

BOARD OF COUNTY COMMISSIONERS OF CITRUS COUNTY, FLORIDA
Citrus County Courthouse
Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

AGENDA

July 11, 2017 1:00 PM

Scott Carnahan, Chairman District 4	Angela Vick, Clerk of the Circuit Court
Ronald E. Kitchen Jr., 1st Vice Chairman District 2	Charles R. Oliver, County Administrator
Jeff Kinnard D.C., 2nd Vice Chairman District 1	Denise A. Dymond Lyn, County Attorney
Jimmie T. Smith, Commissioner, District 3	
Brian J. Coleman, Commissioner, District 5	

MISSION

Citrus County Government is a value-driven organization dedicated to responsive citizen service by providing quality programs, services and facilities to build a strong community and promote the best quality of life for our citizens.

All persons desiring to address the County Commission will be asked to limit their comments to the specific subject being discussed.

The Board gives citizens multiple opportunities for **PUBLIC INPUT**. All members of the public wishing to speak at the "Open To The Public" portion of a meeting will have three (3) minutes per person to make their request or presentation or five (5) minutes if they represent an organization with the appropriate documentation on file with the Clerk of Courts. If the request or presentation deals with a matter that requires investigation by County Staff, the Chairman will refer it to the County Administrator to follow-up with the person making the request.

Any person who decides to appeal any decision of the Governing Body with respect to any matter considered at this meeting will need a record of the proceedings and for such purpose may need to provide that a verbatim record of proceeding is made which record includes testimony and evidence upon which the appeal is to be based. (Section 286.0105 Florida Statutes)

Any person requiring reasonable accommodation at this meeting because of a disability or physical impairment should contact the County Administrator's Office, Lecanto Government Bldg., 3600 W. Sovereign Path, Suite 267, Lecanto, FL 34461 (352) 527-5210, TTY (352) 527-5312 at least two days before the meeting.

A. CALL TO ORDER

- A.1. **Invocation**
- A.2. **Pledge of Allegiance**
- A.3. **Roll Call**
- A.4. **Approval of Agenda**

B. CONSENT

Minutes

- B.1. **Board of County Commissioners - Regular Meeting - Jun 13, 2017 1:00 PM**
- B.2. **Board of County Commissioners - Regular Meeting - Jun 26, 2017 1:00 PM**

Administration

B.3. Deletion of Surplus Property

Approve deletion of the following items from the inventory of the Health Department and the removal of same items from the county's capital asset listing.

Asset# 51110 - Cannon Imagerunner Copier; Asset# 51318 - Cannon Color Copier

B.4. Deletion of Surplus Items

Approve the deletion of the following items from the inventory of BOCC ADMIN/LGB and the removal of same items from the county's Capital Asset listing. Asset # 13211 Modular Desk Unit - Dismantled Asset # 13279 Modular Desk Unit - Dismantled

Attorneys Office

Clerk

B.5. Deletion of Surplus Property

Approve staff to sell the following item through GovDeals online auction services and authorize the Clerk of Circuit Court and Comptroller to remove from the Supervisor of Elections asset listing. In the event the item does not sell, authorize staff to dispose of the surplus property according to County policy. Asset#

18227 - Motorola Portable Radio

B.6. Citrus County Mosquito Control District Financial Report

Acknowledge Receipt of the Financial Report for the fiscal year ended September 30, 2016, for the Citrus County Mosquito Control District.

B.7. Southwest Florida Water Management District Comprehensive Annual Financial Report

Acknowledge receipt of the Comprehensive Annual Financial Report for the Southwest Florida Water Management District for the fiscal year ended September 30, 2016.

B.8. City of Crystal River Voluntary Annexation Ordinance Adoption

Acknowledge receipt of correspondence from the City of Crystal River regarding a Voluntary Annexation Ordinance Adoption.

B.9. Citrus County Hospital Board Audited Financial Statements

Acknowledge receipt of the audited financial statements of the Citrus County Hospital Board for the fiscal year ended September 30, 2016.

B.10. Notice of Authorization by Inverness Community Redevelopment Agency of its Tax Increment Revenue Refunding Bonds, Series 2017

Acknowledge receipt of the Notice of Authorization by Inverness Community Redevelopment Agency of its Tax Increment Revenue Refunding Bonds, Series 2017.

Community Services

B.11. Deletion of Surplus Property

Approve the deletion of the following items from the inventory of the Department of Community Services / Library Services Division and the removal of same items from the county's Capital Asset listing.
Asset #11842 B/W CLOSED CIRCUIT TV READER A1A0306

Human Resources

Management and Budget

B.12. Deletion of Surplus Items

Approve the deletion of the following items from the inventory of Management & Budget and the removal of same items from the county's Capital Asset listing. Asset # 13428 Workstation Panels (6) - Dismantled and Obsolete.

