



CITRUS COUNTY BEVERLY HILLS ADVISORY COUNCIL
Community Building
One Civic Circle
Beverly Hills, FL 34465

AGENDA

Chair Donald Osterhoudt
Vice-Chair Constance Martin-Carter
Member Jim Barrows

Member Ronald Linton
Richard Fontaine

- 1. CALL TO ORDER**
 - a. Invocation
 - b. Pledge of Allegiance
 - c. Roll Call
- 2. OPEN TO THE PUBLIC**
- 3. APPROVAL OF MINUTES**
 1. Beverly Hills Advisory Council "Draft" Minutes from 5/10/2021 Meeting

Beverly Hills Advisory Council "Draft" Minutes for 5/10/2021 Meeting.
- 4. APPROVAL OF FINANCIAL REPORTS**
 1. Beverly Hills Advisory Council Financials for 6-14-2021 Meeting

Beverly Hills Advisory Council-Financial Reports for June 14, 2021 Meeting.
- 5. CORRESPONDENCE**
- 6. SPECIAL REPORTS**
 - a. *Trees and Mowing - Ronald Linton***
 - b. *Medians - Richard G. Fontaine***
 - c. *Public Works-Jim Barrows***
 - d. *Parks/Community Building- Constance Martin-Carter***
 - e. *Overall Maintenance-Donald Osterhoudt***
- 7. OLD BUSINESS**
- 8. NEW BUSINESS**
- 9. GENERAL DISCUSSION**
- 10. UPCOMING MEETINGS**
- 11. ADJOURNMENT**

**Community Building
One Civic Circle
Beverly Hills, FL 34465**

NOTE: If any person decides to appeal any decision made by the Beverly Hills Advisory Council with respect to any matter considered at this public meeting or hearing, he or she will need to ensure that a verbatim record of the proceedings is made which record shall include the testimony and evidence upon which the appeal is to be based. Any person requiring reasonable accommodation at this meeting because of a disability or physical impairment should contact the County Administrator's Office, 110 N. Apopka Ave, Inverness, FL 34450, (352) 341-6560, at least two days before the meeting. If you are hearing or speech



AGENDA MEMORANDUM

FROM:	Randall Olney, Public Works Director				
SUBJECT:	Beverly Hills Advisory Council "Draft" Minutes from 5/10/2021 Meeting				
AGENDA DATE:	June 14, 2021				
BRIEF OVERVIEW:					
Beverly Hills Advisory Council "Draft" Minutes for 5/10/2021 Meeting.					
BUDGET IMPACT/FUNDING SOURCE:					
Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance
N/A	N/A	N/A	N/A	N/A	N/A
RECOMMENDED ACTION:					
Beverly Hills Advisory Council "Draft" Minutes for 5/10/2021 Meeting.					

BEVERLY HILLS ADVISORY COUNCIL
Municipal Services Benefit Unit

CHAIR: Ronald Linton
VICE-CHAIR: Constance Martin-Carter

Community Building
One Civic Circle
Beverly Hills, FL 34465

Jim Barrows
Donald Osterhoudt
Richard G. Fontaine

MINUTES

Regular Meeting
May 10, 2021 at 10:00 a.m.

CALL TO ORDER: Chairman Ronald Linton called the meeting to order at 10:00 AM. Invocation by Chairman Ronald Linton, followed by the Pledge of Allegiance.

ROLL CALL:

Present:

- Chairman Ronald Linton
- Vice-Chair Constance Martin-Carter
- Member James Barrows
- Member Donald Osterhoudt
- Member Richard Fontaine

Absent: none

Also present:

- Larry Brock, Assistant Public Works Director/County Liaison to the Advisory Board
- Kristine Sumner, Department of Public Works Administration, Senior Secretary

OPEN TO THE PUBLIC:

- A citizen inquired about when Crepe Myrtle planting would be completed.
- Mr. Brock is waiting for price estimate from contractor to plant more Crepe Myrtles in five areas.

APPROVAL OF THE MINUTES:

Meeting Minutes for April 12, 2021 were reviewed.

- **Constance Martin-Carter made motion to approve the Minutes.**
- **Seconded by Donald Osterhoudt.**
- **Motion approved unanimously.**

APPROVAL OF FINANCIAL REPORTS:

Period 7 Financial reports were reviewed.

