

BOARD OF COUNTY COMMISSIONERS OF CITRUS COUNTY, FLORIDA
Citrus County Courthouse, Room 100
110 N. Apopka Avenue, Inverness, FL 34450

AGENDA

August 23, 2011 at 1:00 P.M.

Dennis Damato, District 1, Chairman	Betty Strifler, Clerk of the Circuit Court
Winn Webb, District 5, 1 st Vice Chairman	Richard Wm. Wesch, County Attorney
Joe Meek, District 3, 2 nd Vice Chairman	Brad Thorpe, County Administrator
Rebecca Bays, District 4	
John J. (J.J.) Kenney, District 2	

MISSION

Citrus County Government is a value-driven organization dedicated to responsive citizen service by providing quality programs, services and facilities to build a strong community and promote the best quality of life for our citizens.

All persons desiring to address the County Commission will be asked to limit their comments to the specific subject being discussed.

There will be a time limit set for all persons speaking at the public hearings, zone changes, workshops, and "Open To The Public" portion of a meeting. Organizations will be limited to five (5) minutes and individuals to three (3) minutes on either side of the item being discussed.

All members of the public wishing to speak at the "Open To The Public" portion of a meeting will have three (3) minutes per person per day to make their request or presentation. If the request or presentation deals with a matter that requires investigation by County staff, the Chairman will refer it to the County Administrator to follow-up with the person making the request.

Any person who decides to appeal any decision of the Governing Body with respect to any matter considered at this meeting will need a record of the proceedings and for such purpose may need to provide that a verbatim record of proceeding is made which record includes testimony and evidence upon which the appeal is to be based. (Section 286.0105 Florida Statutes)

Any person requiring reasonable accommodation at this meeting because of a disability or physical impairment should contact the County Administrator's Office, Citrus County Courthouse, 110 N. Apopka Avenue, Inverness, FL 34450 (352) 341-6560, TTY (352) 341-6580 at least two days before the meeting.

- A. CALL TO ORDER – August 23, 2011, Citrus County Courthouse, 110 North Apopka Avenue, Inverness, Florida**
- A1. Invocation**
 - A2. Pledge of Allegiance**
 - A3. Roll Call**
 - A4. Recognition of Public Officials**

B. CONSENT AGENDA

- B1. Approve the minutes from the Regular meeting held on July 26, 2011, the Preliminary Budget Hearing held on July 27, 2011, and the Regular meeting held on August 9, 2011.
- B2. Approve the county warrants for payroll and accounts payable.
- B3. Adopt and authorize the Chairman to execute Resolutions adopting/amending the Administrative Services, Fire Rescue, Sheriff's Office Special Revenue, Emergency Home Energy Assistance for the Elderly and the Transportation Disadvantaged Grant budgets for fiscal year 2010/2011.
- B4. Approve budget transfers for Parks Special Programs, WRWSA Renewal and Replacement, Board of County Commissioners, Citrus Springs MSBU, Building Department, Explore Citrus Waters, Teen Court, Retired Senior Volunteer Program (RSVP), Development Services, Visitor and Convention Bureau, State Housing Initiative Partnership (SHIP), Housing Services and HUD-Section 8 budgets for fiscal year 2010/2011.
- B5. BIDS
 - a. RFQ 013-10 Approve and authorize the Chairman to execute Work Authorization Form between Citrus County and WilsonMiller, Inc. to provide engineering services for the design, permitting, geotechnical services, and bidding services for the replacement of the Islamirada Culvert/Causeway and reconstruction of the roadway approaches, in the amount of \$55,225.
 - b. RFQ 013-10 Approve and authorize the Chairman to execute Work Authorization Form between Citrus County and Burrell Engineering, Inc. to provide engineering services to prepare permitting and construction plans for the proposed leachate forcemain for the Central landfill in the amount of \$51,380.
 - c. RFQ 013-10 Approve and authorize the Chairman to execute Work Authorization Form between Citrus County and Burrell Engineering, Inc. to provide engineering services for the design, permitting, geotechnical services, and bidding services for the replacement of the North Pilot Point Culvert/Causeway and reconstruction of the roadway approaches, in the amount of \$45,513.
 - d. ITB 033-11 Approve and authorize the Chairman to execute the Agreement between Citrus County and Taylor Maid, Inc. to provide contractual mowing, at the unit prices shown in the Agreement for a period of two years with the option to renew the Agreement for one additional two year period.
 - e. RFQ 013-10 Approve and authorize the Chairman to execute the Work Authorization Agreement between Citrus County and Hoyle, Tanner & Associates, Inc. to provide additional design work in the amount of \$61,000 of which 80% will be reimbursed by the Florida Department of Transportation (FDOT) grant.

