

BOARD OF COUNTY COMMISSIONERS OF CITRUS COUNTY, FLORIDA
Citrus County Courthouse
Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

AGENDA

June 22, 2021 1:00 PM

Scott Carnahan, Chair, District 4	Angela Vick, Clerk of the Circuit Court
Ronald E. Kitchen Jr., 1st Vice Chair, District 2	Charles R. Oliver, County Administrator
Ruthie Davis Schlabach, 2nd Vice Chair, District 3	Denise A. Dymond Lyn, County Attorney
Jeff Kinnard D.C., Commissioner District 1	
Holly L. Davis, Commissioner, District 5	

MISSION

Citrus County Government is a value-driven organization dedicated to responsive citizen service by providing quality programs, services and facilities to build a strong community and promote the best quality of life for our citizens.

All persons desiring to address the County Commission will be asked to limit their comments to the specific subject being discussed.

The Board gives citizens multiple opportunities for **PUBLIC INPUT**. All members of the public wishing to speak at the "Open To The Public" portion of a meeting will have three (3) minutes per person to make their request or presentation or five (5) minutes if they represent an organization with the appropriate documentation on file with the Clerk of Courts. If the request or presentation deals with a matter that requires investigation by County Staff, the Chairman will refer it to the County Administrator to follow-up with the person making the request.

Any person who decides to appeal any decision of the Governing Body with respect to any matter considered at this meeting will need a record of the proceedings and for such purpose may need to provide that a verbatim record of proceeding is made which record includes testimony and evidence upon which the appeal is to be based. (Section 286.0105 Florida Statutes)

Any person requiring reasonable accommodation at this meeting because of a disability or physical impairment should contact the County Administrator's Office, Lecanto Government Bldg., 3600 W. Sovereign Path, Suite 267, Lecanto, FL 34461 (352) 527-5210, TTY (352) 527-5312 at least two days before the meeting.

A. CALL TO ORDER

- A.1. **Invocation**
- A.2. **Pledge of Allegiance**
- A.3. **Roll Call**
- A.4. **Approval of Agenda**

B. CONSENT

Minutes

- B.1. **Board of County Commissioners - Regular Meeting - May 25, 2021 1:00 PM**

Administration

- B.2. **Deletion of Surplus Property**

Approve deletion of the following items from the inventory of the Health Department and the removal of same items from the county's capital asset listing. Asset # 18726 - Colposcope

Attorneys Office

Clerk

- B.3. **County Warrants**

Accept the attached check registers outlining the County warrants.

Community Services

- B.4. **Business Associate Agreement Key Training Center**

Authorize the Chairman to execute the Business Associate Agreement between Citrus County, Florida, a political subdivision of the State of Florida and Citrus County Association for Retarded Citizens, Inc., DBA Key Training Center to facilitate compliance and safeguard protected health information to comply with HIPAA.

Fire Services

Human Resources

B.5. Bentek Agreement

Approve and authorize the Chairman to execute the Business Associate Agreement between Citrus County, Florida and Bentek, Inc.

Management and Budget

Planning and Development

Public Works

B.6. Acknowledgement of Airport Hangar Lease Agreement(s)

Staff requests that the Board of County Commissioners acknowledge the attached, executed T-Hangar lease agreement(s) with Mr. Brady and Mr. Buffington (renewal).

Systems Management

Visitors and Convention Bureau

Water Resources

B.7. Release of Lien - Connection Fee Lien Agreement

Approve and authorize the Chairman to execute the Release of Liens for the following Connection Charge Installment Lien Agreements: Deanna McGee, Barbara Edwards, Robert & Susan Boyle, Herman & Mary Kaylor, Cobalt Realty Asset Group, LLC and Steven DiBeneditto and Lesile Douglas.

B.8. Connection Fee Lien Agreement - Means

Approve and authorize the Chairman to execute Connection Charge Installment Lien Agreement by and between the Citrus County Municipal Service Benefit Unit for Water and Wastewater Utility Services for Tressie Means.

Set Public Hearings

B.9. Set a Public Hearing on an Ordinance Amendment Relating to Wastewater Connections

Set a Public Hearing on July 13, 2021 at 2:00 p.m. on an Ordinance of Citrus County, Florida, a political subdivision of the State of Florida, pertaining to Citrus County Code Enforcement, amending Chapter 102 entitled "wastewater connections"; amending Article V,

Section 20-54(b)(1); amending Article VII, Section 102-101; providing for severability; providing for modifications that may arise from consideration at public hearing; providing for inclusion into the code; and providing for an effective date.

