10. Deletion of Surplus Property**

Approve deletion of the following items from the inventory of Facilities Management and the removal of same items from the county's Capital Asset listing. ID# 11329 5 gallon paint shaker

**B.11. Deletion of Surplus Property**

Approve deletion of the following item from the inventory of Department of Public Works, Division of Solid Waste and the removal of same item from the county's capital asset listing. The metal will be recycled. Asset # 17105 Metal roll-off box cover.

**B.12. Lease Agreement for T-Hangar Unit 1-E at the Inverness Airport**

Approve and authorize the Chairman to execute the Inverness Airport T-Hangar Lease Agreement with Barry Simons, for T-Hangar Unit 1-E.

**Systems Management**

**B.13. Asset Deletion This equipment was returned under warranty and new equipment has replaced it.**

Approve for deletion the equipment that was traded in under warranty listed in the supporting document from the inventory of the Department of Systems Management and remove same from the County's capital asset list.

**Visitors and Convention Bureau**

*No items.*

**Water Resources**

**B.14. Release of Lien for Utility Services**

Approve and authorize the Chairman to execute Satisfaction of Lien filed by and on behalf of the Citrus County Municipal Service Benefit Unit for Water and Wastewater Utility Services against property owned by Franklin Rice, Mercy Pangia, Marc B Mitchell, and Brian Bello.

**B.15. Release of Lien for CFIL**

Approve and authorize the Chairman to execute the Release of Liens for the following Connection Charge Installment Lien Agreements: Franklin & Gayla Rice, John E Zahringer, Virginia Chancellor, Christ & Christine Rossakies, and Carl & Helen Long.

**Set Public Hearings**

**B.16. Landfill Strategy Plan Meeting**

Set a Workshop for July 25, 2017 or another date as the Board deems appropriate at 9:00am for final presentation from Government Services group Inc., pertaining to future Solid Waste Management Strategies.

**B.17. Code Compliance Workshop**

Set a Public Workshop on August 8, 2017 at 9:00 am; Code Compliance to address

types of complaints, methods to streamline the process, provide more responsive services, and enhance the collection of hard costs and fines.

\*This item was amended to change the date to August 22, 2017, at 9:00 a.m.

**C. PROCLAMATIONS**

Motion to approve items C1 and C2.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ronald E. Kitchen Jr., 1st Vice Chairman District 2
<b>SECONDER:</b>	Jimmie T. Smith, Commissioner, District 3
<b>AYES:</b>	Carnahan, Kitchen Jr., Kinnard D.C., Smith, Coleman

**1. Time Certain Proclamation - World Elder Abuse Awareness Day**

Approve and authorize the Board to execute a proclamation declaring June 15, 2017, as "World Elder Abuse Awareness Day" in Citrus County, Florida.

**2. Proclamation - Billy E. Brown - 60 Years of Leadership**

Approve and authorize the Board to proclaim and recognize Billy E. Brown for his 60 years of Leadership in Citrus County, Florida.

**D. OPEN TO THE PUBLIC**

*Art Berger and Deborah Raymond expressed concern regarding the barriers in a median on CR 486.*

*Michael Fuller spoke about the funding for Whispering Pines Park.*

*Theresa Paduano and Josh Wooten commented on the median on CR 486.*

*Ryan Gill discussed the voting system and offered suggestions for more secure voting.*

*Chris Lloyd talked about the median on CR 486 and the landfill.*

*Alice Weir addressed upcoming items G3 and G4.*

*Janet Berek spoke about residential road resurfacing and paving.*

*Dennis Ronk and Julia Schlabach discussed the issue with the median on CR 486.*

*Commissioners responded to comments from the public.*

**E. REGULAR BUSINESS**

**1. Bids**

**Motion to approve items E1a through E1I, with the exception of item E1i.**

*Prior to the vote, citizen John Wade raised questions regarding items E1c and E1e.*

*Citizen Janet Berek offered suggestions regarding the grouping of bid items on the agendas.*

- a. **ITB 023-13 Amendment No. 3; Contract Mowing, Trimming, Litter Pick-up for Curbed Roadways, Medians and DRA's; Southern Lawn Care Mid Florida, Inc.**

