BOARD OF COUNTY COMMISSIONERS OF CITRUS COUNTY, FLORIDA
Citrus County Courthouse
Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

AGENDA

January 24, 2017 1:00 PM

Scott Carnahan, Chairman District 4	**Angela Vick, Clerk of the Circuit Court**
Ronald E. Kitchen Jr., 1st Vice Chairman District 2	**Charles R. Oliver, County Administrator**
Jeff Kinnard D.C., 2nd Vice Chairman District 1	**Denise A. Dymond Lyn, County Attorney**
Jimmie T. Smith, Commissioner, District 3	
Brian J. Coleman, Commissioner, District 5	

MISSION

Citrus County Government is a value-driven organization dedicated to responsive citizen service by providing quality programs, services and facilities to build a strong community and promote the best quality of life for our citizens.

All persons desiring to address the County Commission will be asked to limit their comments to the specific subject being discussed.

The Board gives citizens multiple opportunities for **PUBLIC INPUT**. All members of the public wishing to speak at the “Open To The Public” portion of a meeting will have three (3) minutes per person to make their request or presentation or five (5) minutes if they represent an organization with the appropriate documentation on file with the Clerk of Courts. If the request or presentation deals with a matter that requires investigation by County Staff, the Chairman will refer it to the County Administrator to follow-up with the person making the request.

Any person who decides to appeal any decision of the Governing Body with respect to any matter considered at this meeting will need a record of the proceedings and for such purpose may need to provide that a verbatim record of proceeding is made which record includes testimony and evidence upon which the appeal is to be based. (Section 286.0105 Florida Statutes)

Any person requiring reasonable accommodation at this meeting because of a disability or physical impairment should contact the County Administrator's Office, Lecanto Government Bldg., 3600 W. Sovereign Path, Suite 267, Lecanto, FL 34461 (352) 527-5210, TTY (352) 527-5312 at least two days before the meeting.

A. CALL TO ORDER

A.1. Invocation

A.2. Pledge of Allegiance

A.3. Roll Call

A.4. Approval of Agenda

B. CONSENT

Minutes

B.1. Board of County Commissioners - Regular Meeting - Dec 20, 2016 1:00 PM

Administration

B.2. Deletion of Surplus Property

Approve deletion of the following items from the inventory of Health Department and the removal of same items from the county's capital asset listing.

Asset# 51392 - Avita Paper Shredder; Asset# 51509 - Fellows Power Shredder

B.3. Deletion of Surplus Property

Approve donation of the following items from the inventory of the Health Department to Langley Health Services and the removal of same items from the county's capital asset listing.

Asset# 30154 - Pelton & Crane Ceiling Light; Asset# 30155 - Pelton & Crane Ceiling Light; Asset# 16239 - Dental Water/Air Delivery System; Asset# 19728 - Intraoral X-Ray Arm; Asset# 51123 - Universal Mounted Light; Asset# 16236 - Belmont Dental Chair; Asset# 16106 - Midmark Dental Chair; Asset# 16103 - Belmont X-Calibur Dental Chair; Asset# 16105 - Dentech Advanced Cart; Asset# 15891 - Nitrous Oxide Portable Stand; Asset# 19723 - Intraoral X-Ray Arm; Asset# 19727 - X-Ray Unit Wall Mount; Asset# 51241 - Isolyte System

B.4. Deletion of Surplus Property

Approve deletion of the following items from the inventory of the Health Department and the removal of same items from the county's capital asset listing.Asset# 18263 - 2 Person Modular Desk Unit; Asset# 19008 - Modular Desk System

Attorneys Office

Clerk

B.5. County Warrants

Accept the attached check registers outlining the County warrants.

B.6. Release of Special Assessments

Approve and authorize the Chairman to execute Release of Lien for Special Assessment by and between Citrus County and certain property owner 2014-11 14C Flying Dutchman special assessment district

Community Services

B.7. Asset Disposal

Authorize staff to sell the equipment as listed through the GovDeals on-line auction services. In the event an item does not sell authorize staff to dispose of the surplus property according to County policy and remove from the inventory of the Division of Library Services, County's Capital Asset List.

