



CITRUS COUNTY
BOARD OF COUNTY COMMISSIONERS
MINUTES • SEPTEMBER 19, 2017

Regular Meeting

Citrus County Courthouse

1:00 PM

Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

A. CALL TO ORDER

September 19, 2017 Citrus County Courthouse
The meeting was called to order at 1:00 PM

1. Invocation

First Vice Chairman Ronald E. Kitchen, Jr., performed the invocation.

2. Pledge of Allegiance

3. Roll Call

Attendee Name	Title	Status	Arrived
Scott Carnahan	Chairman District 4	Present	
Ronald E. Kitchen Jr.	1st Vice Chairman District 2	Present	
Jeff Kinnard D.C.	2nd Vice Chairman District 1	Present	
Jimmie T. Smith	Commissioner, District 3	Present	
Brian J. Coleman	Commissioner, District 5	Present	
Charles R. Oliver	County Administrator	Present	
Denise A. Dymond Lyn	County Attorney	Present	
Angela Vick	Clerk of the Circuit Court and Comptroller	Present	
Tifani White	Deputy Clerk	Present	

4. Approval of Agenda

Chairman Scott Carnahan requested items E17, G4, and O2 be added to the agenda and items H3, N1, O1, and K1 be removed from the agenda. He also mentioned information that was added to item E1h.

Motion to approve the agenda as amended.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jeff Kinnard D.C., 2nd Vice Chairman District 1
SECONDER:	Brian J. Coleman, Commissioner, District 5
AYES:	Carnahan, Kitchen Jr., Kinnard D.C., Smith, Coleman

B. CONSENT

Motion to approve the Consent Agenda in its entirety.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ronald E. Kitchen Jr., 1st Vice Chairman District 2
SECONDER:	Jimmie T. Smith, Commissioner, District 3
AYES:	Carnahan, Kitchen Jr., Kinnard D.C., Smith, Coleman

Minutes

B.1. Board of County Commissioners - Public Workshop - Aug 22, 2017 9:00 AM

B.2. Board of County Commissioners - Regular Meeting - Aug 22, 2017 1:00 PM

Administration

B.3. Deletion of Surplus Property

Approve deletion of the following items from the inventory of the Supervisor of Elections and the removal of same items from the county's capital asset listing.

See Attached.

Attorneys Office

No items.

Clerk

B.4. Clerk Records Disposition 1372

Approve and authorize the Chairman to execute the Clerk's Records Disposition

Document #1372 for disposal of records that have met their assigned retention periods.

Community Services

B.5. Deletion of Surplus Property

Approve deletion of the following items from the inventory of Grounds Maintenance and the removal of same items from the county's Capital Asset listing. Asset # 16082 - Broyhill Field Finisher Asset # 16083 - Broyhill Field Finisher Asset # 16084 - Broyhill Field Finisher

Human Resources

B.6. MassMutual Plan Document

Approve and authorize the Chairman to execute the MassMutual Specimen Plan Document Preparation Service Election Form.

Management and Budget

B.7. Budget Reduction Reserve Account

Acknowledge receipt of the monthly Budget Reduction Reserve Report as of August 2017.

Planning and Development

No items.

Public Works

B.8. Deletion of Surplus Property Landfill Leachate Waste Water Treatment Plant

Approve deletion of the Methanol tank, Asset #B93 from the inventory of the Department of Public Works, Division of Solid Waste and the removal of same items from the county's capital asset listing.

B.9. Deletion of Surplus Property

Approve deletion of the following items from the inventory of the Department of Public Works, Division of Solid Waste and the removal of same items from the county's capital asset listing. Asset #20589 30-yard roll-off container.

B.10. Deletion of Surplus Property

Approve deletion of the following items from the inventory of the Department of Public Works, Division of Solid Waste and the removal of same items from the county's capital asset listing. Asset #13888 Can-emitor, Asset #13538 Paint can opener and Asset #'s 17236, #16252 and #18175 Modular desk units (3).

B.11. Deletion of Surplus Property

Approve deletion of the following items from the inventory of Road Maintenance and the removal of same items from the county's Capital Asset listing. ID# 15993 Ice O Matic Ice Machine

B.12. Asset Deletion - Utilities #20230

Approve deletion of the following item from the inventory of the Department of Water Resources, execution of title for disposal as needed, and the removal of same item from the county's capital asset listing. Utilities vehicle #20230

B.13. Lease Agreement for T-Hangar Unit 1-E at the Crystal River Airport

Approve and authorize the Chairman to execute the Lease Agreement with Douglas Bogart for T-Hangar Unit 1-E, at the Crystal River Airport.

Systems Management

B.14. Microsoft Volume Licensing - Enterprise Update Statement

Approve and authorize the Chairman to execute the Microsoft Enterprise Update Statement between Microsoft and Citrus County confirming that there has been no increase in the number of required licenses per our Enrollment Number 7866941.

