



**CITRUS COUNTY**  
**BOARD OF COUNTY COMMISSIONERS**  
**MINUTES • FEBRUARY 23, 2021**

**Regular Meeting**

**Citrus County Courthouse**

**1:00 PM**

Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

**A. CALL TO ORDER**

February 23, 2021 Citrus County Courthouse  
The meeting was called to order at 1:00 PM

**1. Invocation**

*Commissioner Jeff Kinnard, D.C. led the invocation.*

**2. Pledge of Allegiance**

*Bud Osborne led the Pledge of Allegiance.*

**3. Roll Call**

<b>Attendee Name</b>	<b>Title</b>	<b>Status</b>	<b>Arrived</b>
Scott Carnahan	Chair, District 4	Present	
Ronald E. Kitchen Jr.	1st Vice Chair, District 2	Present	
Ruthie Davis Schlabach	2nd Vice Chair, District 3	Present	
Jeff Kinnard D.C.	Commissioner District 1	Present	
Holly L. Davis	Commissioner, District 5	Present	
Denise A. Dymond Lyn	County Attorney	Present	
Charles R. Oliver	County Administrator	Present	
Angela Vick	Clerk of the Circuit Court and Comptroller	Present	
Amy Charley	Deputy Clerk	Present	

**4. Approval of Agenda**

Chairman Scott Carnahan requested the addition of item L2 and to move item O1 to the beginning of the meeting.

Commissioner Jeff Kinnard requested to pull item L2 for approval of appraisals so it can be properly added to the next meeting.

First Vice Chairman Ronald E. Kitchen, Jr. commented.

**. Motion to approve the agenda as amended.**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ronald E. Kitchen Jr., 1st Vice Chair, District 2
<b>SECONDER:</b>	Jeff Kinnard D.C., Commissioner District 1
<b>AYES:</b>	Carnahan, Kitchen Jr., Schlabach, Kinnard D.C., Davis

**B. CONSENT****Motion to approve the Consent Agenda.**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Jeff Kinnard D.C., Commissioner District 1
<b>SECONDER:</b>	Ruthie Davis Schlabach, 2nd Vice Chair, District 3
<b>AYES:</b>	Carnahan, Kitchen Jr., Schlabach, Kinnard D.C., Davis

**Minutes****B.1. Board of County Commissioners - Community Elected Leadership Summit - Jan 29, 2021 9:00 AM****Administration**

No items.

**Attorneys Office**

No items.

**Clerk****B.2. County Warrants**

Accept the attached check registers outlining the County warrants.

**B.3. Release of Liens for Special Assessments**

Approve and authorize the Chairman to execute Releases of Lien for Special

Assessments by and between Citrus County and certain property owners County Oaks, Crystal River Wastewater, Citrus Springs Assessment Area, Chassahowitzka Sewer, 2008 Citrus Springs Waterline Extensions special assessment district.

**B.4. Deletion of Surplus Property**

Approve deletion of the following items from the inventory of the Clerk of the Circuit Court and Comptroller and the removal of same items from the Clerk's capital asset listing.

See attached list.

**Community Services**

**B.5. Deletion of Surplus Property**

Approve deletion of the following items from the inventory of Extension Service #6302 and the removal of same items from the county's capital asset listing: asset # 12210 NVIEW monitor projector, asset # 15055 Proxima multimedia projector, asset # 15682 InFocus multimedia projector, asset # 18712B Viewsonic LCD monitor, asset # 18798N wireless microphone

**Fire Services**

*No items.*

**Human Resources**

*No items.*

**Management and Budget**

*No items.*

**Planning and Development**

*No items.*

**Public Works**

**B.6. Prescriptive Plat for a portion of W. Sanction Road**

a. Approve and authorize the Chairman to execute the Prescriptive Road Plat of West Sanction Road located in Section 32, Township 18 South, Range 18 East, in accordance with Chapter 95, Section 361 (2) of the Florida Statutes, to gain prescriptive rights to the maintained portion of the roadway

b. Direct the Clerk of Courts to record the plat in the public records.

**B.7. Surplus Property**

Approve and authorize staff to sell equipment as listed in the supporting backup material through an online auction service. In the event an item does not sell, authorize staff to

dispose of surplus property according to County policy.

