

BOARD OF COUNTY COMMISSIONERS OF CITRUS COUNTY, FLORIDA
Citrus County Courthouse, Room 100
110 N. Apopka Avenue, Inverness, FL 34450

AGENDA

November 15, 2011 at 1:00 P.M.

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| Dennis Damato, District 1, Chairman | Betty Strifler, Clerk of the Circuit Court |
| Winn Webb, District 5, 1 st Vice Chairman | Richard Wm. Wesch, County Attorney |
| Joe Meek, District 3, 2 nd Vice Chairman | Brad Thorpe, County Administrator |
| Rebecca Bays, District 4 | |
| John J. (J.J.) Kenney, District 2 | |

MISSION

Citrus County Government is a value-driven organization dedicated to responsive citizen service by providing quality programs, services and facilities to build a strong community and promote the best quality of life for our citizens.

All persons desiring to address the County Commission will be asked to limit their comments to the specific subject being discussed.

There will be a time limit set for all persons speaking at the public hearings, zone changes, workshops, and "Open To The Public" portion of a meeting. Organizations will be limited to five (5) minutes and individuals to three (3) minutes on either side of the item being discussed.

All members of the public wishing to speak at the "Open To The Public" portion of a meeting will have three (3) minutes per person per day to make their request or presentation. If the request or presentation deals with a matter that requires investigation by County staff, the Chairman will refer it to the County Administrator to follow-up with the person making the request.

Any person who decides to appeal any decision of the Governing Body with respect to any matter considered at this meeting will need a record of the proceedings and for such purpose may need to provide that a verbatim record of proceeding is made which record includes testimony and evidence upon which the appeal is to be based. (Section 286.0105 Florida Statutes)

Any person requiring reasonable accommodation at this meeting because of a disability or physical impairment should contact the County Administrator's Office, Citrus County Courthouse, 110 N. Apopka Avenue, Inverness, FL 34450 (352) 341-6560, TTY (352) 341-6580 at least two days before the meeting.

A. CALL TO ORDER – November 15, 2011, Citrus County Courthouse, 110 North Apopka Avenue, Inverness, Florida

- A1. Invocation**
- A2. Pledge of Allegiance**
- A3. Roll Call**

A4. REORGANIZATION OF THE BOARD

- a. Chair of the Board – Clerk to call for nominations for Chair of the Board of County Commissioners.
- b. First Vice Chair – Chair calls for nominations for First Vice Chair.
- c. Second Vice Chair – Chair calls for nominations for Second Vice Chair.

A5. BOARD SALARIES AND MILEAGE FEES

- a. Motion to set Board salaries as provided by Florida Statutes, to set out-of-county mileage at .445 cents per mile; to set in-county travel at \$100 per month per Commissioner, with the Chairman to receive an additional \$50 per month.

A6. BANK SIGNATURE CARDS AND COUNTY WARRANTS

- a. Motion to authorize the Chair, First Vice Chair, Second Vice Chair, and the County Clerk to execute bank signature cards and county warrants for all Board accounts.

A7. MEETING DAYS, TIMES AND PLACE, AND BOARD SEAL

- a. Motion to set regular meeting days, times and place, (proposed schedule attached) and to adopt the Board Seal used during the previous year as the official seal of the Board of County Commissioners of Citrus County.

A8. OFFICIAL NEWSPAPER FOR PUBLICATION OF BOARD NOTICES

- a. Approve and authorize the Chairman to execute the Amendment No. 1 to the Agreement BW 014-10 between Citrus County Board of County Commissioners and the Citrus County Chronicle for advertising services renewing Agreement for the final two year period to expire November 17, 2013.