B.15. Public Records Report

Acknowledge receipt of the monthly Public Records Request report for July 2017.

B.16. Records Disposition

Approve and authorize the Chairman to execute the following Records Dispositions for the disposal of public records that have met legal retention: BOCC-0346

Visitors and Convention Bureau

No items.

Water Resources

B.17. Release of Lien - CFIL

Approve and authorize the Chairman to execute the Release of Liens for the following Connection Charge Installment Lien Agreements: Betty & Gerald Ruczynski, Thomas & Christine Nolan, Melanie Milliman, Robert Wingate, Scotty R & Martha Damron, Steven & Barbara Tanner, Gale Gilman and Scott Roland & Diane Darrow Grybek

B.18. Satisfaction of Lien - Utility Services

Approve and authorize the Chairman to execute Satisfaction of Lien filed by and on behalf of the Citrus County Municipal Service Benefit Unit for Water and Wastewater Utility Services against property owned by Lana Albrecht, Thomas Jacobs, Cheryl Robinson, James Clevenger, Jillian Banden, Julie Mae Sineus, Altere-Arthemisia Normand, and James Kimbrough.

B.19. Claim of Lien

Approve the write off of \$3,695.04 for uncollected utility accounts and approve and authorize the Chairman to execute a Claim of Lien to be filed by and on behalf of the Citrus County Municipal Service Benefit Unit for Water and Wastewater Utility Services against property owned by Edward Oppenheimer, Beverly Breslin, Carlos Monsalve, Russell Bannister, Vicky Lis, Michael Watkins, Bonita Pelley, Richard Reynolds, Michael & Sharon Perry, Geraldine Carlson, Billy Lamb, Scott & Cathy Lawson, Peter Desalvo, Amanda Gulland, Steven Bender, John Sylvester, Joe Brown, Rebecca Billings, Michael Mancuso, Dana Jowers, Frank & Gloria Marks, John Covey, John Kenny, Franklin Montalvo, Frank & Shirley Corfiati, Katherine Raquet, James Gorman, Debra Wagner, Patrick Blake Roberts, and Christopher Dixon.

Set Public Hearings

B.20. SV-17-01 Justin W & Sheila K. Heatter, Co-Trustees

- a. Set a Public Hearing to Consider a Resolution on October 10, 2017 at 1:30 PM for application SV-17-01, Justin W. And Sheila K. Heatter, Co-Trustees of SKH Realty Trust, to vacate a portion of S. Bassett Drive in Homosassa.
- b. If approved, adopt and authorize the Chairman to execute the Resolution and direct the Clerk to record the Resolution in the public records of Citrus County, Florida.

Resolution Number 2017-124

C. PROCLAMATIONS

Motion to approve items C1 through C4.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ronald E. Kitchen Jr., 1st Vice Chairman District 2
SECONDER:	Brian J. Coleman, Commissioner, District 5
AYES:	Carnahan, Kitchen Jr., Kinnard D.C., Smith, Coleman

1. Proclamation- Save Our Waters Week

Approve and authorize the Board of County Commissioners to proclaim the week of September 16 through 23, 2017, as "Save Our Waters Week" in Citrus County, Florida.

2. Proclamation- National Sewing Month

Approve and authorize the Board to execute a proclamation declaring the month of September, 2017, as "National Sewing Month" in Citrus County, Florida.

There was no one present to accept this proclamation.

3. Proclamation - Senior Center Month

Approve and authorize the Board to execute a proclamation declaring the month of September 2017 as "Senior Center Month" in Citrus County, Florida.

4. Proclamation - POW/MIA Recognition Day

Approve and authorize the Board to execute a Proclamation declaring September 15, 2017 as National POW/MIA Recognition Day in Citrus County, Florida.

D. OPEN TO THE PUBLIC

Prior to hearing comments from the public, Chairman Scott Carnahan addressed rumors throughout the county.

Bud Osborn announced that the Inverness Sertoma implemented a mobile speech and hearing testing center for children.

Glen Robertson spoke about the criteria for selecting roads under the residential road resurfacing program.

Harvey Gerber discussed the Beverly Hills pool.

Andrew Kansky expressed his concerns regarding ambulance service in the county and staffing for Fire Services.

Lauren Stephen offered suggestions to assist with hurricane preparation and recovery in the future.

Janet Berek thanked the Parks and Recreation Department for their work before and after Hurricane Irma and provided additional items for the Board's consideration when dealing with disasters in the future.

Richard Steinau talked about residential road resurfacing in Citrus Springs.

Gail Romiti voiced her concerns regarding regulations for Parks and Recreation.

Commissioners responded to comments from the public.