### **Systems Management**

#### **B.8. Records Disposition**

Approve and authorize the Chairman to execute the following Records Dispositions for the disposal of public records that have met legal retention: BOCC-0398, BOCC-0399

### **Visitors and Convention Bureau**

*No items.*

### **Water Resources**

#### **B.9. Connection Fee Lien Agreement - McKinley**

Approve and authorize the Chairman to execute Connection Charge Installment Lien Agreement by and between the Citrus County Municipal Service Benefit Unit for Water and Wastewater Utility Services for Miles Scott McKinley.

#### **B.10. Connection Fee Lien Agreement - Perreira (4865)**

Approve and authorize the Chairman to execute Connection Charge Installment Lien Agreement by and between the Citrus County Municipal Service Benefit Unit for Water and Wastewater Utility Services for Joseph P Backes Jr & Margaret Perreira - 4865 W Cardinal St.

#### **B.11. Connection Fee Lien Agreement - Perreira (4905)**

Approve and authorize the Chairman to execute Connection Charge Installment Lien Agreement by and between the Citrus County Municipal Service Benefit Unit for Water and Wastewater Utility Services for Joseph P Backes Jr & Margaret Perreira - 4905 W Cardinal St.

#### **B.12. Connection Fee Lien Agreement - Oakley**

Approve and authorize the Chairman to execute Connection Charge Installment Lien Agreement by and between the Citrus County Municipal Service Benefit Unit for Water and Wastewater Utility Services for Gay Ann Oakley.

#### **B.13. Connection Fee Lien Agreement - Wallace**

Approve and authorize the Chairman to execute Connection Charge Installment Lien Agreement by and between the Citrus County Municipal Service Benefit Unit for Water and Wastewater Utility Services for Kirkland Wallace Taylor Est.

#### **B.14. Satisfaction of Lien - W & WW Utility Services**

Approve and authorize the Chairman to execute Satisfaction of Lien filed by and on behalf of the Citrus County Municipal Service Benefit Unit for Water and Wastewater Utility Services against property owned by Melissa Coventry, Gerald Sennott (2), Luann Craft, Dominica Marrone (2), Terrance Davey, and John & Jennifer Russell.

#### **B.15. Release of Lien - Water & Wastewater Services**

Approve and authorize the Chairman to execute Satisfaction of Lien filed by and on behalf of the Citrus County Municipal Service Benefit Unit for Water and Wastewater Utility Services against property owned by James Sladek

**Set Public Hearings**

*No items.*

**C. PROCLAMATIONS**

Motion to approve the Proclamations.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Jeff Kinnard D.C., Commissioner District 1
<b>SECONDER:</b>	Holly L. Davis, Commissioner, District 5
<b>AYES:</b>	Carnahan, Kitchen Jr., Schlabach, Kinnard D.C., Davis

**1. Proclamation Newspapers in Education**

Approve and authorize the Board to proclaim March 1 through 5, 2021 as Newspapers in Education week in Citrus County, Florida.

**2. Proclamation - National Engineers Week**

Approve and authorize the Board to execute a proclamation declaring February 21 through 27, 2021, as "National Engineers Week" in Citrus County.

**D. OPEN TO THE PUBLIC**

*The following individuals addressed the Board on various issues: Mitchell Chancey, representing the Florida Engineering Society; Janet Berek, representing Citrus Springs Civic Association; and Debra Grimes.*

*Commissioners responded to comments from the public.*

**E. REGULAR BUSINESS**

**1. Bids**

Motion to approve items E1a through d.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Jeff Kinnard D.C., Commissioner District 1
<b>SECONDER:</b>	Holly L. Davis, Commissioner, District 5
<b>AYES:</b>	Carnahan, Kitchen Jr., Schlabach, Kinnard D.C., Davis

**a. ITB 18-024 Amendment No. 1; Code Compliance Building Demolition & Unsafe Structure Securing Services; Southern Exposure Construction, Inc.**

Approve and Authorize the Chairman to execute the Amendment No. 1 to the Agreement between Citrus County, Florida and Southern Exposure Construction, Inc. to continue to provide services for the boarding-up and securing of abandoned structures and demolition of unsafe structures on an "as needed basis".

**b. ITB 20-040 Amendment No. 1; County Road 39 To Riverbluff Water Main Extension Project; Hartman Civil Construction Company, Inc.**

Approve and Authorize the Chairman to execute Amendment No. 1 to the Agreement between Citrus County, Florida and Hartman Civil Construction Company, Inc. to extend the project completion date until March 15, 2021 to complete the construction of the County Road 39 to Riverbluff water main extension project.