Asset #19895	KM4035 Photocopier-Kyocera-Mita
Asset #19896	KM4035 Photocopier-Kyocera-Mita
Asset #17101	KM4030 Kyocera-Mita Digital Imager
Asset #30220	KM4050 Photocopier-Kyocera-Mita
Asset #19897	KM4035 Photocopier-Kyocera-Mita
Asset #16207	Mita 1810 Copy Machine

B.8. Deletion of Surplus Items

Approve the deletion of the following item from the inventory of the Department of Community Services / Library Services Division and the removal of same item from the county's Capital Asset listing. Asset 51377 AWE Early Literacy Station

B.9. Large Animal Incident Emergency Response Training Guide

Acknowledge and adopt the Large Animal Incident Emergency Response Training Guide, which is intended for local use in an emergency situation.

Human Resources

Management and Budget

Planning and Development

Public Works

B.10. Corrective County Deed for Disposed Surplus Property – 6695 N. Sand Dr., Citrus Springs

Authorize the Chairman to execute a Corrective County Deed for the disposed surplus property located at 6695 N. Sand Dr., Citrus Springs, Florida and authorize the Clerk to record the deed in the Public Records of Citrus County, Florida.

B.11. Approve Termination of T-Hangar Lease Agreement at Inverness Airport.

Approve and authorize the Chairman to terminate the lease agreement between the County and Charles Hiatt for T-Hangar Unit 1-L at the Inverness Airport, effective January 24, 2017.

B.12. Lease Agreement for T-Hangar Unit 1-H at Crystal River Airport

Approve and authorize the Chairman to execute the T-Hangar Lease Agreement with Shane Henry for Unit 1-H at the Crystal River Airport.

B.13. Lease Agreement for T-Hangar Unit 1-B at the Crystal River Airport.

Approve and authorize the Chairman to execute the Crystal River Airport T-Hangar Lease Agreement with John Rockey for Unit 1-B.

B.14. Archangel Michael Greek Orthodox Church Fee Waiver Request

Approve waiver of tipping fees for debris generated at their 2017 benefit events to be held February 17-19, 2017 and October 20-22, 2017.

The estimated maximum revenue waived per event would be $300.00

Systems Management

B.15. Public Records Report

Acknowledge receipt of the monthly Public Records Request report for December 2016.

B.16. Record Disposition

Approve and authorize the Chairman to execute the following Records Dispositions for the disposal of public records that have met legal retention: BOCC-0329

Visitors and Convention Bureau

Water Resources

Set Public Hearings

C. PROCLAMATIONS

D. OPEN TO THE PUBLIC

E. REGULAR BUSINESS

E.1. Bids

a. ITB 032-12 Heavy Equipment Rental Services Amendment # 1 - Herc Rentals Inc.

Approve and Authorize the Chairman to execute Amendment No. 1 to the Agreement between Citrus County, Florida and Hertz Equipment Rental Corporation, to recognize the change of the Contractor's name from Hertz Equipment Rental Corporation to Herc Rentals, Inc.

b. RFP 036-15 Termination- Third Party Claims Administrations for Property, Liability and Workers Compensation Claims; York Risk Services Group, Inc.

Approve and Authorize the Chairman to execute and send letter terminating the Agreement with York Risk Services Group, Inc.

c. RFP 036-15 Third Party Claims Administrations for Property, Liability and Workers Compensation Claims; Johns Eastern Company, Inc

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Johns Eastern Company, Inc.,

Effective March 1, 2017 at the same pricing that was contained in their Proposal, dated July 22, 2015.

d. RFP 072-15 Amendment # 3 Marketing & Advertising/Public Relations & Communications Agency; Evok

Approve and Authorize the Chairman to execute Amendment # 3 to the Agreement between Citrus County, Florida and Evok Advertising and Design, Inc. dba EVOK to renew the Agreement for the first one (1) year renewal extending the Agreement to February 8, 2018.

E.2. Budget Transfers

Approve budget transfers for Supervisor of Elections for fiscal year 2016/2017.