E. REGULAR BUSINESS**1. Bids****a. Quote 057-17 Mowing of Fire Rescue Stations, Well Sites and Fire Training Center MWM Lawn and Landscape**

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and MWM Lawn and Landscape, LLC., to provide mowing services to the Fire Rescue Stations, Well Sites and Fire Training Facility.

Motion to approve items E1a through E1h, minus E1d.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jimmie T. Smith, Commissioner, District 3
SECONDER:	Brian J. Coleman, Commissioner, District 5
AYES:	Carnahan, Kitchen Jr., Kinnard D.C., Smith, Coleman

b. Quote Amendment No. 2; Citrus County Libraries Mowing

Approve and Authorize the Chairman to execute Amendment No. 2 to the Agreement between Citrus County, Florida and Sean Judge Lawn Care, Inc., extending the duration of the Agreement to September 22, 2018.

This item was approved and included in the motion under item E1a.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jimmie T. Smith, Commissioner, District 3
SECONDER:	Brian J. Coleman, Commissioner, District 5
AYES:	Carnahan, Kitchen Jr., Kinnard D.C., Smith, Coleman

c. RFP 041-17 Transportation of Leachate - Merrell Bros. Inc.

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Merrell Bros., Inc, to provide the transportation of leachate for the Citrus County Landfill on an as needed basis.

This item was approved and included in the motion under item E1a.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jimmie T. Smith, Commissioner, District 3
SECONDER:	Brian J. Coleman, Commissioner, District 5
AYES:	Carnahan, Kitchen Jr., Kinnard D.C., Smith, Coleman

d. ITB 047-17 Residential Road Resurfacing 2017-2018; D.A.B. Constructors, Inc.

- A. Approve and authorize the Chairman to execute the Agreement between Citrus County, Florida and D.A.B. Constructors, Inc., to provide residential road resurfacing for 2017-2018.
- B. Approve an award of a total contract amount for \$6,300,000.
- C. Approve staff to add additional ranked roadways at the unit costs noted in the bid to expend the total budgeted amount of \$6,300,000.

County Administrator Charles R. Oliver provided an overview of this request.

Motion to approve item E1d, items a, b, and c.

Prior to the vote, short Board discussion ensued. Citizens Janet Berek, Richard Steinau, and Glen Robertson commented.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jimmie T. Smith, Commissioner, District 3
SECONDER:	Jeff Kinnard D.C., 2nd Vice Chairman District 1
AYES:	Carnahan, Kitchen Jr., Kinnard D.C., Smith, Coleman

e. ITB 033-14 Amendment No. 2 Janitorial Service -Community Services and Library Services- Pristine Services LLC dba Allstar Janitorial

Approve and Authorize the Chairman to execute Amendment No. 2 to the Agreement between Citrus County, Florida and Pristine Services, LLC dba Allstar Janitorial to renew the Agreement for the two-year renewal extending the duration of the Agreement to September 30, 2019.

This item was approved and included in the motion under item E1a.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jimmie T. Smith, Commissioner, District 3
SECONDER:	Brian J. Coleman, Commissioner, District 5
AYES:	Carnahan, Kitchen Jr., Kinnard D.C., Smith, Coleman

f. PB 036-17 Amazon Business on Prince William Public Schools through US Communities

Approve and Authorize the Chairman to execute Agreement between Citrus County, Florida and Amazon Business, to purchase products and supplies and utilize the duration of the Agreement to January 18, 2022.

This item was approved and included in the motion under item E1a.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jimmie T. Smith, Commissioner, District 3
SECONDER:	Brian J. Coleman, Commissioner, District 5
AYES:	Carnahan, Kitchen Jr., Kinnard D.C., Smith, Coleman

g. PB 050-17 Piggyback purchases of Aquatic Herbicide's & Related Adjuvants- from various Suppliers; Alligare LLC, Crop Production Services Inc, Helena Chemical Co., Red River Specialties Inc., Winfield Solutions LLC

Approve and Authorize the Chairman to execute the Agreements between Citrus County, Florida and Alligare LLC, Crop Production Services, Inc. and Winfield Solutions LLC, expiring on June 30, 2018.

This item was approved and included in the motion under item E1a.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jimmie T. Smith, Commissioner, District 3
SECONDER:	Brian J. Coleman, Commissioner, District 5
AYES:	Carnahan, Kitchen Jr., Kinnard D.C., Smith, Coleman

h. BW 054-17 Invoice Cloud Payment Processing - *Item has additional information added*

- a. Approve the Authorize the Chairman to execute the Agreement between Citrus County, Florida and Invoice Cloud Inc., to provide electronic billing and payment services for the Division of Utility Billing and Customer Service as part of the Department of Water Resources including any future projects within County.
- b. Approve the Authorize the Chairman to execute the payment and credit card processing Agreements between Citrus County, Florida and Paymenttech, LLC on behalf of JPMorgan Chase Bank, N.A.
- c. Approve and execute Resolution authorizing the Chairman or First (1st) Vice Chairman to execute any amendments, modifications, as well as payment and credit card processing Agreements and any associated documents required.

