

**BOARD OF COUNTY COMMISSIONERS OF CITRUS COUNTY, FLORIDA**  
**Citrus County Courthouse**  
**Room 100, 110 N. Apopka Avenue, Inverness, FL 34450**

**AGENDA**

**March 9, 2021 1:00 PM**

<b>Scott Carnahan, Chair, District 4</b>	<b>Angela Vick, Clerk of the Circuit Court</b>
<b>Ronald E. Kitchen Jr., 1st Vice Chair, District 2</b>	<b>Charles R. Oliver, County Administrator</b>
<b>Ruthie Davis Schlabach, 2nd Vice Chair, District 3</b>	<b>Denise A. Dymond Lyn, County Attorney</b>
<b>Jeff Kinnard D.C., Commissioner District 1</b>	
<b>Holly L. Davis, Commissioner, District 5</b>	

**MISSION**

Citrus County Government is a value-driven organization dedicated to responsive citizen service by providing quality programs, services and facilities to build a strong community and promote the best quality of life for our citizens.

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All persons desiring to address the County Commission will be asked to limit their comments to the specific subject being discussed.

The Board gives citizens multiple opportunities for **PUBLIC INPUT**. All members of the public wishing to speak at the "Open To The Public" portion of a meeting will have three (3) minutes per person to make their request or presentation or five (5) minutes if they represent an organization with the appropriate documentation on file with the Clerk of Courts. If the request or presentation deals with a matter that requires investigation by County Staff, the Chairman will refer it to the County Administrator to follow-up with the person making the request.

Any person who decides to appeal any decision of the Governing Body with respect to any matter considered at this meeting will need a record of the proceedings and for such purpose may need to provide that a verbatim record of proceeding is made which record includes testimony and evidence upon which the appeal is to be based. (Section 286.0105 Florida Statutes)

Any person requiring reasonable accommodation at this meeting because of a disability or physical impairment should contact the County Administrator's Office, Lecanto Government Bldg., 3600 W. Sovereign Path, Suite 267, Lecanto, FL 34461 (352) 527-5210, TTY (352) 527-5312 at least two days before the meeting.

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**A. CALL TO ORDER**

- A.1. **Invocation**
- A.2. **Pledge of Allegiance**
- A.3. **Roll Call**
- A.4. **Approval of Agenda**

**B. CONSENT**

**Minutes**

- B.1. **Board of County Commissioners - Public Workshop - Feb 9, 2021 9:00 AM**
- B.2. **Board of County Commissioners - Regular Meeting - Feb 9, 2021 1:00 PM**

**Administration**

**Attorneys Office**

**Clerk**

**Community Services**

**Fire Services**

**Human Resources**

**Management and Budget**

**Planning and Development**

**Public Works**

**B.3. Acknowledgement of Airport Hangar Lease Agreement(s)**

Staff requests that the Board of County Commissioners acknowledge the attached, executed T-Hangar lease agreement(s) with Private LLC., (Mr. Luke Frazier).

**B.4. Deletion of Surplus Property**

Approve the deletion of the following items from the inventory of the Department of Public Works, Division of Solid Waste Management and the removal of the same items from the county's capital asset listing. Asset #51759 - 30 Yard Roll-Off Container Asset #51760 - 30 Yard Roll-Off Container Asset #51761 - 30 Yard Roll-Off Container

**Systems Management**

**Visitors and Convention Bureau**

**Water Resources**

**B.5. Connection Fee Lien Agreement - Backes**

Approve and authorize the Chairman to execute Connection Charge Installment Lien Agreement by and between the Citrus County Municipal Service Benefit Unit for Water and Wastewater Utility Services for Joseph P Backes Jr.

**B.6. Connection Fee Lien Agreement - Seymour**

Approve and authorize the Chairman to execute Connection Charge Installment Lien Agreement by and between the Citrus County Municipal Service Benefit Unit for Water and Wastewater Utility Services for Michael & Sharon Seymour.

**B.7. Connection Fee Lien Agreement - Digital Landscape Solutions**

Approve and authorize the Chairman to execute Connection Charge Installment Lien Agreement by and between the Citrus County Municipal Service Benefit Unit for Water and Wastewater Utility Services for Digital Landscape Solutions LLC.

**B.8. Connection Fee Lien Agreement - Reid**

Approve and authorize the Chairman to execute Connection Charge Installment Lien Agreement by and between the Citrus County Municipal Service Benefit Unit for Water and Wastewater Utility Services for Mary Reid.