Approve and Authorize the Chairman to execute Amendment No. 3 to the Agreement between Citrus County, Florida and Southern Lawn Care Mid Florida, Inc., to amend the Agreement to include 4 DRA's in Southern Woods for Mowing, Trimming and Litter Pickup.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ronald E. Kitchen Jr., 1st Vice Chairman District 2
<b>SECONDER:</b>	Jimmie T. Smith, Commissioner, District 3
<b>AYES:</b>	Carnahan, Kitchen Jr., Kinnard D.C., Smith, Coleman

- b. **ITB 023-15 Amendment No. 1- Southwest Regional Water Reclamation Facility; Wharton-Smith, Inc.**

Approve and Authorize the Chairman to execute Amendment No. 1 to the Agreement between Citrus County, Florida and Wharton-Smith, Inc. to update the Davis Bacon Wage Determinations per publication date of January 6, 2017.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ronald E. Kitchen Jr., 1st Vice Chairman District 2
<b>SECONDER:</b>	Jimmie T. Smith, Commissioner, District 3
<b>AYES:</b>	Carnahan, Kitchen Jr., Kinnard D.C., Smith, Coleman

- c. **ITB 040-14 Amendment No. 1, Off Road Diesel Fuel; Whetstone Oil Co., Inc.**

Approve and Authorize the Chairman to execute Amendment No. 1 to the Agreement between Citrus County, Florida and Whetstone Oil Co., Inc. to extend the duration of the Agreement to November 14, 2020 and to modify various provisions of Agreement.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ronald E. Kitchen Jr., 1st Vice Chairman District 2
<b>SECONDER:</b>	Jimmie T. Smith, Commissioner, District 3
<b>AYES:</b>	Carnahan, Kitchen Jr., Kinnard D.C., Smith, Coleman

- d. **ITB 027-17 SCOP Project-Resurfacing of CR 488 from US 19 to W Rainbow Street ; D.A.B. Constructors**

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and D.A.B. Constructors Inc. to provide Construction Resurfacing of County Road CR 488 from US 19 to W. Rainbow Street, Small County Outreach Program (SCOP) Project.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ronald E. Kitchen Jr., 1st Vice Chairman District 2
<b>SECONDER:</b>	Jimmie T. Smith, Commissioner, District 3
<b>AYES:</b>	Carnahan, Kitchen Jr., Kinnard D.C., Smith, Coleman

- e. **ITB 016-15 Amendment No. 1; Bulk Fuel Purchases; Whetstone Oil Co, Inc.**

Approve and Authorize the Chairman to execute Amendment No. 1 to the Agreement between Citrus County, Florida and Whetstone Oil Co, Inc. to extend the duration of the Agreement to September 30, 2017.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ronald E. Kitchen Jr., 1st Vice Chairman District 2
<b>SECONDER:</b>	Jimmie T. Smith, Commissioner, District 3
<b>AYES:</b>	Carnahan, Kitchen Jr., Kinnard D.C., Smith, Coleman

**f. RFP 027-14 Amendment 1, Waste Tire Management; Wheelabrator Ridge Energy Inc.**

Approve and Authorize the Chairman to execute Amendment No. 1 to the Agreement between Citrus County, Florida and Wheelabrator Ridge Energy, Inc., to extend the duration of the Agreement to September 30, 2018 and to modify various provisions of Agreement.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ronald E. Kitchen Jr., 1st Vice Chairman District 2
<b>SECONDER:</b>	Jimmie T. Smith, Commissioner, District 3
<b>AYES:</b>	Carnahan, Kitchen Jr., Kinnard D.C., Smith, Coleman

**g. RFP 037-14 General Contractor / Construction Continuing Services; Daily & Zilch Inc.**

Approve and Authorize the Chairman to execute a Work Authorization for Daly & Zilch Inc., to install Fencing at Inverness Airport proposed Business-Industrial Park property.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ronald E. Kitchen Jr., 1st Vice Chairman District 2
<b>SECONDER:</b>	Jimmie T. Smith, Commissioner, District 3
<b>AYES:</b>	Carnahan, Kitchen Jr., Kinnard D.C., Smith, Coleman

**h. RFQ 001-15 Work Authorization; Continuing Services Contract for Professional Services; Burrell Engineering Gopher Tortoise Relocation**

Approve and Authorize the Chairman to execute a Work Authorization for Burrell Engineering, Inc., to provide relocation services of Gopher Tortoises at the Inverness Airport proposed Business-Industrial Park Location.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ronald E. Kitchen Jr., 1st Vice Chairman District 2
<b>SECONDER:</b>	Jimmie T. Smith, Commissioner, District 3
<b>AYES:</b>	Carnahan, Kitchen Jr., Kinnard D.C., Smith, Coleman

