

BOARD OF COUNTY COMMISSIONERS OF CITRUS COUNTY, FLORIDA
Citrus County Courthouse
Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

AGENDA

May 26, 2020 1:00 PM

Brian J. Coleman, Chairman District 5	Angela Vick, Clerk of the Circuit Court
Scott Carnahan, 1st Vice Chairman District 4	Charles R. Oliver, County Administrator
Ronald E. Kitchen Jr., 2nd Vice Chair District 2	Denise A. Dymond Lyn, County Attorney
Jimmie T. Smith, Commissioner, District 3	
Jeff Kinnard D.C., Commissioner District 1	

MISSION

Citrus County Government is a value-driven organization dedicated to responsive citizen service by providing quality programs, services and facilities to build a strong community and promote the best quality of life for our citizens.

All persons desiring to address the County Commission will be asked to limit their comments to the specific subject being discussed.

The Board gives citizens multiple opportunities for **PUBLIC INPUT**. All members of the public wishing to speak at the "Open To The Public" portion of a meeting will have three (3) minutes per person to make their request or presentation or five (5) minutes if they represent an organization with the appropriate documentation on file with the Clerk of Courts. If the request or presentation deals with a matter that requires investigation by County Staff, the Chairman will refer it to the County Administrator to follow-up with the person making the request.

Any person who decides to appeal any decision of the Governing Body with respect to any matter considered at this meeting will need a record of the proceedings and for such purpose may need to provide that a verbatim record of proceeding is made which record includes testimony and evidence upon which the appeal is to be based. (Section 286.0105 Florida Statutes)

Any person requiring reasonable accommodation at this meeting because of a disability or physical impairment should contact the County Administrator's Office, Lecanto Government Bldg., 3600 W. Sovereign Path, Suite 267, Lecanto, FL 34461 (352) 527-5210, TTY (352) 527-5312 at least two days before the meeting.

A. CALL TO ORDER

- A.1. **Invocation**
- A.2. **Pledge of Allegiance**
- A.3. **Roll Call**
- A.4. **Approval of Agenda**

B. CONSENT

Minutes

- B.1. **Board of County Commissioners - Regular Meeting - Mar 26, 2020 1:00 PM**
- B.2. **Board of County Commissioners - Regular Meeting - Apr 28, 2020 1:00 PM**

Administration

Attorneys Office

Clerk

B.3. County Warrants

Accept the attached check registers outlining the County warrants.

B.4. Clerk Records Disposition #1677

Approve and authorize the Chairman to execute the Clerk's Records Disposition Document #1677 for disposal of records that have met their assigned retention periods.

Community Services

B.5. Deletion of Assets - Fort Island Trail Park Gate House Building

Approve deletion of the following item from the inventory of Parks and Recreation and the removal of the same item from the county's capital asset listing: Fort Island Trail Park Gate House Building.

Fire Services

B.6. Deletion of Asset #53648

Approve deletion of the following item from the inventory of Citrus

County Fire Rescue and the removal of same items from the county's capital asset listing Asset #53648 - 5 HP Electric Compressor; Serial #22419

Human Resources

Management and Budget

Planning and Development

Public Works

Systems Management

B.7. Public Records Request Monthly Report

Acknowledge receipt of the monthly Public Records Request report for March 2020

Visitors and Convention Bureau

Water Resources

Set Public Hearings

B.8. Conveyance of Escheated Properties to the City of Inverness, FL

Set a public hearing on June 8, 2020, at 2:05 pm to consider the conveyance of nineteen (19) escheated properties to the City of Inverness, Florida.

B.9. Conveyance of Escheated Properties to the City of Crystal River, FL.

Set a public hearing on June 8, 2020, at 2:00 pm to consider the conveyance of six (6) escheated properties to the City of Crystal River, Florida.

C. PROCLAMATIONS

D. OPEN TO THE PUBLIC

E. REGULAR BUSINESS

E.1. Bids

- a. **RFQ 18-030 Work Authorization; Installation of a Roof Coating for Lecanto Health Department Admin/Extension Services Building Roof; Continuing Services contract General Contractor Services; Daly & Zilch (Florida) Inc.**

Approve and Authorize the Chairman to execute a Work Authorization for Daly & Zilch (Florida) Inc., for the installation of a roof coating system on the Lecanto Health Department Admin/Extension Services building roof.