- d. Approve and authorize the Chairman to execute the Designation of Signature Authority to the Department of Management and Budget Director and/or designee to sign and execute the Chase Paymenttech document as the authorized administrator for Account Boarding and Implementation.

This item was approved and included in the motion under item E1a.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jimmie T. Smith, Commissioner, District 3
SECONDER:	Brian J. Coleman, Commissioner, District 5
AYES:	Carnahan, Kitchen Jr., Kinnard D.C., Smith, Coleman

E.2. Budget Resolution

Adopt and authorize the Chairman to execute a resolution adopting Shelter Care Plus, United Way Real Lasting Change, State Initiative Partnership (SHIP) and amending Fleet Vehicle Trust, Crystal River Airport Lift Station, Community Care for the Elderly (CCE) (2), Senior Care Program (SCP), Local Service Program (LSP) and Alzheimer's Disease Initiative (ADI) budgets for fiscal year 2016/2017.

Motion to approve item E2.

Management and Budget Director Kristin Demers responded to questions raised by First Vice Chairman Ronald E. Kitchen, Jr.

Resolution Number 2017-125

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jimmie T. Smith, Commissioner, District 3
SECONDER:	Brian J. Coleman, Commissioner, District 5
AYES:	Carnahan, Kitchen Jr., Kinnard D.C., Smith, Coleman

E.3. Budget Transfers

Approve budget transfers for the Visitors & Convention Bureau, Citrus Springs MSBU, Older American's Act Title III B, Utilities, Facilities Management, Supervisor of Elections (2), Animal Services, Beverly Hills MSBU, Community Services, Dental Insurance, Stormwater and Grounds Maintenance for fiscal year 2016/2017.

Motion to approve item E3.

Citizen Glen Robertson requested clarification on the budget transfer related to the Citrus Springs MSBU. County Administrator Charles R. Oliver responded.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jeff Kinnard D.C., 2nd Vice Chairman District 1
SECONDER:	Brian J. Coleman, Commissioner, District 5
AYES:	Carnahan, Kitchen Jr., Kinnard D.C., Smith, Coleman

E.4. FDOT Master Agreement for the Utility Work By Highway Contractor Agreement (UWHCA) for Utilities

- a. Approve and authorize the Chairman to execute the Utility Work by Highway Contractor Master Agreement between the Florida Department of Transportation (FDOT) and Citrus County, Florida, a political subdivision of the State of Florida.
- b. Authorize the Clerk to place acceptance stamp on the Utility Work by Highway Contractor Master Agreement upon receipt of the fully executed documents from the Florida Department of Transportation (FDOT) and record in the Public Records of Citrus County, Florida.

Motion to approve item E4a and b.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jimmie T. Smith, Commissioner, District 3
SECONDER:	Jeff Kinnard D.C., 2nd Vice Chairman District 1
AYES:	Carnahan, Kitchen Jr., Kinnard D.C., Smith, Coleman

E.5. 2017 Annual Byrne/Justice Assistance Grant (JAG) Local solicitation

Approve and authorize the Chairman to execute a letter from the Citrus County Sheriff's office giving approval to apply for funding assistance through the U.S. Department, Office of Justice Programs, Bureau of Justice Assistance, "FY 2017 Edward Byrne Memorial Justice Assistance Grant (JAG) Local solicitation in the amount of \$34,736. There is no County cash match required.

Motion to approve item E5.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Brian J. Coleman, Commissioner, District 5
SECONDER:	Jeff Kinnard D.C., 2nd Vice Chairman District 1
AYES:	Carnahan, Kitchen Jr., Kinnard D.C., Smith, Coleman

E.6. WRWSA FY17/18 Grant Funding Agreement

Approve and authorize the Chairman to execute the grant agreement between Citrus County, a political subdivision of the State of Florida, and the Withlacoochee Regional Water Supply Authority for the Local Government Water Supply Funding Assistance Program in the amount \$42,627.50, with a Citrus County Utilities enterprise fund match of \$42,627.50.