**c. LOI 21-041 Building Division Licensing Compliance Special Master Services; R. Colt Kirkland, PA**

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida, and R. Colt Kirkland to provide services to the County as the Building Division Licensing Compliance Special Master.

**d. RFQ 20-041 Professional Engineering Consultant for Contract Administration, Construction Engineering Inspection and Testing for CR491 from South of Audubon Park Path to Horace Allen Street Road Widening Project; AECOM Technical Services, Inc.**

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and AECOM Technical Services, Inc. to provide professional services for the CR491 Road widening project.

**E.2. Budget Transfers**

Approve budget transfers for Crystal River Airport Beacon and Solid Waste for fiscal year 2020-21.

**Motion to approve item E2.**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Holly L. Davis, Commissioner, District 5
<b>SECONDER:</b>	Jeff Kinnard D.C., Commissioner District 1
<b>AYES:</b>	Carnahan, Kitchen Jr., Schlabach, Kinnard D.C., Davis

**E.3. Budget Resolution**

Adopt and authorize the Chairman to execute a resolution adopting/amending Community Care for the Elderly, Emergency Home Energy Assistance for the Elderly, Transportation Operations Section 5307, Transportation Operations Section 5311 and Old Homosassa East Septic to Sewer Project grant budgets for fiscal year 2020-21.

**Motion to approve item E3.**

**Resolution Number 2021-012**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ruthie Davis Schlabach, 2nd Vice Chair, District 3
<b>SECONDER:</b>	Jeff Kinnard D.C., Commissioner District 1
<b>AYES:</b>	Carnahan, Kitchen Jr., Schlabach, Kinnard D.C., Davis

**E.4. Release of Retainage for ITB 20-002, 2020 Residential Resurfacing Project**

- a. Approve and Authorize the Chairman to accept the completed Project ITB# 20-002, 2020

Residential Road Resurfacing Project.

- b. Approve and authorize the Clerk’s Office to release the retainage in the amount of \$212,555.84 to the contractor, D.A.B. Constructors, Inc., and return the encumbered balance of the purchase order back to the appropriate accounts.

**Motion to approve item E4a and b.**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Jeff Kinnard D.C., Commissioner District 1
<b>SECONDER:</b>	Scott Carnahan, Chair, District 4
<b>AYES:</b>	Carnahan, Kitchen Jr., Schlabach, Kinnard D.C., Davis

**E.5. SA-21-01 Stewardship Agreement for Sugarmill Woods Oak Village Association, Inc.**

Approve and Authorize the Chairman to execute the Stewardship Agreement with Sugarmill Woods Oak Village Association, Inc.

**Motion to approve item E5.**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Jeff Kinnard D.C., Commissioner District 1
<b>SECONDER:</b>	Ruthie Davis Schlabach, 2nd Vice Chair, District 3
<b>AYES:</b>	Carnahan, Kitchen Jr., Schlabach, Kinnard D.C., Davis

**E.6. Emergency Repair Payment**

Approve after the fact payment of emergency repair invoice to Hinterland Group, Inc., for repair and restoration of a waterline break on CR486 in the amount of \$79,100.00

**Motion to approve item E6.**

*At the request of Commissioner Holly Davis, County Administrator Charles R. Oliver provided clarification regarding the correction of the date.*

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Jeff Kinnard D.C., Commissioner District 1
<b>SECONDER:</b>	Holly L. Davis, Commissioner, District 5
<b>AYES:</b>	Carnahan, Kitchen Jr., Schlabach, Kinnard D.C., Davis

**E.7. Designation of Authority FTA Transit Award System (TrAMS)**

Approve and authorize the Chairman to sign the Designation of Authority for Todd J. Tuzzolino, Grant Administrator and Compliance Manager, Department of Management and Budget, to be assigned and use a Personal Identification Number (PIN) from the FTA Transit Award Management System (TrAMS) for the submission of FTA grant applications, quality assurance and product reports.

