



AGENDA MEMORANDUM

FROM:	Colleen Scott, Management & Budget Director
SUBJECT:	RFQ 18-060 Work Authorization; Continuing Contract Prof Utility Engineerin Serv; McKim & Creed, Inc.
AGENDA DATE:	February 09, 2021

BRIEF OVERVIEW:

On August 21, 2018, the Board awarded RFQ 18-060 to McKim & Creed, Inc. to provide professional engineering services to the Department of Water Resources as one of six consultants selected for a three-year period, expiring on September 30, 2021.

The Florida Department of Environmental Protection (FDEP) operating permits for wastewater treatment facilities (WWTF) are required to be renewed on a periodic basis. The operating permit for the Floral City Elementary WWTF is due for renewal.

Staff desires to award McKim & Creed, Inc. to perform the necessary engineering work and prepare the necessary permit renewal documents at the Floral City Elementary WWTF for the Citrus County Water Resources Department at a cost of \$33,970.

BUDGET IMPACT/FUNDING SOURCE:

Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance*
9000-53100	Prof Serv	\$2,241,346	\$143,999	\$952,492	\$1,144,855

Citrus Co Utilities-Professional Services

*available balance prior to award

RECOMMENDED ACTION:

Approve and Authorize the Chairman to execute the Work Authorization for McKim & Creed, Inc. to perform the necessary engineering work and prepare the necessary permit renewal documents at the Floral City Elementary Wastewater Treatment Facility.