



**CITRUS COUNTY**  
**BOARD OF COUNTY COMMISSIONERS**  
**MINUTES • MARCH 23, 2021**

**Regular Meeting**

**Citrus County Courthouse**

**1:00 PM**

Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

**A. CALL TO ORDER**

March 23, 2021 Citrus County Courthouse  
The meeting was called to order at 1:00 PM

**1. Invocation**

*Clerk of the Circuit Court and Comptroller Angela Vick led the invocation.*

**2. Pledge of Allegiance**

*Chief Master Sergeant Philip Watson led the Pledge of Allegiance.*

**3. Roll Call**

<b>Attendee Name</b>	<b>Title</b>	<b>Status</b>	<b>Arrived</b>
Scott Carnahan	Chair, District 4	Present	
Ronald E. Kitchen Jr.	1st Vice Chair, District 2	Present	
Ruthie Davis Schlabach	2nd Vice Chair, District 3	Present	
Jeff Kinnard D.C.	Commissioner District 1	Present	
Holly L. Davis	Commissioner, District 5	Present	
Charles R. Oliver	County Administrator	Present	
Denise A. Dymond Lyn	County Attorney	Present	
Angela Vick	Clerk of the Circuit Court and Comptroller	Present	
Amy Charley	Deputy Clerk	Present	

**4. Approval of Agenda**

*Chairman Scott Carnahan requested the addition of item C3 and the submission of additional information for item G1.*

**Motion to approve the agenda.**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Jeff Kinnard D.C., Commissioner District 1
<b>SECONDER:</b>	Holly L. Davis, Commissioner, District 5
<b>AYES:</b>	Carnahan, Kitchen Jr., Schlabach, Kinnard D.C., Davis

**B. CONSENT**

**Motion to approve the Consent Agenda.**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Jeff Kinnard D.C., Commissioner District 1
<b>SECONDER:</b>	Holly L. Davis, Commissioner, District 5
<b>AYES:</b>	Carnahan, Kitchen Jr., Schlabach, Kinnard D.C., Davis

**Minutes**

- B.1. Board of County Commissioners - Special Meeting Attorney/Client Session - Feb 23, 2021 9:00 AM**
- B.2. Board of County Commissioners - Special Meeting Attorney/Client Session - Feb 23, 2021 9:15 AM**
- B.3. Board of County Commissioners - Public Workshop - Feb 23, 2021 9:30 AM**
- B.4. Board of County Commissioners - Regular Meeting - Feb 23, 2021 1:00 PM**

**Administration**

*No items.*

**Attorneys Office**

*No items.*

**Clerk**

**B.5. County Warrants**

Accept the attached check registers outlining the County warrants.

**Community Services**

*No items.*

**Fire Services****B.6. Surplus Property - Miscellaneous Items**

Authorize staff to sell the equipment as listed on the backup through GovDeals on-line auction service. In the event the items do not sell, authorize staff to dispose of the surplus property according to County Policy and authorize the Clerk of Court to delete property from the inventory of Citrus County Fire Rescue and removal of same items from the county's capital asset listing. Asset ID #s: 54125; 54005; 54004; 16021; 54436; 54134 (see attached)

**Human Resources**

*No items.*

**Management and Budget**

*No items.*

**Planning and Development**

*No items.*

**Public Works****B.7. Deletion of Surplus Property**

Approve deletion of the following item from the inventory of the Aviation Section of the Engineering Division, and remove said item from the county's capital asset listing: Asset #14392 - Rotating Beacon

**Systems Management****B.8. Public Records Report**

Acknowledge receipt of the monthly Public Records Request report for January 2021

**B.9. Records Disposition**

Approve and authorize the Chairman to execute the following Records Dispositions for the disposal of public records that have met legal retention: BOCC-0400

**Visitors and Convention Bureau**

*No items.*

**Water Resources**

**B.10. Connection Fee Lien Agreement - Hudson Properties**

Approve and authorize the Chairman to execute Connection Charge Installment Lien Agreement by and between the Citrus County Municipal Service Benefit Unit for Water and Wastewater Utility Services for Hudson Properties Inc.