E.3. Budget Resolutions

Adopt and authorize the Chairman to execute resolutions amending/adopting the Southwest Regional Water Reclamation Facility (SWRWRF) State Revolving Fund (SRF) budget, various Water Utility and Engineering grants budgets for fiscal year 2016/2017.

E.4. SWFWMD Cooperative Funding Agreement for the Center Ridge Watershed Management Plan Alternative Analysis Project (N795) Agreement No. 17CF0000368/ 2017REV0002

Approve and authorize the Chairman to execute the Cooperative Agreement between the Southwest Florida Water Management District (SWFWMD) and Citrus County, Florida, a political subdivision of the State of Florida, for the Center Ridge Watershed Management Plan Alternative Analysis Project (N795), for a total project cost of $200,000.

E.5. SHIP Not for Profit Agreements 2017

a. Approve and authorize the Chairman to execute the State Housing Initiatives Partnership (SHIP) Agreement between Nature Coast Affordable Housing Corp. and Citrus County to assist with the construction of two (2) homes to low-income families for a total of $20,000.

b. Approve and authorize the Chairman to execute the State Housing Initiatives Partnership (SHIP) Agreement between Habitat and Citrus County to assist with the construction of sixteen (16) homes to low-income families for a total of $160,000.

E.6. Friends of the Citrus County Library System, Inc. Resolution and Amendment to Lease Agreement

a. Adopt and authorize the Chairman to execute a Resolution of the Board acknowledging the request from Friends of the Citrus County Library System, Inc., to utilize property owned by Citrus County, Florida.

b. Approve and authorize the Chairman to execute the Fifth Amendment to the Lease Agreement between Citrus County, Florida, a political subdivision of the State of Florida and Friends of the Citrus County Library System, for the use of Room 308 in the Historic Hernando School Facility at the rate of $286.82 per month. This renewal begins on February 1, 2017 and expiring on January 31, 2018.

E.7. Citrus County Family Resource Center, Inc. Resolution and Amendment to Lease Agreement

a. Adopt and authorize the Chairman to execute a Resolution of the Board acknowledging the request from Citrus County Family Resource Center to utilize property owned by Citrus County.

b. Approve and authorize the Chairman to execute the Fifth Amendment to the Lease Agreement between Citrus County, Florida, a political subdivision of the State of Florida and Citrus County Family Resource Center, for the use of Rooms 300-305 in the Historic Hernando School Facility at the rate of $1,137.86 per month. This renewal begins on February 1, 2017 and expires on January 31, 2018.

E.8. Hernando Heritage Council of the Citrus County Historical Society, Inc. - Resolution and Amendment to Lease Agreement

a. Adopt and authorize the Chairman to execute a Resolution of the Board acknowledging the request from Hernando Heritage Council of the Citrus County Historical Society to utilize property owned by Citrus County, Florida.

b. Approve and authorize the Chairman to execute the Fifth Amendment to the Lease Agreement between Citrus County, Florida, a political subdivision of the State of Florida and Heritage Council of the Citrus County Historical Society, Inc., for the use of Rooms 306A and 306B in the Historic Hernando School Facility at the rate of $357.18 per month. This renewal begins on February 1,

2017 and expires on January 31, 2018.

E.9. Citrus County Harvest, Inc. Resolution and Amendment to Lease Agreement

a. Adopt and authorize the Chairman to execute a Resolution of the Board acknowledging the request from Citrus County Harvest, Inc., to utilize property owned by Citrus County, Florida.

b. Approve and authorize the Chairman to execute the Fifth Amendment to the Lease Agreement between Citrus County, Florida, a political subdivision of the State of Florida and Citrus County Harvest, Inc., for the use of Rooms 307 in the Historic Hernando School Facility at the rate of $286.28 per month. This renewal begins on February 1, 2017 and expires on January 31, 2018.

E.10. Solid Waste Management CAT Bulldozer Lease

a. Adopt and authorize the Chairman to execute a Government Entity Resolution to Lease, Purchase and/or Finance a CAT Bulldozer for Solid Waste Management and to authorize the Chairman to execute the related closing documents (including Government Equipment Lease-Purchase Agreement, IRS Form 8038-G, etc.)

b. Approve and authorize the Clerk of the Board of County Commissioners of Citrus County, Florida to sign Certificate as to Compliance with Anti-Dilution Test and Certificate of Clerk.