**Motion to approve item E7.**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Jeff Kinnard D.C., Commissioner District 1
<b>SECONDER:</b>	Holly L. Davis, Commissioner, District 5
<b>AYES:</b>	Carnahan, Kitchen Jr., Schlabach, Kinnard D.C., Davis

**E.8. Acceptance of a Temporary Construction Easement and subsequent Perpetual Utility & Access Easement Shree Krishna CR (Quality Inn Crystal River)**

a. Approve and authorize the Chairman to accept a Temporary Construction Easement from Shree Krishna CR, a Florida Limited Liability Company.

b. Authorize Clerk to place acceptance stamp on the Temporary Construction Easement and record in the Public Records of Citrus County, Florida.

c. Approve and authorize the Chairman to accept the donation of a subsequent Perpetual Utility and Access Easement from Shree Krishna CR, a Florida Limited Liability company after completion of construction.

d. Authorize Clerk to place acceptance stamp on the subsequent Perpetual Utility and Access Easement upon receipt and record in the Public Records of Citrus County, Florida.

**Motion to approve item E8a through d.**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Jeff Kinnard D.C., Commissioner District 1
<b>SECONDER:</b>	Holly L. Davis, Commissioner, District 5
<b>AYES:</b>	Carnahan, Kitchen Jr., Schlabach, Kinnard D.C., Davis

**E.9. LIHEAP 2020/2023 Agreement**

a. Adopt and authorize the Chairman to execute a Resolution to enter into a contract for funding of the Low Income Home Energy Assistance Program (LIHEAP), and authorize the signatories for such instruments including amendments, modifications and closeout reports to the executed contract, as necessary.

b. Approve and authorize the Chairman to execute the 2020-2023 Low Income Home Energy Agreement in the amount of \$671,369.

**Motion to approve item E9a and b.**

**Resolution Number 2021-013**



<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Jeff Kinnard D.C., Commissioner District 1
<b>SECONDER:</b>	Holly L. Davis, Commissioner, District 5
<b>AYES:</b>	Carnahan, Kitchen Jr., Schlabach, Kinnard D.C., Davis

#### E.10. FY20 Fire Prevention and Safety Grant

a. Adopt and authorize the Chairman to execute a Resolution authorizing an application for funding to The Department of Homeland Security (DHS), Federal Emergency Management Agency (FEMA) Fiscal Year (FY) 2020 Fire Prevention & Safety Grant Program for Fire Safety House replacement.

b. Approve and authorize the Chairman to execute the "Designation of Signature Authority". The requested funding is \$93,188.35. The required match is \$4,904.65 for a total project cost of \$98,093.00.

**Motion to approve item E10a and b.**

*Citizen Janet Barek commented.*

#### **Resolution Number 2021-014**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Jeff Kinnard D.C., Commissioner District 1
<b>SECONDER:</b>	Ruthie Davis Schlabach, 2nd Vice Chair, District 3
<b>AYES:</b>	Carnahan, Kitchen Jr., Schlabach, Kinnard D.C., Davis

#### E.11. FTA Fiscal Year 2021 Certifications & Assurances

a. Agree to the Federal Transit Administration Fiscal Year 2021 Certifications and Assurances, and bind Citrus County's compliance with same.

b. Authorize the Chairman to sign the Affirmation of Applicant and Designation of signature authority.

c. Authorize the County Attorney to sign the Affirmation of Applicant's Attorney, Designation of signature authority, and PIN the Federal Transit Administration Fiscal Year 2021 Certifications and Assurances in the Federal TrAMS System.

**Motion to approve item E11a, b, and c.**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Holly L. Davis, Commissioner, District 5
<b>SECONDER:</b>	Jeff Kinnard D.C., Commissioner District 1
<b>AYES:</b>	Carnahan, Kitchen Jr., Schlabach, Kinnard D.C., Davis

#### E.12. Bicentennial Park Pool Agreement Sun Coast Swim Team

Approve and Authorize the Chairman to execute the Bicentennial Park Pool Facility Use Agreement between Citrus County and the Sun Coast Swim Team for the use of the Bicentennial Park Pool.

**Motion to approve item E12.**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ruthie Davis Schlabach, 2nd Vice Chair, District 3
<b>SECONDER:</b>	Jeff Kinnard D.C., Commissioner District 1
<b>AYES:</b>	Carnahan, Kitchen Jr., Schlabach, Kinnard D.C., Davis

**E.13. DLIS Florida Cares Act Grant to Libraries**

Approve and authorize the Chairman to execute the DLIS Florida Cares Act Grant Agreement between the State of Florida, Department of State, Division of Library and Information Services and Citrus County, Florida for grant number 20-CARES-02 in the amount of \$6,779. No matching funds required.