**B.11. Connection Fee Lien Agreement - Klement's Investment Properties LLC**

Approve and authorize the Chairman to execute Connection Charge Installment Lien Agreement by and between the Citrus County Municipal Service Benefit Unit for Water and Wastewater Utility Services for Klement's Investment Properties LLC.

**B.12. Release of Lien - Water & Wastewater Services**

Approve and authorize the Chairman to execute Satisfaction of Lien filed by and on behalf of the Citrus County Municipal Service Benefit Unit for Water and Wastewater Utility Services against property owned by Ron Williams, Lester Haager, Barbara Edwards, Michael Nalley, Roger Kirby, Lewis Tippet, Wayne Spaulding, Melissa & Jerry Larkins, Lowell Conway, Donald Griffin, William Meehan, Donald Saylor, Phillip Henry, David Butler, David & Jane Millhisler, Charles Sanacore, Peter Morris, Bruce Emberly, Raymond Dunn, Vernon Dunagan, Al Kueberth, and Jacqueline Bilodeau.

**Set Public Hearings**

**B.13. Budget Hearings**

Set the dates and times for the FY 2021/2022 Budget Hearings: Library Special District Preliminary Budget Hearing on Wednesday, July 28, 2021 at 8:30 a.m., Fire Protection Special District Preliminary Budget Hearing on Wednesday, July 28, 2021 at 8:45 a.m., Board of County Commissioners Preliminary Budget Hearing on Wednesday, July 28, 2021 at 9:00 a.m., Tentative Budget Hearing on Thursday, September 9, 2021 at 5:01 p.m., and the Final Budget Hearing on Tuesday, September 28, 2021 at 5:01 p.m. at the Citrus County Courthouse, 110 North Apopka Avenue, Room 100, Inverness.

**B.14. Set Special Meeting regarding proposed Stormwater Utility Assessment**

Set a Special Meeting on September 9, 2021, at 1:00 p.m. to conduct at public hearing regarding the proposed Stormwater Utility Assessment.

**C. PROCLAMATIONS**

Motion to approve items C1, C2, and C3.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ronald E. Kitchen Jr., 1st Vice Chair, District 2
<b>SECONDER:</b>	Ruthie Davis Schlabach, 2nd Vice Chair, District 3
<b>AYES:</b>	Carnahan, Kitchen Jr., Schlabach, Kinnard D.C., Davis

**1. Proclamation - National Library Week**

Approve and authorize the Board to execute a proclamation declaring April 4 through April 10, 2021, as "National Library Week" in Citrus County.

2. **Proclamation - Developmental Disability Awareness Month**

Approve and authorize the Chairman to Proclaim March 2021 as Developmental Disabilities Month in Citrus County Florida.

3. **Proclamation - Women's History Monthy - *Item received after the agenda was published.***

Approve and authorize the Board to execute a proclamation declaring March 2021 as Women's History Month in Citrus County, Florida

**D. OPEN TO THE PUBLIC**

*The following individuals addressed the Board on various issues: William S. Wood; Kevin Shaffer; Michael Burton; Barbara Harmon; Sharon Lemire; David Serdan; Skyler Hastings; Bill Hulbert; Eddie Stocking; Terry Brothers; Bill Harris; Tyler Ross; Thomas Lehman; Jason Gambino; Dawn Marie Clark; Janet Barek, representing Citrus Springs Civic Association; and Terry Nance.*

*Commissioners and County Administrator Charles R. Oliver responded to comments from the public.*

**E. REGULAR BUSINESS**

1. **Bids**

Motion to approve items E1a through d.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Jeff Kinnard D.C., Commissioner District 1
<b>SECONDER:</b>	Ruthie Davis Schlabach, 2nd Vice Chair, District 3
<b>AYES:</b>	Carnahan, Kitchen Jr., Schlabach, Kinnard D.C., Davis

a. **ITB 19-033 Amendment No. 2; Bunch Lawn Care LLC and Amendment No. 1; GAMCO Properties III, Inc. Mowing and Trimming of Median/Curbed Roadways with Litter Pick-up Services;**

a. Approve and Authorize the Chairman to execute the Amendment No. 2 to the Agreement between Citrus County, Florida and Bunch Lawn Care, LLC to provide mowing and litter pick-up of curbed roadways and medians throughout the County.

