

**BOARD OF COUNTY COMMISSIONERS OF CITRUS COUNTY, FLORIDA**  
**Citrus County Courthouse**  
**Room 100, 110 N. Apopka Avenue, Inverness, FL 34450**

**AGENDA**

**July 27, 2021 1:00 PM**

<b>Scott Carnahan, Chair, District 4</b>	<b>Angela Vick, Clerk of the Circuit Court</b>
<b>Ronald E. Kitchen Jr., 1st Vice Chair, District 2</b>	<b>Charles R. Oliver, County Administrator</b>
<b>Ruthie Davis Schlabach, 2nd Vice Chair, District 3</b>	<b>Denise A. Dymond Lyn, County Attorney</b>
<b>Jeff Kinnard D.C., Commissioner District 1</b>	
<b>Holly L. Davis, Commissioner, District 5</b>	

**MISSION**

Citrus County Government is a value-driven organization dedicated to responsive citizen service by providing quality programs, services and facilities to build a strong community and promote the best quality of life for our citizens.

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All persons desiring to address the County Commission will be asked to limit their comments to the specific subject being discussed.

The Board gives citizens multiple opportunities for **PUBLIC INPUT**. All members of the public wishing to speak at the "Open To The Public" portion of a meeting will have three (3) minutes per person to make their request or presentation or five (5) minutes if they represent an organization with the appropriate documentation on file with the Clerk of Courts. If the request or presentation deals with a matter that requires investigation by County Staff, the Chairman will refer it to the County Administrator to follow-up with the person making the request.

Any person who decides to appeal any decision of the Governing Body with respect to any matter considered at this meeting will need a record of the proceedings and for such purpose may need to provide that a verbatim record of proceeding is made which record includes testimony and evidence upon which the appeal is to be based. (Section 286.0105 Florida Statutes)

Any person requiring reasonable accommodation at this meeting because of a disability or physical impairment should contact the County Administrator's Office, Lecanto Government Bldg., 3600 W. Sovereign Path, Suite 267, Lecanto, FL 34461 (352) 527-5210, TTY (352) 527-5312 at least two days before the meeting.

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**A. CALL TO ORDER**

- A.1. Invocation**
- A.2. Pledge of Allegiance**
- A.3. Roll Call**
- A.4. Approval of Agenda**

**B. CONSENT**

**Minutes**

**Administration**

**B.1. Deletion of Surplus Property**

Approve deletion of the following items from the inventory of the Clerk of Courts and the removal of same items from the county's capital asset listing. Asset # 17102 - High Density Mobile Storage  
Asset # 17132 - High Density Mobile Storage

**Attorneys Office**

**Clerk**

**B.2. Copier for Recycle**

Approve deletion of the following items from the inventory of the Clerk of Court and removal of the same from the Clerk's Capital Asset listing: 1041 - RICOH Pro 906EX - L588060

**B.3. County Warrants**

Accept the attached check registers outlining the County warrants.

**Community Services**

**B.4. Youth Athletic Organization Agreement - Nature Coast Soccer Club**

Approve and authorize the Chairman to execute the Youth Organization Agreement between Citrus County and Nature Coast Soccer Club for the 2021-2022 season

**B.5. FTA Fiscal Year 2021 Triennial Review - Final Report**

Informational only.

**B.6. Transit Development Plan (TDP) 2021 Annual Progress Report**

Approve and adopt the 2021 Annual Transit Development Plan Progress Report.

**B.7. Youth Athletic Organization Agreement - Citrus United Soccer Club**

Approve and authorize the Chairman to execute the Youth Organization Agreement between Citrus County and Citrus United Soccer Club for the 2021-2022 season.

**Fire Services**

**Human Resources**

**Management and Budget**

**Planning and Development**

**Public Works**

**Systems Management**

**Visitors and Convention Bureau**

**Water Resources**

**B.8. Connection Fee Lien Agreement - Charles & Loretta Means**

Approve and authorize the Chairman to execute Connection Charge Installment Lien Agreement by and between the Citrus County Municipal Service Benefit Unit for Water and Wastewater Utility Services for Charles R Means & Loretta Means.

**B.9. Connection Fee Lien Agreement -Marker**

Approve and authorize the Chairman to execute Connection Charge Installment Lien Agreement by and between the Citrus County Municipal Service Benefit Unit for Water and Wastewater Utility Services for Richard E & Mary H Marker.