E.11. Section 5311 Transportation Operations 2017-2018 Grant Application

1. Approve and authorize the Chairman to execute U.S.C. Section 5311 Formula Grant for Rural Areas Application under the Florida Department of Transportation for fund year 2018. This approval will cover Section 5311 Operations, for the fund year 2018.

2. Adopt and authorize the Chairman to execute the Resolution, sign the application, sign the proof of local match, the FTA Federal Certifications and Assurances, and the Standard lobbying certification for Section 5311 Operations portion of the program. The Resolution is submitted as a part of the Grant Application.

E.12. Shelter Me Citrus Agreement

Approve and authorize the Chairman to execute the Agreement between the County and Shelter Me Citrus (SMC) that defines the role of each party in the efforts of SMC to conduct fundraising for a new animal shelter.

E.13. 2016-2017 Florida Emergency Medical Services County Grant

Approve and authorize the Chairman to execute the Resolution requesting funds from the State of Florida Emergency Medical Services (EMS) Trust Fund. This certifies that the monies from the EMS County Grant will be used to improve and expand the County's existing pre-hospital EMS system and not to supplant current levels of county expenditures.

E.14. Bass2Billfish

a. Approve and authorize the Chairman to execute the contract with Bass2Billfish with Peter Miller which was recommended by the Tourist Development Council on November 15, 2016.

b. Approve related budget transfer in the amount of $22,500 to cover the campaign fees associated with this contract.

E.15. Release of Retainage to D.A.B. Constructors, Inc., ITB 048-15

a. Accept the completed Project ITB 048-15 Ottawa Avenue/Quartz Connector Project

b. Approve and authorize the Clerk's Office to release the retainage in the amount of $12,723.82 to the contractor D.A.B. Constructors, Inc. and return the encumbered balance of the Purchase Order back to the appropriate account.

c. Acknowledge Contingency Adjustment for Field Order's 1 and 2 to D.A.B. Constructors, Inc., in the amount of $23,078.23.

E.16. RFP 015-17 Chassahowitzka River Campground Management Services; Cape Leisure Chassahowitzka, LLC

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Cape Leisure Chassahowitzka, LLC to provide County with management services at the Chassahowitzka River Campground and pay County 10.5% of the annual Chassahowitzka River Campground Gross Revenue and a flat monthly fee of$1,000.00.

E.17. 2017 Edward Byrne Memorial JAG Grant Acceptance

Approve and authorize the Chairman to execute the Certificate of Acceptance and the Attestations and Certifications for the award of the FY 2017 Edward Byrne Memorial Justice Assistance Grant (JAG) in the amount of $51,044.00. There is no County cash match.

E.18. Proposed County Surplus Property Inventory List Appropriate for use as Affordable Housing – Set A Public Hearing.

Set a Public Hearing on February 28, 2017, at 1:30 p.m. pursuant to Section 125.379, Florida Statutes, for the purpose of considering an inventory list of County owned, surplus real property determined to be appropriate for use as affordable housing.

F. OUTSTANDING COMMISSION ITEMS

	BOARD DATE	ISSUE	RESPONSIBLE PARTY	ANTICIPATED COMPLETION DATE	DATE COMPLETED	COMMENTS
1.	3/1/2016	Process and proposed funding for Neighborhood clean-up week	Larry Brock	2/14/2017		On this Agenda
2.	03/22/2016	Landfill Workshop	Jeff Rogers	1/24/2017		Workshop Scheduled 1/24/2017 9:00 AM
3.	8/22/2016	Formal Work Program with CCA for Dog Training Program	Tobey Phillips		1/10/2017	COMPLETE
4.	9/27/2016	Analysis of the Establishment of county Lab for testing	Jeff Rogers Ken Cheek	Prior to Next Budget Cycle		
5.	9/27/2016	Trade off on Fire MSTU/MSBU	Randy Oliver Kristin Demers	5/12/2017		To be discussed at Fire Workshop May 9 @ 9:00 AM
6.	10/25/2016	Revise Fertilizer Ordinance to Allow for Homeowner Training/ Exceptions	BJ Jarvis (Outline) Denise Lyn	2/14/2017		
7.	11/1/2016	List of final Purchase Price of Vehicles	Jeff Rogers Dan Johnson	2/28/2017		Please Note Date Change