**B.9. Connection Fee Lien Agreement - Lemonde & McCabe**

Approve and authorize the Chairman to execute Connection Charge Installment Lien Agreement by and between the Citrus County Municipal Service Benefit Unit for Water and Wastewater Utility Services for David C Lemonde & Brandi Lynn McCabe.

**B.10. Release of Lien - Water & Wastewater Services**

Approve and authorize the Chairman to execute Satisfaction of Lien filed by and on behalf of the Citrus County Municipal Service Benefit Unit for Water and Wastewater Utility Services against property owned by Chuck Luchesi.

**Set Public Hearings**

**C. PROCLAMATIONS**

**C.1. Proclamation - EPA Fix a Leak Week**

Approve and authorize the Board to execute a proclamation declaring the week of March 15-21, 2021 as "Fix a Leak Week" in Citrus County, Florida.

**C.2. Proclamation - 2021 March for Meals**

Approve and authorize the Board to execute a proclamation declaring the month of March 2021, as the 19th Annual "March for Meals Month" in Citrus County, Florida.

**C.3. Proclamation Celebrating Nelle Spence's 100th Birthday**

Approve and authorize the Board to proclaim February 25, 2021 as Nelle Spence Day, celebrating 100 years.

**D. OPEN TO THE PUBLIC**

**E. REGULAR BUSINESS**

**E.1. Bids**

**a. PB 21-016 City of Ocala Contract WSD/180111; Water Resources Improvement Program; Miller Pipeline, LLC**

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Miller Pipeline, LLC to provide maintenance, repair and construction of various utilities within our service area.

**b. PB 20-077 City of Tallahassee Generator-Auxiliary Engine Inspection, Maintenance, testing and Repair Services for Contract No. 4797; Ring Power Corporation**

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Ring Power Company to provide Generator Repair and Maintenance Services.

**c. ITB 21-014 Mowing at Crystal River and Inverness Airports; Monk's Mowing & Tree Trimming, LLC**

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Monk's Mowing & Tree Trimming, LLC to provide mowing at the Crystal River and

Inverness Airports.

**d. ITB 21-036 Sewage Sludge Hauling Services; American Pipe & Tank, Inc.**

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and American Pipe & Tank, Inc. to provide Sewage Sludge Hauling Services throughout the County.

**e. ITB 20-034 Offender GPS Electronic Monitoring; Attenti US, Inc.**

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Attenti US, Inc. to provide GPS electronic monitoring equipment and services for the Citrus County Sheriff's Office.

**f. SGS 21-042 Database Management System for Oracle & Microsoft SQL Systems; Eagle Business Solutions, LLC dba Eagle Datagistics**

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Eagle Business Solutions dba Eagle Datagistics to provide a database management system for Oracle & Microsoft SQL System.

**g. SGS 21-040 Datto Siris Enterprise Disaster Recovery Cloud Storage and Managed Support Services; ITPARTNERS PLUS LLC**

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and ITPartners Plus LLC to provide Datto Siris Enterprise disaster recovery cloud Storage and managed support services.

**h. SGS 21-062 Sheriff E911 State Grant Program Application**

Approve and Authorize the Chairman to execute the E911 State Grant Program application for the Citrus County Sheriff's Department with the State of Florida Division of Management Services with this approval the Sheriff's Department will complete an Agreement with the Vendor to comply with Grant requirements.

**E.2. Budget Transfers**

Approve budget transfers for Visitor & Convention Bureau (2), Transit (3), Engineering, Housing Services (6) and Retired Senior Volunteer Programs for fiscal year 2020-21.

**E.3. Budget Resolution**

Adopt and authorize the Chairman to execute a resolution amending the State Housing Initiative Partnership (2) and Neighborhood Stabilization Program grant budgets for fiscal year 2020-21.

**E.4. Corrective County Deed**

a. Authorize the Chairman to execute the Corrective County Deed to Tony Lee Williamson for AK 2328860, Holiday Acres Unit 2 Lot 3 Unrec of Lot 22, Crystal River, Florida.

b. Authorize the Clerk to record said document in the Public Records of Citrus County, Florida.

**E.5. Elder Option Uniper Project Agreements**

Authorize the chairman to execute the Development of Virtual Programming Agreement and Uniper Client Referral Agreements between Citrus County, Florida and Mid-Florida Area Agency on Aging, Inc. dba Elder Options. The grant award is \$5,000 and runs from November 1, 2020 through June 30, 2021. No cash match required.

**E.6. PLT-18-15**

a. Review and approve PLT-18-15, final plat for Fairways at Twisted Oaks Subdivision.

b. If approved, direct the Chair to sign the mylar and the Clerk to record the plat in the public records of Citrus County, Florida.