**Motion to approve item E13.**

*Second Vice Chairman Ruthie Schlabach and Commissioner Holly Davis commented.*

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Holly L. Davis, Commissioner, District 5
<b>SECONDER:</b>	Ruthie Davis Schlabach, 2nd Vice Chair, District 3
<b>AYES:</b>	Carnahan, Kitchen Jr., Schlabach, Kinnard D.C., Davis

**E.14. Release of lien for 326 W. Bolero Place, Citrus Springs, FL**

We recommend the Board to approve Underwood Residential's request and authorize the execution of a release of liens releasing the property located at 326 W. Bolero Place from the liens associated with Mr. Watley's code violations upon payment of \$1,044.55.

**Motion to approve item E14.**

*Attorney Justin Carioti, representing Underwood addressed the Board and released the check to the County Attorney Denise A. Dymond Lyn.*

*Citizen Janet Barek commented.*

*Ms. Lyn responded to questions from the Board.*

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Jeff Kinnard D.C., Commissioner District 1
<b>SECONDER:</b>	Holly L. Davis, Commissioner, District 5
<b>AYES:</b>	Carnahan, Kitchen Jr., Schlabach, Kinnard D.C., Davis

**E.15. FDOT Aviation Joint Participation Agreement - Contract No. G1T32**

a. Approve and authorize the Chairman to execute the FDOT Grant Contract - JPA G1T32 for the Rehabilitate Taxiways B and C and Aprons Project.

b. Approve and authorize the Chairman to execute the attached Acceptance Resolution to be included in the FDOT Grant Contract - JPA G1T32.

**Motion to approve item E15a and b.**

**Resolution Number 2021-015**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Holly L. Davis, Commissioner, District 5
<b>SECONDER:</b>	Ruthie Davis Schlabach, 2nd Vice Chair, District 3
<b>AYES:</b>	Carnahan, Kitchen Jr., Schlabach, Kinnard D.C., Davis

**E.16. Settlement of Liability Claim #888167**

Approve and accept the General Release and Hold Harmless Agreement between Citrus County, Florida and Daniel Collier, as full and final settlement for Claim #888167, with a date of accident on November 14, 2018, in the total amount of \$130,000.

**Motion to approve item E16.**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Jeff Kinnard D.C., Commissioner District 1
<b>SECONDER:</b>	Holly L. Davis, Commissioner, District 5
<b>AYES:</b>	Carnahan, Kitchen Jr., Schlabach, Kinnard D.C., Davis

**E.17. Approve Bond Resolution expressing intent of Citrus County, Florida to Finance Improvements for Water Service for the NW Quadrant Water Main Extension Project**

Approve Bond Resolution expressing intent of Citrus County, Florida to Finance Improvements for Water Service on US 19.

**Motion to approve item E17.**

**Resolution Number 2021-016**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Jeff Kinnard D.C., Commissioner District 1
<b>SECONDER:</b>	Holly L. Davis, Commissioner, District 5
<b>AYES:</b>	Carnahan, Kitchen Jr., Schlabach, Kinnard D.C., Davis

**E.18. Administrative Regulations (AR) 6.08-1 & 8.11-1**

a. Approve and adopt Administrative Regulations 6.08-1 Asset Management and 8.11-5 Surplus Property.

b. Approve the removal of the attached items from capital asset inventory.

**Motion to approve item E18a and b.**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Holly L. Davis, Commissioner, District 5
<b>SECONDER:</b>	Jeff Kinnard D.C., Commissioner District 1
<b>AYES:</b>	Carnahan, Kitchen Jr., Schlabach, Kinnard D.C., Davis