b. Approve and Authorize the Chairman to execute the Amendment No. 1 to the Agreement between Citrus County, Florida and GAMCO Properties III, Inc to provide mowing and litter pick-up of curbed roadways and medians throughout the County.

b. **QTE 19-037 Amendment No. 1; Mowing of the Cemeteries & Clerks Annex; N & B Clean Out & Lawn Mowing Services**

Approve and Authorize the Chairman to execute Amendment No. 1 to the Agreement between Citrus County, Florida, and N & B Clean Out & Lawn Mowing Services to provide mowing at the County Cemeteries and Clerk of Court Annex Building.

c. **ITB 21-049 Inverness Airport Business Park Water and Wastewater Force Main Extension Project**

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida, and the awarded Contractor as soon as the Agreement is received by the staff and sent for execution with County Attorney's office and Risk Management's approval.

**d. RFQ 18-060 Work Authorization; Continuing Contract Professional Utility Engineering Services; Burrell Engineering, Inc.**

Approve and Authorize the Chairman to execute the Work Authorization for Burrell Engineering, Inc. to provide professional engineering services for the Department of Water Resources at a cost of \$42,792.

**E.2. Budget Transfers**

Approve budget transfers for Community Services and Utilities (2) for fiscal year 2020-21.

**Motion to approve item E2.**

*County Administrator Charles R. Oliver commented on the Community Services Budget Transfer Forms that should be corrected to reflect Communication Services.*

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ruthie Davis Schlabach, 2nd Vice Chair, District 3
<b>SECONDER:</b>	Holly L. Davis, Commissioner, District 5
<b>AYES:</b>	Carnahan, Kitchen Jr., Schlabach, Kinnard D.C., Davis

**E.3. Budget Resolution**

Adopt and authorize the Chairman to execute a resolution amending/adopting Library Services Florida Arts Program and Homeland Security Program grant budgets for fiscal year 2020-21.

**Motion to approve item E3.**

**Resolution Number 2021-021**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Jeff Kinnard D.C., Commissioner District 1
<b>SECONDER:</b>	Ruthie Davis Schlabach, 2nd Vice Chair, District 3
<b>AYES:</b>	Carnahan, Kitchen Jr., Schlabach, Kinnard D.C., Davis

**E.4. E911 State Grant Citrus County Primary PSAP Hardware Upgrade**

Approve and authorize the Chairman to execute the Grant Agreement for the E911 State Grant for the Citrus County Primary PSAP Recorder Replacement in the amount of \$55,850 with no matching funds.

**Motion to approve item E4.**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Holly L. Davis, Commissioner, District 5
<b>SECONDER:</b>	Jeff Kinnard D.C., Commissioner District 1
<b>AYES:</b>	Carnahan, Kitchen Jr., Schlabach, Kinnard D.C., Davis

**E.5. Notice of Demolition to Heirs**

Request the Board of County Commissioners determine whether Code Compliance should move forward with the demolition process regarding the property located at 5685 W. Murphy Ct., Homosassa.

**Motion to approve item E5.**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Jeff Kinnard D.C., Commissioner District 1
<b>SECONDER:</b>	Holly L. Davis, Commissioner, District 5
<b>AYES:</b>	Carnahan, Kitchen Jr., Schlabach, Kinnard D.C., Davis

**E.6. Accept Offer to Purchase Surplus Property**

a. Approve the Purchase and Sale agreement with Kyle A. and Jennifer Roberts and authorize Chairman to execute the same.

b. Approve and Authorize Chairman to execute a County Deed to Kyle A. and Jennifer Roberts, husband and wife, for AK 1830800, N1/2 of Lot 5, Blk 423A, of A Replat of a Portion of Inverness Highlands West, First Addition According to a plat thereof recorded in Plat Book 6, Pages 116 through 122, Inclusive, Official Records of Citrus County, Florida and authorize the Clerk to record said document in the Public Records of Citrus County, Florida.

c. Authorize staff to deliver deed upon receipt of payment.