**E.7. PLT-18-15 Fairways at Twisted Oaks Phase One**

Approve and authorize the Chairman to execute the Interim Maintenance Agreement with Twisted Oaks Properties, LLC.

**E.8. The New Church Without Walls International, Inc. Lease Agreement – Gospel Island Fire Station #6**

a. Discussion and consideration of a request from The New Church Without Walls International, Inc., a Florida Not For Profit Corporation, to lease of Gospel Island Fire Station #6 with the exception of Bay #2, for the purpose of storing and distributing food for those in need.

b. Approve and authorize the Chairman to execute the Lease Agreement for a period of one (1) calendar year beginning April 9, 2021 through April 8, 2022 at a rate of a \$1.00 per year.

**E.9. Impact Fee Funding for Growth Related Capital Projects Listed in the 2020-2021 District Work Plan**

Approve School Board District Work Plan for 2020-2021.

**E.10. CR 491 South – Land Acquisition – United States Postal Service – Reinstatement of Purchase and Sale Agreement**

a. Approve the Reinstatement with the United States Postal Service and authorize the Chairman to execute same.

b. Approve and authorize the Chairman to execute multiple copies of the Reinstatement, and authorize the Chairman or his designee to execute all related closing documents

c. Authorize the Clerk to place an acceptance stamp on any deeds upon receipt and to record all documents in the Public Records of Citrus County, Florida.

d. Authorize staff to execute all other documents related to the closing of the Agreement.

e. Approve and authorize the payment of all related closing costs associated with the closing of the Agreement.

**E.11. Elder Options Coronavirus Consolidated Appropriation Act**

Adopt and authorize the Chairman to execute a Resolution authorizing execution of the contract, amendments and necessary documents for the Coronavirus Consolidated Appropriations Act funding for the Older American's Act meal Programs until funds are depleted, after review from the County Attorney. No cash match required.

**E.12. Contribute \$18,842.67 to the Citrus County School District as one half the cost of a new natural gas generator at Lecanto Primary School.**

Approve Payment of \$18,842.67 to the Citrus County School District for a new generator at the Lecanto Primary site.

**E.13. Florida Development Finance Corp (FDFC) Interlocal Agreement**

a. If approved, authorize the Chairman to execute the Resolution Authorizing Interlocal Agreement with Florida Development Finance Corporation (FDFC).

b. Authorize the Chairman to execute an Interlocal Agreement between Citrus County, Florida and Florida Development Finance Corporation (FDFC).

**E.14. Set date for Impact Fee Update Public Hearing**

Set public hearing date on March 23, 2021 at 2:00PM to review and consider Ordinance OA-21-01, amending the Fee Schedule of Chapter 54 - Impact Fees of the Citrus County Code, aka the Citrus County Impact Fee Ordinance for Transportation, Schools, Parks, Library, Fire, EMS, Law and Public Buildings.

**E.15. Workshop to Discuss Potential New Animal Shelter**

Schedule a Workshop to discuss the new Animal Shelter design and costs on March 23, 2021 at 9:00AM.

**E.16. Capital Improvement Program Presentation**

Set the Capital Improvement Program Presentation for fiscal years 2022 - 2026 on Tuesday, April 27, 2021 at 2:00 p.m. at the Citrus County Courthouse, 110 N Apopka Avenue, Room 100, Inverness, FL.

**F. OUTSTANDING COMMISSION ITEMS**

	BOARD DATE	ISSUE	RESPONSIBLE PARTY	ANTICIPATED COMPLETION DATE	DATE COMPLETED	COMMENTS
1.	12/12/2017 RETREAT	Resolve Landfill Issues	Larry Brock/GMA	Ongoing		
2.	7/9/2019	Proposed Changes to Fireworks/Ordinance Permitting	Denise Lyn	5/1/2021		
3.	11/17/2020	Develop Lease for 10 Acres of Property for Lifestream	Denise Lyn	3/31/2021		
4.	12/8/2020 RETREAT	Contract to hire a consultant to assign the County in Developing a Strategic Plan	Randy Oliver/ Commissioner Davis	3/9/2021		Agreement to come back to Board.
5.	12/8/2020 RETREAT	Commissioner Schlabach Town Hall Schedule	Randy Oliver	3/11/2021		Scheduled for March 11, 2021 at 6:00pm
6.	12/8/2020 RETREAT	Workshop for RFP on Solid Waste Garbage Collection	Randall Olney	4/27/2021		
7.	12/8/2020 RETREAT	Agenda Item for an RFP Marketing Firm to Assist County	Randy Oliver/ Commissioner Davis			
8.	12/8/2020 RETREAT	Provide Implementation Plan for Ft Island Trail Multi-Purpose Path	Randall Olney	4/13/2021		
9.	12/8/2020 RETREAT	Consider Half Cent Local Option Sales Tax	Randy Oliver Commissioners			
10.	2/11/2021	Resolution to FAA requesting waiver of criteria for 5,001 ft runway.	Randy Oliver/ Commissioner Davis	3/9/2021	2/23/2021	COMPLETED