Planning and Development

Public Works

B.13. Deletion of Surplus Property

Authorize staff to sell the equipment as listed on the backup through GovDeals on-line auction service and authorize the Clerk of Court to remove from the Department of Public Works, Road Maintenance asset list. In the event an item does not sell authorize staff to dispose of the surplus properly according to County policy.

B.14. Deletion of Surplus Property

Approve deletion of items from Asset Inventory #1 & #2 from the inventory of Department of Public Works, Division of Solid Waste and the removal of same items from the county's capital asset listing.

Authorize staff to sell the equipment list on the backup on Asset #3 through GovDeals on-line auction service and authorize the Clerk of Court to remove from the Department of Public Works Administration asset list. In the event an item does not sell authorize staff to dispose of the surplus property according to County policy.

B.15. Deletion of Surplus Property

Approve deletion of the following item from inventory of the Department of Public Works/Road Maintenance Division and the removal of same from the County's capital asset listing. Asset #17902 - Conflict Monitor Tester

Systems Management

B.16. Public Records Report

Acknowledge receipt of the monthly Public Records Request report for May 2017.

Visitors and Convention Bureau

Water Resources

B.17. CFIL Agreement

Approve and authorize the Chairman to execute Connection Charge Installment Lien Agreement by and between the Citrus County Municipal Service Benefit Unit for Water and Wastewater Utility Services Ronald Lee Jenkins II.

B.18. Release of Lien for Utility Services

Approve and authorize the Chairman to execute the Release of Liens for the following Connection Charge Installment Lien Agreements: Mark & Lynda Alaimo (3), Marie Thompson, Robert Washburn & Ginger Riley (2).

Set Public Hearings

B.19. Special Meeting "Space Needs" for Constitutionals

Schedule a Special Meeting on Thursday, July 27, 2017 at 9:00 A.M. to Discuss and Take Action on Space Needs of certain Constitutionals.

C. PROCLAMATIONS

C.1. Proclamation - Pretrial, Probation and Parole Supervision Week

Approve and authorize the Board to execute a Proclamation declaring the week of July 16 through 22, 2017 as "Pretrial, Probation and Parole Supervision Week" in Citrus County, FL.

C.2. Proclamation- Recognizing the 100th Anniversary of Altrusa

Approve and authorize the Board to execute a Proclamation recognizing the 100th Anniversary of Altrusa International, Inc. July 2017, in Citrus County, FL.

D. OPEN TO THE PUBLIC

E. REGULAR BUSINESS

E.1. Bids

- a. **Work Authorization RFQ 001-15 Continuing Services Contract for Professional Services; Kisinger Campo & Associates Apron Rehabilitation - Crystal River Airport**

Approve and Authorize the Chairman to execute a Work Authorization with KCA for rehabilitation of the aircraft parking apron and t-hangar taxi lanes at the Crystal River Airport.

- b. **PB 044-17 Apex Office Products AOPD Piggyback NCPA**

Approve and Authorize the Chairman to execute Agreement between Citrus County, Florida and Apex Office Products Inc. for the purchase of Office Supplies, the duration of which is through May 31, 2020, with an option to renew for five (5) additional one-year periods.

- c. **BW 028-15 Amendment No. 2; Telemetry System Repair & Replacement; Data Flow Systems, Inc.**

Approve and Authorize the Chairman to execute Amendment No. 2 to the Agreement between Citrus County, Florida and Data Flow Systems, Inc., extending the duration of the Agreement to July 13, 2018.

E.2. Budget Transfers

Approve budget transfers for Veterans Services (2), Road Maintenance, Park and Recreation, Older American's Act Title III E and Title III C-2 for fiscal year 2016/2017.

E.3. Budget Resolutions

Adopt and authorize the Chairman to execute resolutions adopting the Emergency Home Energy Assistance for the Elderly Program (EHEAP) and the Aquatic Plant Control grant budgets and amending the Small County Outreach Program (SCOP) Roosevelt Boulevard grant and Home Care for the Elderly (HCE) grant budgets for fiscal year 2016/2017.

E.4. Budget Reduction Reserve Account

Acknowledge receipt of the monthly Budget Reduction Reserve Report as of June 2017.

E.5. BW 046-17 Bid Waiver; Sole Source, Traffic Signal Controllers, Temple, Inc.

a. Approve and authorize sole source bid waiver and approve and authorize staff to issue a purchase order for the purchase of twenty (20) Traffic Signal Controllers from Temple, Inc., for \$51,500 per quote-dated June 14, 2017.

b. Approve related budget transfer.