**Set Public Hearings**

**B.10. Set a Public Hearing on an Ordinance Pertaining to Animal Control**

Set a Public Hearing on August 10, 2021 at 2:00 PM to adopt a resolution amending fees and an ordinance of Citrus County, Florida, a political subdivision of the State of Florida, pertaining to animal control, amending Section 14-32 entitled "Definitions"; amending Section 14-33 entitled "Licenses"; amending Section 14-

35 entitled "Impoundment"; amending Section 14-37 entitled "Adoption and Redemption of Animals"; amending Section 14-38 entitled "Quarantine of Animals"; amending Section 14-39 replacing the term "Animal Services Officer" with "Animal Control Officer"; amending Section 14-41 entitled "Confinement of Cats and Dogs in Heat (Estrus)"; amending Section 14-45 entitled "Dangerous Dogs"; amending Section 14-49(a)(1)d to add a sentence at the end of the Section; removing Section 14-55(a)(3); amending Section 14-65 entitled "Mandatory Spay and Neuter for Cats"; adding Section 14-66 entitled "Registration of Rescue Groups, Breeders, Hobby Breeders and Owners of Eleven or More Companion Animals ; providing for severability; providing for codification and inclusion into the code; providing for modifications that may arise from consideration at Public Hearing; and providing for an effective date.

**B.11. SRF Septic Tank Phase Out Facilities Plan**

Set a Public Hearing on August 24, 2021 at 2:30 p.m. to review the evaluation of the SRF Facilities Plan of the Homosassa Springs Septic Tank Phase out plan that will be submitted to the State Revolving Fund (SRF) loan program.

**C. PROCLAMATIONS**

**C.1. Proclamation Purple Heart Day**

Approve and authorize the Board to proclaim August 7, 2021 as Purple Heart Day in Citrus County, Florida.

**C.2. Proclamation - Breast Feeding Month**

Approve and authorize the Board to Proclaim the month of July 2021 as Breastfeeding Support month in Citrus County, Florida.

**D. OPEN TO THE PUBLIC**

**E. REGULAR BUSINESS**

**E.1. Bids**

**a. RFQ 18-055 WA; Continuing Contract for Professional Engineering Services; Hanson Professional Services, Inc.**

Approve and Authorize the Chairman to execute the Work Authorization for Hanson Professional Services, Inc. to provide engineering services for the design of the Inverness Airport parking project.

**b. ITB 21-002 Amendment No. 1; Residential Road Resurfacing Project FY 2021; D.A.B. Constructors, Inc.**

Approve and Authorize the Chairman to execute the Amendment No. 1 to the Agreement between Citrus County, Florida and D.A.B. Constructors, Inc. to extend the final completion date of the Residential Road Resurfacing project FY 2020/2021 to September 5, 2021.

**c. RFP 21-050 General Contractor Construction Continuing Services Primary & Alternate Contractors; Daly & Zilch (Florida), Inc.**

Approve and Authorize the Chairman to execute a Work Authorization for Daly & Zilch (Florida), Inc. to purchase and install a 250kw diesel generator at the Citrus Springs Community Center.

**E.2. Budget Transfers**

Approve budget transfers for Code Compliance, Animal Services and Utilities for fiscal year 2020-21.

**E.3. Budget Resolution**

Adopt and authorize the Chairman to execute a resolution adopting/amending Low Income Home Energy Assistance Program American Rescue Plan, Septic Upgrade Incentive Project and Harbor Lights Plant Interconnection project grant budgets for fiscal year 2020-21.

**E.4. Notice of Demolition to Heirs**

Request the Board of County Commissioners determine whether Code Compliance should move forward with the demolition process regarding the property located at 6800 N. Bighorn Pt., Hernando, FL.

**E.5. Accept Offer to Purchase Surplus Property**

a. Approve the Purchase and Sale agreement in the amount of \$4,500.00 to William Bunch, for AK 2271663, 6615 W. Cherrywood St., Crystal River, Florida and the Purchase and Sale agreement in the amount of \$4,500.00 to Christopher Bunch, for AK 2229560, 6609 W. Linus Ct., Crystal River, Florida and authorize the Chairman to execute.

b. Approve and Authorize Chairman to execute County Deeds to William Bunch and Christopher Bunch, joint tenants with rights of survivorship, for AK 2271663, 6615 W. Cherrywood St., Crystal River, Florida, and AK 2229560, 6609 W. Linus Ct., Crystal River,

Florida.

c. Authorize staff to deliver deeds upon receipt of payment.

**E.6. Release of Retainage ITB 20-028**

a. Accept the completed project, acknowledge pay application number 2, \$45,454.70 as Final Completion of SCOP Resurfacing of Forest Ridge Blvd from Lake Beverly Dr to CR491.

b. Approve the release of retainage and authorize the Clerk to release retainage to the contractor, C.W. Roberts Contracting, Inc. in the amount of \$29,740.76.

**E.7. LP09019 Citrus County Amendment 1**

Approve and authorize the Chairman to execute the amendment to agreement LP09019 between Citrus County, Florida and FDEP.