**i. RFQ 037-07 Work Authorization and ITB 018-16 Roadway Improvements of CR 491 Phase 1 Project RFQ 037-07 Pegasus Engineering LLC / ITB 018-16 Commercial Industrial Corp.**

- a. Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Commercial Industrial Corp. to provide the Construction and Utility of CR 491 Phase 1 Roadway Improvements from Laurel Street to South of Audubon Park Path, including the Utility Field Order No. 1 Alternate Bid.
- b. Approve and Authorize the Chairman to execute a Work Authorization for Pegasus Engineering LLC., to provide Construction Administration and Engineering Services for the CR 491 Phase 1 Roadway Widening and Utility Improvements from Laurel Street to South of Audubon Park Path.
- c. Approve related Budget Transfer.

**Motion to approve item E1i.**

*Prior to the vote, First Vice Chairman Ronald E. Kitchen, Jr., commented on this item.*

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ronald E. Kitchen Jr., 1st Vice Chairman District 2
<b>SECONDER:</b>	Jimmie T. Smith, Commissioner, District 3
<b>AYES:</b>	Carnahan, Kitchen Jr., Kinnard D.C., Smith, Coleman

- j. RFQ 001-15 Work Authorization; Continuing Services Contract for Professional Services; Burrell Engineering, Inc.**

Approve and Authorize the Chairman to execute a Work Authorization for Burrell Engineering, Inc., to provide services for the Unincorporated Area of North of Crystal River to construct a water main extension along the CR 495 Corridor.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ronald E. Kitchen Jr., 1st Vice Chairman District 2
<b>SECONDER:</b>	Jimmie T. Smith, Commissioner, District 3
<b>AYES:</b>	Carnahan, Kitchen Jr., Kinnard D.C., Smith, Coleman

- k. PB 034-17 Office Depot Supplies; Piggyback City of Tamarac Agreement**

Approve and Authorize the Chairman to execute Agreement between Citrus County, Florida and Office Depot Inc., to purchase Office Supplies and utilize the duration of the Agreement to October 17, 2019

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ronald E. Kitchen Jr., 1st Vice Chairman District 2
<b>SECONDER:</b>	Jimmie T. Smith, Commissioner, District 3
<b>AYES:</b>	Carnahan, Kitchen Jr., Kinnard D.C., Smith, Coleman

- l. Point & Pay Services; Point & Pay LLC Amendment No. 1**

Approve and Authorize the Chairman to execute Amendment No. 1 to the Agreement between Citrus County, Florida and Point & Pay LLC to remove exclusivity provisions.



<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ronald E. Kitchen Jr., 1st Vice Chairman District 2
<b>SECONDER:</b>	Jimmie T. Smith, Commissioner, District 3
<b>AYES:</b>	Carnahan, Kitchen Jr., Kinnard D.C., Smith, Coleman

**E.2. Budget Resolutions**

Adopt and authorize the Chairman to execute resolutions adopting Small County Outreach Program (SCOP), Crystal River Airport Apron Rehab grant budgets and amending the Transportation Impact fees, Various Special Revenue funds, Aviation, Joint Participation Agreement (JPA) Inverness Airport and Road Maintenance providing additional funds for fiscal year 2016/2017.

**Motion to approve item E2.**

*Prior to the vote, citizen John Wade raised questions on this item.*

**Resolution Numbers 2017-074 through 2017-080**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ronald E. Kitchen Jr., 1st Vice Chairman District 2
<b>SECONDER:</b>	Jeff Kinnard D.C., 2nd Vice Chairman District 1
<b>AYES:</b>	Carnahan, Kitchen Jr., Kinnard D.C., Smith, Coleman

**E.3. Budget Transfers**

Approve budget transfers for Community Services, Parks and Recreation (3), Water Resources, Solid Waste, Various Street Lighting Districts (8) and Beverly Hills MSBU for fiscal year 2016/2017.