E.6. HUD Annual PHA Plan Update

Approve and authorize the Chairman to execute the HUD 50077CR - "Civil Rights Certification" as required for the 2017 Annual PHA Plan.

E.7. Travel and Adventure Shows

Approve and authorize the Chairman to execute the Official Exhibitor Contract with Travel & Adventure Show for participation in the Chicago and Philadelphia shows in Fiscal Year 2017/2018.

E.8. Change Order #1 for the Bicentennial Park Pool Family Rest Room

Approve and authorize the Chairman to execute Change Order #1 increasing the Purchase Order for the Bicentennial Park Pool Family Restroom \$457.60 to \$25,272.00.

E.9. Non-Exclusive Communication System User Agreement

a. Approve and authorize the Chairman to execute the Non-Exclusive Communication System User Agreement Amendment #2 between Citrus County, a political subdivision of the state of Florida, and the City of Crystal River providing for use of upgraded/expanded radio system communication system.

b. Approve and authorize the Chairman to execute the Non-Exclusive Communication System User Agreement Amendment #2 between Citrus County, a political subdivision of the state of Florida, and the Citrus County Sheriff's Office (Citrus County Fire Rescue) providing for use of upgraded/expanded radio system communication system.

E.10. Release of Retainage to Ferguson Enterprises Inc.

a. Accept and close out the project RFP 018-15, Citrus County Automatic Meter Reading Project U2011-05.

b. Approve and Authorize the Clerk's Office to release the retainage in

the amount of \$29,875.45 to Ferguson Enterprises Inc.

E.11. Amendment 1 to Homosassa South Fork SWFWMD Agreement (WH02)

Approve and Authorize the Chairman to execute Amendment No. 1 to the SWFWMD Homosassa South Fork Agreement 16C00000044 (WH02).

E.12. Unincorporated Area North of Crystal River

Approve and Authorize the Chairman to execute the Drinking Water State Revolving Fund Amendment 2 to Financial Assistance Agreement DW090110 to provide funding in the amount of \$3,469,215 for the Unincorporated Area North of Crystal River Watermain Project.

F. OUTSTANDING COMMISSION ITEMS

	BOARD DATE	ISSUE	RESPONSIBLE PARTY	ANTICIPATED COMPLETION DATE	DATE COMPLETED	COMMENTS
1.	2/14/2017	Flow Chart for Excess Property	Randy Oliver Jeff Rogers	7/25/2017		Working on Change based on Board direction at 5-9-2017 meeting
2.	2/28/2017	Declare Betz Farm Surplus	Susan Boelk	6/26/2017		Board directed this item back at the next meeting
3.	3/28/2017	Workshop on Solid Waste/Landfill	Jeff Rogers	7/25/2017		Workshop set for 7/25/2017
4.	4/11/2017	Workshop on LDC	Randy Oliver	7/11/2017		Scheduled for 7/11/2017
5.	4/11/2017	Code Enforcement Workshop	Randy Oliver	8/22/2017		Scheduled for 8/22/2017
6.	5/8/2017	Plan to Dispose of Excess Property	Susan Boelk	7/25/2017		Note Date Change
7.	5/8/2017	Mandatory Spay/Neuter Ordinance for Cats	Randy Oliver Denise Lyn	7/11/2017 Public Hearing		On this Agenda
8.	6/13/2017	Agenda item for Appraisal for the Homosassa Heritage Park	Jeff Rogers	7/11/2017	COMPLETED	
9.	6/13/2017	Name Bridge Homosassa after Jim Bitter	Randy Oliver	7/11/2017		On this Agenda

10.	6/13/2017	Cost for Rumble Strips for Fort Island Trail	Jeff Rogers	6/26/2017	COMPLETED	
11.	6/26/17	Special Meeting on “Space Needs”	Charlie Gatto Randy Oliver	7/27/17		Scheduled for 7/27/2017 9:00 am

G. COUNTY ADMINISTRATOR - CHARLES R. OLIVER

G.1. Administrative Regulation -Designation of Acting Department Heads and Division Directors

Approve and adopt Administrative Regulation 2.03-2 Designation of Acting Department Heads and Division Directors.

G.2. Ft. Island Trail Bridge Named for James C. Bitter

Consider renaming Fort Island Trail Bridge after James C. Bitter.

G.3. Hardship Assistance for Special Assessments

a. Approve and authorize the designation of available General Fund funds to provide any hardship assistance for the Solid Waste Assessment.

b. Approve and authorize the designation of available Fire Rescue/Emergency Medical Services Municipal Service Taxing Unit (MSTU) funds to provide any hardship assistance for the Fire Protection Assessment.

G.4. Property Tax Bill Educational Insert

a. Approve the placement of an insert in the tax bill at a cost not to exceed \$5,500.

b. Approve related budget transfer.

