



CITRUS COUNTY
BOARD OF COUNTY COMMISSIONERS
MINUTES • APRIL 13, 2021

Regular Meeting

Citrus County Courthouse

1:00 PM

Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

A. CALL TO ORDER

April 13, 2021 Citrus County Courthouse

The meeting was called to order at 1:00 PM

Chairman Scott Carnahan acknowledged the attendance of City of Inverness Councilman Cabot McBride.

1. Invocation

Commissioner Holly Davis led the invocation.

2. Pledge of Allegiance

Navy Veterans Ed Monty and Jo Monty led the Pledge of Allegiance.

3. Roll Call

Attendee Name	Title	Status	Arrived
Scott Carnahan	Chair, District 4	Present	
Ronald E. Kitchen Jr.	1st Vice Chair, District 2	Present	
Ruthie Davis Schlabach	2nd Vice Chair, District 3	Present	
Jeff Kinnard D.C.	Commissioner District 1	Present	
Holly L. Davis	Commissioner, District 5	Present	
Denise A. Dymond Lyn	County Attorney	Present	
Charles R. Oliver	County Administrator	Present	
Amy Charley	Deputy Clerk	Present	

4. Approval of Agenda

Chairman Scott Carnahan requested the acceptance of additional information for items B1 and E16.

Clerk's Note: Item B1 was for the Public Workshop meeting and item E16 should be item E1b.

Motion to approve the agenda.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jeff Kinnard D.C., Commissioner District 1
SECONDER:	Holly L. Davis, Commissioner, District 5
AYES:	Carnahan, Kitchen Jr., Schlabach, Kinnard D.C., Davis

B. CONSENT

Motion to approve the Consent Agenda.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jeff Kinnard D.C., Commissioner District 1
SECONDER:	Holly L. Davis, Commissioner, District 5
AYES:	Carnahan, Kitchen Jr., Schlabach, Kinnard D.C., Davis

Minutes

B.1. Board of County Commissioners - Regular Meeting - Mar 9, 2021 1:00 PM

B.2. Board of County Commissioners - Special Meeting - Mar 16, 2021 9:00 AM

Administration

B.3. Deletion of Surplus Property

Approve the deletion of the following item from the inventory of the Supervisor of Elections and the removal of the same item from the county's capital asset listing. Asset # 51551 - OKI C9650 Printer

B.4. Deletion of Surplus Property

Approve deletion of the following items from the inventory of the Supervisor of Elections, and the removal of the same items from the county's capital asset listing. Assets: 51319 - Network storage; 50062 - Dell Laptop; 50973 - Dell Desktop; 51518 - Dell Server

Attorneys Office

No items.

Clerk**B.5. State of Florida Auditor General Report Number 2021-151**

Acknowledge receipt of Citrus County District School Board Financial and Federal Single Audit Report Number 2021-151 for fiscal year ended June 30, 2020 received from the State of Florida Auditor General.

B.6. Notice of Annexation of Property into the City of Inverness

Acknowledge receipt of Notice of Annexation for AK 1785022 received from the Community Development Department with the City of Inverness.

B.7. Notice of Annexation of Property into the City of Inverness

Acknowledge receipt of Notice of Annexation for AK 1785138 received from the Community Development Department with the City of Inverness.

B.8. Notice of Annexation of Property into the City of Inverness

Acknowledge receipt of Notice of Annexation for AK 1785014 received from the Community Development Department with the City of Inverness.

Community Services

No items.

Fire Services

No items.

Human Resources

No items.

Management and Budget**B.9. Deletion of Surplus Property**

Approve deletion of the attached items from the capital asset inventory.

Planning and Development**B.10. PLT-20-09 Camp Subdivision Final Plat**

a. Review and approve PLT-20-09, final plat for Camp Subdivision.

b. If approved, direct the Chair to sign the mylar and the Clerk to record the plat in the public records of Citrus County, Florida.

Public Works**B.11. Surplus Property**

Approve and authorize staff to sell equipment as listed in the supporting backup material through an online auction service. In the event an item does not sell, authorize staff to dispose of surplus property according to County policy.

Systems Management**B.12. Public Records Report**

Acknowledge receipt of the monthly Public Records Request report for February 2021

Visitors and Convention Bureau

No items.

Water Resources**B.13. Connection Fee Lien Agreement - Hale 6749**

Approve and authorize the Chairman to execute Connection Charge Installment Lien Agreement by and between the Citrus County Municipal Service Benefit Unit for Water and Wastewater Utility Services for Anthony Hale - 6749 W Cardinal St.

B.14. Connection Fee Lien Agreement - Hale 6765

Approve and authorize the Chairman to execute Connection Charge Installment Lien Agreement by and between the Citrus County Municipal Service Benefit Unit for Water and Wastewater Utility Services for Anthony Hale - 6765 W Cardinal St.

B.15. Connection Fee Lien Agreement - Whitaker

Approve and authorize the Chairman to execute Connection Charge Installment Lien Agreement by and between the Citrus County Municipal Service Benefit Unit for Water and Wastewater Utility Services for Troy & Patricia Whitaker.