- **Constance Martin-Carter made motion to accept Financials as distributed.**
- **Seconded by Jim Barrows.**
- **Motion approved unanimously.**

CORRESPONDENCE:

- No discussion.

SPECIAL REPORTS:

1. Trees and Mowing –
 - Mr. Linton read the Tree and Mowing Report.
2. Medians -
 - It was requested that “No Littering” signs be put up along the medians on Beverly Hills Blvd., Roosevelt Blvd., and Forest Ridge Blvd. Mr. Brock will observe how many signs there are currently and install more where appropriate.
3. Public Works -
 - Duke Energy will be replacing streetlight bulbs on Roosevelt Blvd.
4. Parks/Community Building -
 - Mrs. Martin-Carter commented that the parks are looking good.
 - There is an increase in number of citizens using the tennis courts and parks.
5. Overall Maintenance –
 - On Roosevelt Blvd., new sod has not been planted where drain construction has been done. Mr. Brock will investigate.
 - Safe route to school concrete sidewalks will be going in down to Lake Beverly. Roadway resurfacing to follow in the next phase.

OLD BUSINESS:

- Mr. Brock has met with the contractor and is waiting on price estimates for Crepe Myrtles, trimming palm trees, mulch, and pressure washing of entrance way.
- Council members discussed increasing the MSBU assessment from \$9.00 to \$15.00.
- Increasing the assessment would raise annual revenues from approximately \$60,000 to \$100,000.
 - **Constance Martin-Carter made motion for an assessment fee increase from \$9.00 to \$15.00 per year.**
 - **Seconded by Jim Barrows.**
 - **Motion approved 4-1.**
- Mr. Brock explained the steps involved of getting the ordinance drafted and written up, going through Legal, presented to the BOCC Board, and mass mailing notification to residents. Mr. Brock will keep the Council informed on progress.

- Discussion ensued about amending the ordinance to include additional amenities.

NEW BUSINESS:

- MSBU meeting advertisements are done in the legal section of the Chronicle. A council member suggested advertising on Facebook. Mr. Brock will speak with the County's Public Information Officer about coverage on Facebook.

GENERAL DISCUSSION

- Citizens have taken notice to unwanted junk on residents' property. The home addresses can be reported to the Civic Association.
- Discussion ensued about the expense involved with a digital information sign.

The next regular meeting is scheduled for June 14, 2021 at 10:00 a.m.

ADJOURNMENT:

- **Motion to adjourn made by Jim Barrows.**
- **Seconded by Constance Martin-Carter.**
- **Motion approved unanimously.**

Meeting adjourned at 10:42 a.m.

Submitted by Kristine Sumner
Senior Secretary, Department of Public Works Admin.
Beverly Hills Advisory Council Recording Secretary



AGENDA MEMORANDUM

FROM:	Randall Olney, Public Works Director				
SUBJECT:	Beverly Hills Advisory Council Financials for 6-14-2021 Meeting				
AGENDA DATE:	June 14, 2021				
<u>BRIEF OVERVIEW:</u>					
Beverly Hills Advisory Council-Financial Reports for June 14, 2021 Meeting.					
<u>BUDGET IMPACT/FUNDING SOURCE:</u>					
Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance
N/A	N/A	N/A	N/A	N/A	N/A
<u>RECOMMENDED ACTION:</u>					
Beverly Hills Advisory Council-Financial Reports for June 14, 2021 Meeting.					

DATE: 05/21/2021
 TIME: 09:41:07

CITRUS COUNTY BOARD
 EXPENDITURE STATUS REPORT

PAGE NUMBER: 1
 EXPSTA11

SELECTION CRITERIA: orgn.fund='770'
 ACCOUNTING PERIOD: 8/21

SORTED BY: FUND,FUNCTION,ACTIVITY,DEPARMTENT,ACCOUNT
 TOTALED ON: FUND,DEPARMTENT
 PAGE BREAKS ON: FUND

FUND-770 BEVERLY HILLS MSBU
 FUNCTION-540 TRANSPORTATION
 ACTIVITY-541 ROAD & STREET FACILITIES
 DEPARMTENT-8300 BEVERLY HILLS MSBU