11.	2/23/2021	Change Fee resolution to provide for in County fees for boaters who either have a valid drivers license with a Citrus County address or pay property taxes in Citrus County	Mariselle Rodriguez/ Denise Lyn			
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**G. COUNTY ADMINISTRATOR - CHARLES R. OLIVER**

**G.1. Proposed Cardinal Street IMA wastewater infrastructure**

We recommend the County Commission consider expenditure appropriating \$2.25 million in available CARES funds for the construction of wastewater infrastructure along West Cardinal Street Interchange Management Area.

**G.2. Grant Application- FAA Aviation Maintenance Technical Workers Workforce Development Grant Program,**

Approve and authorize staff to apply for grant funding in the amount of \$500,000 for The United States of America Department of Transportation Small Community Air Service Development Program under 49 U.S.C. § 41743, Small Community Air Service Development (SCASDP) Program. The grant project is to establish new educational programs that teach technical skills used in aviation maintenance, repair and flight for local students and citizens, for the Inverness Airport.

**G.3. RESTORE Act: Review Current County projects**

- a. Discuss the Citrus County projects currently approved in the County’s Multi Year Implementation Plan and the State Expenditure Plan.
- b. Provide staff direction on amending, removing or adding any projects to the County’s Multi Year Implementation Plan or the State Expenditure Plan.

**G.4. RESTORE Act: NW Quadrant Force Main Project - Additional Funding**

- a. Discuss the option of requesting an additional \$2,740,000 from RESTORE Spill Impact Component (Pot 3) for the NW Quadrant Sewer Force Main Project.
- b. Provide staff direction on requesting the additional \$2,740,000 from RESTORE Spill Impact Component (Pot 3) for the NW Quadrant Sewer Force Main Project. If the request is to be made, please also approve staff to send amendments to the projects later this year.

**H. PRESENTATIONS/PUBLIC HEARINGS**

**I. ADVISORY BOARD ANNOUNCEMENTS, NOMINATIONS & APPOINTMENTS**

**J. COMMITTEE REPORTS FROM COMMISSIONERS**

**K. COMMISSIONER HOLLY L. DAVIS - DISTRICT 5**

**L. COMMISSIONER JEFF KINNARD D.C. - DISTRICT 1**

- L.1. Obtain Appraisal and Seek Grants for the "Pirates Cove" property adjacent to the Ozello Boat ramp.**

Provide Board direction as appropriate.

**M. 2ND VICE CHAIR RUTHIE DAVIS SCHLABACH - DISTRICT 3**

**N. 1ST VICE CHAIR RONALD E. KITCHEN JR. - DISTRICT 2**

**O. CHAIRMAN SCOTT CARNAHAN - DISTRICT 4**

- O.1. Continuing Reauthorization of the State of General Emergency**

Discussion and vote on continuing reauthorization of the State of General Emergency.

**P. COUNTY ATTORNEY DENISE A. DYMOND LYN**

**Q. OPEN TO THE PUBLIC**

**R. UPCOMING MEETINGS**

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| <ol style="list-style-type: none"><li>1. Regular Meeting: <b>March 23, 2021 at 1:00 PM</b>, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450</li><li>2. Regular Meeting: <b>April 13, 2021 at 1:00 PM</b>, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450</li><li>3. Regular Meeting: <b>April 23, 2021 at 1:00 PM</b>, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450</li></ol> |
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**S. UPCOMING WORKSHOPS AND SPECIAL MEETINGS**

Special Meeting: Presentations for CARES Act Funds to Non-Profits: Tuesday March 16, 2021, at 9:00AM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
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**T. 5:01 P.M. PUBLIC HEARINGS**

**T.1. 5:01 PM Public Hearing - AA-21-01 Margaret Grimm**

- a. Conduct a public hearing on March 9, 2021 @ 5:01PM to review and consider AA-21-01 Margaret Grimm.
- b. If approved, adopt and authorize the Chairman and Clerk to execute the ordinance for AA-21-01 - Margaret Grimm.

**U. ADJOURN**