

BOARD OF COUNTY COMMISSIONERS OF CITRUS COUNTY, FLORIDA
Citrus County Courthouse
Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

AGENDA

May 23, 2017 1:00 PM

Scott Carnahan, Chairman District 4	Angela Vick, Clerk of the Circuit Court
Ronald E. Kitchen Jr., 1st Vice Chairman District 2	Charles R. Oliver, County Administrator
Jeff Kinnard D.C., 2nd Vice Chairman District 1	Denise A. Dymond Lyn, County Attorney
Jimmie T. Smith, Commissioner, District 3	
Brian J. Coleman, Commissioner, District 5	

MISSION

Citrus County Government is a value-driven organization dedicated to responsive citizen service by providing quality programs, services and facilities to build a strong community and promote the best quality of life for our citizens.

All persons desiring to address the County Commission will be asked to limit their comments to the specific subject being discussed.

The Board gives citizens multiple opportunities for **PUBLIC INPUT**. All members of the public wishing to speak at the "Open To The Public" portion of a meeting will have three (3) minutes per person to make their request or presentation or five (5) minutes if they represent an organization with the appropriate documentation on file with the Clerk of Courts. If the request or presentation deals with a matter that requires investigation by County Staff, the Chairman will refer it to the County Administrator to follow-up with the person making the request.

Any person who decides to appeal any decision of the Governing Body with respect to any matter considered at this meeting will need a record of the proceedings and for such purpose may need to provide that a verbatim record of proceeding is made which record includes testimony and evidence upon which the appeal is to be based. (Section 286.0105 Florida Statutes)

Any person requiring reasonable accommodation at this meeting because of a disability or physical impairment should contact the County Administrator's Office, Lecanto Government Bldg., 3600 W. Sovereign Path, Suite 267, Lecanto, FL 34461 (352) 527-5210, TTY (352) 527-5312 at least two days before the meeting.

A. CALL TO ORDER

- A.1. Invocation**
- A.2. Pledge of Allegiance**
- A.3. Roll Call**
- A.4. Approval of Agenda**

B. CONSENT

Minutes

Administration

B.1. Deletion of Surplus Property

Approve deletion of the following item from the inventory of the Health Department and the removal of same item from the county's capital asset listing. Asset # 50966 - APC 17" RM/Mouse/Monitor

B.2. Extension of the Tax Roll

Approve request from Janice A. Warren, Citrus County Tax Collector, to extend the tax roll pursuant to section 197.323, Florida Statutes.

B.3. Proclamation US Navy Zachary E Wilson

Approve and authorize the Board to proclaim June 2, 2017 as US Navy MMN1 Zachary E Wilson Day in Citrus County, Florida

B.4. Proclamation US Army SPC Samuel Ruby

Approve and authorize the Board to proclaim June 2, 2017 as US Army SPC Samuel Ruby Day in Citrus County, Florida

Attorneys Office

Clerk

B.5. Clerk Records Disposition 1367

Approve and authorize the Chairman to execute the Clerk's Records Disposition Document #1367 for disposal of records that have met their assigned retention periods.

B.6. County Warrants

Accept the attached check registers outlining the County warrants.

B.7. Release of Special Assessments

Approve and authorize the Chairman to execute Releases of Lien for Special Assessments by and between Citrus County and certain property owners 12D Crystal River Wastewater area 112 113, 2008 8E Citrus Springs Waterline Extensions, 2009 9C Citrus Springs Waterline Extensions special assessment district.

Community Services

B.8. DELETION OF SURPLUS ITEMS

Approve the deletion of the following items from the inventory of the Department of Community Services / Library Services Division and the removal of same items from the county's Capital Asset listing. Asset #50652 HP LaserJet Printer P4015 Asset #50654 HP LaserJet Printer P4015 Asset #51599 HP LaserJet Printer ENT 600 M603N

Human Resources

Management and Budget

Planning and Development

Public Works

B.9. Lease Agreement for T-Hangar Unit 1-N at the Inverness Airport

Approve and authorize the Chairman to execute the Inverness Airport T-Hangar Lease Agreement with Richard Buffington, for T-Hangar Unit 1-N.

B.10. Lease Agreement for T-Hangar Unit 1-L at the Inverness Airport

Approve and authorize the Chairman to execute the Inverness Airport T-Hangar Lease Agreement with Thomas Harper, for T-Hangar Unit 1-L.

B.11. Deletion of Surplus Property

Approve deletion of the following items from the inventory of Department of Public Works, Division of Solid Waste and the removal of same items from the county's capital asset listing. Asset# 10891 10 x 12 Metal Storage Building No Serial # Asset# 12422 Fluorescent Bulb Storage Building No Serial #

B.12. Deletion of Surplus Property

Approve deletion of the following items from the inventory of Department of Public Works, Division of Solid Waste and the removal of same items from the county's capital asset listing.