Motion to approve item E6.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jimmie T. Smith, Commissioner, District 3
SECONDER:	Brian J. Coleman, Commissioner, District 5
AYES:	Carnahan, Kitchen Jr., Kinnard D.C., Smith, Coleman

E.7. Liability Insurance Renewal --10/1/2017 thru 10/1/2018

Authorize the Chairman to execute the Premium Recapitulation proposal and approve the renewal of the insurance as follows : Excess General Liability, Excess Automobile Liability, Excess Workers Compensation, Comp/Collision for Fire Trucks, Crime/Employee Dishonesty, Public Officials/Employment Practices Liability, Cyber Liability, Pollution Liability including optional TRIA Terrorism, Volunteer AD&D, Statutory AD&D for Firefighters, Aviation Liability, Agent Renumeration and the Florida Sheriff's Self Insured Fund additional

covered member endorsement, NFIP (Flood Coverage), endorsement adding property of the Fire Division to the current property and inland marine schedule, endorsement adding the Fire Division's autos to the current automobile schedule, endorsement adding property of the Fire Division to the current Boiler and Machinery schedule, and the brokerage fee for Public Risk Insurance Agency. The coverage period on all renewals is October 1, 2017 through October 1, 2018 in the amount of \$538,615.

Motion to approve item E7.

Citizen Gail Romiti requested clarification. County Administrator Charles R. Oliver responded.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jimmie T. Smith, Commissioner, District 3
SECONDER:	Brian J. Coleman, Commissioner, District 5
AYES:	Carnahan, Kitchen Jr., Kinnard D.C., Smith, Coleman

E.8. Aging and Disability Resource Center Referral Agreement

Adopt and authorize the Chairman to execute the Aging and Disability Resource Center Access Point Referral Agreement between Citrus County and Mid Florida Area Agency on Aging dba Elder Options.

Motion to approve item E8.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Brian J. Coleman, Commissioner, District 5
SECONDER:	Jeff Kinnard D.C., 2nd Vice Chairman District 1
AYES:	Carnahan, Kitchen Jr., Kinnard D.C., Smith, Coleman

E.9. Advanced Disposal Waste Disposal Account Agreement

- a. Approve and authorize the Chairman to execute the revised Solid Waste Disposal Agreement between Citrus County and Advanced Disposal Services Solid Waste Inc., establishing a monthly charge agreement for disposal fees up to \$313,640.
- b. Acceptance of Argonaut Insurance Company Bond No. SUR0018338 in the sum of \$313,640 as security for the disposal agreement.
- c. Termination of existing Solid Waste Disposal Agreement for Advanced Disposal Services Solid Waste Inc., dated September 13, 2016.
- d. Termination of Solid Waste Disposal agreement with Advanced Waste Solutions dated August 9, 2011 and release of charge agreement securities.

Motion to approve item E9a, b, c, and d.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Brian J. Coleman, Commissioner, District 5
SECONDER:	Jimmie T. Smith, Commissioner, District 3
AYES:	Carnahan, Kitchen Jr., Kinnard D.C., Smith, Coleman

E.10. Waste Pro Security Bond Continuation Certificate

Authorize the Chairman to accept Continuation Certificate for Berkeley Insurance Company Security Bond No. 0173218 extending the period to July 1, 2018 and be made a part of Waste Pro's Waste Disposal Account Agreement dated July 13, 2010.

Motion to approve item E10.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Brian J. Coleman, Commissioner, District 5
SECONDER:	Jeff Kinnard D.C., 2nd Vice Chairman District 1
AYES:	Carnahan, Kitchen Jr., Kinnard D.C., Smith, Coleman

E.11. Waste Management Inc. Waste Disposal Account Agreement

- a. Approve and authorize the Chairman to execute the revised Solid Waste Disposal Agreement between Citrus County and Waste Management of Central Florida Inc. establishing a monthly charge agreement for disposal fees up to \$25,000.
- b. Acceptance of Bond Safeguard Insurance Company Bond No. 5010030 in the sum of \$25,000 as security for the disposal agreement.
- c. Termination of existing Solid Waste Disposal Agreement with Waste Management dated February 12, 2008.

Motion to approve item E11a, b, and c.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Brian J. Coleman, Commissioner, District 5
SECONDER:	Jimmie T. Smith, Commissioner, District 3
AYES:	Carnahan, Kitchen Jr., Kinnard D.C., Smith, Coleman

E.12. Contract for Actuarial Services

Approve and authorize the Chairman to sign the engagement letter with Aon Hewitt for actuarial services for fiscal years 2017, 2018 and 2019, in the amounts of \$8,500, \$30,500, and \$10,500, respectively.

Motion to approve item E12.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jimmie T. Smith, Commissioner, District 3
SECONDER:	Brian J. Coleman, Commissioner, District 5
AYES:	Carnahan, Kitchen Jr., Kinnard D.C., Smith, Coleman

E.13. Approve 5 Year Contract with Nature Coast EMS for Emergency Medical Services

Approve and authorize the Chairman to execute the contract with Nature Coast EMS for Emergency Medical Services for the period of October 1, 2017, through September 30, 2022 with the option of one contract extension for an additional five (5) years.

Short discussion was held.

