

**BOARD OF COUNTY COMMISSIONERS OF CITRUS COUNTY, FLORIDA**  
**Citrus County Courthouse, Room 100**  
**110 N. Apopka Avenue, Inverness, FL 34450**

**AGENDA**

**December 6, 2011 at 1:00 P.M.**

Winn Webb, District 5, Chairman	Betty Strifler, Clerk of the Circuit Court
Joe Meek, District 3, 1 <sup>st</sup> Vice Chairman	Richard Wm. Wesch, County Attorney
John J. (J.J.) Kenney, District 2, 2 <sup>nd</sup> Vice Chairman	Brad Thorpe, County Administrator
Rebecca Bays, District 4	
Dennis Damato, District 1	

**MISSION**

Citrus County Government is a value-driven organization dedicated to responsive citizen service by providing quality programs, services and facilities to build a strong community and promote the best quality of life for our citizens.

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All persons desiring to address the County Commission will be asked to limit their comments to the specific subject being discussed.

There will be a time limit set for all persons speaking at the public hearings, zone changes, workshops, and "Open To The Public" portion of a meeting. Organizations will be limited to five (5) minutes and individuals to three (3) minutes on either side of the item being discussed.

All members of the public wishing to speak at the "Open To The Public" portion of a meeting will have three (3) minutes per person per day to make their request or presentation. If the request or presentation deals with a matter that requires investigation by County staff, the Chairman will refer it to the County Administrator to follow-up with the person making the request.

Any person who decides to appeal any decision of the Governing Body with respect to any matter considered at this meeting will need a record of the proceedings and for such purpose may need to provide that a verbatim record of proceeding is made which record includes testimony and evidence upon which the appeal is to be based. (Section 286.0105 Florida Statutes)

Any person requiring reasonable accommodation at this meeting because of a disability or physical impairment should contact the County Administrator's Office, Citrus County Courthouse, 110 N. Apopka Avenue, Inverness, FL 34450 (352) 341-6560, TTY (352) 341-6580 at least two days before the meeting.

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- A. CALL TO ORDER – December 6, 2011, Citrus County Courthouse, 110 North Apopka Avenue, Inverness, Florida**
- A1. Invocation**
  - A2. Pledge of Allegiance**
  - A3. Roll Call**
  - A4. Recognition of Public Officials**

**B. CONSENT AGENDA**

- B1. Approve the minutes of the regular meeting held on November 8, 2011, and the regular meeting held on November 15, 2011.
- B2. Approve the county warrants for payroll and accounts payable.
- B3. Adopt and authorize the Chairman to execute resolutions adopting/amending the Florida Yards and Neighborhoods Program, Library Services (2), CTD Medicaid Non-Emergency Transportation Program, Transportation Planning Organization, Citrus County Port Authority, Fire Taxing District, Community Care for the Elderly, Home Care for the Elderly, and Emergency Home Energy Assistance budgets for fiscal year 2011/2012.
- B4. Approve budget transfers for Medicaid Waiver Program, Administrative Services, Reserve and Transfers, Business License and Building Department budgets for fiscal year 2011/2012.
- B5. BIDS:
  - a. ITB 056-09 Approve and authorize the Chairman to execute Amendment No. 1 to the Agreement between Citrus County and GA Food Service, Inc. for the Community Care for the Elderly (CCE) and Medicaid Waiver Program (MWP) to include the verbiage requiring Vendor's compliance with the E-Verification requirements as set forth by Executive Order, and Amendment No. 2 to the Older Americans Act Title III Agreement to incorporate the same verbiage as well as Vendors 2% increase as outlined in the original Agreement.
  - b. ITB 049-11 Approve and authorize the Chairman to execute the Agreement between Citrus County and Morris and Associates, Inc. as the lowest most responsive and responsible bidder for the Sanitary Sewer Manhole and Lift Station Rehabilitation Services for the unit pricing noted in Exhibit "B" of the Agreement.
  - c. RFQ 013-10 Approve and authorize the Chairman to execute Work Authorization Citrus Springs Wastewater Pipeline (U2007-16) for Hoyle, Tanner and Associates, Inc. to provide engineering services to design a pipeline between Citrus Springs and the Meadowcrest Wastewater Treatment Facility for a total fee of \$155,000.
  - d. RFQ 013-10 Approve and authorize Chairman to execute the Change order Request and allow Staff to issue a "deductive change order" to AECOM USA, Inc. to their existing Purchase Order No. 70062 for \$28,710 for the modification to the scope of work including the removal of the influent equalization tank and the addition of a new scum trough.