8.	1/10/2017	Firms that Responded to VCB Marketing RFP	Randy Oliver	1/24/2017	1/11/2017	COMPLETE
9.	1/10/2017	Community Garden Pilot Program	Tobey Phillips	3/28/2017		
10.	1/10/2017	Identify Location for Drone Racing in County Park	Tobey Phillips	3/28/2017		
11.	1/10/2017	Declare Property at 7490 W. Gulf to Lake Highway Surplus	Susan Boelk Jeff Rogers	2/14/2017		
12.	1/10/2017	Research Enforceability of Various Covenant for Cross Access Covenant	Denise Lyn	3/28/2017		
13.	1/10/2017	Explore feasibility/interest of Coffee Shop at Central Ridge Library	Eric Head Tobey Phillips	3/28/2017		
14.	1/10/2017	Letter to FDOT/MPO Demanding Funding be returned	Jeff Rogers	2/14/2017		

G. COUNTY ADMINISTRATOR - CHARLES R. OLIVER

G.1. Spring Cleanup Day

If the Board wishes to adopt a "Spring Clean-up Day" we recommend the following actions:

a. Direct Staff to develop specifications and solicit competitive bids to perform the curbside collection.

b. Approve and authorize staff to provide the Spring Clean-up day.

c. Approve and authorize Waiving Tipping and Transaction fees.

d. Direct Staff to incorporate this cost into the annual Solid Waste MSBU.

H. PRESENTATIONS/PUBLIC HEARINGS

H.1. Hilltop Securities- Citrus County Debt Overview January 2017

Informational only, no action required.

H.2. 2:00 PM Public Hearing Fourth Penny Tourist Development Tax Ordinance

a. Conduct a Public Hearing on January 24, 2017 at 2:00 p.m. on an Ordinance of Citrus County, Florida, amending Chapter 94, Citrus County Code, amending Article III, Section 94-141, thereof to provide for the imposition of an additional one percent (1%) Tourist Development Tax (Fourth Penny); providing for severability; providing for modifications that may arise from consideration at Public Hearing; providing for inclusion in the Code; and providing for an effective date.

b. If approved, adopt Ordinance and authorize the Chairman to execute on behalf of the Board.

H.3. 2:00 PM Public Hearing Sixth Penny Tourist Development Tax Ordinance

a. Conduct a Public Hearing on January 24, 2017 at 2:00 p.m. on an Ordinance of

Citrus County, Florida, amending Chapter 94, Citrus County Code, amending Article III, Section 94-141, thereof to provide for the imposition of an additional one percent (1%) Tourist Development Tax (Sixth Penny); providing for severability; providing for modifications that may arise from consideration at Public Hearing; providing for inclusion in the Code; and providing for an effective date.

b. If approved, adopt Ordinance and authorize the Chairman to execute on behalf of the Board.

I. ADVISORY BOARD ANNOUNCEMENTS, NOMINATIONS & APPOINTMENTS

I.1. Historic Resources Advisory Board - Announce

Announce vacancies on the Historic Resources Advisory Board for Historical Society Board Member, Historian, a Member -at -Large and an alternate Member. The term will be for two years and will expire on January 31, 2019.

I.2. Announce Vacancies

a. Announce term of expiration for a Technical Member position on the Water and Wastewater Authority. The term expires on January 31, 2017. The new term will be four years and will expire on January 31, 2021.

b. Announce term of expiration for an Alternate Member position on the Water and Wastewater Authority. The term expires on January 31, 2017. The new term will be one year and will expire on January 31, 2018

I.3. Announce Vacancies on the Planning and Development Commission (PDC)

Announce a vacancy for two unexpired regular member positions on the Planning and Development Commission (PDC). These terms will expire on January 31, 2020.

I.4. Transportation Disadvantaged Coordinating Board / BOCC Nominate and Appoint

Nominate and Appoint and individual to the Transportation Disadvantaged Coordinating Board as a regular member Medical Transportation Services position.