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/BUD
53400	OTHER CONTRACTUAL SERV	30,000.00	.00	11,891.90	8,108.10	10,000.00	66.67
53409	CONTRACTUAL SERV MOWING	.00	.00	.00	.00	.00	.00
53442	CONTRACT SERVICES	.00	.00	.00	.00	.00	.00
54160	POSTAGE	.00	.00	.00	.00	.00	.00
54201	POSTAGE	25.00	.00	.00	.00	25.00	.00
54300	UTILITY SERVICES	4,000.00	194.52	.00	1,547.78	2,452.22	38.69
54306	STREET LIGHTS	25,000.00	1,841.43	.00	13,025.62	11,974.38	52.10
54600	REPAIR & MAINTENANCE	.00	.00	.00	.00	.00	.00
54907	COMMISSIONS-PROPERTY APP	1,250.00	.00	.00	1,204.22	45.78	96.34
54908	COMMISSIONS - TAX COLL	1,250.00	.00	.00	.00	1,250.00	.00
54921	ADVERTISING	250.00	17.50	.00	122.50	127.50	49.00
55100	OFFICE SUPPLIES	50.00	.00	.00	.00	50.00	.00
56300	IMPROVE OTHER THAN BLDG	.00	.00	.00	.00	.00	.00
59123	TRANSFER - INDIRECT COST	10,400.00	.00	.00	10,400.00	.00	100.00
59162	TRANS-ADMIN SERVICES	3,200.00	.00	.00	3,200.00	.00	100.00
60050	RESERVE FOR CONTINGENCIE	.00	.00	.00	.00	.00	.00
61000	RESERVE CASH FORWARD	144,419.00	.00	.00	.00	144,419.00	.00
	TOTAL BEVERLY HILLS MSBU	219,844.00	2,053.45	11,891.90	37,608.22	170,343.88	22.52
	TOTAL BEVERLY HILLS MSBU	219,844.00	2,053.45	11,891.90	37,608.22	170,343.88	22.52
	TOTAL REPORT	219,844.00	2,053.45	11,891.90	37,608.22	170,343.88	22.52

Attachment: Period 8 - bh exp rpt (12927 : Beverly Hills Advisory Council Financials for 6-14-2021

DATE: 05/21/2021
TIME: 09:42:27

CITRUS COUNTY BOARD
REVENUE STATUS REPORT

PAGE NUMBER: 1
REVSTA11

SELECTION CRITERIA: orgn.fund='770'
ACCOUNTING PERIOD: 8/21

SORTED BY: FUND,FUNCTION,ACTIVITY,DEPARMTENT,ACCOUNT
TOTALED ON: FUND,DEPARMTENT
PAGE BREAKS ON: FUND

FUND-770 BEVERLY HILLS MSBU
FUNCTION-130 MSTU
ACTIVITY- TITLE NOT FOUND
DEPARMTENT- TITLE NOT FOUND

ACCOUNT	TITLE	BUDGET	PERIOD RECEIPTS	RECEIVABLES	YEAR TO DATE RECEIPTS	AVAILABLE BALANCE	YTD/ BUD
325100	SPECIAL ASSESSMENT-CAPIT	59,000.00	.00	.00	55,142.38	3,857.62	93.46
361100	INTEREST	.00	.00	.00	.00	.00	.00
361200	MONEY MKT & LGIP INTERES	1,750.00	20.75	.00	186.28	1,563.72	10.64
361300	INVEST INTEREST (INC/DEC	.00	.00	.00	.00	.00	.00
363000	SPECIAL ASSESSMENTS	.00	.00	.00	.00	.00	.00
363110	SPECIAL ASSESS - CAP IMP	.00	.00	.00	.00	.00	.00
369900	OTHER MISC REVENUES	.00	.00	.00	.00	.00	.00
400100	5% RESERVE	-3,038.00	.00	.00	.00	-3,038.00	.00
400200	CASH CARRY FORWARD	162,132.00	.00	.00	.00	162,132.00	.00
TOTAL TITLE NOT FOUND		219,844.00	20.75	.00	55,328.66	164,515.34	25.17
TOTAL BEVERLY HILLS MSBU		219,844.00	20.75	.00	55,328.66	164,515.34	25.17
TOTAL REPORT		219,844.00	20.75	.00	55,328.66	164,515.34	25.17

Attachment: Period 8 - bh rev rpt (12927 : Beverly Hills Advisory Council Financials for 6-14-2021