B.10. Set a Public Hearing to Adopt the Solid Waste Fees and Assessment Rates for FY 2021-2022

a. Board acknowledgement of the proposed Solid Waste Management Fees and Assessment Rates for Fiscal Year 2021-2022.

b. Set a public hearing on July 27, 2021, at 2:15 P.M. to consider adopting the Solid Waste Fees and Assessment Rates for Fiscal Year 2021-2022.

B.11. Set a Public Hearing to Adopt the Solid Waste Residential Assessment Roll for FY 2021-2022

Set a public hearing on July 27, 2021, at 2:20 P.M. to consider adopting the residential solid waste assessment roll prepared by the Property Appraiser's Office.

B.12. Proposed Limerock Road Paving Program 2021 Assessment Area

a. Adopt and authorize the Chairman to execute a resolution of the Board of County Commissioners of Citrus County, Florida, relating to the roadway paving improvements; describing the property to be included within the Proposed Limerock Road Paving Program 2021 Assessment Area and the local improvements to be provided therein; determining the estimated project cost of the roadway paving improvements; determining the estimated assessment for the roadway paving improvements; establishing the method of assessing the estimated assessment against the properties that will be benefited thereby; establishing other terms and conditions of the assessments; directing the County Administrator to prepare a preliminary assessment roll; establishing a public hearing to consider imposition of the proposed assessments and the method of their collection; directing the provision of notice; and providing for an effective date.

b. Set a public hearing for July 27, 2021 at 2:05 pm regarding the Proposed Limerock Road Paving Program 2021 Assessment Area

B.13. Proposed Citrus Springs 2021 Assessment Area

a. Adopt and authorize the Chairman to execute a Resolution of Citrus County, Florida, relating to the provision of Water Distribution

Facilities in the unincorporated area of the County; creating the Citrus Springs 2021 Assessment Area; determining the estimated capital cost of the Water Line Extensions; establishing the method of assessing the project cost against the properties that will be benefitted thereby, establishing other terms and conditions of the assessments; directing the County Administrator to prepare a preliminary assessment roll; establishing a public hearing to consider imposition of the proposed assessments and the method of their collection; directing the provision of notice; and providing for an effective date.

b. Set a public hearing for July 27, 2021 at 2:00 p.m. regarding the Citrus Springs 2021 Assessment Area.

B.14. Proposed 2021 Montezuma Waters Sewer Project Assessment Area

a. Adopt and authorize the Chairman to execute a Resolution of Citrus County, Florida, relating to the provision of the Wastewater Collection System in the unincorporated area of the County; creating the 2021 Montezuma Waters Sewer Project Assessment Area; determining the estimated capital cost of the Wastewater Collection System; establishing the method of assessing the project cost against the properties that will be benefitted thereby, establishing other terms and conditions of the assessments; directing the County Administrator to prepare a preliminary assessment roll; establishing a public hearing to consider imposition of the proposed assessments and the method of their collection; directing the provision of notice; and providing for an effective date.

b. Set a public hearing for July 27, 2021 at 2:10 p.m. regarding the Proposed 2021 Montezuma Waters Sewer Project Assessment Area.

C. PROCLAMATIONS

D. OPEN TO THE PUBLIC

E. REGULAR BUSINESS

E.1. Bids

a. RFQ 21-003 Elder Affairs and Older American In-Home Health Services

a. Approve and Authorize the Chairman to execute the Agreements between Citrus County, Florida, and Ability Care Services Inc.,

between Citrus County, Florida and ADT LLC, between Citrus County, Florida and Community Angels LLC, between Citrus County, Florida and Errand Rides LLC, between Citrus County, Florida and Family Life Care Inc., between Citrus County, Florida and Guardian Medical Monitoring LLC, between Citrus County, Florida and Loving Care in Home Services Inc., between Citrus County, Florida and Personal Response Corporation, between Citrus County, Florida and Right at Home Nature Coast, between Citrus County, Florida and Staff America Health Inc., and between Citrus County, Florida and Viceroy Home Health LLC.

b. Approve and Authorize the Chairman to execute the Business Associate Agreements between Citrus County, Florida and Ability Care Services Inc., between Citrus County, Florida and ADT LLC, between Citrus County, Florida and Community Angels LLC, between Citrus County, Florida and Errand Rides LLC, between Citrus County, Florida and Family Life Care Inc., between Citrus County, Florida and Guardian Medical Monitoring LLC, between Citrus County, Florida and Loving Care in Home Services Inc., between Citrus County, Florida and Personal Response Corporation, between Citrus County, Florida and Right at Home Nature Coast, between Citrus County, Florida and Staff America Health Inc., and between Citrus County, Florida and Viceroy Home Health LLC.