**E.8. TDC Florida Outdoor Writer Events**

The Tourist Development Council recommends the BOCC approve the funding of up to \$10,000 for a function at the 2021 Florida Outdoor Writer's Association annual conference and up to \$15,000 for a function at the 2022 Florida Outdoor Writer's Association annual conference

**E.9. Community Food Bank of Citrus County, Inc., Resolution and Lease Agreement**

a. Discussion and consideration of a request from Community Food Bank of Citrus County, Inc., a Florida Not for Profit Corporation, to lease the Pleasant Grove Fire Station located at 9658 S Pleasant Grove Rd., Inverness, Florida, for the purpose of distributing nutritious quality food to pantries, soup kitchens, and shelters within Citrus County.

b. Adopt and authorize the Chairman to execute a Resolution of the Board acknowledging the request from Community Food Bank of Citrus County, Inc., a Florida Not for Profit Corporation, to lease property owned by the County.

c. Approve and authorize the Chairman to execute the Lease Agreement beginning July 15, 2021 through November 30, 2021.

**E.10. Mitel Equipment Transfer**

Authorize the Chairman to execute the transfer of communication hardware and licenses between Library Services and Systems Management with Mitel Client Services.

**F. OUTSTANDING COMMISSION ITEMS**

	BOARD DATE	ISSUE	RESPONSIBLE PARTY	ANTICIPATED COMPLETION DATE	DATE COMPLETED	COMMENTS
1.	12/12/2017 RETREAT	Resolve Landfill Issues	Larry Brock/GMA	Ongoing		
2.	11/17/2020	Develop Lease for 10 Acres of Property for LifeStream	Denise Lyn		COMPLETED	LifeStream changed approach
3.	12/8/2020 RETREAT	Agenda Item for an RFP Marketing Firm to Assist County	Veronica Kampschroer/ Commissioner Davis			
4.	12/8/2020 RETREAT	Provide Implementation Plan for Ft Island Trail Multi-Purpose Path	Randall Olney	8/24/2021		Design Build with max price being developed
5.	12/8/2020 RETREAT	Consider Half Cent Local Option Sales Tax	Randy Oliver Commissioners			
6.	4/13/2021	Hall's River Road Multi-Purpose Path	Randy Oliver	TBD		Board decided to look at completing in phases (first phase Crumps to River Haven)
7.	5/11/2021	Review Process and Cost for Rental Rates to Non-Profits	Colleen Scott/ Randy Oliver	8/24/2021		Waiting for Building Maintenance & Utility charges from Facilities
8.	5/26/2021	Workshop on Irrigation and Landscaping	Ken Cheek / Randy Oliver	7/13/2021		Workshop set for July 13, 2021
9.	7/13/2021	Establish a Building Fund for Constitution Officers funded from Excess Fees from them	Colleen Scott	7/27/2021		
10.	7/13/2021	File for increased water use permit and hold a Workshop on Irrigation options	Ken Cheek	2/2022		
11.	7/13/2021	Dates for Solid Waste Collection Bids	Randy Oliver	7/27/2021	COMPLETED	Emailed 7/15/2021
12.	7/13/2021	Email Webster Letter on Hell's Gate to Lobbyist	Randy Oliver	7/27/2021	COMPLETED	Emailed 7/14/2021

**G. COUNTY ADMINISTRATOR - CHARLES R. OLIVER**

**G.1. Noise Pollution on Vessels Ordinance**

- a. Consider whether the Board wishes to continue toward regulating Noise Pollution on Vessels.
- b. If the Board wishes to proceed, motion and vote to advertise the attached Ordinance for public hearing and adoption.

**G.2. Follow-Up Direction from Code Compliance Workshop held on June 22, 2021**

Direct staff regarding consensus discussions from BOCC's 6/22/21 Code Compliance Workshop

**H. PRESENTATIONS/PUBLIC HEARINGS**

**H.1. 1:30 PM Discussion of Court Needs**

Take action as appropriate.

**H.2. 2:00 P.M. Public Hearing Citrus Springs 2021 Assessment Area (Waterline Extensions)**

a. Conduct a public hearing to consider the imposition of special assessments for the provision of water distribution facilities within the Citrus Springs 2021 Assessment Area, for the upcoming fiscal year.

b. Adopt and authorize the Chairman to execute a resolution of the Board of County Commissioners of Citrus County, Florida, relating to the provision of water distribution facilities within the Citrus Springs 2021 Assessment Area; imposing special assessments against assessed property located within the Citrus Springs 2021 Assessment Area for the upcoming fiscal year; amending the initial assessment resolution; approving the assessment roll; confirming the initial assessment resolution; and providing an effective date.

c. Authorize the Clerk to record the Resolution in the Public Records of Citrus County, Florida.