**Motion to approve item E3.**

*Prior to the vote, First Vice Chairman Ronald E. Kitchen, Jr., commented.*

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Jimmie T. Smith, Commissioner, District 3
<b>SECONDER:</b>	Jeff Kinnard D.C., 2nd Vice Chairman District 1
<b>AYES:</b>	Carnahan, Kitchen Jr., Kinnard D.C., Smith, Coleman

**E.4. Health Department Vehicle Purchase**

- a. Approve and authorize Fleet Management staff to purchase the 4 new replacement vehicles for the Citrus County Health Department.
- b. Approve related budget transfer.

**Motion to approve item E4a and b.**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Jimmie T. Smith, Commissioner, District 3
<b>SECONDER:</b>	Jeff Kinnard D.C., 2nd Vice Chairman District 1
<b>AYES:</b>	Carnahan, Kitchen Jr., Kinnard D.C., Smith, Coleman

**E.5. Release of Retainage to D.A.B. Constructors, Inc., for ITB# 008-17 Citrus County SCOP Project: N. Turkey Oak Drive**

a. Accept the completed Project ITB#008-17, Citrus County SCOP Project: N. Turkey Oak Drive

b. Approve and authorize the Clerk's Office to release the retainage in the amount of \$18,255.32 to the Contractor D.A.B. Constructors, Inc., and return the encumbered balance of the purchase order (\$56,815.85) back to the appropriate account.

**Motion to approve item E5a and b.**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Jeff Kinnard D.C., 2nd Vice Chairman District 1
<b>SECONDER:</b>	Brian J. Coleman, Commissioner, District 5
<b>AYES:</b>	Carnahan, Kitchen Jr., Kinnard D.C., Smith, Coleman

**E.6. SHIP Not-For-Profit Amendments**

a. To approve and authorize the Chairman to execute the Amendment to the State Housing Initiatives Partnership (SHIP) Agreement between Nature Coast Affordable Housing and Citrus County.

b. To approve and authorize the Chairman to execute the Amendment to the State Housing Initiatives Partnership (SHIP) Agreement between Habitat and Citrus County.

**Motion to approve item E6a and b.**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Jimmie T. Smith, Commissioner, District 3
<b>SECONDER:</b>	Brian J. Coleman, Commissioner, District 5
<b>AYES:</b>	Carnahan, Kitchen Jr., Kinnard D.C., Smith, Coleman

**E.7. LIHEAP Closeout**

a. Approve and authorize the Chairman to execute the LIHEAP Closeout Report Package for submission to the Florida Department of Economic Opportunity.

**Motion to approve item E7.**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Brian J. Coleman, Commissioner, District 5
<b>SECONDER:</b>	Jeff Kinnard D.C., 2nd Vice Chairman District 1
<b>AYES:</b>	Carnahan, Kitchen Jr., Kinnard D.C., Smith, Coleman

## F. OUTSTANDING COMMISSION ITEMS

	<b>BOARD DATE</b>	<b>ISSUE</b>	<b>RESPONSIBLE PARTY</b>	<b>ANTICIPATED COMPLETION DATE</b>	<b>DATE COMPLETED</b>	<b>COMMENTS</b>
1.	9/27/2016	Analysis of the Establishment of county Lab for testing	Jeff Rogers Ken Cheek	5/23/2017	COMPLETE	
2.	9/27/2016	Trade off on Fire MSTU/MSBU	Randy Oliver Kristin Demers	5/9/2017	COMPLETE	To Be discussed in FY 18/19 Budget Cycle
3.	1/10/2017	Explore feasibility/interest of Coffee Shop at Central Ridge Library	Eric Head Tobey Phillips	5/23/2017	COMPLETE	Note Date Change
4.	2/14/2017	Flow Chart for Excess Property	Randy Oliver Jeff Rogers	6/27/2017		Working on Change based on Board direction at 5-9-2017 meeting
5.	2/28/2017	Declare Betz Farm Surplus	Susan Boelk	5/23/2017		On this Agenda
6.	3/28/2017	Workshop on Solid Waste/Landfill	Jeff Rogers	Not Later Than 7/25/2017		Workshop tentatively set for 7/25/2017
7.	3/28/2017	Ordinance to Create Economic Development Board	Denise Lyn		COMPLETE	Board decided to use Business Alliance as Advisory Board
8.	4/11/2017	Update AR 13.04-6 Impact Fees (Reimbursement of unused Impact Fees)	Randy Oliver	6/26/2017		On this Agenda
9.	4/11/2017	Setup Workshop on LDC	Randy Oliver	6/13/2017		Scheduled for 7/11/2017
10.	4/11/2017	Code Enforcement Workshop	Randy Oliver			Scheduled for 8/8/2017
11.	5/8/2017	Plan to Dispose of Excess Property	Susan Boelk	7/25/2017		Note Date Change
12.	5/8/2017	Mandatory Spay/Neuter Ordinance for	Randy Oliver Denise Lyn	6/27/2017 Advertisement 7/11/2017 Public		Note Date Change

		Cats		Hearing		
--	--	------	--	---------	--	--

County Administrator Charles R. Oliver requested that items 1, 2, 3, and 7 be deleted and to correct the date on items 4 and 12 to June 26, 2017.