- b. **RFQ 18-030 Work Authorization for Homosassa Library Chiller No. 2; Continuing Services contract General Contractor Services; Daly & Zilch (Florida) Inc.**

Approve and Authorize the Chairman to execute a Work Authorization for Daly & Zilch (Florida) Inc., for the replacement of the Library Chiller No. 2 at the Homosassa Library.

- c. **RFQ 20-029 Professional Engineering Consulting Services for North West Quadrant Water Main Extension; Burrell Engineering, Inc.**

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Burrell Engineering, Inc. to provide engineering and consulting services for the Northwest Quadrant Water Main Extension project.

- d. **RFQ 18-060 Work Authorization; Continuing Contract for Professional Services Water, Wastewater and Reclaimed Water Utility Systems; Wright-Pierce, Inc**

Approve and Authorize the Chairman to execute the Work Authorization for Wright-Pierce, Inc. to provide professional services to prepare a Potable Water Master Plan for Citrus County Water Resources.

- e. **RFQ 18-060 Work Authorization; Continuing Contract for Professional Services Water, Wastewater and Reclaimed Water Utility Systems; Wright-Pierce, Inc**

Approve and Authorize the Chairman to execute the Work Authorization for Wright-Pierce, Inc. to provide professional services to assist with upgrades to the Meadowcrest Wastewater Treatment Facility.

- f. **RFQ 19-065 Work Authorization; Solid Waste Management Continuing Professional Consulting Services; Jones, Edmunds & Associates, Inc.**

Approve and Authorize the Chairman to execute a Work Authorization for Jones, Edmunds & Associates, Inc. for the Universal Waste Collection Bid Assistance.

- g. **RFQ 19-065 Work Authorization; Solid Waste Management Continuing Professional Consulting Services; Jones, Edmunds & Associates, Inc.**

Approve and Authorize the Chairman to execute a Work Authorization for Jones, Edmunds & Associates, Inc. for the ground water and landfill gas permit compliance monitoring.

- h. **ITB 19-033 Amendment No. 1; Mowing & Trimming of Median Curbed Roadways / Litter Pick-up Contract Services; Bunch Lawn Care, LLC**

Approve and Authorize the Chairman to execute Amendment No. 1 to the Agreement between Citrus County, Florida and Bunch Lawn Care, LLC to expand the locations to be serviced, and the rates to be paid for services.

- i. **PB 20-048 Clay County RFP 18-19-2 Various Equipment and Amenities for Parks and Playgrounds; NEVCO Sports LLC**

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Nevco Sports, LLC to purchase Scoreboards for County Parks Ball Fields.

E.2. Budget Transfers

Approve budget transfers for Utilities (3), Management & Budget, Housing Services, Support Services (3) and Fire for fiscal year 2019-20.

E.3. Budget Resolution

Adopt and authorize the Chairman to execute a resolution adopting Sugarmill Woods Golf Course Reuse Project, Cambridge Greens Septic to Sewer Project, Old Homosassa West Septic to Sewer Project grant budgets and various special assessment budgets and amending Animal Services budget, Older Americans Act Title III C-1, Older Americans Act Title III C-2, Older Americans Act Title III E and State Housing Initiative Partnership (SHIP) grant budgets for fiscal year 2019-20.

E.4. Conveyance of Property located at W. Southern St., Lecanto - AK 2637242

a. Approve the declaration of W. Southern St., Lecanto (AK 2637242), owned by the County as surplus and authorize staff to proceed with the conveyance of said real property to Robert and Suzanne Manfredi.

b. Approve and Authorize Chairman to execute a County Deed to Robert and Suzanne Manfredi for land described on the deed and authorize the Clerk to record the deed in the Public Records of Citrus County, Florida.