B. CONSENT AGENDA

- B1. MINUTES - LEFT BLANK INTENTIONALLY
- B2. Approve the county warrants for payroll and accounts payable.
- B3. RESOLUTIONS – LEFT BLANK INTENTIONALLY
- B4. Approve a budget transfer for Low Income Home Energy Assistance for fiscal year 2011/2012.
- B5. BIDS
 - a. RFQ 013-10 Approve and authorize the Chairman to execute the Work Authorization Agreement for URS Corporation to provide Design, FAA Grant and Bid preparation and award phase services for the Crystal River Airport Improvement of Runway Safety Area and Shoulders Project total fee of \$31,874.
 - b. ITB 021-11 Approve and authorize the Chairman to execute the Agreement between Citrus County and Mar-Con Construction, LLC. dba Marbek Construction Co. as the lowest most responsive and responsible bidder for the Crystal River T-Hangars and Taxilanes Project for the unit pricing noted in Exhibit "A" of the Agreement not to exceed \$1,019,646.99, related Notice of Commencement once Payments and Performance Bonds have been received, and Certificates of Entitlements for direct purchasing.
 - c. ITB 089-09 Approve and authorize the Chairman to execute Amendment No. 2 to Agreement between Citrus County and Crystal River Quarries, Inc. to provide Limerock Base Material on an as-needed basis to expire on November 16, 2012 at the same terms, conditions and pricing as the original Agreement.
- B6. Approve an extension of the waiver of tipping fees and commercial solid waste assessments for debris generated from the community outreach program to the elderly, disabled and disadvantaged people conducted by Builders Care Inc. through December 31, 2012.
- B7. Approve the write off of \$16,527.26 for uncollected utility accounts and authorize the Chairman to execute a Claim of Lien to be filed by and on behalf of the Citrus County Municipal Service Benefit Unit for Water and Wastewater Utility Services against property owned by Donald Matthews, Ensing, Inc., Peggy Hallenbeck, Suaneshia Toyloy, Joshua Gardner, Douglas Doty, Sr., MA Davis Living Trust, Ted Keller, Benjamin Bryant, Erin Lee, Tiffany Bildstein, Ramistella Plaza .
- B8. Approve and authorize the Chairman to execute the Release of Lien for the following Connection Charge Installment Lien Agreement: Blake Thorpe, which is recorded in the Public Records in Official Record Book 2295, Page 296, inclusive.

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- B9. Approve and authorize the Chairman to execute a Satisfaction of Lien filed by and on behalf of the Citrus County Municipal Service Benefit Unit for Water and Wastewater Utility Services against property owned by Matthew Buckley, Douglas Wlasiuk, Robert Seawall and Bobby Matthews.
 - B10. Approve and authorize the Chairman to execute the Connection Charge Installment Lien Agreements by and between the Citrus County Municipal Service Benefit Unit for Water and Wastewater Utility Services and each of the following: Owen and Barbara Twiner and Gregory Schweighart.
 - B11. Approve deletion of the following item from the inventory of the Citrus County Health Department and the removal of same item from the county's Capital Asset listing. ID No. 11036 – Scantron 8400. This item is obsolete and no longer cost effective to repair.
 - B12. Approve and authorize the Chairman to execute a Products and Services Agreement between Citrus County and CenturyLink Sales Solutions, Inc. for a new telecommunications circuit to be used with the budgeted telephone system, located at Meadowcrest Government Building beginning December 2011 and ending December 2016 in the annual amount of \$6,000.
 - B13. Approve and authorize the Chairman to execute a Proposal Acceptance and Notice to Proceed between Citrus County and Verteks Consulting, Inc. for a new telecommunications system to be used with budgeted telephone system, located in Meadowcrest Government Building in the amount of \$56,330.69.
 - B14. Approve and authorize the Chairman to execute Releases of Lien for special assessment by and between Citrus County and Paul J Darling in the 2008 Citrus Springs Waterline Extensions special assessment district.
 - B15. Approve the routine wire transfers during the month of October 2011.
 - B16. Acknowledge the return of applicable unused funds to the taxing authorities of Citrus County from the Citrus County Property Appraiser in the amount of \$356,808.
 - B17. Approve and authorize the Chairman to execute a Credit Application to be used for Accounts Payable Vendors.
 - B18. Approve and authorize the Chairman to execute Form W-9 Request for Taxpayer Identification Number and Certification for the Citrus County Board of County Commissioners.
 - B19. Approve and authorize the Chairman to execute an equipment maintenance agreement between Citrus County and Konica Minolta Business Solutions for ongoing maintenance on the Toshiba EStudio 35 Copier, serial No CUE366883 located at the Extension Office beginning October 1, 2011 through September 30, 2012 in the monthly amount of \$67.64.

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- B20. Acknowledge receipt of the Draft Five-Year Water Resource Development Work Program from the Southwest Florida Water Management District.
 - B21. Approve and authorize the Chairman to execute Change Orders 2, 3 and 4 from Spires Contracting Corporation decreasing the Guaranteed Maximum Price for the Meadowcrest Renovation Project by \$29,494.60 for a new GMP of \$1,061,088.20.
 - B22. Set Public Hearing on December 6, 2011 at 5:30 P.M., to consider a Notice of Proposed Change as proposed for the 1981 Beverly Hills DRI, and that the proposal does not constitute a substantial deviation pursuant to Florida Statutes § 380.06(19).
 - B23. Approve and authorize the Chairman to execute an Agreement between Citrus County and Withlacoochee Regional Water Supply Authority (WRWSA) to waive any conflict of interest with respect to the employment of Purvis Gray and Company to perform an analysis to perform an analysis to re-price water delivered from the Charles A. Black Water Treatment Plant to Citrus County Utilities.