- b. RFQ 18-060 Work Authorization; Continuing Contract for Professional Services Water, Wastewater and Reclaimed Water Utility Systems; Jones Edmunds and Associates, Inc.**

Approve and Authorize the Chairman to execute the Work Authorization for Jones Edmunds & Associates, Inc. to provide additional engineering services to include Construction Contract Administration and Project Closeout for the Sea Otter Path project at a cost of \$37,200.

- c. ITB 18-045 Amendment No. 1; Traffic Control Material Permanent Preformed Thermoplastic; Ennis-Flint, Inc.**

Approve and Authorize the Chairman to execute the Amendment No. 1 to the Agreement between Citrus County, Florida and Ennis-Flint, Inc., extending the Agreement to July 23, 2023.

- d. ITB 21-072 Inverness Airport Fixed Base Operator (FBO) Hangar Door Replacement; Mar-Con Construction, LLC dba Marbek Construction Co.**

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Mar-Con Construction, LLC

dba Marbek Construction Co. to provide the services and construction of the Inverness Airport Hangar Door Replacement.

e. PB 21-061 Amendment No. 1; City of Delray Beach #2019-016 Lien Search Services; Orange Lien Data, LLC

Approve and Authorize the Chairman to execute the Amendment No. 1 to the Agreement between Citrus County, Florida and Orange Lien Data, LLC to provide additional scope and outline the detail cost.

f. PB 18-081 Amendment No. 1; Lake County Fire Equipment Parts, Supplies & Service; Ten-8 Fire & Safety, LLC

Approve and Authorize the Chairman to execute the Amendment No. 1 to the Agreement between Citrus County, Florida and Ten-8 Fire & Safety, LLC to continue to provide fire equipment, supplies and services to the County.

g. AGR 21-093 Aviation Tracking & Revenue Assurance Software; Virtower, LLC

a. Approve and Authorize the Chairman to execute the Software Service Agreement and fee schedule between Citrus County, Florida and Virtower, LLC for aircraft monitoring at the Crystal River Airport.

b. Approve related budget transfer.

h. BW 18-090 Amendment No. 1; Traffic Signal Controllers; Temple, Inc.

Approve and authorize the Chairman to execute the Amendment No. 1 to the Agreement between Citrus County, Florida and Temple, Inc., for the purchase of traffic signal controller devices.

E.2. Budget Transfers

Approve budget transfers for Utilities (3), Solid Waste, Capital Improvement Program and Circuit Court for fiscal year 2020-21.

E.3. Budget Resolution

Adopt and authorize the Chairman to execute a resolution adopting/amending Stormwater and Road Maintenance budgets, State Housing Initiative Partnership, Sugarmill Woods Golf Course Reuse Project, Garcia Point and Retired Senior Volunteer Program grant budgets for fiscal year 2020-21.

E.4. Release of Lien

a. Approve and Authorize the Chairman to execute Release of Lien for Property Abatement Assessment by and between Citrus County, Florida and certain property owner.

b. Authorize the Clerk to record the Release of Lien in the Public Record of Citrus County, Florida.

E.5. Waste Management Inc. Security Bond Continuation Certificate for Bond No. 5010030

Authorize Chairman to accept Continuation Certificate for Bond Safeguard Insurance Company Security Bond No. 5010030 extending the period to May 11, 2022, and to be made a part of Waste Management Inc. of Florida's', Waste Disposal Account Agreement dated June 8th, 2020.

E.6. Interlocal Agreement with Crystal River - Impact Fee Collection

Approve the inter-local agreement and authorize the chairman of the BOCC to sign and execute the same.