Motion to approve item E13.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Brian J. Coleman, Commissioner, District 5
SECONDER:	Jeff Kinnard D.C., 2nd Vice Chairman District 1
AYES:	Carnahan, Kitchen Jr., Kinnard D.C., Smith, Coleman

E.14. Extension of Nature Coast EMS COPCN

Approve and authorize the Chairman to execute a temporary Certificate of Public Convenience and Necessity to Nature Coast Emergency Medical Foundation, Inc. for Advanced Life Support - Ground Ambulance Service in Citrus County. This temporary Certificate of Public Convenience and Necessity shall be valid for 180 days starting September 29, 2017.

Motion to approve item E14.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jimmie T. Smith, Commissioner, District 3
SECONDER:	Jeff Kinnard D.C., 2nd Vice Chairman District 1
AYES:	Carnahan, Kitchen Jr., Kinnard D.C., Smith, Coleman

E.15. Suncoast II Parkway Utility Interconnection

a. Adopt and authorize the Chairman to execute the Resolution for the project known as the Suncoast Parkway II Utility Interconnection in accordance with the requirements set forth in the State Revolving Fund program process.

b. Authorize the Clerk to record the Resolution in the Public Records of Citrus County, Florida.

Motion to approve item E15a and b.

Resolution Number 2017-126

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jimmie T. Smith, Commissioner, District 3
SECONDER:	Jeff Kinnard D.C., 2nd Vice Chairman District 1
AYES:	Carnahan, Kitchen Jr., Kinnard D.C., Smith, Coleman

E.16. Fire Rescue Training Agreement

Approve and authorize the Board to execute the agreement between Citrus County, Florida and the Florida Department of Agriculture and Consumer Services to Florida Forest Service for state mandated training.

Motion to approve item E16.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Brian J. Coleman, Commissioner, District 5
SECONDER: Jimmie T. Smith, Commissioner, District 3
AYES: Carnahan, Kitchen Jr., Kinnard D.C., Smith, Coleman

E.17. GoshPR World Travel Market PR Project - *Item received after the agenda was published.*

Approve Amendment to the Evok contract in the amount of \$15,000 subject to the approval of the County Administrator and County Attorney to fund GoshPR’s proposal for representation at the World Travel Market 2017.

County Administrator Charles R. Oliver and First Vice Chairman Ronald E. Kitchen, Jr., provided an overview of the request.

Motion to approve item E17.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Ronald E. Kitchen Jr., 1st Vice Chairman District 2
SECONDER: Brian J. Coleman, Commissioner, District 5
AYES: Carnahan, Kitchen Jr., Kinnard D.C., Smith, Coleman

F. OUTSTANDING COMMISSION ITEMS

	BOARD DATE	ISSUE	RESPONSIBLE PARTY	ANTICIPATED COMPLETION DATE	DATE COMPLETED	COMMENTS
1.	4/11/2017	Code Enforcement Workshop	Randy Oliver	8/22/2017	COMPLETED	
2.	5/8/2017	Plan to Dispose of Excess Property	Susan Boelk	7/25/2017		RFP Award Pending
3.	7/14/2017	State Legislative Agenda	Randy Oliver Tobey Phillips	10/24/2017		
4.	7/25/2017	Authorize Notification to Haulers of Intent to Franchise and Get Hearing Date	Randy Oliver Jeff Rogers		COMPLETED	Board Decided Not to Proceed
5.	8/8/2017	Drug Forfeiture Fund	Randy Oliver	9/12/2017		
6.	8/22/2017	Recommendation on Code Enforcement	Mark Green Scott McKinney	10/24/2017		

County Administrator Charles R. Oliver requested items 1 and 4 be removed from the outstanding items.

Motion to approve item F with the removal of items 1 and 4.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jimmie T. Smith, Commissioner, District 3
SECONDER:	Brian J. Coleman, Commissioner, District 5
AYES:	Carnahan, Kitchen Jr., Kinnard D.C., Smith, Coleman

G. COUNTY ADMINISTRATOR - CHARLES R. OLIVER

G.1. Administrative Regulations - Purchasing

Approve and adopt the following Administrative Regulations:

-AR 9.07-5 Contracting For Construction Services

-AR 9.17-3 Purchase Card Program

Motion to approve item G1.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jimmie T. Smith, Commissioner, District 3
SECONDER:	Jeff Kinnard D.C., 2nd Vice Chairman District 1
AYES:	Carnahan, Kitchen Jr., Kinnard D.C., Smith, Coleman

G.2. Use of Funds from the Drug Forfeiture Fund

Provide staff direction if a change in the Administrative Regulation is desired.

County Administrator Charles R. Oliver reviewed this item. Board discussion ensued. Sheriff Mike Prendergast provided further information.