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- e. ITB 009-10 Approve and authorize the Chairman to execute the Amendment No. 1 renewing the Agreement between Citrus County and Tampa Armature Works, Inc. to provide generator maintenance and repair services at the same terms, conditions and pricing as outlined in their original Agreement to expire January 12, 2013.
  - f. RFQ 013-10 Approve and authorize the Chairman to execute Work Authorization Wastewater Pump Station MC-20 for Pigeon-Roberts and Associates, LLC to provide engineering services to prepare and submit a Preliminary Engineering Report for wastewater pump station MC-20 for a total fee of \$34,460.
  - g. RFP 029-11 Approve and authorize the Chairman to execute the Agreements between Citrus County and Daly and Zilch (Florida), Inc. for both Primary and Alternate contracts and Gulfside Contracting, Inc., John Rife Corporation, and SVIII General Contractor, Inc. for Alternate contracts as the lowest most responsive and responsible Proposers at the rates noted in Exhibit "B" of the Agreements.
  - h. RFP 035-11 Approve and authorize the Chairman to execute the Agreements between Citrus County and True North Emergency Management, Thompson Consulting Services, SAIC BDR Division, and O'Brien's Response Management, Inc. as the lowest most responsive and responsible Proposers at the unit pricing noted in Exhibit "B" of the Agreements.
- B6. Approve and authorize the Chairman to execute the Specialty (Arts) License Plate Revenue, Expenditure and Compliance Affidavit for Fiscal Year ending September 30, 2011.
  - B7. Approve and authorize the Chairman to execute the Annual Choose Life Specialty License Plate Report for Fiscal Year ending September 30, 2011.
  - B8. Approve and authorize the Board to execute a Certificate of Appreciation to Donna Russell for her many years of employment with Citrus County.
  - B9. Re-appoint Michael G. Whetstone to the Water and Wastewater Authority for a term that expired on December 3, 2011. The new term will be for four years and will expire on January 31, 2015.
  - B10. Re-appoint (5) Harley Nelson, Sandra Price, Edith Ramlow, Elaine Ranous, and E.E. Renfro to the Special Library Advisory Board as regular members to fill new terms that will expire on January 31, 2013.
  - B11. Adopt and authorize the Chairman to execute a Resolution of the Board setting a public hearing on January 10, 2012 at 2:00 P.M. to consider application SV-11-01, a street vacation application by Robert C. Chauncey Sr., Successor Trustee for the Margaret J. Chauncey Trust to vacate a portion of the alley lying in Block 84, Town of Homosassa.
  - B12. Approve final settlement in the amount of \$15,000 regarding a December 28, 2010, employment practices claim and authorize the Chairman to execute the attached signed Settlement Agreement and General Release.

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B13. Forest Ridge Boulevard and C.R. 491 Intersection

(1)Authorize the Chairman to execute the Access and Maintenance Agreements between Citrus County and Beverly Hills Development Corporation, Heartwood 91-2, LLC, and Tuscany Ranch Partners, LLC and; (2) Authorize the Clerk to place the acceptance stamp on the agreements and record the same in the Public Records of Citrus County, Florida.

B14. Approve and authorize the Chairman to execute Records Disposition Document No. 711 for disposition of records that have met their assigned retention periods and are ready for disposition.

B15. Approve and authorize the Chairman to execute Records Disposition Document No. 865 for disposition of records that have met their assigned retention periods and are ready for disposition.

B16. Approve and authorize the Chairman to execute Connection Charge Installment Lien Agreements by and between the Citrus County Municipal Service Benefit Unit for Water and Wastewater Utility Services and Seagrass Resort, LLC.

B17. Accept the 50% completion of the US 19 Water Main Extension Project and approve the 5% reduction in retainage and partial release of retainage in the amount of \$40,780.06 to Curt's Construction Inc.