- **Motion to approve the Outstanding Commission Items with those changes as noted by the Administrator.**

**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** Ronald E. Kitchen Jr., 1st Vice Chairman District 2  
**SECONDER:** Brian J. Coleman, Commissioner, District 5  
**AYES:** Carnahan, Kitchen Jr., Kinnard D.C., Smith, Coleman

**G. COUNTY ADMINISTRATOR - CHARLES R. OLIVER**

**G.1. School Board Request Use of Impact Fees**

Approve requested Impact Fee Funding for Lecanto Complex Emergency Evacuation Route Improvements in the amount of \$667,500 subject to the School District providing written assurance that the intersection at CR491 and Sovereign Path has a member of law enforcement present whenever this emergency access is open.

County Administrator Charles R. Oliver briefly explained the request.

Attorney Wes Bradshaw representing the Citrus County School Board requested the proposed condition be removed from the request.

**Motion to approve item G1, to give the School Board the impact fee money in the amount of \$667,500.**

Citizen Janet Barek commented.

**RESULT:** ADOPTED [4 TO 1]  
**MOVER:** Scott Carnahan, Chairman District 4  
**SECONDER:** Brian J. Coleman, Commissioner, District 5  
**AYES:** Carnahan, Kitchen Jr., Kinnard D.C., Coleman  
**NAYS:** Smith

**G.2. Lease Agreement - Project Health Inc., for a portion of Inverness Health Department**

- a. Discussion and consideration of a request from Project Health Incorporated, a Florida Not For Profit Corporation, to renew the lease of a portion of the Inverness Health Department located at 120 N. Montgomery Ave., Inverness, FL for the purpose of providing comprehensive primary healthcare services as a Federally Qualified Health Center (FQHC).
- b. Adopt and authorize the Chairman to execute a Resolution of the Board acknowledging the request from Project Health Incorporated to renew the lease of property owned by the County.
- c. Approve and authorize the Chairman to execute the Lease Agreement at the rate of

\$5,760.62 per month, commencing on the 1st day of June, 2017, and automatically renewing on the 1st day of each month thereafter unless terminated by either Party as specified in the terms of said lease agreement.

**Motion to approve item G2a, b, and c.**

**Resolution Number 2017-081**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ronald E. Kitchen Jr., 1st Vice Chairman District 2
<b>SECONDER:</b>	Brian J. Coleman, Commissioner, District 5
<b>AYES:</b>	Carnahan, Kitchen Jr., Kinnard D.C., Smith, Coleman

**G.3. Discussion and Direction on Space Needs for Constitutional Officers**

Approve the plan and schedule as set forth and authorize a Task Order to Donnelly & Associates for \$38,000 for design services for the Clerk Space at the Health Department Building plus a \$7,600 contingency.

*County Administrator Charles R. Oliver reviewed the item. Supervisor of Elections Susan Gill addressed the Board on this matter. Discussion ensued.*

**Motion to table this item until the next meeting.**

<b>RESULT:</b>	<b>TABLED [UNANIMOUS]</b>
<b>MOVER:</b>	Jimmie T. Smith, Commissioner, District 3
<b>SECONDER:</b>	Brian J. Coleman, Commissioner, District 5
<b>AYES:</b>	Carnahan, Kitchen Jr., Kinnard D.C., Smith, Coleman

**G.4. Fort Island Trail Safety Improvements**

If the Board wished to proceed, we would request the following actions be considered:

- a. Request the Board to select the safety improvement(s) to implement and approve the Kimley-Horn Scope of Service for the Multi-Use Path feasibility study in the amount of \$77,400.
- b. Decide what, if any, upgrades need to be made to the current bicycle lanes on Fort Island Trail.
- c. Approve and authorize related budget transfer as necessary, if direction is to proceed with action a or b.
- d. If Board approves to select a safety item, authorize the chairman to direct staff to pursue a \$10,000 People for Bikes grant to help defer some of the safety item costs.

