



## AGENDA MEMORANDUM

<b>FROM:</b>	Colleen Scott, Management & Budget Director
<b>SUBJECT:</b>	RFQ 18-030 Work Authorization for Homosassa Library Chiller No. 2; Continuing Services; Daly & Zilch
<b>AGENDA DATE:</b>	<b>May 26, 2020</b>

**BRIEF OVERVIEW:**

On April 24, 2018, the Board approved the award of RFQ 18-030 Continuing Services Contract General Contractor Construction Services to Daly & Zilch (Florida) Inc as the Primary Contractor.

Staff desires to issue a Work Authorization against RFQ 18-030 to Daly & Zilch (Florida) Inc., for the replacement of the Library Chiller No. 2 at the Homosassa Library. The cost for the General Contractor Services will be \$65,960.

CIP Project No. L2019-02

**BUDGET IMPACT/FUNDING SOURCE:**

Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance*
6212-56400	Machinery &	\$170,000	\$24,951	\$0	\$145,049

Libraries-Machinery & Equipment

FY 19/20 CIP Project No. L2019-02 was budgeted \$61,500

\*Available balance prior to award

**RECOMMENDED ACTION:**

Approve and Authorize the Chairman to execute a Work Authorization for Daly & Zilch (Florida) Inc., for the replacement of the Library Chiller No. 2 at the Homosassa Library.