

BOARD OF COUNTY COMMISSIONERS OF CITRUS COUNTY, FLORIDA
Citrus County Courthouse
Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

AGENDA

May 9, 2017 1:00 PM

Scott Carnahan, Chairman District 4	Angela Vick, Clerk of the Circuit Court
Ronald E. Kitchen Jr., 1st Vice Chairman District 2	Charles R. Oliver, County Administrator
Jeff Kinnard D.C., 2nd Vice Chairman District 1	Denise A. Dymond Lyn, County Attorney
Jimmie T. Smith, Commissioner, District 3	
Brian J. Coleman, Commissioner, District 5	

MISSION

Citrus County Government is a value-driven organization dedicated to responsive citizen service by providing quality programs, services and facilities to build a strong community and promote the best quality of life for our citizens.

All persons desiring to address the County Commission will be asked to limit their comments to the specific subject being discussed.

The Board gives citizens multiple opportunities for **PUBLIC INPUT**. All members of the public wishing to speak at the "Open To The Public" portion of a meeting will have three (3) minutes per person to make their request or presentation or five (5) minutes if they represent an organization with the appropriate documentation on file with the Clerk of Courts. If the request or presentation deals with a matter that requires investigation by County Staff, the Chairman will refer it to the County Administrator to follow-up with the person making the request.

Any person who decides to appeal any decision of the Governing Body with respect to any matter considered at this meeting will need a record of the proceedings and for such purpose may need to provide that a verbatim record of proceeding is made which record includes testimony and evidence upon which the appeal is to be based. (Section 286.0105 Florida Statutes)

Any person requiring reasonable accommodation at this meeting because of a disability or physical impairment should contact the County Administrator's Office, Lecanto Government Bldg., 3600 W. Sovereign Path, Suite 267, Lecanto, FL 34461 (352) 527-5210, TTY (352) 527-5312 at least two days before the meeting.

A. CALL TO ORDER

- A.1. Invocation**
- A.2. Pledge of Allegiance**
- A.3. Roll Call**
- A.4. Approval of Agenda**

B. CONSENT

Minutes

- B.1. Board of County Commissioners - Regular Meeting - Apr 11, 2017 1:00 PM**
- B.2. Board of County Commissioners - Special Meeting Joint meeting BOCC -Inverness - Apr 11, 2017 5:30 PM**

Administration

B.3. Citrus County Forfeiture Fund

Acknowledge the quarterly report provided by the Citrus County Sheriff's Office for expenditures from the Citrus County Forfeiture Fund.

B.4. Crime Stoppers of Citrus County, Inc.

Approve and authorize the Chairman to execute a letter acknowledging Crime Stoppers of Citrus County, Inc. as the official Crime Stoppers program of Citrus County in order to qualify for grant funds through the Florida Attorney General's Office.

B.5. Deletion of Surplus Property

Approve deletion of the following items from the inventory of the State Attorney's Office and the removal of same items from the county's capital asset listing. Asset# 40169 - Planar PL 19" Monitor; Asset# 40133 - Planar PL 19" Monitor; Asset# 40187 - Planar PL 19" Monitor; Asset# 40175 - Planar PL 19" Monitor; Asset# 40141 - Planar PL 19" Monitor; Asset# 40191 - Planar PL 19" Monitor.

B.6. Proclamation Fibromyalgia, Chronic Fatigue Syndrome & Multiple Chemical Sensitivity Awareness Month

Approve and authorize the Board to proclaim the month of May, 2017 as Fibromyalgia, Chronic Fatigue syndrome and Multiple Chemical Sensitivity Awareness Month in Citrus County, Florida.

B.7. Proclamation - Child Welfare Professionals Recognition Day

Approve and authorize the Board to execute a proclamation declaring May 8, 2017 as “Child Welfare Professionals Recognition Day” in Citrus County, Florida.

Attorneys Office

B.8. Fagan vs. Citrus County

Informational only.

Clerk

Community Services

B.9. Asset Deletion

Approve deletion of the following item #30600 from the inventory and the removal of same item from the County’s capital asset list.

B.10. Deletion of Surplus Property

Approve deletion of the following items from the inventory of the Department of Community Services, Division of Animal Services and the removal of same items from the County’s capital asset listing. Asset # 50468 Motorola Base Radio Asset # 12510 Motorola Base Radio Asset # 50469 Motorola Mobile Radio

Human Resources

B.11. Language Line

Approve and authorize the Chairman to execute the piggyback agreement between Citrus County and the Florida Department of Management Services for Language Line interpreter services in the amount of \$.65 cents per minute of language line interpreter services.