B18. Approve deletion of the following items from the inventory of the Citrus County Circuit Court Department and the removal of same items from the county's Capital Asset listing. ID No. 40034 – Dell Latitude D600, SN:792XP51 ID No. 40033 – Dell Latitude D600, SN:G92XP1 ID No. 40077 – Dell Optiplex GX620, SN:9C1CK81 ID No. 40075 – Dell Computer System SN:2C1CK81, ID No. 40076 – Dell Computer System SN:C8VGS81- The parts salvaged will be used to increase the performance on newer equipment.

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**C. PUBLIC HEARINGS - WORKSHOPS - PRESENTATIONS**

**C1. 1:30 P.M. CITIZENS ACADEMY GRADUATION**

- a. Approve and authorize the Board to execute Certificates of Completion to Robert Allen, Ruth Bowen, James Barrows, Debbie Canita, Renee Christopher-McPheeters, John Clarke, Duane Fraser, Denise Gallagher, Wendy Hall, Barbara Harmon, Donald Harmon, Skip Harvey, Curtis James, Robert Hnat, Susan Hnat, Mary Ann Lynn, Rebecca Martin, Donald Moran, Beverly Overa, John Reeves, Marie Reeves, Joan Reinhart, Barbara Skellwies, Kay Russell, Theodora Rusnak, John Schempf, Craig Simpson, Donna Simpson, Suzanne Webb, and Susan Wright, for their successful completion of the Citrus County Citizen's Academy, September 1 through December 6, 2011.

**C2. 1:55 P.M. CERTIFICATE OF APPRECIATION - MR. LARRY GAMBLE AND WALMART SUPERCENTER, INVERNESS, FLORIDA**

- a. Approve and authorize the Board to execute a Certificate of Appreciation to Mr. Larry Gamble and Walmart Supercenter, Inverness, Florida, for the generous contributions made to the 2011 Fall Citrus County Citizen's Academy.

**C3. 2:00 P.M. EMPLOYEE SERVICE AWARDS, EMPLOYEE OF THE MONTH, CERTIFICATES OF RECOGNITION AND PROCLAMATION**

- a. Present Employee Service Awards.
- b. Presentation of a Certificate of Recognition from the County Administrator to Roger Bortell as Employee of the Month for October, 2011, Citrus County, Florida.
- c. Approve and authorize the Board to execute certificate(s) of Recognition for Citrus 20/20, Keep Citrus County Beautiful, FDS Disposal, Inc. and Walmart Inverness Store for co-sponsoring the Citrus Recycles Day Event held November 12, 2011, promoting the importance of recycling within the County.
- d. Approve and authorize the Board to execute a Proclamation declaring December 7, 2011 as "Pearl Harbor Remembrance Day" in Citrus County, Florida.

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C4. **2:45 P.M. PUBLIC HEARING: INVERNESS VILLAGE UNIT 4 ROAD PAVING PROJECT**

- a. Conduct a Public Hearing for the purpose of hearing public comment as to confirmation of Resolution 2011-221 which created the 2012 Inverness Village Unit 4 Road Paving Special Assessment District Plan B; the proposed project and the levying of special assessments against benefiting properties.
- b. Conduct a Public Hearing for the purpose of hearing public comment on the utilization of the uniform method for the levy, collection and enforcement of non-ad valorem assessments for said District.
- c. Adopt and authorize the Chairman to execute a Resolution of the Board determining to use the uniform method for the levy, collection and enforcement of non-ad valorem assessments as set forth in Section 197.3632, Florida Statutes, for the purpose of funding costs of the road and drainage improvements within said district and providing an effective date.
- d. Approve Contracts for Sale and Purchase and authorize staff to close. Authorize the Clerk to place acceptance stamp on the deeds after closing and record in the Public Records of Citrus County, Florida.
- e. Authorize the Clerk to place acceptance stamp on the General Warranty Deed from Method Consulting BVBA and record same in the Public Records of Citrus County, Florida.
- f. Authorize the Clerk to place acceptance stamp on all of the Permanent Drainage Easement Deeds attached and record same in the Public Records of Citrus County, Florida.

