

BOARD OF COUNTY COMMISSIONERS OF CITRUS COUNTY, FLORIDA
Citrus County Courthouse
Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

AGENDA

January 9, 2018 1:00 PM

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| Ronald E. Kitchen Jr., Chairman District 2 | Angela Vick, Clerk of the Circuit Court |
| Jeff Kinnard D.C., 1st Vice Chairman District 1 | Charles R. Oliver, County Administrator |
| Brian J. Coleman, 2nd Vice Chairman District 5 | Denise A. Dymond Lyn, County Attorney |
| Jimmie T. Smith, Commissioner, District 3 | |
| Scott Carnahan, Commissioner District 4 | |

MISSION

Citrus County Government is a value-driven organization dedicated to responsive citizen service by providing quality programs, services and facilities to build a strong community and promote the best quality of life for our citizens.

All persons desiring to address the County Commission will be asked to limit their comments to the specific subject being discussed.

The Board gives citizens multiple opportunities for **PUBLIC INPUT**. All members of the public wishing to speak at the "Open To The Public" portion of a meeting will have three (3) minutes per person to make their request or presentation or five (5) minutes if they represent an organization with the appropriate documentation on file with the Clerk of Courts. If the request or presentation deals with a matter that requires investigation by County Staff, the Chairman will refer it to the County Administrator to follow-up with the person making the request.

Any person who decides to appeal any decision of the Governing Body with respect to any matter considered at this meeting will need a record of the proceedings and for such purpose may need to provide that a verbatim record of proceeding is made which record includes testimony and evidence upon which the appeal is to be based. (Section 286.0105 Florida Statutes)

Any person requiring reasonable accommodation at this meeting because of a disability or physical impairment should contact the County Administrator's Office, Lecanto Government Bldg., 3600 W. Sovereign Path, Suite 267, Lecanto, FL 34461 (352) 527-5210, TTY (352) 527-5312 at least two days before the meeting.

A. CALL TO ORDER

- A.1. **Invocation**
- A.2. **Pledge of Allegiance**
- A.3. **Roll Call**
- A.4. **Approval of Agenda**

B. CONSENT

Minutes

- B.1. **Board of County Commissioners - Regular Meeting - Dec 5, 2017 1:00 PM**
- B.2. **Board of County Commissioners - BOCC Goal Setting Retreat - Dec 12, 2017 9:00 AM**

Administration

B.3. Deletion of Surplus Property

Approve donation of the following items from the inventory of the Health Department to Langley Health Services and the removal of same items from the county's capital asset listing. See Attached.

Attorneys Office

Clerk

B.4. State Board of Administration - Financial Audit Report No. 2018-045

Acknowledge receipt of Report Number 2018-045, a financial audit from the State of Florida Auditor General for the State of Florida State Board of Administration Local Government Surplus Funds Trust Fund (Florida Prime) for the fiscal years ended June 30, 2016, and June 30, 2017.

B.5. Clerk Records Disposition 1400

Approve and authorize the Chairman to execute the Clerk's Records Disposition Document #1400 for disposal of records that have met their assigned retention periods.

Approve and authorize the Chairman to execute the Clerk's Records Disposition

B.6. Release of Special Assessments

Approve and authorize the Chairman to execute Releases of Lien for Special Assessments by and between Citrus County and certain property owners 10A 2010 Citrus Springs Waterline Extensions, 8C Chassahowitzka Water, 8D Chassahowitzka Sewer, and 8E 2008 Citrus Springs Waterline Extensions special assessment district.

B.7. Release of Lien for Special Assessments

Approve and authorize the Chairman to execute Releases of Lien for the completed special assessments by and between Citrus County and property owners in the 8A Halls River Road.

B.8. Investment Policy Revision

Accept the revised Investment Policy increasing the allocation limit for the Intergovernmental Investment Pool.