B.16. Connection Fee Lien Agreement - McKaughlin

Approve and authorize the Chairman to execute Connection Charge Installment Lien Agreement by and between the Citrus County Municipal Service Benefit Unit for Water and Wastewater Utility Services for William McLaughlin.

B.17. Connection Fee Lien Agreement - Higdon

Approve and authorize the Chairman to execute Connection Charge Installment Lien Agreement by and between the Citrus County Municipal Service Benefit Unit for Water and Wastewater Utility Services for Ronald & Marsha Higdon.

B.18. Release - Connection Fee Lien Agreement

Approve and authorize the Chairman to execute the Release of Liens for the following Connection Charge Installment Lien Agreements: Robert & Linda Walker, 700 Smith LLC, and Emma LoCastro.

B.19. Satisfaction of Lien - Water and WW Services

Approve and authorize the Chairman to execute Satisfaction of Lien filed by and on behalf of the Citrus County Municipal Service Benefit Unit for Water and Wastewater Utility Services against property owned by Jonnie & Art Carlo, Ellen Joens, Sherry Dupper, John & Annie Williamson, Stacy Ann O'rourke, Priyanka & Dhruv Modi, Katherine Loerch, Betty Schick, Judith Hansan, Leslie Graham, Lise Laquerre, Joan Kobayashi, Alan & Kendria Taylor, Mathis Strange, Phillip & Irma Ramirez, Willie Robertson and Chuck Luchesi.

Set Public Hearings

B.20. Set Special Meeting to Discuss Use of Funding from the CARES and the American Rescue Plan and Issuance of Invitation to Bid for Universal Collection.

Set A Special Meeting for April 27, 2021 at 9:00 a.m. to discuss use of funding from the CARES and the American Rescue Plan and authorize issuance of Invitation to Bid for Universal Collection.

C. PROCLAMATIONS

Motion to approve items C1 through 5.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jeff Kinnard D.C., Commissioner District 1
SECONDER:	Ruthie Davis Schlabach, 2nd Vice Chair, District 3
AYES:	Carnahan, Kitchen Jr., Schlabach, Kinnard D.C., Davis

1. April is Water Conservation Month

Approve and authorize the Board to execute a Proclamation declaring April 2021 as Water Conservation Month in Citrus County.

2. National Volunteer Week

Approve and authorize the Board to execute a Proclamation declaring April 18th through April 24th, 2021, as "National Volunteer Week" in Citrus County, Florida.

3. Certificate of Appreciation - Mr. Hershel (Rocky) Hensley

Approve and authorize the Board to execute the Certificate of Appreciation to Mr. Hershel (Rocky) Hensley .

Hershel "Rocky" Hensley addressed the Board.

4. Proclamation - Animal Control Officers Week

Approve and authorize the Board to proclaim the week of April 11 to April 17, 2021 as Animal Control Officers Week in Citrus County, Florida.

5. Proclamation National Public Safety Telecommunications Week

Approve and authorize the Board to proclaim National Public Safety Telecommunicators Week April 11 to April 17, 2021 in Citrus County, Florida.

D. OPEN TO THE PUBLIC

The following individuals addressed the Board on various issues: Janet Barek; Stuart Bozeman; Pamela Williamson; Edwin Roberts, Citrus Springs Advisory Board Member; Catherine Clarke; Dayna Peterson; Josh Wooten, President and CEO of the Citrus County Chamber of Commerce; and Judith Glick.

Commissioners responded to comments from the public.

At the request of Chairman Scott Carnahan, County Administrator Charles R. Oliver will schedule an agenda item in the future regarding a Multi-Use Path Trail along the W. Halls River Road and staff was given direction regarding a dog park.

Board discussion ensued, followed by Mr. Oliver responding to comments from the public.

E. REGULAR BUSINESS

1. Bids

Motion to approve items E1a through j.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jeff Kinnard D.C., Commissioner District 1
SECONDER:	Holly L. Davis, Commissioner, District 5
AYES:	Carnahan, Kitchen Jr., Schlabach, Kinnard D.C., Davis

a. RFQ 001-17 Work Authorization; Timber/Land Management Services; Natural Resources Planning Services

a. Approve and Authorize the Chairman to execute the Work Authorization between Citrus County, Florida, and Natural Resource Planning Services to provide tree clearing services for the Crystal River Airport.

b. Approve related Budget Transfer

b. RFP 20-062 Inmate Communications Systems & Services - Securus Technologies, LLC

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Securus Technologies, LLC to provide Inmate Communication Systems such as Telephones, Tablets and Video Visitation Systems (VVS) for Citrus County Detention Center.

c. ITB 004-16 Amendment No. 1; Dumpster Services; Advanced Disposal Services Solid Waste Southeast, Inc.

Approve and Authorize the Chairman to execute the Amendment No. 1 to the Agreement between Citrus County, Florida and Advanced Disposal Services Solid Waste Southeast, Inc. to provide dumpster services county-wide.

d. ITB 21-007 West Grover Cleveland Blvd to the Peach Orchard Water Treatment Plant (WTP) Interconnect Project; Pave Rite, Inc.