## F. OUTSTANDING COMMISSION ITEMS

	BOARD DATE	ISSUE	RESPONSIBLE PARTY	ANTICIPATED COMPLETION DATE	DATE COMPLETED	COMMENTS
1.	12/12/2017 RETREAT	Resolve Landfill Issues	Larry Brock/GMA	Ongoing		
2.	7/9/2019	Proposed Changes to Fireworks/Ordinance Permitting	Denise Lyn	5/1/2020		
3.	11/17/2020	Develop Lease for 10 Acres of Property for Lifestream	Denise Lyn/ Susan Boelk	12/15/2020		County Attorney working with LifeStream Attorney
4.	12/8/2020 RETREAT	Agenda for Boat Ramp Fee's	Randy Oliver/ Mariselle Rodriguez	Public Hearing set for 2/9/21	2/9/2021	COMPLETED
5.	12/8/2020 RETREAT	Agenda Strategic Plan Regarding Hiring a Consultant to Assist the County in Developing	Randy Oliver/ Commissioner Davis		3/9/2021	Agreement to come back to Board.
6.	12/8/2020 RETREAT	Commissioner Schlabach Town Hall Schedule	Randy Oliver			Scheduled for March 11, 2021 at 6:00pm
7.	12/8/2020 RETREAT	Workshop for RFP on Solid Waste Garbage Collection	Randall Olney	March/April 2021		
8.	12/8/2020 RETREAT	Agenda Item for an RFP Marketing Firm to Assist County	Randy Oliver/ Commissioner Davis			
9.	12/8/2020 RETREAT	Develop Cost for Construction of "cheapest" Segment of Ft Island Trail Project.	Randy Oliver/ Randall Olney	1/31/2021		Workshop scheduled for 2/23/21
10.	12/8/2020 RETREAT	Consider Half Cent Local Option Sales Tax	Randy Oliver Commissioners			
11.	12/8/2020 RETREAT	Add Funds to Code Enforcement Budget for Demolitions	Colleen Scott/ Scott McKinney	2/9/2021	2/9/2021	COMPLETED
12.	12/8/2020 RETREAT	Discuss Schedule of Future Planning Retreats	Randy Oliver	2/9/2021		Board scheduling Workshops on an as needed basis. Recommended this item be marked as COMPLETED
13.	1/5/2021	Agenda Item for Chambers Contract for \$800,000	Randy Oliver	1/19/2021	2/9/2021	COMPLETED
14.	1/5/2021	Agenda Item for \$500,000 from the TDC Special Project Fund for Crystal River Boardwalk	Randy Oliver	2/9/2021	2/9/21	COMPLETED
15.	1/5/2021	Sale of Turkey Oak property back to Board	Randy Oliver	7/13/2021		
16.	1/5/2021	Reconciliation of Duke	Colleen Scott	2/9/2021		COMPLETED

		Funds				
17.	1/20/2021	Resolution Supporting Regional Planning Council's	Randy Olney/ Sean Sullivan	2/9/2021	2/9/2021	COMPLETED
18.	2/11/2021	Resolution to FAA requesting waiver of criteria for 5,001 ft runway.	Randy Oliver/ Commissioner Davis	3/9/2021		On this Agenda

County Administrator Charles R. Oliver requested the deletion of items 4, 12, 13, 14, 16, and 17.

**Motion to approve item F, with the deletion of items 4, 11, 12, 13, 14, 16, and 17.**

Following Board discussion, prior to the vote, Mr. Oliver requested to add the deletion of item 11.

**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** Jeff Kinnard D.C., Commissioner District 1  
**SECONDER:** Holly L. Davis, Commissioner, District 5  
**AYES:** Carnahan, Kitchen Jr., Schlabach, Kinnard D.C., Davis

**G. COUNTY ADMINISTRATOR - CHARLES R. OLIVER**

**G.1. Set Time Certain on 3-26 at 1:45PM Board Discussion of 2021 Budget Development**

a. Discussion on the proposed budget calendar for fiscal year 2021/2022.

b. Set a Time Certain on Tuesday, March 23, 2021 at 1:45PM for the purpose of receiving Board direction regarding budget development and approach.

County Administrator Charles R. Oliver presented the recommendation.

**Motion to approve item G1a and b.**

**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** Holly L. Davis, Commissioner, District 5  
**SECONDER:** Jeff Kinnard D.C., Commissioner District 1  
**AYES:** Carnahan, Kitchen Jr., Schlabach, Kinnard D.C., Davis

**H. PRESENTATIONS/PUBLIC HEARINGS**

**H.1. 2:00 PM Public Hearing - OA-21-01 - Impact Fee Ordinance Amendment**

a. Conduct a public hearing on February 23, 2021 at 2:00PM to review and consider Ordinance OA-21-01, amending the Fee Schedule of Chapter 54 - Impact Fees of the Citrus County Code, aka as the Citrus County Impact Fee Ordinance for Transportation, Schools, Parks, Library, Fire, Emergency EMS, Law and Public Buildings.

b. If approved, adopt and authorize the Chairman and Clerk to execute the ordinance for OA-21-01, amending the Fee Schedule of Chapter 54 - Impact Fees of the Citrus County Code.