Community Services

Human Resources

Management and Budget

Planning and Development

Public Works

B.9. Termination of T-Hangar Unit 1-D Lease Agreement at Inverness Airport

Approve and authorize the Chairman to terminate the lease agreement between the County and Robert Bullock for T-Hangar Unit 1-D at the Inverness Airport, effective January 1, 2018.

Systems Management

Visitors and Convention Bureau

Water Resources

Set Public Hearings

C. PROCLAMATIONS

C.1. Certificate of Appreciation - Chris Lloyd

Present a Certificate of Appreciation to Chris Lloyd for his service on the Historical Resources Advisory Board.

D. OPEN TO THE PUBLIC

E. REGULAR BUSINESS

E.1. Bids

- a. **ITB 062-15 Amendment 1- Procure T-Shirts, Polo Shirts, Baseball Caps and Other Promotional Items**

Approve and Authorize the Chairman to execute Amendment No. 1 to the Agreements between Citrus County, Florida and Klas Products, Inc. (Powered by Boundless), World of Promotions, Inc., AMC Promotional Products and SP Designs & Manufacturing, Inc., to renew the Agreements for the first one-year renewal.

- b. **ITB 069-15 Amendment No. 1; Contract Mowing for Crystal River and Inverness Airports; Green Acres Lawn Maintenance**

Approve and Authorize the Chairman to execute Amendment No. 1 to the Agreement between Citrus County, Florida and Green Acres Lawn Maintenance extending the Agreement to February 22, 2019.

- c. **ITB 18-003 RE-BID Homosassa South Fork Water Quality Improvement Construction Project-Loren Jock Trucking**

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Loren Jock Trucking, Inc., for the construction of Homosassa South Fork Water Quality Improvement Project.

- d. **CC 118-07 Amendment No. 1 Electronic Monitoring of Inmates Adapts Electronic Monitoring, LLC**

Approve and Authorize the Chairman to Execute Amendment No. 1 to the Agreement between Citrus County, Florida and Adapts Electronic Monitoring, LLC to provide Lease and Monitoring Services for Citrus County Inmates extending the Agreement to December 31, 2018.

- e. **PB 18-020 Collier County- Countywide Chemicals-Hawkins Water Treatment Group, Inc.**

Approve and Authorize the Chairman to execute the piggyback Agreement through Collier County's Agreement #17-7091 between Citrus County, Florida and Hawkins Water Treatment Group, Inc. for the purchase of Chemicals.

E.2. Budget Transfers

Approve budget transfers for Fire Rescue (2) for fiscal year 2017/2018.

E.3. Budget Resolution

Adopt and authorize the Chairman to execute a resolution amending the Aviation budget for fiscal year 2017/2018.

E.4. MyFloridaMarketPlace Tire Amnesty Day

Ratify the County executing a PO request with scope for reimbursement of costs from FDEP through MFMP.

E.5. Accept Offer to Purchase Surplus Property in Crystal River-Kohler

a. Approve the Vacant Land Contract and Addendum with James E. Kohler and authorize the Chairman to initial each page and execute same.

b. Approve and Authorize Chairman to execute a County Deed to James E. Kohler for AK 3446127, West Rainhill Court, Crystal River, Florida.

c. Authorize staff to deliver deed upon receipt of payment.

E.6. Accept Offer to Purchase Surplus Property – 10910 N. Tartan Terr., Citrus Springs

a. Accept the \$1,840.00 offer for surplus property located at 10910 N. Tartan Terr., Citrus Springs.

b. Approve the Vacant Land Contract and Addendum with Diep Moreland and authorize the Chairman to initial each page and execute same.

c. Approve and Authorize Chairman to execute a County Deed to Diep Moreland for AK 1437806, 10910 N. Tartan Terr., Citrus Springs, Florida.

d. Authorize staff to deliver deed upon receipt of payment.

E.7. DOC Work Squad Contract Renewal

Approve and authorize the Chairman to execute Contract #W1127 between Citrus County, a political subdivision of the State of Florida and the Florida Department of Corrections which will provide inmate labor. The contract will begin on April 2, 2018 or the last date of the signature by all parties, whichever is later and will end on April 1, 2019 in the amount of \$57,497.