G.3. Number not issued

G.4. Hurricane Irma Emergency Payment for the Sheriff's Office

Approve and authorize the emergency payment to the Sheriff's Office in the amount of \$200,000 related to Hurricane Irma. The Sheriff's Office will reimburse the Citrus County Board of County Commissioners upon receipt of funds from FEMA and approved related budget transfer.

Motion to approve item G4.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Brian J. Coleman, Commissioner, District 5
SECONDER:	Jimmie T. Smith, Commissioner, District 3
AYES:	Carnahan, Kitchen Jr., Kinnard D.C., Smith, Coleman

H. PRESENTATIONS/PUBLIC HEARINGS

H.1. 1:30 p.m. Public Hearing Certification of the Fiscal Year 2017-2018 Non-Ad Valorem Assessment Rolls - *Item has additional information added*

- a. Conduct a public hearing for the purpose of hearing public comment on the adoption of a

resolution adopting and certifying the countywide non-ad valorem assessment rolls which includes assessments for street lighting, neighborhood beautification, roadway maintenance and improvements, and water and wastewater assessments within the various assessment areas in compliance with Florida Statutes Chapter 197.3632.

- b. Adopt and authorize the Chairman to execute a Final Rate Resolution of Citrus County, Florida to certify the countywide non-ad valorem assessment rolls for FY 2017-2018 which includes assessments for street lighting, neighborhood beautification, roadway maintenance and improvements, and water and wastewater assessments within the various assessment areas in compliance with Florida Statutes Chapter 197.3632.

County Attorney Denise A. Dymond Lyn read the proposed resolution title into the record.

There was no public comment.

Motion to approve item H1a and b.

Following the motion, County Attorney Lyn noted that the incorrect resolution title was read into the record and read the correct title.

Citizen Gail Romiti expressed support.

First Vice Chairman Ronald E. Kitchen, Jr., affirmed his motion and Commissioner Brian Coleman affirmed his second.

Resolution Number 2017-127

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ronald E. Kitchen Jr., 1st Vice Chairman District 2
SECONDER:	Brian J. Coleman, Commissioner, District 5
AYES:	Carnahan, Kitchen Jr., Kinnard D.C., Smith, Coleman

H.2. 1:40 p.m. Public Hearing to adopt the Annual Rate Resolution for Fire Protection Services for FY 2017-18 - *Item has additional information added*

- a. Conduct a public hearing to consider adopting fees and assessment rates for Fire Protection Services for FY 2017-18 and adopting the Fire Protection Services assessment roll prepared by the Property Appraiser's Office. No rate increases to the fee schedule are proposed.
- b. Adopt and authorize the Chairman to execute a resolution of the Board of County Commissioners of Citrus County, Florida, relating to the provision of Fire Protection Services; adopting fees and assessment rates for the upcoming fiscal year; adopting the Fire Protection Services assessment roll prepared by the Property Appraiser's Office; and providing an effective date.

County Attorney Denise A. Dymond Lyn read the proposed resolution title into the record.

Citizens Janet Barek and Andrew Kansky commented.

Motion to approve item H2a and b, considering no rate increase to the schedule is proposed.

Resolution Number 2017-128

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ronald E. Kitchen Jr., 1st Vice Chairman District 2
SECONDER:	Jimmie T. Smith, Commissioner, District 3
AYES:	Carnahan, Kitchen Jr., Kinnard D.C., Smith, Coleman

- H.3.** 1:45 Time Certain - Presentation and Adoption of the Crystal River Airport Master Plan and Airport Layout Plan Update - *Item postponed for future meeting*

Approve and adopt the August 2017 Crystal River Airport Master Plan Update.

Chairman Scott Carnahan noted that this item would be rescheduled for October 10, 2017.

RESULT:	WITHDRAWN
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- H.4.** 1:50 Utility Billing & Customer Service Division Audit

Citrus County Utility Billing & Customer Service Division Audit Report

Clerk of the Circuit Court and Comptroller Angela Vick reviewed the audit.

Motion to approve item H4.

Prior to the vote, citizen Gail Romiti commented.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jimmie T. Smith, Commissioner, District 3
SECONDER:	Brian J. Coleman, Commissioner, District 5
AYES:	Carnahan, Kitchen Jr., Kinnard D.C., Smith, Coleman

I. ADVISORY BOARD ANNOUNCEMENTS, NOMINATIONS & APPOINTMENTS

No items.

J. COMMITTEE REPORTS FROM COMMISSIONERS

Chairman Scott Carnahan discussed a recent conference call for the Gulf Coast Consortium and announced that he was appointed to the National Association of Counties Rural Caucus.

First Vice Chairman Ronald E. Kitchen, Jr., noted a meeting of the Florida Association of Counties (FAC) next week.

K. COMMISSIONER BRIAN J. COLEMAN - DISTRICT 5

No items.