E.5. Citrus County Harvest Incorporated, Resolution and Lease Agreement

a. Discussion and consideration of a request from Citrus County Harvest Incorporated, to lease rooms 114, 115, 116, 124 and 125, located at 2804 W. Marc Knighton Ct., Lecanto, Florida, 34461 for the purpose of providing meals to children through the Citrus County Blessings Program.

b. Adopt and authorize the Chairman to execute a Resolution of the Board acknowledging the request from Citrus County Harvest Incorporated to lease property owned by the County.

c. Approve and authorize the Chairman to execute the Lease Agreement for a period of two (2) calendar years, beginning July 1, 2020 through June 30, 2022, and the monthly rent shall be Three Hundred Thirty-Five Dollars and Thirty Cents (\$335.30) per month.

E.6. Withlacoochee Regional Water Supply Authority FY20/21 Grant Funding Application

Approve and authorize the Chairman to execute a Resolution supporting the application to, and budgeting for, the Withlacoochee Regional Water Supply Authority Local Government Water Conservation Grants Program in the amount of \$45,650 for the Department of Water Resources water conservation program. The County match portion is funded by Citrus County Utilities' Enterprise fund.

E.7. Historic Hernando School Restoration - Phase III Grant Application

a. Adopt and authorize the Chairman to execute a Resolution authorizing and application for funding to the Florida Department of State, Bureau of Historic Preservation Special Category Grants Program for Phase III of the Historic Hernando School renovation.

b. Approve and authorize the Chairman to execute the “Designation of Signature Authority”. The requested funding is \$103,000 for SFY 2021-2022. The required match is \$103,000 for a total project cost of \$206,000.

E.8. FY 2019 Fire Prevention and Safety Grant

a. Approve and authorize staff to submit an application for funding under the FY 2019 Fire Prevention and Safety (FP&S) Program.

b. Approve and authorize designation of signatory authority to Citrus County Fire Rescue Fire Chief to submit electronic application for funding under the FY 2019 Fire Prevention and Safety (FP&S) Program.

c. Approve and authorize designation of signatory authority to the County Administrator for any future documentation related to this grant and acceptance of award.

E.9. Section 5307 CARES Act

Adopt the Resolution authorizing staff to submit an application and contract for Section 5307 operating funding in the amount of \$3,809,275 and authorizing the Chairman to execute, or authorize the execution of, the application and contract and execute, or authorize the submittal of, amendments or modifications to the approved application and/or contract after review by the County Attorney.

E.10. Section 5311 CARES Act

Adopt the Resolution authorizing staff to submit an application and contract for Section 5311 operating funding in the amount of \$1,177,570 and authorizing the Chairman to execute, or authorize the execution of, the application and contract and execute, or authorize the submittal of, amendments or modifications to the approved application and/or contract after review by the County Attorney.

E.11. CARES OAA Resolution 2020

Adopt and authorize the Chairman to execute a Resolution authorizing execution of the

contract, amendments and necessary documents for the CARES OAA funding for the

Older American's Act IIIB-C1-C2-IIIE Programs until funds are depleted. After review from the County Attorney. No cash match

required.

E.12. Extension of the Tax Roll

Approve a request from Janice A. Warren, Citrus County Tax Collector, to extend the tax roll pursuant to section 197.323, Florida Statutes. Authorize the Chair of the Value Adjustment Board to execute the Initial Certification form.

E.13. Certified Local Government Agreement

Authorize the Board of County Commissioners Chairman to sign two (2) copies of the Certified Local Government Agreement between Citrus County and State of Florida, Department of State, Division of Historical Resources. Please do not date the Agreement.

E.14. Discussion Regarding County Managed Septage Receiving

Discuss and provide staff direction regarding provision of County septage receiving services.

E.15. AMI Wate Rate Adjustment Discussion

Board discussion and direction on acceleration of the ongoing utility Automatic Metering Infrastructure program and possible rate adjustments to make the necessary funding available.