C5. **3:30 P.M. OPEN TO THE PUBLIC**

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C6. **5:01 P.M. PUBLIC HEARING TRANSPORTATION AND PARKS AND RECREATION CONCURRENCY**

**CPA11-08 TRANSPORTATION AND PARKS AND RECREATION CONCURRENCY**

- a. Conduct the Adoption Public Hearing entitled: CPA-11-08. If approved, authorize the Chairman to execute the Ordinance and record the Ordinance in the public records.

**OA-11-05 TRANSPORTATION AND PARKS AND RECREATION CONCURRENCY**

- b. Conduct the Public Hearing for OA-11-05. If approved, authorize the Chairman to execute the Ordinance and record the Ordinance in the public records.

**OA-11-06 TRANSPORTATION AND PARKS AND RECREATION CONCURRENCY**

- c. Conduct a Public Hearing for OA-11-06. If approved, authorize the Chairman to execute the Ordinance and record the Ordinance in the public records.

C7. **5:15 P.M. PUBLIC HEARING: CAPITAL IMPROVEMENTS ELEMENT CPA-11-06**

- a. Conduct the Adoption Public Hearing entitled: CPA-11-06 Capital Improvements Element. If approved, authorize the Chairman to execute the Ordinance and record the Ordinance in the Public Records of Citrus County, Florida.

C8. **5:30 P.M. PUBLIC HEARING: D-11-01 NOTICE OF PROPOSED CHANGE CLARK STILLWELL ON 1981 BEVERLY HILLS DRI**

- a. Conduct a Public Hearing to consider a Notice of Proposed Change as proposed for the 1981 Beverly Hills DRI, and that the proposal does not constitute a substantial deviation pursuant to Florida Statutes § 380.06(19). If approved, authorize the Chairman to execute the Resolution to the 1981 Beverly Hills DRI.

**D. REGULAR BUSINESS**

**D1. GRANTS**

- a. (1) Approve and authorize the Chairman to execute a Resolution adopting funding for FY2013 Florida Yards and Neighborhoods 50/50 grant matching program through the Southwest Florida Water Management District. (2) Approve and authorize the Water Resources Department to electronically make application, accept award and file reports for FY2013 Florida Yards and Neighborhoods Program through the Southwest Florida Water Management District.
- b. Approve and authorize the Chairman to execute the Medicaid Non-Emergency Transportation (NET) Program Amendment No.3 for fund year 2011/2012. There is a cash match of \$42,792.
- c. Approve and authorize the Chairman to execute the required "Certification regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion" attachment required by the UnitedHealthcare of Florida (Evercare) contract. Original contract amendments signed by the Chairman August 9, 2011 item D1c.

**E. COUNTY ADMINISTRATOR BRAD THORPE**

**E1. PUBLIC INFORMATION OFFICER: LINDSAY UBINAS**

- a. Staff report on projects and items of interest.

**E2. FEMA- INTEGRATED EMERGENCY MANAGEMENT COURSE**

- a. Approve and authorize four additional selected staff to attend the FEMA sponsored IEMC to be held in Emmitsburg, Maryland from February 13-16, 2012. Travel and lodging is to be paid for by the Department of Homeland Security. The cost to the County for food will be \$97.70 per student (10) for a total of \$9777.00.
- b. Approve and authorize the Chairman to execute the applications for all participants.

**E3. APPROVE THE DELETION OF THE FOLLOWING ADMINISTRATIVE REGULATION**

- a. AR 12.13-1 Citrus County " Choose Life " License Plates Funding Distribution Guidelines



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**E4. CRYSTAL POINT INVESTMENTS, LLC - PROPOSED DEVELOPMENT AGREEMENT FOR CRYSTAL POINTE PHASES II AND III**

- a. Authorize staff to pursue negotiations with Crystal Point Investments, LLC, relative to the entry into a revised Development Agreement for Crystal Pointe (Phases II and III) as provided for in Florida Statutes Chapter 163.3220 et seq., and as set forth in Chapter 78, Article II, Development Agreements, of the Citrus County Code.

**E5. CITRUS COUNTY LOBBYIST PROPOSAL**

- a. Board discussion and direction regarding a Board discussion and direction regarding a Citrus County lobbyist proposal.