**H.3. 2:05 p.m. Public Hearing - Proposed Limerock Road Paving Program 2021 Assessment Area**

a. Conduct a public hearing to consider the creation of the Limerock Road Paving Program 2021 Assessment Area for the provision of roadway paving improvements and consider the imposition of special assessments against the properties within the Limerock Road Paving Program 2021 Assessment Area for the upcoming fiscal year.

b. Adopt and authorize the Chairman to execute a resolution of the Board of County Commissioners of Citrus County, Florida, creating the Limerock Road Paving Program 2021 Assessment Area, imposing special assessments against property located within the Limerock Road Paving Program 2021 Assessment Area for the upcoming fiscal year; approving the preliminary assessment roll; confirming the initial assessment resolution; providing for the



collection of the assessments; imposing an assessment lien; and providing an effective date.

c. Authorize the Clerk to record the Resolution in the Public Records of Citrus County, Florida.

**H.4. 2:10 P.M. Public Hearing Proposed 2021 Montezuma Waters Sewer Project Assessment Area**

a. Conduct a public hearing to consider the imposition of special assessments for the provision of the Wastewater Collection System within the 2021 Montezuma Waters Sewer Project Assessment Area for the upcoming fiscal year.

b. Adopt and authorize the Chairman to execute a resolution of the Board of County Commissioners of Citrus County, Florida, relating to the provision of the Wastewater Collection System within the 2021 Montezuma Waters Sewer Project Assessment Area; imposing special assessments against assessed property located within the 2021 Montezuma Waters Sewer Project Assessment Area for the upcoming fiscal year; amending the initial assessment resolution; approving the assessment roll; confirming the initial assessment resolution; and providing an effective date.

c. Authorize the Clerk to record the Resolution in the Public Records of Citrus County, Florida.

**H.5. 2:15 pm Public Hearing, Solid Waste Management Fees and Assessment Rates for Fiscal Year 2021-2022**

Conduct a public hearing, adopt, and authorize the Chairman to execute a resolution to set fees and assessment rates for Solid Waste Management for FY 2021-2022.

**H.6. 2:20 P.M. Public Hearing to Adopt the Solid Waste Residential Assessment Roll for FY 2021-2022**

Conduct a Public Hearing and authorize the Chairman to execute a resolution ratifying and confirming the residential solid waste assessment roll for FY 2021-2022.

**I. ADVISORY BOARD ANNOUNCEMENTS, NOMINATIONS & APPOINTMENTS**

**J. COMMITTEE REPORTS FROM COMMISSIONERS**

**K. COMMISSIONER HOLLY L. DAVIS - DISTRICT 5**

**K.1. Consider Options and Alternative for Funding Additional Law Enforcement Presence on the Water**

Recommend approval of funding of one of the options above and direct Administrator to include in the FY 2021/2022 Budget.

**K.2. Buses for Prosperity Citrus Event**

Approve the use of up to two buses to provide transportation for Prosperity Citrus Event.

**L. COMMISSIONER JEFF KINNARD D.C. - DISTRICT 1**

**M. 2ND VICE CHAIR RUTHIE DAVIS SCHLABACH - DISTRICT 3**

**N. 1ST VICE CHAIR RONALD E. KITCHEN JR. - DISTRICT 2**

**O. CHAIRMAN SCOTT CARNAHAN - DISTRICT 4**

**O.1. Discussion and vote on funding for Inverness airport design**

Discussion and vote on funding for Inverness airport design.

**P. COUNTY ATTORNEY DENISE A. DYMOND LYN**

**Q. OPEN TO THE PUBLIC**

**R. UPCOMING MEETINGS**

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| 1. Regular Meeting: <b>August 10, 2021 at 1:00 PM</b> , Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450    |
| 2. Regular Meeting: <b>August 24, 2021 at 1:00 PM</b> , Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450    |
| 3. Regular Meeting: <b>September 14, 2021 at 1:00 PM</b> , Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450 |

**S. UPCOMING WORKSHOPS AND SPECIAL MEETINGS**

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| 1. Preliminary Budget Hearing: Library Special District WEDNESDAY July 28, 2021 at 8:30 AM Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450         |
| 2. Preliminary Budget Hearing: Fire Protection Special District WEDNESDAY July 28, 2021 at 8:45 AM Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450 |
| 3. Preliminary Budget Hearing: BOCC WEDNESDAY, July 28, 2021 at 9:00 AM Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450                            |

**T. 5:01 P.M. PUBLIC HEARINGS**

**T.1. 5:01 PM CPA/AA/PUD-21-07 Clark A. Stillwell for Affordable Secure Storage- Inverness, LLC**

- a. Conduct a public hearing on July 27, 2021 at 5:01 p.m. to review and discuss CPA/AA/PUD-21-07 Clark A. Stillwell for Affordable Secure Storage- Inverness, LLC.
- b. If approved, adopt and authorize the Chairman and Clerk to execute the ordinances for CPA/AA/PUD-21-07 Clark A. Stillwell for Affordable Secure Storage- Inverness, LLC.

**U. ADJOURN**