Management and Budget

B.12. Budget Reduction Reserve Account

Acknowledge receipt of the monthly Budget Reduction Reserve Report as of April 2017.

B.13. Citrus County Abuse Shelter Association, Inc. - Financial Statement and Independent Auditor's Report

Acknowledge receipt of the Citrus County Abuse Shelter Association, Inc., Financial Statement and Independent Auditor's Report for year ending June 30, 2016. Report provided by Wardlow & Cash, P.A.

Planning and Development

B.14. Document Technologies Lease Agreements for Copiers

Approve and authorize the Chairman to execute two 36-month Lease Agreements between Document Technologies and Citrus County, a political subdivision of the State of Florida, for two new Copystar CS-4002i Digital Systems to replace two existing copiers in the Land Development Division, to commence upon approval.

Public Works

B.15. Deletion of Surplus Property

Approve deletion of the following item from the inventory of the Engineering Division and the removal of same item from the county's capital asset listing. Asset #18345- HP Color Laserjet 550DN

Systems Management

B.16. Records Disposition

Approve and authorize the Chairman to execute the following Records Dispositions for the disposal of public records that have met legal retention: BOCC-0341, BOCC-0342 Visitors and Convention Bureau

Water Resources

Set Public Hearings

B.17. Land Development Code (LDC) set Workshop

Set a Public Workshop on Tuesday July 11, 2017, at 9:00 AM regarding the Land Development Code (LDC)

B.18. Quasi-Judicial Proceedings Ordinance

Set a Public Hearing on May 23, 2017 at 1:50 PM on an Ordinance of Citrus County, Florida, amending the Citrus County Code, Chapter 2, Article II, by adding Division 3, entitled "Quasi-judicial Proceedings"; providing for its intent and applicability; providing definitions; providing for general procedures and order of the proceeding; providing for evidence; establishing procedures for cross-examination; providing for continuances and deferrals; providing for appeals; providing for modifications that may arise from consideration at public hearing; providing for severability; providing for inclusion in the code; and providing for an effective date.

C. PROCLAMATIONS

C.1. Proclamation - Better Speech and Hearing Month

Approve and authorize the Board to execute a Proclamation declaring the month of May, 2017 as "Better Speech and Hearing Month" in Citrus County, Florida

C.2. Proclamation - Community Emergency Response Team Week

Approve and authorize the Board to execute a Proclamation declaring May 15 through 21, 2017 as "Community Emergency Response Team Week" in Citrus County, Florida.

C.3. Proclamation 100th Anniversary of the General Federation of Women's Club of Inverness

Approve and authorize the Board to recognize the 100th Anniversary of the founding of the General Federation of Women's Club (GFWC) and congratulate this organization for their volunteer service.

C.4. Proclamation Drug Court Month

Approve and Authorize the Board to execute a Proclamation declaring May 1 through May 31, 2017 as Drug Court Month in Citrus County.

C.5. Proclamation Mental Health Awareness Month

Approve and Authorize the Board to execute a Proclamation declaring May 1 through May 31, 2017 as Mental Health Awareness Month in Citrus County.

C.6. Proclamation Older Americans Month 2017

Approve and Authorize the Board to execute a Proclamation declaring May 1 through May 31, 2017 as Older Americans Month in Citrus County. This year's theme is "Age Out Loud."

C.7. Proclamation - Huntington's Disease Awareness Week

Approve and authorize the Board to Proclaim May 15, through May 21, 2017 as Huntington's Disease Awareness Week in Citrus County, Florida.

C.8. Presentation: Classroom Leak Detection Challenge

No action necessary. Staff presentation of program results and facilitation of chance drawing.

D. OPEN TO THE PUBLIC

E. REGULAR BUSINESS

E.1. Bids

a. PB 031-17 - Piggyback FDOT Agreement- CR Airport Runway/Taxiway Restriping and Remarking Project; Hi-Lite Airfield Services. Inc

a. Approve and Authorize the Chairman to execute the piggy-back Agreement between Citrus County, Florida and Hi-Lite Airfield Services, LLC, for the Crystal River Airport Runway/Taxiway Restriping and Remarking Project.

b. Approve related Budget Transfer.

b. Amendment No. 1 – RFQ #033-12 Fixed Base Operator Crystal River Airport; Crystal Aero Group

Approve and authorize the Chairman to execute, in duplicate, Amendment No. 1 to Agreement RFQ # 033-12, Crystal River Airport fixed Base Operator Lease and Operating Agreement, Crystal Aero Group, extending the term to May 8, 2022.

c. RFQ 002-11 Amendment No. 7 Name Change; In Home Health Services; Guardian Medical Monitoring, LLC