E.8. Section 8 Housing Choice Voucher Program Certification

Approve and authorize the Chairman to execute the HUD 50071 “Certification of Payments to Influence Federal Transactions” as required by HUD.

E.9. FLCLASS Local Government Investment Pool Resolution

Approve the resolution to become a participant in the Florida Cooperative Liquid Assets Security System and authorize the Board Chair to sign all necessary documents.

E.10. MFAAA/Elder Options Older American's Act Grant Application for funding year 2019-2021

Adopt and authorize the Chairman to execute a Resolution authorizing an application for funding, execution of resulting contract, amendments and necessary documents for the Mid Florida Area Agency on Aging dba Elder Options Older American's Act Title IIIB, IIIC1, IIIC2, and IIIE Programs for the period effective January 1, 2019 through December 31, 2021.

Funding is allocated at \$606,605. The required cash match is \$67,401 (Cash of \$35,500 to be budgeted in FY 19, and \$31,901 In-Kind.)

E.11. Section 5310-Transportation Capital Application – 2018/2019

a. Approve and authorize the Chairman to execute U.S.C. Section 5310 Elderly and Persons with Disabilities Program Capital Assistance Grant Application under Florida Department of Transportation for fund year 2019. This approval will cover Section 5310 Capital for F/Y 2018/2019.

b. Adopt and authorize the Chairman to execute the Resolution for Section 5310, and any necessary documents associated with this funding. This Resolution is a part of the Grant Application.

E.12. Section 5311-Transportation Operations Funding – 2018-2019

a. Approve and authorize the Chairman to execute U.S.C. Section 5311 Formula Grant for Rural Areas Application under the Florida Department of Transportation for fund year 2019. This approval will cover Section 5311 Operations, for the fund year 2019.

b. Adopt and authorize the Chairman to execute the Resolution for Section 5311, and any necessary documents associated with this funding. The Resolution is submitted as part of the Grant

Application.

E.13. ORACLE LINUX AND ORACLE VM SERVICES AGREEMENT

Approve and authorize the Chairman to execute the Oracle Linux and Oracle VM Services Agreement between Citrus County, Florida, a political subdivision of the State of Florida and Oracle America, Inc. authorizing Oracle to accept a Linux subscription order from Citrus County for a one-year term.

F. OUTSTANDING COMMISSION ITEMS

| | BOARD DATE | ISSUE | RESPONSIBLE PARTY | ANTICIPATED COMPLETION DATE | DATE COMPLETED | COMMENTS |
|-----|-----------------------|--|---|------------------------------------|-----------------------|---|
| 1. | 8/22/2017 | Recommendation on Code Enforcement | Mark Green Scott McKinney | 12/19/2017 | COMPLETED | |
| 2. | 10/10/2017 | Discussion of PACE program | Randy Oliver | 1/9/2018 | | On this Agenda |
| 3. | 10/10/2017 | Discussion/Decision on Homosassa Heritage River Park | Randy Oliver | 1/23/2018 | | Moved to 1/23/2018 Waiting for FDEP Agreement |
| 4. | 11/14/2017 | Extend Moratorium regarding Medical Marijuana Treatment Center | Joanna Coutu | 12/19/2017 | COMPLETED | Ordinances to be brought forward when Legislation Session is over |
| 5. | 12/5/2017 | Purchasing AR | Kristin Demers | 1/9/2018 | WITHDRAWN | |
| 6. | 12/12/2017 RETREAT | Resolve Landfill Issues | Larry Brock | 6/30/2018 | | |
| 7. | 12/12/2017 RETREAT | Enhance Code Compliance | Scott McKinney Mark Green | 6/30/2018 | | |
| 8. | 12/12/2017 RETREAT | Anti-Litter Campaign | Cynthia Oswald | 3/31/2018 | | |
| 9. | 12/12/2017 RETREAT | Plan for Use or Sale of Betz Farm Property | Susan Boelk | 3/31/2018 | | |
| 10. | 12/12/2017 RETREAT | Approaching Levy County for Assistance in Funding of Barge Canal Boat Ramp Project | Commissioner Kinnard Commissioner Carnahan | 3/31/2018 | | |
| 11. | 12/12/2017 RETREAT | Explore Architectural/Historic District Overlay for Hernando | Joanna Coutu HRAB | 3/31/2018 | | |
| 12. | 12/12/2017 RETREAT | Prepare for a Potential \$4 Million Budget Cut from Proposed Increase in Homestead Exemption | Randy Oliver Kristin Demers | 12/31/2018 | | |