*County Administrator Charles R. Oliver briefly discussed the request. First Vice Chairman Ronald E. Kitchen, Jr., provided further information.*

**Motion to approve item G4a and fund \$77,000 from Commissioner's Savings Account.**

*Citizens Kennedy Smith, Janet Barek, and Bryan Covell commented.*

*Following the vote, discussion was held on item b. The Board directed staff to research the cost of "rumble strips" versus reflectors.*

*No action required for items c and d.*

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ronald E. Kitchen Jr., 1st Vice Chairman District 2
<b>SECONDER:</b>	Jeff Kinnard D.C., 2nd Vice Chairman District 1
<b>AYES:</b>	Carnahan, Kitchen Jr., Kinnard D.C., Smith, Coleman

**G.5. Supervisor of Elections FEIN and Accounting Software**

Board discussion and decision whether or not the Board would like the SOE to have her own FEIN and separate database in the accounting system.

*Supervisor of Elections Susan Gill reviewed the request.*

*There was no action on this item.*

**G.6. RESTORE Act: Multi-Year Implementation Plan**

Approve MYIP for public comment period.

*County Administrator Charles R. Oliver gave an overview. Board discussion ensued and City of Crystal River Manager Dave Burnell commented.*

**Motion to direct staff to submit a multi-year implementation plan with the Crystal River Boardwalk as project one and the Homosassa Heritage Park as project two.**

*Citizens Roger Cullen, Gerry Mulligan, Janet Berek, and Rodney MacRae commented.*

*Following the vote, Chairman Scott Carnahan made a motion to direct staff to order another appraisal and begin negotiations on the necessary property for the Homosassa Heritage Park. The motion was seconded by Commissioner Jimmie T. Smith. Following item G7, the motion was withdrawn.*

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Jeff Kinnard D.C., 2nd Vice Chairman District 1
<b>SECONDER:</b>	Jimmie T. Smith, Commissioner, District 3
<b>AYES:</b>	Carnahan, Kitchen Jr., Kinnard D.C., Smith, Coleman

**G.7. Discussion on Fire Ban**

A. Discussion on Burn Ban.

B. Motion and vote to ratify the Administrator's suspension of the Burn Ban.

**Motion to ratify the Administrator's suspension of the burn ban.**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Brian J. Coleman, Commissioner, District 5
<b>SECONDER:</b>	Jeff Kinnard D.C., 2nd Vice Chairman District 1
<b>AYES:</b>	Carnahan, Kitchen Jr., Kinnard D.C., Smith, Coleman

**H. PRESENTATIONS/PUBLIC HEARINGS**

**H.1. Amend AR 13.04-6 Impact Fees and Sec 54-9 Return of Impact Fees - Public Hearing**

a. Conduct a public hearing at 1:45 p.m. on June 13, 2017 to consider and adopt the revision to A.R. 13.04-6, Impact Fees: Administration, as outlined.

b. Conduct a public hearing at 1:45 p.m. on June 13, 2017 to consider and adopt Ordinance Amendment OA-17-05, an amendment to Section 54-9, Return of Fees (Impact Fees), of the Citrus County Code of Ordinances.

*County Administrator Charles R. Oliver gave an overview of this item. County Attorney Denise A. Dymond Lyn read the proposed ordinance title into the record.*

*Ken Lindquist with the Citrus County Builders Association spoke in favor of the request.*

**Motion to approve item H1a and b.**

**Ordinance Number 2017-A25**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Brian J. Coleman, Commissioner, District 5
<b>SECONDER:</b>	Jimmie T. Smith, Commissioner, District 3
<b>AYES:</b>	Carnahan, Kitchen Jr., Kinnard D.C., Smith, Coleman

**I. ADVISORY BOARD ANNOUNCEMENTS, NOMINATIONS & APPOINTMENTS**

*No items.*

**J. COMMITTEE REPORTS FROM COMMISSIONERS**

*First Vice Chairman Ronald E. Kitchen, Jr., discussed meetings he attended for the Tampa Bay Area Regional Transportation Authority (TBARTA), the Tampa Bay Regional Planning Council (TBRPC), and the Tourist Development Council (TDC).*

**K. COMMISSIONER BRIAN J. COLEMAN - DISTRICT 5**

*No items.*

**L. COMMISSIONER JIMMIE T. SMITH - DISTRICT 3**

**L.1. Discussion and vote on creating an Administrative Regulation Policy for Hiring of Directors**

All directors who are interviewed will have either participation from the Commission Chairman, a designee or questions to be posed on their behalf as part of the interview and hiring process.