Asset# 19027	Refuse Container	No Serial #
Asset# 19029	Refuse Container	No Serial #
Asset# 20587 0142542	30 Yard Roll-off container	S/N#-1006-
Asset# 20588 0142543	30 Yard Roll-off container	S/N#-1006-

B.13. May Online Auction

Authorize staff to sell vehicles and equipment as listed on the backup through GovDeals on-line auction service and authorize Clerk of Courts to release titles for same. In the event an item does not sell authorize staff to dispose of the surplus property according to County policy.

Systems Management

B.14. Records Disposition

Approve and authorize the Chairman to execute the following Records Dispositions for the disposal of public records that have met legal retention: BOCC-0343

B.15. Records Disposition

Approve and authorize the Chairman to execute the following Records Dispositions for the disposal of public records that have met legal retention: BOCC-0344, BOCC-0345

B.16. Public Records Report

Acknowledge receipt of the monthly Public Records Request report for April 2017.

Visitors and Convention Bureau

Water Resources

B.17. Release of Lien for CFIL

Approve and authorize the Chairman to execute the Release of Liens for the following Connection Charge Installment Lien

Agreements: John Peterlin, John & Elvadene Soock, Todd Bergman, Sial Fayyaz Hussain & Tabusam Iftakhar, and Shelby C & Linda D McIntyre.

B.18. Release of Lien for Utility Services

Approve and authorize the Chairman to execute Satisfaction of Lien filed by and on behalf of the Citrus County Municipal Service Benefit Unit for Water and Wastewater Utility Services against property owned by Caridad Amaya, Clive McDonald, Ann C Malin, Elmer Alegre, Juanita Hollingsworth and Georganne Walker.

B.19. Lien Agreement

Approve and authorize the Chairman to execute three (3) Connection Installment Lien Agreement by and between the Citrus County Municipal Service Benefit Unit for Water and Wastewater Utility Services and (1) Mathis Strange, Albert Todd Strange, Sandra Maxwell, Wilfred L Strange and Viola L Strange, (2) Danny Morrell & (3) Lesile Douglas.

Set Public Hearings

C. PROCLAMATIONS

C.1. Proclamation 60th Anniversary of the College of Central Florida

Approve and authorize the Board to execute a Proclamation recognizing 2017, as “60th Anniversary of the College of Central Florida” in Citrus County, Florida.

C.2. Proclamation National Emergency Medical Services Week

Approve and authorize the Board to execute a Proclamation declaring May 21-27, 2017, as “National Emergency Medical Service Week” in Citrus County, Florida.

D. OPEN TO THE PUBLIC

E. REGULAR BUSINESS

E.1. Bids

a. ITB 023-15 Resolution for Certificate of Entitlements

Authorize the Chairman or the 1st Vice Chairman, to sign the Certificate of Entitlements as needed for the Construction Project ITB 023-15 Southwest Regional Water Reclamation Facility Expansion and Reuse Upgrade.

b. ITB 025-17 SHIP Home Demolition and Replacement; Donle Enterprises, Inc.

Approve and authorize the Chairman to execute the Agreement between Citrus County, Florida and Donle Enterprises, Inc., for SHIP Home Demolition and Replacement.

c. RFQ 001-15 Work Authorization; Continuing Services Contract for Professional Services; Jones Edmunds & Associates, Inc.

a. Approve and authorize the Chairman to execute a Work Authorization for Jones Edmunds & Associates, Inc., to assist the County for the purpose of preparing design and permitting documents, subsurface utility engineering and geo-technical services for the new collection system proposed for the Garcia Point project.

b. Approve related Budget Transfer.

d. ITB 030-17 Concrete Crushing for County Landfill- Cash Development, LLC

a. Approve and authorize the Chairman to execute the Agreement between Citrus County, Florida and Cash Development, LLC to provide concrete crushing at the Citrus County Landfill.

b. Approve related Budget Transfer

E.2. Budget Transfers

Approve budget transfers for Community Services (2), Facilities Maintenance, Support Services/ Veteran Services and Solid Waste for fiscal year 2016/2017.

E.3. Budget Resolutions

Adopt and authorize the Chairman to execute resolutions adopting the Federal Election Activity, Low Income Home Energy Assistance

Program (LIHEAP) grant budgets and amending Library Services (2) and Animal Services budgets for fiscal year 2016/2017.