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Pave-Rite, Inc. to provide the construction of the West Grover Cleveland to Peach Orchard Water Treatment Plant Interconnect Project.

e. ITB 20-037 Inverness Airport Taxiways A1 relocation & Taxiways B, C & Aprons Rehabilitation Project; C.W. Roberts Contracting, Inc. / RFQ 18-055 Continuing Contract for Professional Engineering Services; American Infrastructure Development, Inc. (AID) and Hanson Professional Services, Inc.

a. Approve related Resolution for FAA Inverness Airport Rehabilitation & Relocation of Taxiways Grant Budget for FY 20/21.

b. Approve related Resolution for FDOT Inverness Airport Apron Rehabilitation Grant Budget for FY 20/21

c. Approve and Authorize the Chairman to execute the Work Authorization for American Infrastructure Development, Inc. to provide construction Administration services for the Inverness Airport taxiway and apron Project.

d. Approve and Authorize the Chairman to execute the Work Authorization for Hanson Professional Services, Inc. to provide Construction Engineering Inspection Services for Inverness Airport taxiway and apron project.

e. Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and C.W. Roberts Contracting, Inc to provide the construction of the Inverness Airport taxiway and apron project.

f. ITB 020-17 Amendment No. 3; Mowing of Curbed Roadways/Medians & Litter Pickup; MWM Lawn and Landscape, LLC

Approve and Authorize the Chairman to execute Amendment No. 3 to the Agreement between Citrus County, Florida and MWM Lawn and Landscape, LLC to include additional locations to be serviced by Contractor.

g. ITB 21-038 Utility Stock Parts & Materials; Ferguson Enterprises, LLC dba Ferguson Waterworks & Fortiline, Inc. dba Fortiline Waterworks

Approve and Authorize the Chairman to execute the Agreements between Citrus County, Florida and Ferguson Enterprises, LLC dba Ferguson Waterworks and between Citrus County, Florida and Fortiline, Inc. dba Fortiline Waterworks to provide utility stock parts and materials on an as needed basis.

h. PB 21-061 City of Delray Beach # 2019-016 lien Search Services; Orange Lien Data, LLC

Approve and Authorize the Chairman to execute the Agreement between Citrus County,

Florida and Orange Lien Data, LLC to provide lien searches for the County.

i. PB 21-005 Consent to Assignment; Lake County ITB 20-0720 PPE Maintenance; FireDex GW, LLC

Approve and Authorize the Chairman to execute the Consent to the Assignment of the Agreement between Citrus County, Florida and Done Right Fire Gear Repair, Inc. to FireDex GW, LLC to provide personal protective equipment maintenance services to the Department of Fire Rescue.

j. QTE 19-053 Amendment No. 1; Landscape Central Ridge Community Center & Pool/Park; N & B Cleanout and Lawn Mowing Services LLC

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and N & B Cleanout and Lawn Mowing Services LLC to provide landscaping services for the Central Ridge Community Center & Community Pool / Park area.

E.2. Budget Transfers

Approve budget transfers for Housing Services, Road Maintenance, CARES Act Funding and Aviation for fiscal year 2020-21.

Motion to approve item E2.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Holly L. Davis, Commissioner, District 5
SECONDER:	Jeff Kinnard D.C., Commissioner District 1
AYES:	Carnahan, Kitchen Jr., Schlabach, Kinnard D.C., Davis

E.3. Budget Resolution

Adopt and authorize the Chairman to execute a resolution adopting/amending Library Services (2), Low Income Home Energy Assistance, US 98 Highway Landscape, State Housing Initiative Partnership, Alzheimer's Disease Initiative, Community Care for the Elderly and Stormwater Utility Fee Method grant budgets for fiscal year 2020-21.

Motion to approve item E3.

Resolution Number 2021-026

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Holly L. Davis, Commissioner, District 5
SECONDER:	Ruthie Davis Schlabach, 2nd Vice Chair, District 3
AYES:	Carnahan, Kitchen Jr., Schlabach, Kinnard D.C., Davis

E.4. Forest Ridge Blvd and Lake Beverly Dr. Safe Routes to Schools (SRTS) Off System Construction and Maintenance Agreement

a. Adopt and authorize the Chairman to execute a Resolution authorizing the Chairman to enter into an agreement between Citrus County, Florida, a political subdivision of the State of Florida and the State of Florida Department of Transportation for construction of the Forest Ridge Blvd and Lake Beverly Dr. Safe Routes to Schools Sidewalk Project.

- b. Approve and authorize the Chairman to execute the Off System Construction and Maintenance Agreement for construction of the Forest Ridge Blvd and Lake Beverly Dr. Safe Routes to Schools Sidewalk Project.
- c. Approve and authorize the Chairman to execute the Duke Energy Lighting Proposal associated with the Forest Ridge Blvd pedestrian crossings at Roosevelt Blvd and Honey Locust Dr. for a one-time payment in the amount of \$12,006.97 and the monthly electric utility cost.
- d. Approve any necessary associated budget transfer.