**Motion to approve item E6a, b, and c.**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ruthie Davis Schlabach, 2nd Vice Chair, District 3
<b>SECONDER:</b>	Jeff Kinnard D.C., Commissioner District 1
<b>AYES:</b>	Carnahan, Kitchen Jr., Schlabach, Kinnard D.C., Davis

**E.7. FDOT Aviation Grant Agreement - Contract # G1T85 for the Design and Construct Vehicle Parking for T-Hangars Project at the Inverness Airport**

a. Approve and authorize the Chairman to execute the attached Acceptance Resolution to be included in the FDOT Aviation Grant Contract.

b. Approve and authorize the Chairman to execute the FDOT Aviation Grant Contract - G1T85 for the Design and Construct Vehicle Parking for T-Hangars Project.

**Motion to approve item E7a and b.**

**Resolution Number 2021-022**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Holly L. Davis, Commissioner, District 5
<b>SECONDER:</b>	Ruthie Davis Schlabach, 2nd Vice Chair, District 3
<b>AYES:</b>	Carnahan, Kitchen Jr., Schlabach, Kinnard D.C., Davis

**E.8. The Craftsmans Guild, Resolution and Lease Agreement**

- a. Discussion and consideration of a proposal from Craftsmans Guild, Inc., a Florida Not for Profit Corporation, to lease the building located on the property known as the Central Ridge Community Park, located at 52 Civic Circle, Beverly Hills, Florida, for the purpose of providing a fully equipped woodworking workshop for members to meet and complete individual woodworking projects.
- b. Adopt and authorize the Chairman to execute a Resolution of the Board acknowledging the request from Craftsmans Guild, Inc., a Florida Not for Profit Corporation, to lease property owned by the County.
- c. Approve and authorize the Chairman to execute the Lease Agreement for a period of three (3) calendar years, beginning April 1, 2021 through March 31, 2024.

**Motion to approve item E8a, b, and c.**

*At the request of First Vice Chairman Ronald E. Kitchen, Jr., County Administrator Charles R. Oliver provided clarification.*

**Resolution Number 2021-023**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Holly L. Davis, Commissioner, District 5
<b>SECONDER:</b>	Jeff Kinnard D.C., Commissioner District 1
<b>AYES:</b>	Carnahan, Kitchen Jr., Schlabach, Kinnard D.C., Davis

**E.9. Transit Services Lapsing Funds**

- a. Discuss and give direction on Increasing Fuel Reserve Capacity. We recommend approval.
  - b. Discuss and give direction on Scheduling Software. We recommend approval.
  - c. Discuss and give direction on Bus Storage Facility. While this would be nice, we would question whether this is the best use of federal and County funds.
1. If Approved, authorize an amendment to the current Urban Area grant contract to change unused operation assistance funds to allow for a feasibility study to determine the estimated cost.



Board discussion ensued.

**Motion to approve item E9a and b, excluding c.**

At the request of Second Vice Chairman Ruthie Schlabach, County Administrator Charles R. Oliver provided clarification.

Board discussion continued.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Scott Carnahan, Chair, District 4
<b>SECONDER:</b>	Ruthie Davis Schlabach, 2nd Vice Chair, District 3
<b>AYES:</b>	Carnahan, Kitchen Jr., Schlabach, Kinnard D.C., Davis

**F. OUTSTANDING COMMISSION ITEMS**

	BOARD DATE	ISSUE	RESPONSIBLE PARTY	ANTICIPATED COMPLETION DATE	DATE COMPLETED	COMMENTS
1.	12/12/2017 RETREAT	Resolve Landfill Issues	Larry Brock/GMA	Ongoing		
2.	7/9/2019	Proposed Changes to Fireworks/Ordinance Permitting	Denise Lyn	5/1/2021		
3.	11/17/2020	Develop Lease for 10 Acres of Property for Lifestream	Denise Lyn	3/31/2021		Second draft provided to LifeStream
4.	12/8/2020 RETREAT	Contract to hire a consultant to assign the County in Developing a Strategic Plan	Randy Oliver/ Commissioner Davis	3/9/2021		Schedule for Board Consideration 4/13/2021
5.	12/8/2020 RETREAT	Commissioner Schlabach Town Hall Schedule	Randy Oliver	3/11/2021	3/11/2021	COMPLETED
6.	12/8/2020 RETREAT	Workshop for RFP on Solid Waste Garbage Collection	Randall Olney	4/27/2021		
7.	12/8/2020 RETREAT	Agenda Item for an RFP Marketing Firm to Assist County	Randy Oliver/ Commissioner Davis			
8.	12/8/2020 RETREAT	Provide Implementation Plan for Ft Island Trail Multi-Purpose Path	Randall Olney	4/13/2021		
9.	12/8/2020 RETREAT	Consider Half Cent Local Option Sales Tax	Randy Oliver Commissioners			
10.	2/23/2021	Change Fee resolution to provide for in County fees for boaters who either have a valid drivers license with a Citrus County address or pay property taxes in Citrus County	Mariselle Rodriguez/ Denise Lyn	4/13/2021		
11.	3/9/2021	Participation in Elders options under Uniper Project	Mariselle Rodriguez	3/9/2021	3/9/2021	COMPLETED
12.	3/9/2021	Answer Disposition of Roll off Containers at Landfill	Larry Brock	3/23/2021		