The term will be for three (3) years and will expire on January 31, 2020.

Terence Garrity wishes to be Re-appointed.

I.5. Nominate and Appoint members to the Planning and Development Commission (PDC)

Nominate and Appoint two regular member positions and two alternate member positions on the Planning and Development Commission (PDC). The new terms will begin on January 31, 2017, and will expire on January 31, 2021.

I.6. Tourist Development Council Nominate & Appoint

Nominate and Appoint selected individuals to the Tourist Development Council Board to fill two member terms that expire on January 31, 2017. The new term will be for four years and will expire on January 31, 2021.

I.7. Citrus Springs Advisory Council

Nominate and Appoint one individual to the Citrus Springs Advisory Council as regular member to fill an unexpired term that will expire on January 31, 2018.

J. COMMITTEE REPORTS FROM COMMISSIONERS

K. COMMISSIONER BRIAN J. COLEMAN - DISTRICT 5

L. COMMISSIONER JIMMIE T. SMITH - DISTRICT 3

L.1. Discussion deeming surplus the Old Fish Hatchery

Discussion deeming surplus the Old Fish Hatchery

L.2. Discussion allowing contracts signed before January 13, 2017 to be grand-fathered in reference to Transportation Impact Fees

Discussion allowing contracts signed before January 13, 2017 to be grand-fathered in reference to Transportation Impact Fees.

M. 2ND VICE CHAIRMAN JEFF KINNARD D.C. - DISTRICT 1

M.1. Discussion on support for left turn lanes on the U.S. Highway 19 expansion project in the Homosassa Business District.

Discussion on support for a center turn lane on the U.S.19 expansion project in the Homosassa Business District to support left turns into businesses.

N. 1ST VICE CHAIRMAN RONALD E. KITCHEN JR. - DISTRICT 2

O. CHAIRMAN SCOTT CARNAHAN - DISTRICT 4

O.1. Direct Staff to take steps to move Supervisor of Elections to Inverness Health Department

Approve directing staff to hire an Architect and take the necessary steps to move the Supervisor of Elections from their current space to the Inverness Health Department space.

P. COUNTY ATTORNEY DENISE A. DYMOND LYN

P.1. Final Judgment in DT Villages Litigation

Informational purposes only.

Q. OPEN TO THE PUBLIC

R. UPCOMING MEETINGS

1. Regular Meeting: **February 14, 2017 at 1:00 PM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

2. Regular Meeting: **February 28 , 2017 at 1:00 PM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

3. Regular Meeting: **March 14, 2017 at 1:00 PM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

S. UPCOMING WORKSHOPS AND SPECIAL MEETINGS

1. Workshop: Solid Waste/Landfill: **January 24, 2017, at 9:00 AM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
2. Special Meeting: Budget Development & Approach: **February 14, 2017, 10:00 AM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
3. Special Meeting: Impact Fee: **March 14, 2017, 9:00 AM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

T. 5:01 P.M. PUBLIC HEARINGS

T.1. 5:01 CPA/AA-16-10 – Michael Wilburn for Maya Hotel Corp.

a. Conduct a public hearing on January 24, 2017 at 5:01 p.m. to consider CPA/AA-16-10 - Michael Wilburn for Maya Hotel Corp.

b. If approved, adopt and authorize the Chairman to execute the ordinances for CPA/AA-16-10 - Michael Wilburn for Maya Hotel Corp., amending the Future Land Use Map (Ordinance No. 89-04) and the Land Development Code Atlas (Ordinance No. 2012-06); and direct the Clerk to record the ordinances in the public records of Citrus County, Florida.

T.2. 5:05 CPA-16-16 Recreation and Open Space Element (Chapter Two)

a. Conduct a public hearing on January 24, 2017 at 5:05 p.m. to consider application CPA-16-16 - Recreation and Open Space Element (Chapter Two), to update the Citrus County Comprehensive Plan for consistency with current Florida Statutes and regulations.

b. If approved, direct staff to transmit the application to the State's Department of Economic Opportunity and required agencies for review and comment.

U. ADJOURN