F. OUTSTANDING COMMISSION ITEMS

	BOARD DATE	ISSUE	RESPONSIBLE PARTY	ANTICIPATED COMPLETION DATE	DATE COMPLETED	COMMENTS
1.	12/12/2017 RETREAT	Resolve Landfill Issues	Larry Brock	Ongoing		
2.	4/24/2018	Ordinance Establishing Aesthetic Standards in Certain Zoning Classifications	Steven Lachnicht	6/30/2020		
3.	8/21/2018	Work with City of Inverness on Air Space Protection Agreement Required by FAA	Denise Lyn	TBD		Expect Interlocal June 8, 2020
4.	7/9/2019	Proposed Changes to Fireworks/Ordinance Permitting	Denise Lyn	5/1/2020		
5.	10/24/2019	Review FAC/NACO and Small County Coalition	Randy Oliver	5/30/2020		
6.	11/19/2019	Issue RFP for Utility Consultant	Randy Oliver	5/30/2020		Position being Advertised
7.	3/26/2020	Analysis of County Operated Sludge Facilities	Ken Cheek	4/26/2020		On this Board Meeting
8.	4/28/2020	Letter to SWFWMD on Water Withdraws for Wells and Bottling Companies	Ken Check	5/26/2020		

G. COUNTY ADMINISTRATOR - CHARLES R. OLIVER

G.1. Discussion and Direction Regarding County Baseball, Basketball and Hockey Facilities

Direction on County Baseball, Basketball and Hockey Facilities

H. PRESENTATIONS/PUBLIC HEARINGS

H.1. 2:00 P.M. Public Hearing Ordinance Amendment Relating to Citrus Springs MSBU Rates.

a. Conduct a Public Hearing and authorize the Chairman to execute an ordinance relating to Citrus Springs MSBU rates.

b. Adopt and authorize the Chairman to execute a Preliminary Rate Resolution of Citrus County, Florida, relating to the Certification of the Fiscal Year 2020-2021 Citrus Springs MSBU Assessment Roll.

c. Set a public hearing on June 23, 2020 at 2:00 P.M. for the purpose of hearing public comment on the adoption of an Annual Rate Resolution adopting and certifying the FY 2020-2021 Citrus Springs MSBU Assessment Roll.

I. ADVISORY BOARD ANNOUNCEMENTS, NOMINATIONS & APPOINTMENTS

I.1. Announce Vacancy Water and Wastewater Authority Board

Announce vacancy for an Alternate Member position on the Water and Wastewater Authority. The term expires on January 31, 2021.

J. COMMITTEE REPORTS FROM COMMISSIONERS

K. COMMISSIONER JEFF KINNARD D.C. - DISTRICT 1

L. COMMISSIONER JIMMIE T. SMITH - DISTRICT 3

M. 2ND VICE CHAIR RONALD E. KITCHEN JR. - DISTRICT 2

N. 1ST VICE CHAIRMAN SCOTT CARNAHAN - DISTRICT 4

O. CHAIRMAN BRIAN J. COLEMAN - DISTRICT 5

O.1. Continuing Reauthorization of the State of General Emergency

Discussion and vote on continuing reauthorization of the State of General Emergency.

P. COUNTY ATTORNEY DENISE A. DYMOND LYN

Q. OPEN TO THE PUBLIC

R. UPCOMING MEETINGS

1. Regular Meeting: **MONDAY June 8, 2020 at 1:00 PM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
2. Regular Meeting: **June 23, 2020 at 1:00 PM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
3. Regular Meeting: **July 14, 2020 at 1:00 PM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

S. UPCOMING WORKSHOPS AND SPECIAL MEETINGS

1. Preliminary Budget Hearing: Library Special District **WEDNESDAY** July 22, 2020 @ 8:30 am Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
2. Preliminary Budget Hearing: Fire Protection Special District **WEDNESDAY** July 22, 2020 @ 8:45 am Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
3. Preliminary Budget Hearing: BOCC **WEDNESDAY**, July 22, 2020 @ 9:00am Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

T. 5:01 P.M. PUBLIC HEARINGS

T.1. 5:01 pm CPA/AA/PUD-20-04 Crystal River Solar 2, LLC for Holcim, Inc.

- a. Conduct a public hearing on March 26, 2020 at 5:01 p.m. to review and discuss CPA/AA/PUD-20-04 - Crystal River Solar 2, LLC for Holcim, Inc.
- b. If approved, adopt and authorize the Chairman to execute the ordinances for CPA/AA/PUD-20-04 - Crystal River Solar 2, LLC for Holcim, Inc.

U. ADJOURN