13.	3/9/2021	Letter to realtor on Private Cove Property	Randy Oliver	3/23/2021	3/11/2021	COMPLETED
14.	3/9/2021	Design of Cardinal sewer from True Up	Randy Oliver	3/23/2021		
15.	3/9/2021	Distribute Homosassa Golf Cart Study	Randy Oliver	3/23/2021	3/11/2021	COMPLETED

*County Administrator Charles R. Oliver requested the deletion of items 5, 11, 13, and 15.*

- Motion to approve item F with the deletion of items 5, 11, 13, and 15, and a correction to item 10.**

*Board discussion ensued regarding proof of residency on item 10..*

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ronald E. Kitchen Jr., 1st Vice Chair, District 2
<b>SECONDER:</b>	Ruthie Davis Schlabach, 2nd Vice Chair, District 3
<b>AYES:</b>	Carnahan, Kitchen Jr., Schlabach, Kinnard D.C., Davis

**G. COUNTY ADMINISTRATOR - CHARLES R. OLIVER**

**G.1. Direction regarding principal and accessory structures**

Provide direction to staff

*County Administrator Charles R. Oliver and Assistant County Administrator Steven Lachnicht presented the recommendation.*

*Mr. Oliver, Mr. Lachnicht, and County Attorney Denise A. Dymond Lyn responded to questions from the Board, followed by Board discussion.*

**Motion to allow applicants to record a Unity of Title with an irrevocable combining of properties with the current Land Development Code (LDC) standards.**

*Citizens Lloyd Moore, Doug Doty, Jason Gambino, Michael Burton, Thomas Lehman, and Bill Hulbert commented.*

*Mr. Lachnicht, Mr. Oliver, and Ms. Lyn responded to questions from the Board.*

*Citizen Janet Barek commented.*

*Clerk requested clarification of the motion.*

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Jeff Kinnard D.C., Commissioner District 1
<b>SECONDER:</b>	Ronald E. Kitchen Jr., 1st Vice Chair, District 2
<b>AYES:</b>	Carnahan, Kitchen Jr., Schlabach, Kinnard D.C., Davis

**H. PRESENTATIONS/PUBLIC HEARINGS**

**H.1. 1:30 PM CAFR Presentation**

Presentation of the award for Certificate of Achievement for Excellence in Financial Reporting” (CAFR) to Citrus County by The Honorable Tara S. Green, Clay County Clerk of the Circuit Court and Comptroller and 2020-2021 President of Florida Court Clerks and

Comptrollers.

*Citrus County Clerk of the Circuit Court and Comptroller Angela Vick introduced the Clay County Clerk of the Circuit Court and Comptroller Tara S. Green, who presented the Certificate of Achievement for Excellence in Financial Reporting (CAFR) Award. Ms. Vick addressed the Board and recognized the staff.*

**H.2. 1:35 PM Annual Financial Report**

a. Acknowledge receipt of the Citrus County's Comprehensive Annual Financial Report and condensed Popular Annual Financial Report for the fiscal year ended September 30, 2020.

b. Approve and authorize the Chairman and Clerk as the Chief Financial Officer to authorize the Financial Analyst to submit their signatures electronically on the Annual Financial Report.

*MSL CPA's and ADVISORS Shareholder Joel Knopp provided the presentation and responded to questions from the Board.*

**H.3. 1:40 PM Presentation - Annual Investment Performance and Policy Approval**

Approve and adopt the County Investment Policy as stands.