Approve and Authorize the Chairman to Execute Amendment No. 7 to the Agreement between Citrus County, Florida and Guardian Medical Monitoring, LLC to reflect the name change from Guardian Medical Monitoring. Inc., to Guardian Medical Monitoring, LLC.

d. RFQ 001-15 Work Authorization; Continuing Services Contract for Professional Services; Jones Edmunds & Associates, Inc.

a. Approve and Authorize the Chairman to execute a Work Authorization for Jones Edmunds & Associates, Inc., to conduct a feasibility study to connect septic tanks from three Fort Island Trail neighborhoods (Montezuma Waters, Crystal Shores Estates and Dixie Shores) to the County's central domestic wastewater collection/transmission system and the City of Crystal River Wastewater Treatment Facility and retain to provide professional engineering services and construction services throughout the project.

b. Approve related Budget Transfer.

e. Mortgage Foreclosure Registry Resolution and PB 005-17 Piggyback City of Jacksonville, Registry of Vacant/Abandon Properties; Community Champions Corporation

a. Adopt and authorize the Chairman to execute a Resolution to set an annual registration fee of \$200 pursuant to Section 19-74 (e), "Mortgaged Real Property Registration" of the Citrus County Code and to supercede Resolution 2013-156.

b. Approve and Authorize the Chairman to execute the Piggyback Agreement from City of Jacksonville (RFP No. P-38-15) between Citrus County, Florida and Community Champions Corporation, to maintain the Registry for Vacant and Abandoned Properties in Citrus County.

E.2. Budget Transfers

Approve budget transfers for Aviation, Support Services, Landfill - Litter Control, Visitor & Convention Bureau (2) and the Supervisor of Elections (2) for fiscal year 2016/2017.

E.3. Budget Resolutions

Adopt and authorize the Chairman to execute resolutions amending the Emergency Home Energy Assistance for the Elderly Program (EHEAP) grant budget for fiscal year 2016/2017.

E.4. Agreement for Fannie Mae HUD approved client management system software

Approve and authorize the Chairman to execute the Fannie Mae Software Subscription Form/Agreement and the Fannie Mae Home Counselor Online Order Form.

E.5. Transfer of FAA Entitlements to Ormond Beach Municipal Airport

Approve and Authorize the Chairman to execute the Agreement for Transfer of Entitlements, for \$245,000, to Ormond Beach Municipal Airport.

E.6. June 1, 2017 Property Insurance Renewal

a. Approve the annual renewal and payment for the County's Commercial Property and Equipment Breakdown Insurance through Public Risk Insurance Agency with a renewal date of June 1, 2017.

b. Authorize the Chairman to execute and sign the Premium Recapitulation proposal between Citrus County, a political subdivision of the State of Florida, and Public Risk Insurance Agency in the total premium amount of \$771,348.

E.7. Transportation Development Plan 2016 Annual Progress Report

a. Approve and adopt the 2016 Annual Transit Development Plan Progress Report.

b. Authorize the Chairman to sign the Resolution and authorize staff to transmit the 2016 Annual Progress Report to the Florida Department of Transportation.

E.8. Workers' Compensation Settlement Claim # 786209 Date of Loss: 10/31/2008

a. Authorize the Chairman to sign the settlement agreement and general release between Citrus County, Florida, a political subdivision of the State of Florida and Pansey Cleaveland.

b. Approve and authorize the payment of \$280,000.

F. OUTSTANDING COMMISSION ITEMS

	BOARD DATE	ISSUE	RESPONSIBLE PARTY	ANTICIPATED COMPLETION DATE	DATE COMPLETED	COMMENTS
1.	9/27/2016	Analysis of the Establishment of county Lab for testing	Jeff Rogers Ken Check	Prior to Next Budget Cycle		
2.	9/27/2016	Trade off on Fire MSTU/MSBU	Randy Oliver Kristin Demers	5/9/2017		To be discussed at Special Meeting for Fire Services May 9 @ 9:00 AM
3.	1/10/2017	Prepare AR for Drone Racing in County Park	Tobey Phillips	5/9/2017	COMPLETE	Approved approach on 2/14/2017; Note Date Change
4.	1/10/2017	Explore feasibility/interest of Coffee Shop at Central Ridge Library	Eric Head Tobey Phillips	5/23/2017		Note Date Change
5.	2/14/2017	Flow Chart for Excess Property	Randy Oliver Jeff Rogers	5/23/2017		Note Date Change
6.	2/28/2017	Declare Betz Farm Surplus	Susan Boelk	5/23/2017		Note Date Change
7.	3/28/2017	Special Meeting on Landfill	Jeff Rogers	Not Later Than 7/25/2017		
8.	3/28/2017	Ordinance to Create Economic Development Board	Denise Lyn	4/25/2017 Advertise 5/9/2017 Public Hearing		Waiting for Board Decision on Commissioners Proposal
9.	4/11/2017	Update AR 13.04-6 Impact Fees (Reimbursement of unused Impact Fees)	Randy Oliver	6/26/2017		
10.	4/11/2017	Setup Workshop on LDC	Randy Oliver	6/13/2017		Tentatively Scheduled for 7/11/2017
11.	4/11/2017	Code Enforcement Workshop	Randy Oliver			

