



AGENDA MEMORANDUM

FROM:	Colleen Scott, Management & Budget Director
SUBJECT:	Budget Transfers
AGENDA DATE:	May 26, 2020

BRIEF OVERVIEW:

Budget transfers increase the original budget for an expenditure account through a decrease in another expenditure account. These accounts must be within the same fund.

Utilities (3) - Allocate funds to cover the costs of Engineering design for two grant projects and for the unanticipated shortfall in account.

Management & Budget - Allocate funds for the replacement of a sound bar and office chair. Also, additional funds are needed for the membership to the Government Finance Officer Association (GFOA), dues were higher than anticipated.

Housing Services - Allocate funds to cover the increase in rental assistance.

Support Services (3) - Allocate funds to cover unanticipated shortfalls in various accounts.

Fire - Allocate funds for the purchase of refurbished SCBA units for fire training center.

BUDGET IMPACT/FUNDING SOURCE:

Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance
					\$0

As detailed on every budget transfer form attached.

RECOMMENDED ACTION:

Approve budget transfers for Utilities (3), Management & Budget, Housing Services, Support Services (3) and Fire for fiscal year 2019-20.