Presentation of the County's investment performance for calendar year 2020 by Honorable Angela Vick, Clerk of the Circuit Court and Comptroller for Citrus County, Florida.

*Clerk of the Circuit Court and Comptroller Angela Vick provided the presentation and responded to questions from the Board.*

**H.4. 1:45 PM FY 21/22 Budget Development Presentation**

Conduct Budget Presentation to receive direction regarding the development of the 2021/2022 budget.

*County Administrator Charles R. Oliver provided the presentation, responded to questions from the Board, and recognized the staff, followed by Board discussion.*

*Consensus of the Board was to give direction to the staff to be in partnership with the City of Inverness regarding the CARES Act money.*

*Mr. Oliver continued presentation.*

*Board discussion continued regarding providing the staff with direction for the Budget Development, followed by Mr. Oliver responding to questions from the Board.*

**H.5. 2:00 PM Public Hearing OA-21-01 Impact Fee**

a. Conduct a public hearing on March 23, 2021 at 2:00PM to review and consider Ordinance OA-21-01, amending the Fee Schedule of Chapter 54 - Impact Fees of the Citrus County Code, aka as the Citrus County Impact Fee Ordinance for Transportation, Schools, Parks, Library, Fire, Emergency EMS, Law and Public Buildings.

b. If approved, adopt and authorize the Chairman and Clerk to execute the ordinance for OA-21-01, amending the Fee Schedule of Chapter 54 - Impact Fees of the Citrus County Code.

*Assistant County Administrator Steven Lachnicht provided the presentation and responded to questions from the Board.*

*Commissioners commented regarding the presentation.*

*The following citizens addressed the Board: Janet Barek; David Serdan; Stacey Worthington, President of Citrus County Building Alliance; Mark Siegel, representing the Board of Directors of the Realtors Association of Citrus County; Avis Marie Craig, on behalf of the Key Training Center; Gaston Hall; Rob Tessmer, Realtor; Alyson Brennan, representing the Realtors Association of Citrus County; Betty Wittersheim; Edwin Roberts; and Doug Doty.*

*Clerk requested clarification of the motion.*

**Motion to keep the current Single-Family Unit Impact Fees at \$4,809, direct staff to work with the Florida Housing Coalition to create an accessory dwelling unit ordinance, and adjust the percentages to reflect that amount.**

*Mr. Lachnicht addressed the Board.*

*Mr. Lachnicht, County Administrator Charles R. Oliver, Citrus County School Board Planning and Growth Management Director Chuck Dixon, and County Attorney Denise A. Dymond Lyn responded to questions from the Board, followed by Board discussion.*

**Motion was amended to keep all of the Impact Fees, dollar wise, the same as they are right now and to direct staff to work with Jaimie Ross (Florida Housing Coalition) to create an accessory dwelling unit ordinance.**

*First Vice Chairman Ronald E. Kitchen, Jr. commented.*

<b>RESULT:</b>	<b>DEFEATED [2 TO 3]</b>
<b>MOVER:</b>	Scott Carnahan, Chair, District 4
<b>SECONDER:</b>	Jeff Kinnard D.C., Commissioner District 1
<b>AYES:</b>	Carnahan, Kinnard D.C.
<b>NAYS:</b>	Kitchen Jr., Schlabach, Davis

**Continued - 5. Public Hearing OA-21-01 Impact Fee Update**

**Motion to adopt the Impact Fees with the revised Exhibit A, as presented, with the 50% for Transportation and the 50% for Schools with the accessory dwelling unit.**

**Ordinance Number 2021-A09**

<b>RESULT:</b>	<b>ADOPTED [4 TO 1]</b>
<b>MOVER:</b>	Ronald E. Kitchen Jr., 1st Vice Chair, District 2
<b>SECONDER:</b>	Holly L. Davis, Commissioner, District 5
<b>AYES:</b>	Kitchen Jr., Schlabach, Kinnard D.C., Davis
<b>NAYS:</b>	Carnahan

**I. ADVISORY BOARD ANNOUNCEMENTS, NOMINATIONS & APPOINTMENTS**

**I.1. Value Adjustment Board Citizen Member - Nominate and Appoint**

Nominate and appoint a citizen member to the Value Adjustment Board. The citizen member must own homestead property in Citrus County.