Motion to approve item E4a, b, c, and d.

Citizen Janet Barek commented.

Resolution Number 2021-027

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Holly L. Davis, Commissioner, District 5
SECONDER:	Ruthie Davis Schlabach, 2nd Vice Chair, District 3
AYES:	Carnahan, Kitchen Jr., Schlabach, Kinnard D.C., Davis

E.5. Garcia Point Release of Retainage

Accept the completed Garcia Point Septic to Sewer Project and approve the release of retainage in the amount of \$151,309.88 to Royal American Construction Company.

First Vice Chairman Ronald E. Kitchen, Jr. commented.

Motion to approve item E5.

At the request of Second Vice Chairman Ruthie Schlabach, County Administrator Charles R. Oliver provided clarification.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ronald E. Kitchen Jr., 1st Vice Chair, District 2
SECONDER:	Jeff Kinnard D.C., Commissioner District 1
AYES:	Carnahan, Kitchen Jr., Schlabach, Kinnard D.C., Davis

E.6. Accept Offer to Purchase Surplus Property

- a. Approve the Purchase and Sale agreement with John William Wheeler and authorize Chairman to execute the same.
- b. Approve and Authorize Chairman to execute a County Deed to John William Wheeler, a single man, for AK 1842123, Lot 120 of Sportsman's Retreat, Inverness, Florida.
- c. Authorize staff to execute all other documents related to the closing of the property, with the exception of recordable documents; approve and authorize payment of related closing costs associated with these property acquisitions.

- d. Authorize the Clerk to record said County Deed in the Public Records of Citrus County, Florida upon staff's receipt of payment.
- e. Authorize staff to deliver deed once deed has been recorded in the Public Record.

Motion to approve item E6a through e.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jeff Kinnard D.C., Commissioner District 1
SECONDER:	Ruthie Davis Schlabach, 2nd Vice Chair, District 3
AYES:	Carnahan, Kitchen Jr., Schlabach, Kinnard D.C., Davis

E.7. West Publishing Corporation Agreement

Approve and authorize the Chairman to execute the Order Form and the Addendum to Order Form to subscribe to West Proflex for the County Attorney's Office.

Motion to approve item E7.

At the request of First Vice Chairman Ronald E. Kitchen, Jr., County Attorney Denise A. Dymond Lyn provided clarification.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ruthie Davis Schlabach, 2nd Vice Chair, District 3
SECONDER:	Jeff Kinnard D.C., Commissioner District 1
AYES:	Carnahan, Kitchen Jr., Schlabach, Kinnard D.C., Davis

E.8. Notice Regarding Property from List of Land Available for Taxes.

- a. Approve and Authorize the Chairman to execute notices regarding Parcel 1: AK 1748011, 10022 E. Bass Cir., Inverness, East Cove Unit 1, Lots 4 & 5, Blk E, less South 10 ft., and Parcel 2: AK 1856540, 7741 S, Florida Ave, Floral City, F C I Company's Add to Floral City Pb1 Pg 24 Lot 17 less 13 ft for rd & Lot 18 & 4 1/6 ft on W side of Lot 24 & Lots 25 & 26 less 13 ft for rd all in Blk 7 & W 2 ft of S 45 ft of Lot 19 Blk 7 Desc In OR 695 Pg 24.
- b. Authorize Staff to forward the document to the Citrus County, Florida, Clerk of the Circuit Court.

Motion to approve item E8a and b.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jeff Kinnard D.C., Commissioner District 1
SECONDER:	Ruthie Davis Schlabach, 2nd Vice Chair, District 3
AYES:	Carnahan, Kitchen Jr., Schlabach, Kinnard D.C., Davis

E.9. Accept Offer to Purchase Surplus Property

- a. Authorize Chairman to accept the highest bid from Linda R. Tochman at \$4,500.00.

- b. Approve and authorize Chairman to sign subsequent Purchase and Sale agreement and County Deed after the County Attorney has reviewed them.
- c. Authorize staff to execute all other documents related to the closing of the property, with the exception of recordable documents; approve and authorize payment of related closing costs associated with these property acquisitions.
- d. Authorize the Clerk to record said County Deed in the Public Records of Citrus County, Florida upon staff's receipt of payment.
- e. Authorize staff to deliver deed once deed has been recorded in the Public Record.

Motion to approve item E9a through e.

At the request of First Vice Chairman Ronald E. Kitchen, Jr., County Administrator Charles R. Oliver provided clarification.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ruthie Davis Schlabach, 2nd Vice Chair, District 3
SECONDER:	Holly L. Davis, Commissioner, District 5
AYES:	Carnahan, Kitchen Jr., Schlabach, Kinnard D.C., Davis

E.10. Acceptance of two Perpetual, Non-Exclusive Utility, Fire Hydrant Assembly and Access Easements from Circle K, Crystal River.