Growth Management Director Michael Sherman presented the recommendation, followed by Board discussion.

Clancy Mullen, Vice President of Duncan Associates provided the presentation and Mr. Mullen, Citrus County School Board Director of Planning and Growth Management Chuck Dixon, and County Administrator Charles R. Oliver responded to questions from the Board.

Stacey Worthington, representing Citrus County Building Alliance addressed the Board.

The Board and County Attorney Denise A. Dymond Lyn responded to comments from Ms. Worthington.

The following individuals addressed the Board: Kelly Tedrick, President of the Realtors Association of Citrus County; Avis Marie Craig, on behalf of the Key Training Center.

The Board, Mr. Sherman, Ms. Lyn, and Mr. Oliver responded to comments from Ms. Craig.

The following individuals continued to address the Board: Janet Barek, representing Citrus Springs Civic Association; Josh Wooten, President and CEO of the Citrus County Chamber of Commerce; Ken Frink, City of Crystal River City Manager; Edwin Roberts; Gaston Hall; Mark Siegel, representing the Board of Directors of the Realtors Association of Citrus County; Melissa Sutherland, with Citrus County Building Alliance and on the Board of Directors of the Altrusa International; Sam Candela; Sabrina Watson; and Donna Bidlack.

Commissioners responded to comments from the public.

Board discussion continued.

There was no action taken on this ordinance.

**Continued - Impact Fee Ordinance Amendment**

County Administrator Charles R. Oliver summarized the direction to be taken by staff.

The Board and the County Attorney Denise A. Dymond Lyn provided clarification.

Board discussion ensued.

**Motion that we have a new ordinance prepared on the next agenda that addresses all the concerns raised today, taking the direction of the commissioners and input from the public to be placed on for review at the next meeting, and to schedule for public hearing on March 23, 2021.**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ronald E. Kitchen Jr., 1st Vice Chair, District 2
<b>SECONDER:</b>	Ruthie Davis Schlabach, 2nd Vice Chair, District 3
<b>AYES:</b>	Carnahan, Kitchen Jr., Schlabach, Kinnard D.C., Davis

**I. ADVISORY BOARD ANNOUNCEMENTS, NOMINATIONS & APPOINTMENTS**

*No items.*

**J. COMMITTEE REPORTS FROM COMMISSIONERS**

Commissioner Holly Davis shared information from the Early Learning Coalition board meeting via zoom and of her visit to the Medical Examiners Office.

First Vice Chairman Ronald E. Kitchen, Jr. provided an overview and announced the next meeting with the Tourist Development Council (TDC),

Chairman Scott Carnahan discussed the Long Term Economic Plan meetings and announced his re-appointment to the Executive Board of the Gulf Coast Consortium.

## **K. COMMISSIONER HOLLY L. DAVIS - DISTRICT 5**

### **K.1. Discussion and vote on Resolution in support of the Crystal River Airport Extension**

Adopt and authorize the Chairman to execute the Resolution in support of the Crystal River Airport Extension.

Commissioner Holly Davis presented the recommendation.

**Motion to approve item K1.**

**Resolution Number 2021-017**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Holly L. Davis, Commissioner, District 5
<b>SECONDER:</b>	Ronald E. Kitchen Jr., 1st Vice Chair, District 2
<b>AYES:</b>	Carnahan, Kitchen Jr., Schlabach, Kinnard D.C., Davis

### **Continued - Commissioner Holly L. Davis**

Commissioner Holly Davis provided an announcement.

Board discussion ensued.

## **L. COMMISSIONER JEFF KINNARD D.C. - DISTRICT 1**

### **L.1. Litigation Update, Citrus County V. City of Inverness, Annexation**

Receive update from County Attorney

At the request of Commissioner Jeff Kinnard, D.C., County Attorney Denise A. Dymond Lyn provided an update regarding the City of Inverness Annexation litigation and responded to questions from the Board.

## **M. 2ND VICE CHAIR RUTHIE DAVIS SCHLABACH - DISTRICT 3**

Second Vice Chairman Ruthie Schlabach shared information from the Transportation Disadvantaged Coordinating Council Board meeting and discussed the meeting with Citrus Springs.

## **N. 1ST VICE CHAIR RONALD E. KITCHEN JR. - DISTRICT 2**

First Vice Chairman Ronald E. Kitchen, Jr. spoke regarding the boat fees, followed by Board discussion.