E.4. Approval and Execution of Site Access Agreement between Citrus County, Florida and the Florida Department of Environmental Protection for the Homosassa Boat Ramp Parking Property

a. Approve and authorize the Chairman to execute a Resolution authorizing the Chairman to enter into an agreement with Citrus County, Florida, a political subdivision of the State of Florida and the Florida Department of Environmental Protection (DEP) and its agency term contractors, for the Homosassa Boat Ramp Parking property.

b. Approve and authorize the Chairman to execute the Site Access Agreement between Citrus County, Florida, a political subdivision of the State of Florida, and the Florida Department of Environmental Protection (DEP) and its agency term contractors, to enter onto County owned property located at 5350 S. Cherokee Way, Homosassa, Florida, to perform activities listed in the agreement.

E.5. Performance Assurance Support Services Agreement

Approve and authorize the Chairman to sign the letter and Addendum from Schneider Electric acknowledging and accepting the changes to the Energy Services Contract reducing services and thereby reducing the annual cost from \$20,000.00 to \$9,890.00.

E.6. Citrus County Behavioral Health Transportation Plan

Approve and authorize the submittal of the Citrus County Behavioral Health Transportation Plan to Lutheran Services Florida Health Systems in accordance with legislative guidelines.

E.7. Memorandum of Agreement Hernando\Citrus MPO

Approve and authorize the Chairman to execute the Memorandum of Agreement between the Hernando\Citrus Metropolitan Planning Organization (MPO), Hernando County BOCC, and Citrus County, Florida, a political subdivision of the State of Florida, to provide local support funding to the MPO for Federal Transit Administration section 5305(D) program for FY 2018.

E.8. United Way Real Lasting Change Grant - Food for the Vulnerable 2017

Approve and authorize Community Services, Support Services

Division to apply for funding under the United Way for a Real Lasting Change Grant, “Food for the Vulnerable 2017-2018”. No cash match required.

E.9. Unincorporated Area North of Crystal River Contract Amendment #1

Approve and authorize the Chairman to execute the amendment to the SRF agreement DW090110 between the State of Florida Department of Environmental Protection and Citrus County, FL.

E.10. Workers Compensation Claim Settlement Claim # 787096 Date of Loss 5/23/03

a. Authorize the Chairman to sign the settlement release between Cindy Chiodo and Citrus County, Florida, a political subdivision of the State of Florida

b. Authorize and approve the payment in the amount of \$17,500 for final resolution of claim# 787096.

E.11. Reimbursement of Legal Fees

a. Approved reimbursement of legal fees to Scott Adams in the amount of \$10,039.95.

b. Approve related budget transfer.

F. OUTSTANDING COMMISSION ITEMS

	BOARD DATE	ISSUE	RESPONSIBLE PARTY	ANTICIPATED COMPLETION DATE	DATE COMPLETED	COMMENTS
1.	9/27/2016	Analysis of the Establishment of county Lab for testing	Jeff Rogers Ken Cheek	Prior to Next Budget Cycle		
2.	9/27/2016	Trade off on Fire MSTU/MSBU	Randy Oliver Kristin Demers	5/9/2017		We recommend no changes be made his year in light of Board’s decision to change the reporting relationship
3.	1/10/2017	Explore feasibility/interest of Coffee Shop at Central Ridge Library	Eric Head Tobey Phillips	5/23/2017		Note Date Change
4.	2/14/2017	Flow Chart for Excess Property	Randy Oliver Jeff Rogers	6/27/2017		Working on Change based on Board direction at 5-9-2017 meeting

5.	2/28/2017	Declare Betz Farm Surplus	Susan Boelk	5/23/2017		Note Date Change
6.	3/28/2017	Special Meeting on Landfill	Jeff Rogers	Not Later Than 7/25/2017		
7.	3/28/2017	Ordinance to Create Economic Development Board	Denise Lyn	6/13/2017 Advertise 6/27/2017 Public Hearing		
8.	4/11/2017	Update AR 13.04-6 Impact Fees (Reimbursement of unused Impact Fees)	Randy Oliver	6/26/2017		
9.	4/11/2017	Setup Workshop on LDC	Randy Oliver	6/13/2017		Tentatively Scheduled for 7/11/2017
10.	4/11/2017	Code Enforcement Workshop	Randy Oliver			
11.	5/8/2017	Excess Property Agenda Item	Susan Boelk	5/23/2017		
12.	5/8/2017	Mandatory Spay/Neuter Ordinance for Cats	Randy Oliver Denise Lyn	6/13/2017 Advertisement 6/27/2017 Public Hearing		

G. COUNTY ADMINISTRATOR - CHARLES R. OLIVER

G.1. Confirmation of Growth Management Director

Approve the confirmation of Mark A. Green as the Growth Management Department Director effective June 12, 2017.

G.2. Scallop Shell Signage

Approve and authorize the use of the County Logo on private signs advising no dumping of scallop shells in the river that will be installed on private property and docks along the river.

G.3. Evaluation of In-house Testing Laboratory

Acknowledge receipt of the staff report and confirm staff recommendation to continue to utilize contracted laboratory testing services.