- a. Approve and authorize the Chairman to accept two Perpetual, Non-Exclusive Utility, Fire Hydrant Assembly and Access Easements from Circle K Stores Inc., a Texas Corporation, for the purpose of constructing, operating, maintaining, upgrading, improving, relocating, or removing the Improvements, water and any other utilities and associated appurtenances, and the right of ingress and egress to same.
- b. Authorize Clerk to place acceptance stamp on the easements and record in the Public Records of Citrus County, Florida.

Motion to approve item E10a and b.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Holly L. Davis, Commissioner, District 5
SECONDER:	Jeff Kinnard D.C., Commissioner District 1
AYES:	Carnahan, Kitchen Jr., Schlabach, Kinnard D.C., Davis

E.11. Coronavirus Response and Relief Supplemental Appropriations Act - FAA Grants for the Crystal River and Inverness Airports

- a. Acknowledge FAA SF-424 Forms for the Crystal River Airport for \$23,000 and for the Inverness Airport for \$13,000, for operational expenses, see attached.

- b. Approve and Authorize the Chairman to execute the FAA Grant Agreements when received.

Motion to approve item E11a and b.

Commissioner Holly Davis commented, followed by Board discussion.

Consensus of the Board was to give direction to the staff regarding landscaping at the airports.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Holly L. Davis, Commissioner, District 5
SECONDER:	Jeff Kinnard D.C., Commissioner District 1
AYES:	Carnahan, Kitchen Jr., Schlabach, Kinnard D.C., Davis

E.12. Rich St. to Donovan St. release of retainage

Accept the completed Rich St. to Donovan St. Water Main Project and approve the release of retainage in the amount of \$20,301.77 to Hartman Civil Construction Company, Inc.

Motion to approve item E12.

Second Vice Chairman Ruthie Schlabach requested the correction of Donovan Street to reflect Donovan Avenue.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jeff Kinnard D.C., Commissioner District 1
SECONDER:	Holly L. Davis, Commissioner, District 5
AYES:	Carnahan, Kitchen Jr., Schlabach, Kinnard D.C., Davis

E.13. Release of Lien

- a. Approve and Authorize the Chairman to execute Releases of Lien for Property Abatement Assessment by and between Citrus County, Florida, and certain property owners.
- b. Authorize the Clerk to record the Releases of Lien in the Public Records of Citrus County, Florida.

Motion to approve item E13a and b.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jeff Kinnard D.C., Commissioner District 1
SECONDER:	Holly L. Davis, Commissioner, District 5
AYES:	Carnahan, Kitchen Jr., Schlabach, Kinnard D.C., Davis

E.14. Daughters of the American Revolution Historical Marker

- a. Approve the placement of a Heritage Marker at the Historic Hernando School by the local Fort Cooper Chapter of the National Society of Daughters of the American Revolution (NSDAR).

b. Authorize the Chairman of the Board to sign a letter of approval to be sent with the application to the NSDAR in Washington, D. C.

Motion to approve item E14a and b.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jeff Kinnard D.C., Commissioner District 1
SECONDER:	Ruthie Davis Schlabach, 2nd Vice Chair, District 3
AYES:	Carnahan, Kitchen Jr., Schlabach, Kinnard D.C., Davis

E.15. SA-21-02 Stewardship Agreement for Citrus County Historical Society, Inc.

Approve and Authorize the Chair to execute the Stewardship Agreement with the Citrus County Historical Society, Inc.

Motion to approve item E15.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jeff Kinnard D.C., Commissioner District 1
SECONDER:	Ruthie Davis Schlabach, 2nd Vice Chair, District 3
AYES:	Carnahan, Kitchen Jr., Schlabach, Kinnard D.C., Davis

E.16. EHEAEP Resolution 2021 - 2022

Adopt and authorize the Chairman to execute a Resolution authorizing funding of the Emergency Home Energy Assistance for the Elderly Program (EHEAEP) for the period effective April 1, 2021 through March 31, 2022.

Motion to approve item E16.

Resolution Number 2021-028

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jeff Kinnard D.C., Commissioner District 1
SECONDER:	Holly L. Davis, Commissioner, District 5
AYES:	Carnahan, Kitchen Jr., Schlabach, Kinnard D.C., Davis

E.17. Administrative Regulation (AR) 6.01-3 NSF & Returned Payments

Approve and adopt Administrative Regulation 6.01-3 Non-Sufficient Funds and Other Forms of Returned Payment Policy

Motion to approve item E17.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ruthie Davis Schlabach, 2nd Vice Chair, District 3
SECONDER:	Jeff Kinnard D.C., Commissioner District 1
AYES:	Carnahan, Kitchen Jr., Schlabach, Kinnard D.C., Davis

E.18. Neighborhood Stabilization (NSP)3 Grant Closeout

Approve and authorize the Chairman to execute the NSP3 Grant Closeout Package for submission to the U.S. Department of Housing and Urban Development (HUD).

Motion to approve item E18.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Holly L. Davis, Commissioner, District 5
SECONDER:	Jeff Kinnard D.C., Commissioner District 1
AYES:	Carnahan, Kitchen Jr., Schlabach, Kinnard D.C., Davis

E.19. Stormwater Utility Assessments Proposal Letter

If approved, authorize the Chairman to execute the County-wide Stormwater Utility Operations and Management Assessments Proposal letter from Nabors, Giblin & Nickerson, P.A.