**E6. MOSQUITO CONTROL**

- a. Board discussion and direction regarding the request from Citrus County Mosquito Control to work with them in alleviating a persistent mosquito issue at 1660 North Nightshade Drive in Crystal River.

**F. COMMISSION CHAIRMAN WINN WEBB – DISTRICT 5**

**F1. AVIATION ADVISORY BOARD**

- a. Announce term of expiration for one regular member, District 1, position on the Aviation Advisory Board. The term will expire on January 31, 2012. The new term will be for two years and will expire on January 31, 2014.
- b. Announce term of expiration for one regular member, District 4, position on the Aviation Advisory Board. The term will expire on January 31, 2012. The new term will be for two years and will expire on January 31, 2014.
- c. Announce term of expiration for one regular member, District 5, position on the Aviation Advisory Board. The term will expire on January 31, 2012. The new term will be for two years and will expire on January 31, 2014.
- d. Announce term of expiration for one alternate member position on the Aviation Advisory Board. The term will expire on January 31, 2012. The new term will be for two years and will expire on January 31, 2014.

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**F2. AFFORDABLE HOUSING ADVISORY COMMITTEE**

- a. Announce term of expiration for the real-estate professional in connection with the affordable housing member position on the Affordable Housing Advisory Committee. The term will expire on January 31, 2011. The new term will be for two years and will expire on January 31, 2014.
- b. Announce term of expiration for the not-for-profit affordable housing provider in connection with the affordable housing member position on the Affordable Housing Advisory Committee. The term will expire on January 31, 2011. The new term will be for two years and will expire on January 31, 2014.
- c. Announce term of expiration for the low-income advocate in connection with the affordable housing member position on the Affordable Housing Advisory Committee. The term will expire on January 31, 2011. The new term will be for two years and will expire on January 31, 2014.
- d. Announce term of expiration for the Citrus County resident in connection with the affordable housing member position on the Affordable Housing Advisory Committee. The term will expire on January 31, 2011. The new term will be for two years and will expire on January 31, 2014.
- e. Announce term of expiration for the for-profit affordable housing provider in connection with the affordable housing member position on the Affordable Housing Advisory Committee. The term will expire on January 31, 2011. The new term will be for two years and will expire on January 31, 2014.
- f. Announce term of expiration for the planner in connection with affordable housing member position on the Affordable Housing Advisory Committee. The term will expire on January 31, 2011. The new term will be for two years and will expire on January 31, 2014.
- g. Announce terms of expiration for the real-estate professional, not-for-profit affordable housing provider, low-income advocate, Citrus County resident, for-profit affordable housing provider, and planner member positions on the Affordable Housing Advisory Committee. These terms will expire on January 31, 2012. The new terms will be for two years and will expire on January 31, 2014. Application and resume due by December 27, 2011.

**F3. TOURIST DEVELOPMENT COUNCIL**

- a. Accept with regret the resignation of Gail Oakes from the Tourist Development Council, and announce an opening on the Tourist Development Council for an owner/operator of a tourist accommodation in Citrus County which is subject to the 3% local option Tourist Development Tax. The current term expires on January 31, 2013.

G. FIRST VICE CHAIRMAN JOE MEEK – DISTRICT 3

H. SECOND VICE CHAIRMAN JOHN J (J.J.) KENNEY – DISTRICT 2

I. COMMISSIONER REBECCA BAYS - DISTRICT 4

J. COMMISSIONER DENNIS DAMATO – DISTRICT 1

J1. SALE OF SOUTHWEST FLORIDA WATER MANAGEMENT DISTRICT SURPLUS LANDS

- a. Discussion regarding the sale of Southwest Florida Water Management District Surplus Lands.

K. COUNTY ATTORNEY RICHARD WM. WESCH

L. ANY OTHER BUSINESS OR ANY PERSONS WISHING TO ADDRESS THE BOARD

M. UPCOMING MEETINGS

1. Regular Meeting: **December 13, 2011 at 1:00 P.M.**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
2. Regular Meeting: **January 10, 2012 at 1:00 P.M.**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
3. Regular Meeting: **January 24, 2012 at 1:00 P.M.**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

N. **ADJOURN**