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- f. RFQ 063-10 Approve and authorize the Chairman to execute the Work Authorization Agreement between Citrus County BOCC and Professional Services Industries, Inc for Construction Engineering, Material Testing and Inspection Services for the Citrus County Safe Routes to School Project.
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- B6. Approve deletion of the following item from the inventory of the Citrus County Health Department and the removal of same item from the county's Capital Asset listing. Asset No.10483 – Laboval 4 Microscope - Obsolete
 - B7. Approve deletion of the following item from the inventory of the Citrus County Health Department and the removal of same item from the county's Capital Asset listing. Asset No. 17956 – Modular Desk Unit – Dismantled for Parts.
 - B8. Approve deletion of the following item from the inventory of the Citrus County Health Department and the removal of same item from the county's Capital Asset listing. Asset No. 12732 – Burdick EKG Machine – Unlocated.
 - B9. Repairs/ Power Train Rebuild to Landfill Compactor
 - a. Approve and authorize the Chairman to execute Change Order 1 to Purchase Order 70152, in the amount of \$52,114.54.
 - b. Approve and authorize the Chairman to execute Total Maintenance and Repair (TM&R) Agreement offered by Ring Power Corporation for the refurbished landfill 826H compactor.
 - c. Termination of Machine Repurchase Agreement for the Caterpillar 826H Compactor between Citrus County and Ring Power Corporation dated 8/10/10.
 - d. Release of Performance Bond No. M12377 issued by Machinery Insurance, Inc. dated 5/5/06 and Rider dated 7/14/10.
 - e. Termination of Customer Support Agreement and Planned Maintenance Agreement between Citrus County and Ring Power Corporation dated 8/10/10.
 - B10. Approve and authorize the Chairman to execute the Notice of Commencement for the General Contracting Services of John Rife Corporation for the remodeling of the existing Animal Administration Building under RFP 073-08.
 - B11. Informational. A Complaint has been filed in the circuit court in the matter styled Nature Coast Development, LLC vs. Citrus County. The County Attorney's Office will be handling the representation of Citrus County in this matter.
 - B12. Approve and authorize the Chairman to execute the Amendment to the Addendum to the Software License and Services Agreement Between Citrus County and RouteMatch Software, Inc. for Citrus County Transit and the Service Level Agreement.

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- B13. Approve and authorize the Chairman to execute Modification No. 1 to the Water and Wastewater Lease Agreement between Citrus County and Meadows of Citrus County Homeowner's Association, Inc., deleting the parcel known as Pelican Golf Park, clarifying the legal description to the remaining parcel – W. Blackbird Lane right of way, and authorize the Clerk to record same in public records of Citrus County, Florida.
- B14. Approve and authorize the Chairman to execute Florida's Water/Wastewater Agency Response Network Mutual Aid Agreement which enables the Citrus County Utilities Division to assist and be assisted by experienced water/wastewater personnel in the event of a catastrophic event.
- B15. Bid Waiver for Leak Detection Equipment
- a. Approve waiving competitive solicitation for Leak Detection Equipment to locate and systematically eliminate unaccounted for water in the Citrus County water systems.
 - b. Authorize staff to issue a purchase order to Matchpoint, Inc. to provide a Hydrophone Kit with Correlator Package for detection of leaks and the systematic elimination of unaccounted for water in Citrus County water systems in the amount of \$41,800 and approve related budget transfer.
- B16. Termination of Scapes Environmental Group Account
- a. Approve termination of Waste Disposal Account Agreement with Scapes Environmental Group, Inc. dated January 12, 2010.
 - b. Approve return of balance of Scapes Environmental Group, Inc. security deposit in the sum of \$1,321.58 plus interest.
- B17. Approve the routine wire transfers during the month of July 2011.
- B18. Approve and authorize the Chairman to execute the Annual Choose Life Specialty License Plate Report for Fiscal Year ending September 30, 2010.
- B19. Approve and authorize the Chairman to execute the Specialty (Arts) License Plate Revenue, Expenditure and Compliance Affidavit for Fiscal Year ending September 30, 2010.
- B20. Affordable Housing Advisory Committee
- a. Appoint Leslie Darr to the Affordable Housing Advisory Committee as a banking representative in connection with affordable housing member to fill an unexpired term that will expire on January 31, 2013.
- B21. Approve donation of the following item from the Supervisor of Elections to the US Naval Sea Cadet Corps and the removal of same item from the county's Capital Asset listing. Asset No. 17096 – Dell Latitude Laptop - Obsolete