Motion to approve item E19.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jeff Kinnard D.C., Commissioner District 1
SECONDER:	Holly L. Davis, Commissioner, District 5
AYES:	Carnahan, Kitchen Jr., Schlabach, Kinnard D.C., Davis

E.20. LOI 21-067 Letter of Interest for Code Compliance Special Master & Alternate Special Master Services

Approve and Authorize the Chairman to execute the Agreements between Citrus County, Florida, and the awarded Special Master and Alternate Special Master as soon as the Agreement is received by the staff and sent for execution with County Attorney's office and Risk Management's approval.

Motion to approve item E20.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jeff Kinnard D.C., Commissioner District 1
SECONDER:	Holly L. Davis, Commissioner, District 5
AYES:	Carnahan, Kitchen Jr., Schlabach, Kinnard D.C., Davis

E.21. Strategic Plan Agreement

a. Approve and authorize the Chairman to execute the agreement.

b. Approve the associated budget transfer.

Motion to approve item E21a and b.

Commissioner Holly Davis commented, followed by Board discussion.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Holly L. Davis, Commissioner, District 5
SECONDER:	Jeff Kinnard D.C., Commissioner District 1
AYES:	Carnahan, Kitchen Jr., Schlabach, Kinnard D.C., Davis

E.22. Fund Balance

Approve and authorize the Chairman to execute a budget resolution to recognize the actual fund balance brought forward from September 30, 2020.

Motion to approve item E22.

Resolution Number 2021-029

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ronald E. Kitchen Jr., 1st Vice Chair, District 2
SECONDER:	Holly L. Davis, Commissioner, District 5
AYES:	Carnahan, Kitchen Jr., Schlabach, Kinnard D.C., Davis

E.23. Key Training Center-Renewal Agreement for Tree Enhancement Program

Approve the Agreement for a period of three (3) years and authorize the Chairman to execute the Agreement between Citrus County, Florida and Citrus County Association of Retarded Citizens d/b/a Key Training Center for the raising, maintenance, and distribution of native trees and other vegetation for the Citrus County Tree Enhancement Program.

Motion to approve item E23.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Holly L. Davis, Commissioner, District 5
SECONDER:	Jeff Kinnard D.C., Commissioner District 1
AYES:	Carnahan, Kitchen Jr., Schlabach, Kinnard D.C., Davis

E.24. Waste Disposal Account Agreement for Flash Trash, LLC

Approve and authorize the Chairman to execute a Waste Disposal Account Agreement between Citrus County and Flash Trash, LLC, establishing a monthly charge agreement at the Citrus County Central Landfill in the amount of \$1,000.

Motion to approve item E24.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jeff Kinnard D.C., Commissioner District 1
SECONDER:	Holly L. Davis, Commissioner, District 5
AYES:	Carnahan, Kitchen Jr., Schlabach, Kinnard D.C., Davis

F. OUTSTANDING COMMISSION ITEMS

	BOARD DATE	ISSUE	RESPONSIBLE PARTY	ANTICIPATED COMPLETION DATE	DATE COMPLETED	COMMENTS
1.	12/12/2017 RETREAT	Resolve Landfill Issues	Larry Brock/GMA	Ongoing		
2.	7/9/2019	Proposed Changes to Fireworks/Ordinance Permitting	Denise Lyn	5/1/2021		COMPLETED - no change required
3.	11/17/2020	Develop Lease for 10 Acres of Property for Lifestream	Denise Lyn	3/31/2021		Second draft provided to LifeStream
4.	12/8/2020 RETREAT	Contract to hire a consultant Develop a Strategic Plan	Randy Oliver/ Commissioner Davis	3/9/2021		Schedule for Board Consideration 4/13/2021

5.	12/8/2020 RETREAT	Workshop for RFP on Solid Waste Garbage Collection	Randall Olney	4/27/2021		
6.	12/8/2020 RETREAT	Agenda Item for an RFP Marketing Firm to Assist County	Randy Oliver/ Commissioner Davis			
7.	12/8/2020 RETREAT	Provide Implementation Plan for Ft Island Trail Multi-Purpose Path	Randall Olney	5/25/2021		
8.	12/8/2020 RETREAT	Consider Half Cent Local Option Sales Tax	Randy Oliver Commissioners			
9.	2/23/2021	The Board established annual boat launch fee at \$75.00 for non-residents and \$25.00 for residents who have a valid Florida Driver's License, Passport or ID with a Citrus County Address and/or a utility bill or with a property tax receipt for property owned in Citrus County.	Mariselle Rodriguez/ Denise Lyn	4/27/2021		
10.	3/9/2021	Answer Disposition of Roll off Containers at Landfill	Larry Brock	3/23/2021		
11.	3/9/2021	Obtain design cost to design Cardinal Sewer funded by ARP	Randy Oliver	4/27/2021		Received will be on next agenda
12.	3/23/2021	Obtain Engineer to design cost sewer to Holder Site funded for ARP	Randy Oliver	4/27/2021		

County Administrator Charles R. Oliver requested the deletion of item 2.