G.4. Evaluation of Providing Coffee Service at the Library

- a. Review and evaluate information on providing coffee service at the Library.
- b. Provide direction on preferred action.

G.5. Demolition at Two Unsafe Structure Sites- Code Compliance

Board direction for demolition of the accessory structures at 6381 W. Country Club Drive in Homosassa, and demolition of the mobile home at 6317 W. Mango Drive in Crystal River.

H. PRESENTATIONS/PUBLIC HEARINGS

H.1. 1:40 pm Precinct Addition/Changes and New List of VTD Census Blocks

Approve the Supervisor of Elections to add a new precinct by splitting an existing precinct and delete a precinct by combining two existing precincts. The changes and new boundary lines will be submitted to the Division of Elections after the approval of the Board of County Commissioners as required by the Florida Statutes.

H.2. 1:40 pm Space Needs of Supervisor of Elections

Board discussion on a request from the Supervisor of Election, Susan Gill for approval to eliminate the Inverness Health Department Building from consideration as a new location for the Supervisor of Elections Office and consider renovating and moving the Supervisor of Elections to the Meadowcrest facility for a long term solution for the space needs for the Supervisor of Elections Office.

The Supervisor of Elections will need a presence in the County Seat of Inverness.

H.3. 1:50 PM Public Hearing - Quasi-Judicial Proceedings Ordinance

a. Conduct a Public Hearing on May 23, 2017 at 1:50 PM on an Ordinance of Citrus County, Florida, amending the Citrus County Code, Chapter 2, Article II, by adding Division 3, entitled "Quasi-judicial Proceedings"; providing for its intent and applicability; providing definitions; providing for general procedures and order of the proceeding; providing for evidence; establishing procedures for cross-examination; providing for continuances and deferrals; providing for appeals; providing for modifications that may arise from consideration at public hearing; providing for severability; providing for inclusion in the code; and providing for an effective date.

b. If approved, adopt Ordinance and authorize the Chairman to execute on behalf of the Board.

H.4. 2:15 pm Section 5307 FTA Capital Grant Funding Application

a. Conduct a public hearing as required by the Federal Transit Administration to obtain public input on the Program of Projects for Section 5307 funding.

b. Adopt and authorize an electronic application for Section 5307 grant funding through the Federal Transit Administration's (FTA) Transit Award Management System (TrAMS) as shown on the FTA Operating Expense Worksheet.

c. Adopt a Resolution authorizing the application for \$366,713 in grant funding of the Transit System through the Federal Transit Administration Section 5307 grant for county FY 18 and execution of the related contract and any amendments thereto.

I. ADVISORY BOARD ANNOUNCEMENTS, NOMINATIONS & APPOINTMENTS

J. COMMITTEE REPORTS FROM COMMISSIONERS

K. COMMISSIONER BRIAN J. COLEMAN - DISTRICT 5

L. COMMISSIONER JIMMIE T. SMITH - DISTRICT 3

M. 2ND VICE CHAIRMAN JEFF KINNARD D.C. - DISTRICT 1

N. 1ST VICE CHAIRMAN RONALD E. KITCHEN JR. - DISTRICT 2

N.1. Discussion on the April 2017 Veterans Advisory Committee Letter to the Board of County Commissioners

Discussion on the April 24, 2017 Veterans Advisory Committee Letter to the Board of County Commissioners

O. CHAIRMAN SCOTT CARNAHAN - DISTRICT 4

P. COUNTY ATTORNEY DENISE A. DYMOND LYN

Q. OPEN TO THE PUBLIC

R. UPCOMING MEETINGS

1. Regular Meeting: **June 13, 2017 at 1:00 PM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
2. Regular Meeting: **Monday, June 26, 2017 at 1:00 PM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
3. Regular Meeting: **July 11, 2017 at 1:00 PM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

S. UPCOMING WORKSHOPS AND SPECIAL MEETINGS

1. Workshop-Land Development Code: **July 11, 2017 at 9:00 AM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
2. Preliminary Budget Hearing: **Wednesday July 26, 2017 at 9:00 AM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

T. 5:01 P.M. PUBLIC HEARINGS

T.1. 5:01 PM CPA/AA/PUD-17-06 Michael Wilburn for Walker A. Coche, Sr.

a. Conduct a public hearing on May 23, 2017 at 5:01 p.m. to consider CPA/AA/PUD-17-06, Michael Wilburn for Walker A. Coche, Sr.

b. If approved, adopt and authorize the Chairman to execute the ordinances for CPA/AA/PUD-17-06, Michael Wilburn for Walker A. Coche, Sr., amending the Future Land Use Map (Ordinance No. 89-04) and the Land Development Code Atlas (Ordinance No. 2012-06); and direct the Clerk to record the ordinances in the public records of Citrus County, Florida.

U. ADJOURN