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| 13. | 12/12/2017 RETREAT | Work with Delegation for earlier Meeting Date | Randy Oliver | 6/30/2018 | | |
| 14. | 12/12/2017 RETREAT | Plan LDC Workshop on Suncoast Interchange Management | Mark Green | 3/31/2018 | | |
| 15. | 12/12/2017 RETREAT | BOCC Support of Crystal River’s Riverwalk Project | Commissioners | Ongoing | | |
| 16. | 12/12/2017 RETREAT | Evaluate Sale of Hernando Fire House | Craig Stevens | 6/30/2018 | | |
| 17. | 12/19/2017 | Resolution of Medical Marijuana Treatment Centers Ordinance | | 4/15/2018 | | |
| 19. | 12/19/2017 | Correspondence to Property Appraiser on Phase 1 CR486 | | 12/20/2017 | COMPLETE | |
| 20. | 12/19/2017 | Engagement Letter for Nabors, Giblin for Code MSBU | Denise Lynn | 1/23/2018 | | |
| 21. | 12/19/2017 | Revise Code Enforcement Policies, Purchase cameras and printers for Code | Scott McKinney Kristin Demers | 2/13/2017 | | |

G. COUNTY ADMINISTRATOR - CHARLES R. OLIVER

G.1. MyFloridaMarketPlace Vendor Setup

Approve the Management & Budget Department as primary MFMP contact and reviewer of additional contacts.

G.2. Discussion and Direction on PACE Program

Provide direction regarding participation in the PACE Program.

H. PRESENTATIONS/PUBLIC HEARINGS

H.1. 1:30 PM CAFR/PAFR Presentation

Presentation of the awards for Certificate of Achievement for Excellence in Financial Reporting” (CAFR) and for Outstanding Achievement in Popular Annual Financial Reporting to Citrus County for its Popular Annual Financial Report (PAFR) by the Honorable Ken Burke, CPA, Clerk of the Circuit Court and Comptroller for Pinellas County, Florida.

H.2. 1:35 PM Presentation - Annual Investment Performance

Presentation of the County's investment performance for fiscal year 2017 by Honorable Angela Vick, Clerk of the Circuit Court and Comptroller for Citrus County, Florida.

I. ADVISORY BOARD ANNOUNCEMENTS, NOMINATIONS & APPOINTMENTS

I.1. Historic Resources Advisory Board - Announce Open Positions

Announce vacancies on the Historic Resources Advisory Board for two (2) Alternate Member positions, one (1) Archeologist position, one (1) Architect position and one (1) Member-at-Large position. The term will be for two years and will expire on January 31, 2020.

I.2. Code Review and Appeals Board - Announce Positions

Announce terms of membership available, and the taking of applications of the following positions on the Code Review and Appeals Board for three Board Members and one Alternate Member. The term will be for a four year period, beginning on February 1, 2018 and will expire on January 31, 2022.