G. COUNTY ADMINISTRATOR - CHARLES R. OLIVER

G.1. Chassahowitzka Campground Management; Moore & Moore Realty, Inc.

Option A:

1. Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Moore & Moore Realty, Inc.,
2. Approve Scope of Services

Option B:

1. Approve and Authorize the Chairman to the Altered Agreement between Citrus County, Florida and Moore & Moore Realty, Inc.
2. Approve Scope of Services

G.2. Update on Water Conservation Measures

Discussion from the Board of County Commissioners

G.3. Proposed West Britain Street Waterline Extension

Discuss and consider options for West Britain Street waterline extension.

H. PRESENTATIONS/PUBLIC HEARINGS

H.1. 1:30 Presentation on Three Sister Springs to CR 486 Multi-use Path Connector Routing Study

- a. Review and evaluate each of the alternative routes
- b. Provide direction as to the preferred alignment

I. ADVISORY BOARD ANNOUNCEMENTS, NOMINATIONS & APPOINTMENTS

J. COMMITTEE REPORTS FROM COMMISSIONERS

K. COMMISSIONER BRIAN J. COLEMAN - DISTRICT 5

L. COMMISSIONER JIMMIE T. SMITH - DISTRICT 3

L.1. Discussion of Agritourism

Discussion on Agritourism. Discussion will not include any pending administrative matters.

- L.2. Discussion and vote on setting a goal of placing all the know surplus lands up for sale or granting to the appropriate entities within this year.**

Discussion and vote on setting a goal of placing all the know surplus lands up for sale or granting to the appropriate entities within this year.

M. 2ND VICE CHAIRMAN JEFF KINNARD D.C. - DISTRICT 1

M.1. Ordinance for Economic Development

Approve and authorize formation of an Economic Development Board as outlined and direct County Administrator to prepare job description and budget for the Office of Economic Development.

N. 1ST VICE CHAIRMAN RONALD E. KITCHEN JR. - DISTRICT 2

O. CHAIRMAN SCOTT CARNAHAN - DISTRICT 4

O.1. Discussion and vote on Whispering Pines Park

Discussion and vote on Whispering Pines Park

O.2. Mandatory Spay/Neuter Ordinance for Cats

Direct County Attorney to prepare Mandatory Spay/Neuter Ordinance for Cats.

O.3. Discussion and vote on County Attorney Denise Dymond Lyn's annual review to include salary adjustment.

Discussion and vote on County Attorney Denise Dymond Lyn's annual review to include salary adjustment.

P. COUNTY ATTORNEY DENISE A. DYMOND LYN

Q. OPEN TO THE PUBLIC

R. UPCOMING MEETINGS

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| <ol style="list-style-type: none">1. Regular Meeting: May 23, 2017 at 1:00 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 344502. Regular Meeting: June 13, 2017 at 1:00 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 344503. Regular Meeting: June 26, 2017 at 1:00 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450 |
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S. UPCOMING WORKSHOPS AND SPECIAL MEETINGS

T. 5:01 P.M. PUBLIC HEARINGS

T.1. PUD-17-01 Clark A. Stillwell for David Roberts, Trustee

a. Conduct a public hearing May 9, 2017 at 5:01 p.m. to consider PUD-17-01 Clark A. Stillwell for David Roberts, Trustee.

b. If approved, adopt and authorize the Chairman to execute the ordinance for PUD-17-01 Clark A. Stillwell for David Roberts, Trustee, amending the Land Development Code Atlas (Ordinance No. 2012-06) by amending an expired Planned Unit Development; and direct the Clerk to record the ordinance in the public records of Citrus County, Florida.

T.2. OA-17-01 - LDC Update 5:05 PM

a. Conduct a public hearing at 5:05 p.m. to review and discuss OA-17-01, Department of Growth Management, Land Development Code Update, an Ordinance amending Ordinance 2012-A06, the Land Development Code.

b. If approved, direct the Chairman to execute Ordinance OA-17-01 and direct the Clerk to record the Ordinance in the public records.

U. ADJOURN