**Motion to nominate and appoint Patrick Crippen as the citizen member for the Value Adjustment Board.**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Holly L. Davis, Commissioner, District 5
<b>SECONDER:</b>	Ruthie Davis Schlabach, 2nd Vice Chair, District 3
<b>AYES:</b>	Carnahan, Kitchen Jr., Schlabach, Kinnard D.C., Davis

**I.2. Veterans Service Advisory Board**

Nominate and appoint three individuals to fill regular member seats on the Veterans Service Advisory Board for a two year term that will expire March 31, 2023.

*At the request of County Administrator Charles R. Oliver, Veteran Service Manager Philip Watson provided a recommendation.*

**Motion to nominate and appoint Greg Pelletier, Thomas O'Brien, and Bill Merryman as the regular members to the Veterans Service Advisory Board.**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Jeff Kinnard D.C., Commissioner District 1
<b>SECONDER:</b>	Ruthie Davis Schlabach, 2nd Vice Chair, District 3
<b>AYES:</b>	Carnahan, Kitchen Jr., Schlabach, Kinnard D.C., Davis

**I.3. Water & Wastewater Advisory Board Resignation and Announcement of Expiring Terms**

- a. Accept with regret the resignation of William Burda from the Water & Wastewater Authority Board.
- b. Announce vacancy available and the taking of applications for one (1) Lay Member with an unexpired term, expiring on January 31, 2023

**Motion to approve item I3a and b.**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Holly L. Davis, Commissioner, District 5
<b>SECONDER:</b>	Ruthie Davis Schlabach, 2nd Vice Chair, District 3
<b>AYES:</b>	Carnahan, Kitchen Jr., Schlabach, Kinnard D.C., Davis

**J. COMMITTEE REPORTS FROM COMMISSIONERS**

*Commissioner Holly Davis shared information from the Withlacoochee Regional Water Supply Authority (WRWSA) Board meeting and announced a Citrus County Community Charitable Foundation meeting.*

*Second Vice Chairman Ruthie Schlabach discussed the Town Hall meeting and requested to schedule this meeting quarterly.*

Commissioner Jeff Kinnard, D.C. provided updates from the Hernando / Citrus Metropolitan Planning Organization (MPO) and the Withlacoochee Regional Water Supply Authority (WRWSA) Board meetings.

**K. COMMISSIONER HOLLY L. DAVIS - DISTRICT 5**

No items.

**L. COMMISSIONER JEFF KINNARD D.C. - DISTRICT 1**

**L.1. Discuss Proceeding with the Design of Utilities to the Holder Industrial Park**

Direct the Administrator to get the design cost to engineer water and sewer to the Holder site.

Commissioner Jeff Kinnard, D.C. presented the recommendation.

**Motion to direct staff to find out what it is going to cost to engineer the water and sewer out to the Holder Industrial Park.**

Charles R. Oliver recapped the motion.

Board discussion ensued.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Jeff Kinnard D.C., Commissioner District 1
<b>SECONDER:</b>	Ruthie Davis Schlabach, 2nd Vice Chair, District 3
<b>AYES:</b>	Carnahan, Kitchen Jr., Schlabach, Kinnard D.C., Davis

**M. 2ND VICE CHAIR RUTHIE DAVIS SCHLABACH - DISTRICT 3**

No items.

**N. 1ST VICE CHAIR RONALD E. KITCHEN JR. - DISTRICT 2**

No items.

**O. CHAIRMAN SCOTT CARNAHAN - DISTRICT 4**

No items.

**P. COUNTY ATTORNEY DENISE A. DYMOND LYN**

No items.

**Q. OPEN TO THE PUBLIC**

There were no public comments.

**R. UPCOMING MEETINGS**

1. Regular Meeting: **April 13, 2021 at 1:00 PM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
2. Regular Meeting: **April 27, 2021 at 1:00 PM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

3. Regular Meeting: **May 11, 2021 at 1:00 PM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

**S. UPCOMING WORKSHOPS AND SPECIAL MEETINGS**

1. Workshop Animal Shelter April 13, 2021, **9:00 AM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

**T. 5:01 P.M. PUBLIC HEARINGS**

*No items.*

**U. ADJOURN**

The meeting was adjourned at 6:04 PM