I.3. Nominate and Appoint Members to 3 Terms

a. Nominate and re-appoint Preston Scott Baggerly to the Citrus County Water & Wastewater Authority for a four-year term as a qualified Technical Member that begins February 1, 2018 and ends January 31, 2022.

b. Nominate and appoint a candidate to the Citrus County Water & Wastewater Authority for a four-year term as a qualified Technical Member that begins February 1, 2018 and ends January 31, 2022.

c. Nominate and appoint a candidate to the Citrus County Water & Wastewater Authority for a one-year term as an Alternate Member that begins on February 1, 2018 and ends January 31, 2019.

I.4. Citrus Springs Advisory Council - Nominate/Appoint

Nominate and Appoint three individuals to the Citrus Springs Advisory Council as regular members to fill terms that will expire on January 31, 2018. The new terms will be for two years and will expire on January 31, 2020.

I.5. Beverly Hills Advisory Council

Nominate and Appoint two individuals to the Citrus Springs Advisory Council as regular members to fill terms that will expire on January 31, 2018. The new terms will be for two years and will expire on January 31, 2020.

I.6. Affordable Housing Advisory Committee

Citrus County Housing Services requests that the BOCC nominate and appoint five (5) positions for membership on the Affordable Housing Advisory Committee (AHAC) that will become available on January 31, 2018, as follows: one Not-For-Profit Provider of Affordable Housing, one Citizen of Local Jurisdiction, one Real Estate Professional, one Local Planning Agency Representative, and one Low Income Advocate of Affordable Housing. The terms for these positions will be for (2) two years and will expire on January 31, 2020.

1. Nominate and appoint Harvey Gerber (current AHAC member) to the Affordable Housing Advisory Committee as the Not-For-Profit Provider of Affordable Housing.

2. Nominate and appoint Barbara Wheeler (current AHAC member) to the Affordable Housing Advisory Committee as the Citizen of Local Jurisdiction.

3. Nominate and appoint one (1) of the below individuals to the Affordable Housing Advisory Committee as the Real Estate Professional:

- Cheryl Lambert (current AHAC member)

- Kathi Anderson-Moore - wishes to be appointed

4. Nominate and appoint Jackie Gorman to the Affordable Housing Advisory Committee as the Local Planning Agency Representative.

5. Nominate and appoint one (1) of the below individuals to the Affordable Housing Advisory Committee as a Low Income Advocate of Affordable Housing:

- Kim Farrar (current AHAC member)

- Robin Jones - wishes to be appointed

J. COMMITTEE REPORTS FROM COMMISSIONERS

K. COMMISSIONER JIMMIE T. SMITH - DISTRICT 3

L. COMMISSIONER SCOTT CARNAHAN - DISTRICT 4

M. 2ND VICE CHAIRMAN BRIAN J. COLEMAN - DISTRICT 5

N. 1ST VICE CHAIRMAN JEFF KINNARD D.C. - DISTRICT 1

O. CHAIRMAN RONALD E. KITCHEN JR. - DISTRICT 2

P. COUNTY ATTORNEY DENISE A. DYMOND LYN

Q. OPEN TO THE PUBLIC

R. UPCOMING MEETINGS

1. Regular Meeting: **January 23, 2018 at 1:00 PM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
2. Regular Meeting: **February 13, 2018 at 1:00 PM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
3. Regular Meeting: **February 27, 2018 at 1:00 PM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

S. UPCOMING WORKSHOPS AND SPECIAL MEETINGS

- 1 Special Meeting: Citrus County Elected Leadership Summit: **January 19, 2018 at 9:00 AM** at College of Central Florida Conference Center, 3800 S. Lecanto Hwy, Lecanto FL. 34461
2. Workshop LDC- Mixed Use & Commercial Redevelopment: **January 23, 2018 at 9:00 AM** Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
- 3 Special Meeting: 2018 Budget Development and Approach on **February 13, 2018 at 10:00 AM** Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL. 34450
4. Workshop LDC-Additional Topics: **February 27, 2018 at 9:00 AM** Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
5. Workshop LDC-Wrap Up: **April 10, 2018 at 9:00 AM** Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

T. 5:01 P.M. PUBLIC HEARINGS

U. ADJOURN