- K.1.** Discussion and Vote on leasing the Ft. Island Fire Station to the Sheriff's Office - *This item was pulled during the meeting.*

Discussion and Vote on leasing the Ft. Island Fire Station from the Board of County Commissioners to the Sheriff's Office for a yearly rate of \$1.00.

RESULT: WITHDRAWN

L. COMMISSIONER JIMMIE T. SMITH - DISTRICT 3

No items.

M. 2ND VICE CHAIRMAN JEFF KINNARD D.C. - DISTRICT 1

No items.

N. 1ST VICE CHAIRMAN RONALD E. KITCHEN JR. - DISTRICT 2

- N.1.** Florida Department of Transportation (FDOT) will provide an update on the Hall's River Bridge Project. - *Item postponed for future meeting*

Florida Department of Transportation (FDOT) will provide an update on the Hall's River Bridge Project.

Chairman Scott Carnahan noted this item would be rescheduled for September 26, 2017.

RESULT: WITHDRAWN

O. CHAIRMAN SCOTT CARNAHAN - DISTRICT 4

- O.1.** Discussion on Tree Survey for Floral City - *This item was pulled prior to the meeting*

Discussion on Tree Survey for Floral City

RESULT: WITHDRAWN

- O.2. Discussion of Emergency Permitting Process**

Discussion on Emergency Permitting Process

Second Vice Chairman Jeff Kinnard, D.C., commented. Building Division Director Carl Hall provided clarification of the policies and procedures for the emergency permitting process. Board discussion followed.

P. COUNTY ATTORNEY DENISE A. DYMOND LYN

No items.

Q. OPEN TO THE PUBLIC

Prior to hearing comments from the public, Emergency Management Director Captain David DeCarlo provided updates on the continued recovery efforts from Hurricane Irma. County Administrator Charles R. Oliver recommended the Board extend the State of Emergency Order for an additional seven days and provided a timeline for debris removal throughout the county.

Motion to extend the Proclamation Declaration of State of General Emergency for an additional seven days, to begin upon the expiration of the prior order.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Scott Carnahan, Chairman District 4
SECONDER: Ronald E. Kitchen Jr., 1st Vice Chairman District 2
AYES: Carnahan, Kitchen Jr., Kinnard D.C., Smith, Coleman

Open to the Public Continued

Janet Barek addressed residential road resurfacing in Citrus Springs.

Board discussion followed.

County Attorney Denise A. Dymond Lyn noted that upon further review, it was determined the Proclamation Declaration of General Emergency could only be extended in 72 hour increments. Board discussion ensued.

Motion to reconsider the previous motion.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Jimmie T. Smith, Commissioner, District 3
SECONDER: Scott Carnahan, Chairman District 4
AYES: Carnahan, Kitchen Jr., Kinnard D.C., Smith, Coleman

Motion to extend the Proclamation Declaration of State of General Emergency for an additional seven days, to begin upon the expiration of the prior order.

RESULT: DEFEATED [0 TO 5]
MOVER: Scott Carnahan, Chairman District 4
SECONDER: Ronald E. Kitchen Jr., 1st Vice Chairman District 2
NAYS: Carnahan, Kitchen Jr., Kinnard D.C., Smith, Coleman

Motion to extend the Proclamation Declaration of State of General Emergency for 72 hours, to begin upon the expiration of the prior order.

Following the vote, further discussion was held regarding further extension of the proclamation.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Scott Carnahan, Chairman District 4
SECONDER: Jimmie T. Smith, Commissioner, District 3
AYES: Carnahan, Kitchen Jr., Kinnard D.C., Smith, Coleman

R. UPCOMING MEETINGS

1. Regular Meeting: **September 26, 2017 at 1:00 PM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
2. Regular Meeting: **October 10, 2017 at 1:00 PM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
3. Regular Meeting: **October 24, 2017 at 1:00 PM**, Citrus County Courthouse, Room

100, 110 N. Apopka Avenue, Inverness, FL 34450

S. UPCOMING WORKSHOPS AND SPECIAL MEETINGS

1. **RESCHEDULED** Tentative Budget Hearing: **September 19, 2017 at 5:01 PM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
2. Workshop-LDC- Temporary Uses/Tents/Aesthetics: **October 10, 2017 at 9:00 AM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
3. Workshop- LDC – Coastal Waterfront Development: **November 30, 2017 at 9:00 AM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
4. Workshop LDC- Mixed Use & Commercial Redevelopment: **January 23, 2018 at 9:00 AM** Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
5. Workshop LDC-Additional Topics: **February 27, 2018 at 9:00 AM** Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
6. Workshop LDC-Wrap Up: **April 10, 2018 at 9:00 AM** Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

T. 5:01 P.M. PUBLIC HEARINGS

No items.

U. ADJOURN

The meeting was adjourned at 3:57 PM