B22. Meadowcrest Renovation Project

- a. Approve and authorize the Chairman to execute Change Order No.1 from Spires Contracting Corporation decreasing the Guaranteed Maximum Price (GMP) for the Meadowcrest Renovation Project by \$441,808.20 for a new GMP of \$1,090,582.80.
- b. Approve and authorize the Chairman to execute a Certificate of Entitlement.
- c. Approve and authorize staff to issue Purchase Orders to listed vendors/suppliers for direct purchases.
- d. Approve and authorize the Chairman to execute additional Deduct Change Orders as necessary as part of a Direct Purchase Program for the Meadowcrest Renovation Project.

B23. Approve deletion of the following item from the inventory of the Supervisor of Elections and the removal of same item from the county's Capital Asset listing. Asset No.13623 – Winbook XL Laptop - Obsolete

B24. Approve and authorize the Chairman to execute the following Records Dispositions for the disposal of records that have met legal retention: BOCC-0162 - DDS-Code Compliance, BOCC-0164-DPW Facilities Mgmt, BOCC-0165 - DDS-Building - Licensing

B25. Approve and authorize the Chairman to execute the following agreements dated 8/11/2011 between Citrus County and Big Sur Technologies for the Microsoft OS/Exchange Project:

- a. Fixed Cost Scope of Work for the Microsoft Consulting Project in the amount of \$18,900.
- b. Pre-Paid Block Agreement for remediation services in the amount of \$7,250.
- c. Fixed Cost Scope of Work for the New ZenWorks Deployment in the amount of \$6,600.

B26. Accept the 50% completion of the 2010 / 2011 Roadway Resurfacing Project and approve the 5% reduction in retainage and partial release of retainage in the amount of \$82,093.82 to D A B Constructors Inc..

B27. Acknowledge receipt of correspondence from the Citrus County Mosquito Control District regarding the following:

- a. Proposed budget for fiscal year 2011-2012.
- b. Addition of a chemical storage facility to the existing property in fiscal year 2011-2012.
- c. Registered office for the Citrus County Mosquito Control District.

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- B28. Approve and authorize staff to prepare and submit funding applications to the Florida Department of Transportation, for the Local Agency Program (LAP) for Project Development and Environmental (PD&E) funds to establish the feasibility and costs to install bicycle lanes on the collector roadways within Sugarmill Woods and sidewalks along Yulee Drive to connect the Old Homosassa area to US 19.

 - B29. Set a Public Hearing on September 13, 2011 at 2:30 P.M. to receive public comment and adopt an Ordinance of Citrus County, Florida, Amending Section 102-263 of the Citrus County Code to Increase the Water and Wastewater Utility Regulatory Assessment Fee on Regulated Water and Wastewater Utilities from Three Percent (3.0%) to Four and One Half Percent (4.5%) or Other Percentage Fee; Providing for Severability; Providing for Inclusion in the Citrus County Code; and Providing an Effective Date.

 - B30. Set a Public Hearing on September 27, 2011 at 3:15 P.M. to consider application PV-11-02, a plat vacation application by the Department of Development Services for multiple owners regarding a 50-foot planting easement lying in Beverly Hills Unit Number One, Block One.

 - B31. Set a Public Hearing on October 25, 2011 at 5:01 P.M. for CPA-11-09, to amend the Conservation Element of the Comprehensive Plan and to eliminate the requirement for performance based septic systems.

C. PUBLIC HEARINGS - WORKSHOPS - PRESENTATIONS

C1. 1:30 P.M. SENATOR BILL NELSON PRESENTATION OF THE BRONZE STAR

- a. Presentation by Senator Bill Nelson posthumous to Donald J. Kelly awarded for his heroic and meritorious achievement and service to the United States of America during the Vietnam War.
- b. Accepting the Bronze Star on behalf of the family is Mrs. Jaimie Petellat.

C2. 2:30 P.M. PROCLAMATION – INDUSTRY APPRECIATION MONTH

- a. Approve and authorize the Board to execute a Proclamation declaring the month of September 2011 as “Industry Appreciation Month” in Citrus County, Florida.

C3. 2:40 P.M. PRESENTATION: REDISTRICTING

- a. Board review proposed new election Districts and direct staff to develop metes and bounds, and adopt resolution.