E.7. CCARC, Inc. dba Key Training Center ADI / LSP Program Agreement

Approve and authorize the Chairman to execute the contract between Citrus County, Florida and the Citrus County Association of Retarded Citizens, Inc d/b/a Key Training Center for the provision of In Facility Respite services and Adult DayCare to eligible Citrus County clients. Funding for these services will be provided by Mid-Florida Area Agency on Aging d/b/a Elder Options 2018-2022 Alzheimer's Disease Initiative Program Grant and the Local Services Program Grant.

E.8. CCARC dba Key Training Center Agreement

Approve and authorize the Chairman to execute the Agreement between Citrus County, Florida and Citrus County Association of Retarded Citizens dba Key Training Center for the provision of Facility Respite Daycare to eligible Citrus County clients. Funding for these services will be provided by Mid-Florida Area Agency on Aging (MFAAA) dba Elder Options 2019-2022 Older American Act Title IIIIE Program Grant.

E.9. NCBA - SCSEP Host Agency Agreement

a. Approve and authorize the Chairman to execute The National Caucus And Center on Black Aging, Inc., Senior Community Service Employment Program, Host Agency Application and

Worker Request form, Letter of Commitment, and Memo.

b. Approve and authorize the Chairman to execute the Designation of Signature Authority form for the required reporting forms.

E.10. Community Care Corps Program 2021-2022 Grant Application

a. Approve and authorize the Chairman to execute a Resolution authorizing an application for funding to Community Care Corps for the Local Models Program grant 2021-2022.

b. Approve and authorize the Chairman to execute the “Designation of Signature Authority”. Grant funding of \$100,000 requires a 21% match (\$6,500 cash which is already budgeted for RSVP in FY22 that can be transferred to CCC and \$14,500 In-Kind).

E.11. Inverness Airport Business Park Water Main and Force Main Extension Project CAA #1

Board acknowledgement of CAA #1 for the Inverness Airport Business Park Water Main and Force Main Extension project.

E.12. Multi Purpose Trail on W Oak Park Blvd

Approve the Construction of the Multi-Purpose Trail on W Oak Park Blvd and the related budget transfer in the amount of \$36,853.

E.13. RESTORE Act: Operational Self-Assessment

Approve the “Treasury Office of Gulf Coast Restoration RESTORE Act Eligible Entity Operational Self-Assessment (OSA)” and authorize submittal of the OSA information to the Treasury via their online portal.

E.14. Inverness Airport Business Park Water and Force Main Extension

Accept the completed Inverness Airport Business Park Water and Force Main Extension Project and approve the release of retainage in the amount of \$17,533.50 to Art Walker Construction, Inc.

E.15. EHEAEP CARES Contract 2020-2021 Amendment #2

Approve and authorize the Chairman to sign all appropriate signature pages of the contract amendment. No cash match required.

E.16. LPS0027 Citrus County Amendment 1

Approve and Authorize the BOCC Chairman to execute the amendment to agreement LPS0027 between Citrus County, Florida and FDEP.

F. OUTSTANDING COMMISSION ITEMS

	BOARD DATE	ISSUE	RESPONSIBLE PARTY	ANTICIPATED COMPLETION DATE	DATE COMPLETED	COMMENTS
1.	12/12/2017 RETREAT	Resolve Landfill Issues	Larry Brock/GMA	Ongoing		
2.	11/17/2020	Develop Lease for 10 Acres of Property for LifeStream	Denise Lyn	3/31/2021		Waiting for LifeStream
3.	12/8/2020 RETREAT	Agenda Item for an RFP Marketing Firm to Assist County	Veronica Kampschroer/ Commissioner Davis			
4.	12/8/2020 RETREAT	Provide Implementation Plan for Ft Island Trail Multi-Purpose Path	Randall Olney	TBD		Board decided to use Design Build process
5.	12/8/2020 RETREAT	Consider Half Cent Local Option Sales Tax	Randy Oliver Commissioners			
6.	3/23/2021	Obtain Engineer to design cost sewer to Holder Site funded for ARP	Randy Oliver	4/27/2021	COMPLETED	Approved at June 8, 2021 Meeting
7.	3/23/2021	Mother-in-law Suites in Impact Fees	Mike Sherman	6/24/2021		Scheduled for PDC on 6/22/21
8.	4/13/2021	Hall's River Road Multi-Purpose Path	Randy Oliver	TBD		Board decided to look at completing in phases (first phase Crumps to River Haven)
9.	5/11/2021	Review Process and cost for rental rates to Non-Profits	Colleen Scott/ Randy Oliver	7/13/2021		
10.	5/26/21	Code Enforcement Workshop	Scott McKinney/ Randy Oliver			Set Workshop for June 22, 2021
11.	5/26/2021	Workshop on Irrigation and Landscaping	Ken Cheek / Randy Oliver	7/13/2021		Set Workshop for July 13, 2021
12.	6/8/2021	Debt Service on Animal Shelter	Colleen Scott/ Randy Oliver	6/22/2021	COMPLETED	6/9/21

G. COUNTY ADMINISTRATOR - CHARLES R. OLIVER

G.1. 2021 Residential Resurfacing

Discuss options and provide direction to staff.