Chairman Scott Carnahan requested the addition of an item regarding Impact Fees on mother in law suites.

At the request of First Vice Chairman Ronald E. Kitchen, Jr., Mr. Oliver provided an update on item 10.

Motion to approve item F with the removal of item 2 and the addition of Mother in Law Suite to the Impact Fees.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ronald E. Kitchen Jr., 1st Vice Chair, District 2
SECONDER:	Jeff Kinnard D.C., Commissioner District 1
AYES:	Carnahan, Kitchen Jr., Schlabach, Kinnard D.C., Davis

G. COUNTY ADMINISTRATOR - CHARLES R. OLIVER

No items.

H. PRESENTATIONS/PUBLIC HEARINGS

H.1. 1:30 PM CORE Presentation

BOCC consideration of the use of CARES funds for the initial setup and support of the Citrus One-Stop Recovery and Economic (CORE) center. Funding would allow for the recruitment and hiring of a center director through the Citrus County Chamber of Commerce to administer operations and coordinate business support services and hours.

Economic Development Director David Pieklik provided the presentation and responded to questions from the Board.

Board discussion ensued.

The following individuals addressed the Board and responded to questions from the Board: Inverness City Manager Eric Williams; Josh Wooten, President & CEO of Citrus County Chamber of Commerce; and Jim Green, representing SCORE Nature Coast.

Board discussion continued.

Motion to approve moving forward with the support of the Citrus One-Stop Recovery and Economic (CORE) center, fund an initial investment of \$100,000 for the setup, move 5.3 Million dollars into a Special Revenue fund to be earmarked for Economic Development, review of the projects by CARES Act Advisory Group committee, and projects will come before the Board for approval.

The following citizens addressed the Board: Tabitha Wells; Rocky Hensley; Crystal River City Manager Ken Frink; Mr. Wooten; Inverness City Councilman Cabot McBride; and Janet Barek, President of Citrus Springs Civic Association.

Commissioner Holly Davis responded to comments from Councilman McBride.

RESULT:	ADOPTED [4 TO 1]
MOVER:	Scott Carnahan, Chair, District 4
SECONDER:	Holly L. Davis, Commissioner, District 5
AYES:	Carnahan, Schlabach, Kinnard D.C., Davis
NAYS:	Kitchen Jr.

Continued - 1. CORE Presentation

Josh Wooten, President and CEO of Citrus County Chamber of Commerce provided clarification of the process to County Administrator Charles R. Oliver for staff direction.

Board discussion ensued.

Inverness City Manager Eric Williams responded to questions from the Board.

Mr. Oliver summarized the direction for staff to take.

Rocky Hensley addressed the Board.

County Attorney Denise A. Dymond Lyn addressed the Board regarding creating the contract.

I. ADVISORY BOARD ANNOUNCEMENTS, NOMINATIONS & APPOINTMENTS

No items.

J. COMMITTEE REPORTS FROM COMMISSIONERS

First Vice Chairman Ronald E. Kitchen, Jr. shared information from the Tampa Bay Regional Planning Council (TBRPC) meeting, followed by Board discussion.

Commissioner Holly Davis provided an update on the Early Learning Coalition.

Chairman Scott Carnahan gave an overview from the Public Safety Coordinating Council and Gulf Coast Consortium meetings.

K. COMMISSIONER HOLLY L. DAVIS - DISTRICT 5

Commissioner Holly Davis shared information from the meeting with the Florida Camber.

K.1. Reappointment of Barbara C. Wolf, MD as District 5 Medical Examiner

Request Chairman to Sign Ballot Requesting Barbara C. Wolf, MD's Reappointment as District 5 Medical Examiner.

Motion to approve item K1.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Holly L. Davis, Commissioner, District 5
SECONDER:	Jeff Kinnard D.C., Commissioner District 1
AYES:	Carnahan, Kitchen Jr., Schlabach, Kinnard D.C., Davis

L. COMMISSIONER JEFF KINNARD D.C. - DISTRICT 1

At the request of Commissioner Jeff Kinnard, D.C., County Administrator Charles R. Oliver provided an update on the Multi-Purpose Path on Fort Island Trail.

M. 2ND VICE CHAIR RUTHIE DAVIS SCHLABACH - DISTRICT 3

Second Vice Chairman Ruthie Schlabach commented regarding a Leadership Citrus 2020 meeting.

N. 1ST VICE CHAIR RONALD E. KITCHEN JR. - DISTRICT 2

No items.

O. CHAIRMAN SCOTT CARNAHAN - DISTRICT 4

O.1. Purchase Inquiries for 350 acre Property Betz Farm

Consider selling the property as determined by the Board within the requirements of County policy/State law.

Chairman Scott Carnahan provided the recommendation.

Board discussion ensued.

Motion to approve selling the property as determined by the Board within the requirements of County policy/State law.

Board discussion with County Attorney Denise A. Dymond Lyn.