C. PUBLIC HEARINGS - WORKSHOPS - PRESENTATIONS

C1. 2:00 P.M. OPEN TO THE PUBLIC

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D. REGULAR BUSINESS

D1. GRANTS

- a. (1) Approve and authorize Chairman to execute the application for the Division of Aquatic Services to apply for grant funding for the removal of two derelict vessels located within the geographical boundaries of Citrus County. (2) Adopt and authorize the Chairman to execute a Resolution authorizing Mark Edwards, Aquatic Services Director, as the Project Manager, for the proposed derelict vessel removal project. (3) Approve and authorize the waiving of tipping fees at the Citrus County Landfill for the removal of the two vessels as in-kind services provided by the County.
- b. (1) Approve and authorize the Chairman that Community and Recreational Programs Support Services Section to electronically make an application, accept award and file reports for funding under the Volunteer Florida Build Engage Sustain Transform Neighborhood Programs in the amount of \$20,000. In-Kind match \$10,000. (2) Approve and authorize the Chairman to execute the "Designation of Authority" to the Community and Recreational Programs Support Services Operation Manager so such person is authorized to complete application, accept award, and file reports under the Volunteer Florida Build Engage Sustain Transform Neighborhood Program Grant.
- c. Approve and authorize the Chairman to execute "Amendment to Memorandum of Understanding Between The Centers Inc. and Citrus County Board of County Commissioners" extending end date to September 30, 2012. Citrus County entered into a Memorandum of Understanding and Service Organization Agreement with The Centers, Inc., the local supportive service provider for the Citrus County Shelter Plus Care Program on December 5, 2006, ending November 30, 2011. HUD authorized an extension to the Shelter Plus Care Program grant by ten months, to end September 30, 2012. Extending the term of the Memorandum of Understanding is necessary to align with ending date of the grant.
- d. Approve and authorize the Chairman to execute an Equitable Sharing Agreement and Certification for summary of equitable sharing activity fiscal year ending September 30, 2011.
- e. Approve, rank and authorize transmittal of the 2012 Cooperative Funding Grant Application projects for submittal to the Southwest Florida Water Management District as follows:
 1. Watershed Management Plan Maintenance
 2. Hunter Springs Water Quality Improvement Project
 3. Kings Bay Park Lagoon Restoration
 4. Citrus County Pilot Irrigation Soil Moisture Sensor Project
 5. Ft Island Trail / Crystal River Water Quality Improvement Project

E. COUNTY ADMINISTRATOR BRAD THORPE

E1. CITRUS COUNTY CENTRAL LANDFILL HOLIDAY SCHEDULE

- a. Approve and authorize the Citrus County Central Landfill to be closed on Saturday December 24, 2011.
- b. Authorize the Clerk's Office to adjust the holiday hours accordingly.

E2. SUPERVISOR OF ELECTIONS – CANVASSING BOARD APPOINTMENT

- a. Appointment of a Commissioner to the Canvassing Board who, according to Florida Statute 102.141(1)c, who is not an active participant in a campaign or candidacy of any candidate with opposition in the election being canvassed.

F. COMMISSION CHAIRMAN DENNIS DAMATO – DISTRICT 1

F1. WATER AND WASTEWATER AUTHORITY BOARD

- a. Nominate an individual to the Water and Wastewater Authority as a lay member to fill a term that will expire on December 3, 2011. The new term will be for four years and will expire on January 31, 2015.

F2. PLANNING AND DEVELOPMENT REVIEW BOARD

- a. Announce vacancy for two positions of the Planning and Development Review Board in the categories of Architecture, Planning, Landscape Architecture, Environmental Science, Civil Engineering, Real Estate, or Surveying. The term is for four years commencing January 31, 2012 and ending January 31, 2016.

G. FIRST VICE CHAIRMAN WINN WEBB – DISTRICT 5

H. SECOND VICE CHAIRMAN JOE MEEK – DISTRICT 3

I. COMMISSIONER REBECCA BAYS - DISTRICT 4

J. COMMISSIONER JOHN J. (J.J.) KENNEY – DISTRICT 2

K. COUNTY ATTORNEY RICHARD WM. WESCH

- K1. Approve settlement in the amount of \$1,450 with regard to the Petition for Writ of Mandamus filed in Robert A. Schweickert, Jr. vs. Citrus County (Case No.: 2011-CA-4085).

L. **ANY OTHER BUSINESS OR ANY PERSONS WISHING TO ADDRESS THE BOARD**

M. **UPCOMING MEETINGS**

1. Regular Meeting: **December 6, 2011 at 1:00 P.M.**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
2. Regular Meeting: **December 13, 2011 at 1:00 P.M.**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

N. **ADJOURN**