The intent is to insure that those who are hired have not only a perspective of what is expected by the staff, but the Community as well and to insure that those hired are a good fit to work with both.

*Board discussion ensued. No action was taken on this item.*

**M. 2ND VICE CHAIRMAN JEFF KINNARD D.C. - DISTRICT 1**

*No items.*

**N. 1ST VICE CHAIRMAN RONALD E. KITCHEN JR. - DISTRICT 2****N.1. Discussion and vote on adopting Resolution for the Nature Coast Regional Trail**

Discussion and vote on adopting Resolution for the Nature Coast Regional Trail.

**Motion to adopt the resolution.**

**Resolution Number 2017-082**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ronald E. Kitchen Jr., 1st Vice Chairman District 2
<b>SECONDER:</b>	Jeff Kinnard D.C., 2nd Vice Chairman District 1
<b>AYES:</b>	Carnahan, Kitchen Jr., Kinnard D.C., Smith, Coleman

**Additional Comments**

*First Vice Chairman Ronald E. Kitchen, Jr., noted a request to name a bridge in Homosassa after the late Jim Bitter. The consensus of the Board was to put on a future agenda. He also discussed memo from County Administrator regarding the effects of going to the rolled-back rate.*

**O. CHAIRMAN SCOTT CARNAHAN - DISTRICT 4****O.1. Discussion and vote on Whispering Pines Park**

Direct staff to include \$301,693.33 for Whispering Pines Park in the FY2017/18 Budget and direct staff to bring back cuts in other service areas to meet the roll back rate.

**Motion to enter into an interlocal agreement with City of Inverness for \$301,693.33 for Whispering Pines Park in the budget year 2017/2018 and direct staff to bring back cuts in other service areas to meet the rolled-back rate.**

*Citizen Janet Barek commented.*

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Scott Carnahan, Chairman District 4
<b>SECONDER:</b>	Jeff Kinnard D.C., 2nd Vice Chairman District 1
<b>AYES:</b>	Carnahan, Kitchen Jr., Kinnard D.C., Smith, Coleman

**O.2. CR 486 and Future Terrace - *Item received after the agenda was published.***

Discuss and vote on options for CR486 and Future Terrace

*Chairman Scott Carnahan discussed this item.*

**Motion to remove the barriers until a better solution is available.**

*Board discussion ensued prior to the vote. Attorney Clark Stillwell and citizens Jim Loos, Julia Schlabach, Betty Baskin, Wendy Roberts, Mac Harris, Deborah Raymond, Janet Barek, Dennis Ronk, and Ruthie Schlabach commented.*



<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Scott Carnahan, Chairman District 4
<b>SECONDER:</b>	Jimmie T. Smith, Commissioner, District 3
<b>AYES:</b>	Carnahan, Kitchen Jr., Kinnard D.C., Smith, Coleman

**P. COUNTY ATTORNEY DENISE A. DYMOND LYN**

*No items.*

**Q. OPEN TO THE PUBLIC**

*Janet Berek talked about the hiring of the Economic & Growth Development Director.*

*Ruthie Schlabach and Bryan Covell spoke about the ability to speak to Commissioners.*

*Commissioners responded to comments from the public.*

**R. UPCOMING MEETINGS**

1. Regular Meeting: **Monday June 26, 2017 at 1:00 PM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
2. Regular Meeting: **July 11, 2017 at 1:00 PM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
3. Regular Meeting: **July 25, 2017 at 1:00 PM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

*Chairman Scott Carnahan noted that the next meeting would be on **Monday**.*

**S. UPCOMING WORKSHOPS AND SPECIAL MEETINGS**

1. Workshop-Land Development Code: **July 11, 2017 at 9:00 AM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
2. Preliminary Budget Hearing: **Wednesday July 26, 2017 at 9:00 AM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

**T. 5:01 P.M. PUBLIC HEARINGS**

*No items.*

**U. ADJOURN**

The meeting was adjourned at 5:57 PM

. **Proof of Publication**