G.2. Acknowledgement of Lease Cancellation

The Board will need to decide on the best utilization of this property. Acknowledge cancellation of lease for Fort Island Fire Station located at 10030 W. Fort Island Trail and provide direction as appropriate.

G.3. Approve second disbursement of funds to United Way of Citrus County in the amount of \$150,000.

Approve second disbursement of funds to United Way of Citrus County in the amount of \$150,000.

G.4. Dept of Justice Body Worn Camera Policy and Implementation Grant

Approve and authorize designation of signature authority to the Citrus County Sheriff's Office to electronically submit the application.

H. PRESENTATIONS/PUBLIC HEARINGS

I. ADVISORY BOARD ANNOUNCEMENTS, NOMINATIONS & APPOINTMENTS

J. COMMITTEE REPORTS FROM COMMISSIONERS

K. COMMISSIONER HOLLY L. DAVIS - DISTRICT 5

K.1. Commissioners Travel & Reimbursement Administrative Regulation (AR) 7.16.

a. Motion and Vote to Adopt Administrative Regulation 7.16.

b. Set Individual Budget amount for the remainder of 2020-2021 Budget year and set Individual Budget amount for 2021-2022 Budget year.

L. COMMISSIONER JEFF KINNARD D.C. - DISTRICT 1

L.1. Manatee Zone, Homosassa River

Approve and authorize the Chairman to sign the attached letter to the Florida Fish & Wildlife Conservation Commission requesting they change a seasonal manatee zone to a year-round slow speed manatee zone in the Homosassa River.

L.2. Discussion and vote on requesting Chairman to meet with Judge Howard to discuss space needs of the Courts on a short term and a long-term basis.

Direct Chairman to meet with the Chief Judge regarding the short and long-term needs of the Court System.

M. 2ND VICE CHAIR RUTHIE DAVIS SCHLABACH - DISTRICT 3

N. 1ST VICE CHAIR RONALD E. KITCHEN JR. - DISTRICT 2

N.1. Video of Project Phoenix 2.0

View video.

O. CHAIRMAN SCOTT CARNAHAN - DISTRICT 4

P. COUNTY ATTORNEY DENISE A. DYMOND LYN

Q. OPEN TO THE PUBLIC

R. UPCOMING MEETINGS

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| 1. Regular Meeting: July 13, 2021 at 1:00 PM , Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450 |
| 2. Regular Meeting: July 27, 2021 at 1:00 PM , Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450 |
| 3. Regular Meeting: August 10, 2021 at 1:00 PM , Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450 |

S. UPCOMING WORKSHOPS AND SPECIAL MEETINGS

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| 1. Workshop: Irrigation and Landscaping, July 13, 2021, 9:00 AM Citrus County Courthouse, Room 100, 110 N. Apopka Ave. Inverness Florida 34450 |
| 2. Preliminary Budget Hearing: Library Special District WEDNESDAY July 28, 2021 at 8:30AM Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450 |
| 3. Preliminary Budget Hearing: Fire Protection Special District WEDNESDAY July 28, 2021 at 8:45AM Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450 |
| 4. Preliminary Budget Hearing: BOCC WEDNESDAY, July 28, 2021 at 9:00AM Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450 |

T. 5:01 P.M. PUBLIC HEARINGS

T.1. 5:01 PM Public Hearing Land Development Division – Section 1500 Amendment to Land Development Code

a. Conduct a public hearing on June 22, 2021, at 5:01 pm to review and consider OA-21-02, Land Development Division - Section 1500 Amendment to Land Development Code.

b. If approved, adopt, and authorize the Chairman and Clerk to execute the ordinance for OA-21-02, Land Development Division -

Section 1500 Amendment to Land Development Code.

U. ADJOURN