Consensus of the Board was to give staff direction to bring back the boat fees resolution as a future agenda item.

**O. CHAIRMAN SCOTT CARNAHAN - DISTRICT 4****O.1. Discussion and vote on the direction of Emergency Management Operations in Citrus County**

Discussion and vote on the direction of Emergency Management Operations in Citrus County

*Chairman Scott Carnahan explained the purpose of the item.*

*Sheriff Mike Prendergast presented the recommendation and responded to questions from the Board, followed by Board discussion.*

**Motion to : 1. Leave Emergency Management with the Sheriff's Office; 2. Work through the policy group as the hiring committee minus Chairman Scott Carnahan and County Attorney Denise A. Dymond Lyn; 3. The Sheriff's Office would work with the County Administrator to establish the Emergency Management job description; 4. Establish a new Interlocal Agreement with a reasonable termination clause.**

*Board discussion ensued, followed by Sheriff Prendergast responding to the Board.*

*Citizen Janet Barek commented.*

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Scott Carnahan, Chair, District 4
<b>SECONDER:</b>	Ronald E. Kitchen Jr., 1st Vice Chair, District 2
<b>AYES:</b>	Carnahan, Kitchen Jr., Schlabach, Kinnard D.C., Davis

**P. COUNTY ATTORNEY DENISE A. DYMOND LYN**

*No items.*

**Q. OPEN TO THE PUBLIC**

*Citizen Janet Barek, representing Citrus Springs Civic Association commented.*

*Commissioners responded to comments from Ms. Barek.*

**R. UPCOMING MEETINGS**

1. Regular Meeting: **March 9, 2021 at 1:00 PM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
2. Regular Meeting: **March 23, 2021 at 1:00 PM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
3. Regular Meeting: **April 13, 2021 at 1:00 PM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

**S. UPCOMING WORKSHOPS AND SPECIAL MEETINGS**

1. Special Meeting-Presentations for CARES Act Funds to Non-Profits: **Tuesday March 16, 2021, 9:00 AM**, Citrus County Courthouse, 110 North Apopka Avenue, Room 100, Inverness, Florida 34450



**T. 5:01 P.M. PUBLIC HEARINGS****T.1. 5:01 PM CPA/AA-20-18 – Joe Cubas for Citrus Sunrise Properties**

- a. Set aside Ordinance 2021\_A04 and Ordinance 2021\_A05 that were executed January 19, 2021.
- b. Conduct a Public Hearing on February 23, 2021, at 5:01 p.m. to review and discuss CPA/AA-20-18 - Joe Cubas for Citrus Sunrise Properties.
- c. Direct staff to transmit the application to the Department of Economic Opportunity (DEO) and various State agencies for consideration.

*County Attorney Denise A. Dymond Lyn explained the purpose for setting aside the ordinance numbers.*

**Motion to set aside Ordinance Numbers 2021-A04 and 2021-A05 with sincere apologies to the applicant.**

*The following citizens addressed the Board: W. R. Stevenson; and Robert Ray, representing Central Service & Repair..*

*Board discussion ensued.*

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ronald E. Kitchen Jr., 1st Vice Chair, District 2
<b>SECONDER:</b>	Jeff Kinnard D.C., Commissioner District 1
<b>AYES:</b>	Carnahan, Kitchen Jr., Schlabach, Kinnard D.C., Davis

**Continued T1 - CPA/AA-20-18 - Joe Cubas for Citrus Sunshine Properties**

*County Attorney Denise A. Dymond Lyn read the proposed ordinance titles into the record.*

*Ms. Lyn and County Administrator Charles R. Oliver responded to the questions from the Board.*

*Growth Management Director Michael Sherman provided the staff presentation and responded to questions from the Board.*

*The following citizens addressed the Board: W. R. Stevenson; Robert Ray, representing Central Service & Repair; and Joe Cubas.*

*Commissioners responded to comments from the public.*

**Motion to transmit the applications for CPA/AA-20-18.**

*Prior to the vote, Second Vice Chairman Ruthie Schlabach commented.*

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ronald E. Kitchen Jr., 1st Vice Chair, District 2
<b>SECONDER:</b>	Holly L. Davis, Commissioner, District 5
<b>AYES:</b>	Carnahan, Kitchen Jr., Schlabach, Kinnard D.C., Davis

**U. ADJOURN**

The meeting was adjourned at 5:26 PM