Motion was amended to add: Allow the County Attorney or County Administrator to negotiate the commission.

Board discussion continued with Ms. Lyn.

Motion was rescinded.

Motion to approve selling the property, County Administrator Charles R. Oliver is to contact whoever and let them know we might be entertaining offers, then if we get an offer it will come back to the Board to decide if it is a reasonable offer or if we want to entertain other offers.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ronald E. Kitchen Jr., 1st Vice Chair, District 2
SECONDER:	Scott Carnahan, Chair, District 4
AYES:	Carnahan, Kitchen Jr., Schlabach, Kinnard D.C., Davis

O.2. Continuing Reauthorization of the State of General Emergency

Discussion and vote on continuing reauthorization of the State of General Emergency.

Motion to approve item O2.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ronald E. Kitchen Jr., 1st Vice Chair, District 2
SECONDER:	Scott Carnahan, Chair, District 4
AYES:	Carnahan, Kitchen Jr., Schlabach, Kinnard D.C., Davis

O.3. Emergency Management/Director of Emergency Management

Discussion and potential vote regarding the director search, the hiring panel, the duties and responsibilities of the director and the contractual provision of Emergency Management Services.

Chairman Scott Carnahan provided the recommendation, followed by Board discussion.

Sheriff's Office Colonel Elena Vitt addressed the Board.

The Board provided clarification to Colonel Vitt regarding the hiring panel and the process.

Colonel Vitt responded to questions from the County Administrator Charles R. Oliver, County Attorney Denise A. Dymond Lyn, and the Board, followed by further Board discussion.

Consensus of the Board was to give direction to the Sheriff's Office for scheduling the hiring panel.

P. COUNTY ATTORNEY DENISE A. DYMOND LYN

No items.

Q. OPEN TO THE PUBLIC

Citizen Janet Berek commented.

Commissioners responded to comments from Ms. Berek.

R. UPCOMING MEETINGS

1. Regular Meeting: **April 27, 2021 at 1:00 PM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
2. Regular Meeting: **May 11, 2021 at 1:00 PM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
3. Regular Meeting: **May 25, 2021 at 1:00 PM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

S. UPCOMING WORKSHOPS AND SPECIAL MEETINGS

Chairman Scott Carnahan and County Administrator Charles R. Oliver announced the Special Meeting that has been scheduled to discuss the use of funds from the CARES Act, the American Rescue Plan, and authorize issuance of Invitation to Bid for Universal Collection at 9 A.M. on April 27th, 2021.

T. 5:01 P.M. PUBLIC HEARINGS

T.1. 5:01 pm AA-20-04 Brenda McKenzie for Cow Pies and Bar Flies, Inc.

- a. Conduct a public hearing on April 13, 2021 @ 5:01PM to review and consider AA-20-04 Brenda McKenzie for Cow Pies and Bar Flies.
- b. If approved, adopt and authorize the Chairman and Clerk to execute the ordinance for AA-20-04 Brenda McKenzie for Cow Pies and Bar Flies.

County Attorney Denise A. Dymond Lyn polled the Board for ex parte communications and read the proposed ordinance title into the record.

Brenda McKenzie, representing Cow Pies and Bar Flies provided the applicant information.

Land Development Principal Planner Joe Hochadel provided the staff presentation and responded to questions from the Board.

Citizens Janet Barek and Morgan Cook commented.

Motion to accept with one condition AA-20-04.

Prior to the vote, First Vice Chairman Ronald E. Kitchen, Jr. commented.

Ordinance Number 2021-A10

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Scott Carnahan, Chair, District 4
SECONDER:	Ruthie Davis Schlabach, 2nd Vice Chair, District 3
AYES:	Carnahan, Kitchen Jr., Schlabach, Kinnard D.C., Davis

T.2. 5:05 p.m. CPA-20-11 Cardinal Street Interchange Management Area

- a. Conduct an adoption public hearing on April 13 to consider application CPA-20-11.
- b. If approved, adopt, and authorize the Chairman and Clerk to execute ordinance for CPA-20-11 and send adopted amendment to the FDEO and other state agencies having regulatory review of comprehensive plan amendments.

County Attorney Denise A. Dymond Lyn read the proposed ordinance title into the record.

Growth Management Director Michael Sherman provided the staff presentation and responded to questions from the Board.

Citizen Phillip Eledge commented.

County Administrator Charles R. Oliver commented regarding Dollar General.

First Vice Chairman Ronald E. Kitchen, Jr. commented, followed by Board discussion with Ms. Lyn.

Mr. Sherman discussed options with the Board.

Motion to accept CPA-20-11 with 8 acres and 18 acres.

Prior to the vote, First Vice Chairman Ronald E. Kitchen, Jr. commented.

Ordinance Number 2021-A11

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Scott Carnahan, Chair, District 4
SECONDER:	Jeff Kinnard D.C., Commissioner District 1
AYES:	Carnahan, Kitchen Jr., Schlabach, Kinnard D.C., Davis

U. ADJOURN

The meeting was adjourned at 5:30 PM