G.5. Response to State Auditor General

Authorize the Chairman to sign the County response to the State Auditor General Preliminary and Tentative Audit findings and recommendations.

H. PRESENTATIONS/PUBLIC HEARINGS

H.1. 1:30 PM Public Hearing - Mandatory Spay and Neuter for Cats Ordinance

Conduct a Public Hearing on July 11, 2017 at 1:30 p.m. on an Ordinance of Citrus County, Florida, a political subdivision of the state of Florida, pertaining to animal control, amending section 14-35(c) to modify hold time for cats; amending section 14-35(d) to modify hold time for dogs and delete language regarding

quarantine of animals; amending section 14-37(1)d to delete the term "Chronically at Large"; adding section 14-65 entitled "Mandatory Spay and Neuter for Cats"; providing for severability; providing for codification and inclusion into the code; providing for modifications that may arise from consideration at public hearing; and providing for an effective date.

I. ADVISORY BOARD ANNOUNCEMENTS, NOMINATIONS & APPOINTMENTS

J. COMMITTEE REPORTS FROM COMMISSIONERS

K. COMMISSIONER BRIAN J. COLEMAN - DISTRICT 5

L. COMMISSIONER JIMMIE T. SMITH - DISTRICT 3

M. 2ND VICE CHAIRMAN JEFF KINNARD D.C. - DISTRICT 1

M.1. Discussion and vote on paying Impact Fees (Fire/Roads) for the Wounded Warrior Project to build the American Pride Lodge for Wounded Veterans.

a. Discussion and vote on paying Impact Fees (Fire/Roads) for the Wounded Warrior Project to build the American Pride Lodge for Wounded Veterans from Commissioner Savings Account.

b. Approve budget related resolution.

N. 1ST VICE CHAIRMAN RONALD E. KITCHEN JR. - DISTRICT 2

O. CHAIRMAN SCOTT CARNAHAN - DISTRICT 4

P. COUNTY ATTORNEY DENISE A. DYMOND LYN

Q. OPEN TO THE PUBLIC

R. UPCOMING MEETINGS

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| <ol style="list-style-type: none">1. Regular Meeting: July 25, 2017 at 1:00 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 344502. Regular Meeting: August 8, 2017 at 1:00 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 344503. Regular Meeting: August 22, 2017 at 1:00 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450 |
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S. UPCOMING WORKSHOPS AND SPECIAL MEETINGS

1. Workshop Solid Waste/Landfill: **Tuesday July 25, 2017 at 9:00 AM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
2. Preliminary Budget Hearing Library Board: **Wednesday July 26, 2017 at 8:30 AM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
3. Preliminary Budget Hearing **Wednesday July 26, 2017 at 9:00 AM** Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
4. Special Meeting: Space Needs for Constitutionals: **Thursday July 27, 2017 at 9:00 AM** Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
5. Workshop Code Enforcement: **Tuesday August 22, 2017 at 9:00 AM** Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

T. 5:01 P.M. PUBLIC HEARINGS

T.1. 5:05 CPA/AA/PUD-16-19– Clark Stillwell for Lillian Waugh

a. Conduct a public hearing on July 11, 2017 at 5:05 p.m. to review and discuss application CPA/AA-16-19, Clark Stillwell for Lillian Waugh.

b. If approved, adopt and authorize the Chairman to execute the ordinances for CPA/AA-16-19, Clark Stillwell for Lillian Waugh, amending the Future Land Use Map (Ordinance No. 89-04) and the Land Development Code Atlas (Ordinance No. 2012-06); and direct the Clerk to record the Ordinances in the public records in Citrus County, Florida.

T.2. 5:10- PUD-17-04 –Jeff Lazenby for West Nature Coast Investments, Inc.

a. Conduct a public hearing on July 11, 2017 at 5:10 p.m. to consider PUD-17-04, Jeff Lazenby for West Nature Coast Investments, Inc.

b. If approved, adopt and authorize the Chairman to execute the Ordinance for PUD-17-04, Jeff Lazenby for West Nature Coast Investments, Inc, amending the LDC Atlas and the Master Plan of Development of Nature Coast Park, and direct the Clerk to record

the Ordinance in the public records.

T.3. 5:15 CPA-17-01 – Library Element (Chapter 14 of the Comprehensive Plan)

a. Conduct a public hearing on July 11, 2017 at 5:15 p.m. to consider application CPA-17-01 - Library Element (Chapter 14), to update the Citrus County Comprehensive Plan for consistency with current practices and standards.

b. If approved, adopt and authorize the Chairman to execute the Ordinance for CPA-17-01 amending Chapter 14 Library Element of the Comprehensive Plan and direct the Clerk to record the Ordinance in the public records of Citrus County, Florida.

U. ADJOURN