C4. 3:00 P.M. SET FEES AND ASSESSMENT RATES FOR SOLID WASTE MANAGEMENT FY 11-12

- a. Conduct a Public Hearing and authorize the Chairman to execute a Resolution to set fees and assessment rates for Solid Waste Management for FY 2011-12.

C5. 3:15 P.M. SOLID WASTE RESIDENTIAL ASSESSMENT ROLL FY 11-12

- a. Conduct a Public Hearing and authorize the Chairman to execute a Resolution ratifying and confirming the residential Solid Waste assessment roll for FY 2011-12.

C6. 3:30 P.M. OPEN TO THE PUBLIC

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D. REGULAR BUSINESS

D1. GRANT RELATED ITEMS

- a. Approve and authorize the Department of Fire Rescue to electronically submit an application for funding under the 2011 Assistance to Firefighters Grant. This is an 80/20 grant, 20% being the local match. The grant, if awarded, will fund areas which directly affect firefighter safety. They are: Three (3) thermal imaging cameras (TIC) at \$ 10,400 each for a total of \$31,200, local match of \$6,240; three (3) sets of extrication equipment in the amount of \$ 25,000 each for a total of \$75,000, local match of \$15,000; thirty (30) portable radios in the amount of \$2,500 each for a total of \$75,000, local match of \$15,000; and ten (10) multi-band radios at \$7,500 each for a total of \$75,000, local share \$15,000. The grant request is \$256,200 with a local 20% cash match of \$51,240.
- b. Approve and authorize the Chairman to execute the “Memorandum of Understanding” between Citrus County and Sumter County regarding the transfer of Sumter County’s Section 8 Housing Choice Voucher Program to Citrus County and supplemental documents related to the transfer, as required by HUD. On July 12, the BOCC approved and authorized the execution of a resolution and corresponding letter accepting the proposed voluntary transfer of Sumter County’s Section 8 Housing Choice Voucher (HCV) Program to Citrus County. A resolution authorizing the permanent divestiture of and transfer of the Sumter County Section 8 HCV program to Citrus County, along with a corresponding M.O.U., were approved and executed at the August 9, 2011 meeting of the Sumter County BOCC. In order to move forward with the transfer process M.O.U., resolution and Letter of Acceptance, must be submitted to the U.S. Department of Housing and Urban Development for final approval of the proposed transfer. This program is 100% federally funded and will not impact the county budget.
- c. Adopt and authorize the Chairman to execute a Resolution authorizing an application for funding of the Emergency Home Energy Assistance for the Elderly (EHEAP) Program for the period effective August 1, 2011 through April 30, 2012. Approve and authorize the Chairman to sign all appropriate application pages. Grant Funding is \$6,250. No Cash Match is required.

E. COUNTY ADMINISTRATOR BRAD THORPE

E1. ONE TIME EXTENSION OF DEVELOPMENT ORDERS AND PRELIMINARY PLATS

- a. Adopt and authorize the Chairman to execute a Resolution to provide a one-time extension of two years for those development orders and preliminary plats that would expire or have already expired from January 1, 2011 through December 31, 2011, and authorize the Clerk to record the resolution in the public records of Citrus County, Florida.

E2. PUBLIC INFORMATION OFFICER

- a. Board introduction and ratification of Ms Lindsay Ubinas as the Citrus County Public Information Officer.

F. COMMISSION CHAIRMAN DENNIS DAMATO – DISTRICT 1

F1. ANNOUNCE VACANCY ON THE TRANSPORTATION DISADVANTAGED COORDINATING BOARD

- a. Announce term of expiration for one Medical Transportation Services Regular Member position on the Transportation Disadvantaged Coordinating Board. The term expires on September 30, 2011. The new term will be for three years and will expire on January 31, 2014.

G. FIRST VICE CHAIRMAN WINN WEBB – DISTRICT 5

H. SECOND VICE CHAIRMAN JOE MEEK – DISTRICT 3

I. COMMISSIONER REBECCA BAYS - DISTRICT 4

J. COMMISSIONER JOHN J. (J.J.) KENNEY – DISTRICT 2

K. COUNTY ATTORNEY RICHARD WM. WESCH

L. ANY OTHER BUSINESS OR ANY PERSONS WISHING TO ADDRESS THE BOARD

M. UPCOMING MEETINGS

- 1) Regular Meeting: **September 13, 2011 at 1:00 P.M.**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
- 2) Regular Meeting: **September 27, 2011 at 1:00 P.M.**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
- 3) Regular Meeting: **October 11, 2011 at 1:00 P.M.**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

N. ADJOURN