



CITRUS COUNTY
BOARD OF COUNTY COMMISSIONERS
MINUTES • JULY 27, 2017

Special Meeting

Citrus County Courthouse

9:00 AM

Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

A. CALL TO ORDER

July 27, 2017 Citrus County Courthouse
The meeting was called to order at 9:00 AM

1. Invocation

First Vice Chairman Ronald E. Kitchen, Jr., provided the invocation.

2. Pledge of Allegiance

3. Roll Call

Attendee Name	Title	Status	Arrived
Scott Carnahan	Chairman District 4	Present	
Ronald E. Kitchen Jr.	1st Vice Chairman District 2	Present	
Jeff Kinnard D.C.	2nd Vice Chairman District 1	Present	
Jimmie T. Smith	Commissioner, District 3	Absent	
Brian J. Coleman	Commissioner, District 5	Present	
Charles R. Oliver	County Administrator	Present	
Denise A. Dymond Lyn	County Attorney	Present	
Angela Vick	Clerk of the Circuit Court and Comptroller	Present	
Tifani White	Deputy Clerk	Present	

B. SPECIAL MEETING- DISCUSSION AND VOTE ON SPACE NEEDS OF CONSTITUTIONAL OFFICERS AND GUARDIAN AD LITEM INCLUDING ISSUING NECESSARY WORK AUTHORIZATIONS

Chairman Scott Carnahan made brief opening comments.

B.1. Discussion and Vote on Space Needs of Constitutional Officers and Guardian Ad Litem Including Issuing Necessary Work Authorizations

a. Discussion and vote on space needs for Constitutionals/Guardian Ad Litem as outlined in the space needs relocation document.

1. Approve the space moves as outlined above.

2. Authorize staff to issue Task Orders:

a. Donnelly & Associates for design of the Clerk’s/WIC space at the former Health Department Building - \$41,800

b. Donnelly & Associates for the design of the Guardian Ad Litem and the Sheriff’s space at the Courthouse. - estimated to be less than \$10,000.

County Administrator Charles R. Oliver provided an overview of the meeting and gave a presentation. Sheriff Mike Prendergast, Clerk of the Circuit Court and Comptroller Angela Vick, Property Appraiser Les Cook, Supervisor of Elections Susan Gill, and Judge Mark Yerman addressed their individual space needs. Board discussion was held. Prior to the motion, Facilities Management Director Charlie Gatto requested an additional \$10,000 to complete the work agreed upon by the Clerk and the Sheriff.

Motion to approve the space needs as outlined and agreed upon during the meeting, and approve one task order in the amount of \$41,800 for the design of the Clerk’s/WIC space at the former Health Department Building and one task order in the amount of \$20,000 for the design of the Guardian Ad Litem and Sheriff’s space at the courthouse.

Commissioners made additional comments prior to the vote.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ronald E. Kitchen Jr., 1st Vice Chairman District 2
SECONDER:	Brian J. Coleman, Commissioner, District 5
AYES:	Carnahan, Kitchen Jr., Kinnard D.C., Coleman
ABSENT:	Smith

C. OPEN TO THE PUBLIC

There was no public comment.

D. UPCOMING MEETINGS

1. Regular Meeting: **August 8, 2017 at 1:00 PM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
2. Regular Meeting: **August 22, 2017 at 1:00 PM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
3. Regular Meeting: **September 12, 2017 at 1:00 PM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

E. UPCOMING WORKSHOPS AND SPECIAL MEETINGS**F. ADJOURN**

The meeting was adjourned at 10:15 AM