



AGENDA MEMORANDUM

FROM:	Colleen Scott, Management & Budget Director
SUBJECT:	RFQ 20-029 Prof. Engineering Consulting Serv for NW Quadrant Water Main Ext; Burrell Engineering
AGENDA DATE:	May 26, 2020

BRIEF OVERVIEW:

On January 26, 2020, Staff issued an Invitation to Bid RFQ 20-029 Professional Engineering and Consulting Services for the proposed Northwest Quadrant Water Main Extension, in which three consultant's submitted proposals.

The proposed project is a water main extension from the intersection of N. Williams Avenue and W. Deepwoods Drive West to US 19 and North to W. Power Line Street.

The awarded Consultant shall assist the County's Water Resources Department and Purchasing Department in preparing construction drawings, plan specifications, permitting, construction bid documents, and providing construction support for the Northwest Quadrant Water Main Extension project. The Consultant is expected to prepare a scope of work for the project to ensure timely and successful completion of design and permitting of the project.

After evaluation scoring, Staff desires to award RFQ 20-029 Professional Engineering and Consulting Services for the proposed Northwest Quadrant Water Main Extension Project to Burrell Engineering, Inc as the responsible and most responsive Respondent at a cost of \$268,680.

BUDGET IMPACT/FUNDING SOURCE:

Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance*
7490-53100	Prof Services	\$350,000	\$0	\$0	\$350,000

NW Quadrant Waterlines-Professional Services

*available balance prior to award

RECOMMENDED ACTION:

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Burrell Engineering, Inc. to provide engineering and consulting services for the Northwest Quadrant Water Main Extension project.